

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
September 12, 2016
6:00 PM

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Jeb Peck called the meeting to order. Council present: Askeland, Cook, Moore, Sorensen and Wyman.

Motion by Wyman to amend the agenda to add CADCO to Committee Reports. Seconded by Cook. Approved 5-0
Motion by Cook to approve Consent Agenda Seconded by Askeland. Approved 5-0.

CONSENT AGENDA

- a. Minutes of the August 8, 2016 Regular Council Meeting
- b. Claims
- c. Treasurers Report – ending August 31, 2016
- d. August Clerks Report

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted. Jeff Metheny said the stop signs on Madison Street should be up within the next couple days. Metheny also mentioned he has received bids to install a new a/c and furnace for the a/c that is in constant need of repairs.
- b. **Library** – Written report submitted. Library Board Director, Lisa Metheny, said their roof is still leaking.
- c. **Community Building** - Written report submitted. Metheny and Laura Hansen talked about possibly purchasing a new vacuum to replace one of the existing ones.
- d. **Cass County Sheriff** – Written report submitted.
- e. **Fire Department** – Nothing
- f. **Rescue Department** – Nothing

COMMITTEE REPORTS

- a. **CCL** – Moore stated last CADCO meeting was held on Tuesday, September 6, 2016.

OLD BUSINESS

- a. **Alleyway Project Update** – Derek Johnson from ISG provided update that the project should be completed within 30 days. Johnson also stated a special council meeting may need to be scheduled in order to review payment.
- b. **Community Building Air Conditioner** – Motion by Askeland to approve \$5,510 new a/c and furnace per the Finance Committee Approval. Seconded by Sorensen. Approved 5-0.

NEW BUSINESS

- a. **Waive delinquent penalties for Utility Bills in August** – Motion by Askeland. Seconded by Cook. Approved 5-0.
- b. **City Manager cell phone reimbursement** – Motion by Askeland to reimburse City Manager \$40 per month. Seconded by Cook. Approved 5-0.
- c. **City Hall Business Hours** – Motion by Askeland to set City Hall business hours to 8:00 AM to 11:45 AM and 12:30 PM to 4:30 PM. Seconded by Sorensen. Approved 5-0.
- d. **City Clerk Computer Replacement** – Hansen suggested purchasing a new computer for City Clerk because it is becoming unreliable. Moore suggested looking at different options and pricing. Askeland suggested contacting Finance Committee for their opinions once information has been gathered.

- e. **Alley Easement – Casey’s** – Reviewed proposed Easement Agreement for alleyway adjoining Casey’s property. No action made.

MESSAGES AND PAPERS FROM THE MAYOR

None

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Askeland relayed messages from community members that the Community Building’s outdoor patio looks great.

Moore asked Hansen to provide an update on the nuisance properties. Hansen stated both properties are currently in the process of being fixed in order to be habitable.

ADJOURNMENT

Motion by Moore to adjourn. Seconded by Askeland. Approved 5-0. 6:55 PM