

**Minutes**  
**City of Griswold**  
**Special Council Meeting, City Council Chambers**  
**June 27, 2018**  
**6:00 PM**

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Brad Rhine called the meeting to order. Council present: Sorensen, Adams, Cook, Preston, Askeland. Absent: none. Motion by Adams to approve the agenda. Seconded by Sorensen. Approved 5-0. Motion by Adams to approve the following items under the Consent Agenda.

- a. Claims
- b. Casey's Liquor License Renewal - #LE0002919

Seconded by Cook. Approved 5-0.

**PUBLIC COMMENTS**

None.

**ORDINANCES**

- a. Motion by Askeland to approve the third reading of Ordinance 4 -2017, an Ordinance Adopting the City of Griswold, Code of Ordinances, 2018. Seconded by Sorensen. Roll call ayes: Adams, Cook, Preston, Askeland, Sorensen. Nays: none. Motion carried.

**NEW BUSINESS**

- a. Motion by Askeland to approve Mayor Rhine's appointment of Lauri Wyman to the library board for a full term effective July 1, 2018. Seconded by Sorensen. Approved 5-0.
- b. Motion by Adams to approve **Resolution 36-2018: Street Closure for Old Tyme Corn Boil**. Seconded by Sorensen. Roll call ayes: Preston, Cook, Sorensen, Adams, Askeland. Nays: none. Motion carried.
- c. Motion by Cook to approve **Resolution 37-2018: Street Closure for Nishna Valley Triathlon**. Seconded by Preston. Roll call ayes: Askeland, Sorensen, Preston, Adams, Cook. Nays: none. Motion carried.
- d. Motion by Adams to approve **Resolution 38-2018: Approve FY18 Year End Transfers**. Seconded by Cook. Roll call ayes: Cook, Adams, Sorensen, Askeland, Preston. Nays: none. Motion carried.
- e. Motion by Askeland to approve **Resolution 39-2018: Approve Money Movements to IPAIT**. Seconded by Cook. Roll call ayes: Adams, Preston, Askeland, Cook, Sorensen. Nays: none. Motion carried.
- f. Motion by Sorensen to approve **Resolution 42-2018: Approve the Fee Schedule for the Griswold Fire and Rescue Ambulance Service**. Seconded by Askeland. Discussion held regarding charging for non-transport calls. Roll call ayes: Cook, Askeland, Adams, Sorensen, Preston. Nays: none. Motion carried.
- g. Motion by Adams to approve **Resolution 41-2018: Approve Final Completion, Owners Acceptance of Work and Release of Claims for the Public Works Building**. Seconded by Sorensen. Roll call ayes: Askeland, Adams, Sorensen, Preston, Cook. Nays: none. Motion carried.

**MESSAGES AND REMARKS FROM THE CITY MANAGER**

Hansen reported on the finance committee meeting held and informed council that letters have been sent to property owners regarding a potential special assessment to help ease the cost of paving streets around the park.

**MESSAGES AND PAPERS FROM THE MAYOR**

Mayor Rhine thanked those involved for making Paint the Town Purple a success. He also thanked Bierbaum and Hansen for their hard work as the fiscal year comes to a close.

**PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS**

Askeland thanked Mayor Rhine for helping organize Paint the Town Purple as he would like to see the event to continue in future years. Adams asked about open burn ordinances and relayed a complaint received of the busses driving recklessly through the community building parking lot. Preston expressed concerns about trash at the city park. Sorensen commented on how good the nodes on Main Street look. Motion by Askeland to adjourn. Seconded by Sorensen.

Approved 5-0. 6:25 p.m.

**JUNE 6, 2018-JUNE 28, 2018 CLAIMS**

| <b>VENDOR</b>               | <b>REFERENCE</b>                  | <b>TOTAL</b> |
|-----------------------------|-----------------------------------|--------------|
| AGRILAND FS, INC            | OIL                               | \$ 510.43    |
| AKIN BUILDING CENTERS       | SUPPLIES FOR NEW BUILDING         | \$ 1,936.14  |
| ALAN DUHN                   | DAMAGE DEPOSIT REFUND             | \$ 100.00    |
| AMAZON                      | BOOKS/MISC SUPPLIES               | \$ 1,423.32  |
| AMAZON CITY                 | TRIPOD/INK                        | \$ 220.58    |
| AMAZON CITY CREDIT LINE     | TOOL KIT                          | \$ 1,150.20  |
| ASKELAND VIRGINIA           | CLEANING                          | \$ 310.00    |
| ATLANTIC PEST CONTROL LLC   | PEST CONTROL                      | \$ 47.50     |
| BASE                        | HRA MONTHLY/ANNUAL RENEWAL        | \$ 280.00    |
| CAPPEL'S                    | TOOLS                             | \$ 266.98    |
| CARD SERVICES               | PAINT/POSTAGE/IDRIVE              | \$ 764.60    |
| CASS COUNTY MEMORIAL HOSP   | MEDICAL SUPPLIES                  | \$ 13.81     |
| CASS COUNTY SHERIFF'S DEPT  | JUNE 28E AGREEMENT                | \$ 5,463.64  |
| CHRISTIE WALLACE            | DEPOSIT REFUND                    | \$ 50.00     |
| CITY OF ATLANTIC            | LAB TESTING                       | \$ 260.00    |
| CITY OF GRISWOLD            | UTILITY BILL                      | \$ 158.28    |
| CITY OF RED OAK AMBULANCE   | MUTUAL AID                        | \$ 110.00    |
| COHRON READY MIX            | CEMENT                            | \$ 3,770.95  |
| COUNSEL OFFICE & DOCUMENT   | COPIER LEASE                      | \$ 236.91    |
| DARRIN CROW                 | PERFORMANCE FEE                   | \$ 200.00    |
| ECHCO                       | CEMENT FOR PW BLDG                | \$ 2,499.00  |
| EFTPS                       | FED/FICA TAX                      | \$ 4,564.03  |
| GADE INSURANCE              | POLICY ENDORSEMENT                | \$ 93.00     |
| GRISWOLD AMERICAN           | CLAIMS/MINUTES                    | \$ 329.85    |
| GRISWOLD COMMUNICATIONS     | TELEPHONE                         | \$ 937.94    |
| HANSEN, LAURA               | MILEAGE/MEAL/PHONE REIMBURSE      | \$ 96.73     |
| HD SUPPLY WATERWORKS        | WATER METER SUPPLIES              | \$ 1,514.84  |
| IACMA                       | ANNUAL MEMBERSHIP                 | \$ 120.00    |
| IOWA BOARD OF PHARMACY      | CONTROLLED SUBSTANCE REGISTRATION | \$ 90.00     |
| IOWA ONE CALL               | NOTIFICATIONS                     | \$ 45.20     |
| IOWA WESTERN COMMUNITY CO   | DIABETIC EMERGENCY TRAINING       | \$ 15.00     |
| IPERS                       | IPERS                             | \$ 2,419.78  |
| LANDON PRESTON              | DAMAGE DEPOSIT REFUND             | \$ 100.00    |
| MAYNARD CUSTOM SOLUTIONS    | COMPUTER TROUBLESHOOT             | \$ 75.00     |
| MEDIVAC-ATLANTIC            | MUTUAL AID                        | \$ 225.00    |
| MENARDS                     | PARK SUPPLIES                     | \$ 1,102.27  |
| METHENY, JEFF               | CLOTHING REIMBURSEMENT            | \$ 199.39    |
| METHENY, LISA               | MILEAGE REIMBURSEMENT             | \$ 17.12     |
| MIDAMERICAN ENERGY          | UTILITIES                         | \$ 4,202.65  |
| MIDWEST DATA                | MONTHLY SERVICE                   | \$ 82.00     |
| MUNICIPAL EMERGENCY SERVICE | FIRE DEPT EQUIPMENT               | \$ 4,786.00  |
| MUNICIPAL MANAGEMENT CORP   | LEAK DETECTION                    | \$ 1,500.00  |
| NICK KINSER                 | CLOTHING REIMBURSEMENT            | \$ 264.33    |
| NISHNABOTNA VALLEY REC      | CEMETERY - ELEC/GAS               | \$ 53.00     |
| OLSEN'S OUTDOOR POWER       | MOWING HEAD/TRIMMER BLADES        | \$ 57.85     |
| OTTO,LAWRENCE & WIEDERSTN   | JUNE RETAINER                     | \$ 1,867.80  |

|                               |                                      |              |
|-------------------------------|--------------------------------------|--------------|
| PHYSICIAN'S CLAIMS COMPANY    | DAY SHEETS                           | \$ 563.29    |
| POSTMASTER                    | POSTAGE                              | \$ 200.00    |
| PRESTON CAROL                 | MILEAGE REIMBURSEMENT                | \$ 120.91    |
| PRESTON CARPENTRY             | PW BUILDING                          | \$ 10,103.20 |
| QUILL CORPORATION             | COMPUTER MONITOR/SUPPLIES            | \$ 384.68    |
| ROBINSON TRUE VALUE           | POSTAGE                              | \$ 27.54     |
| SANDBOTHE FIRESTONE           | STREET SWEEPER REPAIR                | \$ 420.25    |
| SANDRY FIRE SUPPLY, L.L.C     | SPILL KIT/AXE/HOOKS                  | \$ 907.50    |
| SCHILDBERG CONSTRUCTION       | ROCK, GRAVEL,SAND                    | \$ 321.47    |
| SHELBY LEIGHTON               | STAMP REIMBURSEMENT                  | \$ 50.00     |
| SOUTHWEST IA PLANNING COUNCIL | ORDINANCE RECODIFICATION/ANNUAL DUES | \$ 3,173.00  |
| SOUTHWEST IOWA TILING         | BACKHOE/LABOR 5TH/6TH ST             | \$ 1,575.00  |
| STATE HYGIENIC LABORATORY     | WATER LAB FEES                       | \$ 58.50     |
| STOREY KENWORTHY/MATT PAR     | UTILITY BILLS/DELINQUENT NOTICES     | \$ 1,121.46  |
| SUNNY COMMUNICATIONS          | RADIOS                               | \$ 520.00    |
| SUSAN BARNETT                 | DAMAGE DEPOSIT REFUND                | \$ 100.00    |
| TEI LANDMARK AUDIO            | AUDIOBOOKS                           | \$ 13.27     |
| TIGER MART                    | FUEL                                 | \$ 939.51    |
| TOWN & COUNTRY SANITATION     | MONTHLY SERVICE                      | \$ 544.00    |
| TREASURER, STATE OF IOW02     | STATE TAX                            | \$ 746.00    |
| TREEMENDUS TREE SERVICE       | MOWING CONTRACT                      | \$ 5,320.00  |
| ULTIMATE LAWN & POWER LLC     | MOWER CLUTCH KIT                     | \$ 541.16    |
| USA BLUEBOOK                  | WATER PARTS                          | \$ 154.48    |
| UTILITIES SERVICE GROUP       | SEWER MAINTENANCE                    | \$ 4,479.30  |
| WELLMARK                      | PREMIUMS                             | \$ 4,558.94  |
| WESTON ELECTRIC               | FF BREAKER REPAIRS                   | \$ 888.50    |
| WYMAN LAWN SERVICES           | CEMETERY CHEMICAL APPLICATION        | \$ 2,359.40  |
| WYMANS CARQUEST               | RESCUE REPAIRS                       | \$ 188.40    |
| ZIEGLER INC.                  | BACKHOE REPAIRS                      | \$ 279.50    |

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**TOTAL: \$ 85,190.38**

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| 001 | GENERAL FUND              | \$ 34,097.36 |
| 110 | ROAD USE TAX FUND         | \$ 8,291.26  |
| 112 | EMPLOYEE BENEFITS FUND    | \$ 2,027.84  |
| 140 | COMMUNITY BLDG FUND       | \$ 1,256.32  |
| 141 | RESCUE FUND               | \$ 2,172.85  |
| 300 | CAPITAL PROJ RESERVE FUND | \$ 9,834.20  |
| 600 | WATER FUND                | \$ 13,153.63 |
| 610 | SEWER FUND                | \$ 14,356.92 |

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**TOTAL BY FUND: \$ 85,190.38**