

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
September 9, 2019
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Brad Rhine called the meeting to order at 6:00 p.m. Council present: Preston, Askeland, Cook, Sorensen, Adams. Absent: none. Motion by Cook to approve the agenda. Seconded by Sorensen. Approved 5-0. Motion by Preston to approve the following items under the Consent Agenda.

- a. Minutes of the August 12, 2019 Regular Council Meeting
- b. Minutes of the August 12, 2019 Work session
- c. Minutes of the August 26, 2019 Special Council Meeting
- d. Claims
- e. Treasurers Report –August 31, 2019
- f. Clerks Report

Seconded by Askeland. Approved 5-0.

PUBLIC COMMENTS

None.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted. Adams relayed concerns about the condition of the handicapped ramp on the public sidewalk near 300 Union Street.
- b. Library – no report given.
- c. Community Building – written report submitted.
- d. Cass County Sheriff – written report submitted.
- e. Fire and Rescue – no report given.

COMMITTEE REPORTS

- a. CADCO – written report submitted.
- b. Little League – written report submitted.

NEW BUSINESS

- a. Alexis Fleener with SWIPCO, gave a presentation on the **Housing Survey** that was administered by SWIPCO earlier this year.
- b. Motion by Askeland to approve Viner Construction to redo **Main Street Curbs** for \$15,436.00. Seconded by Cook. After further discussion, rejected 5-0, motion failed.
- c. Motion by Askeland to approve **T&S Sports Bar Liquor License**. Seconded by Sorensen. Approved 5-0.
- d. Motion by Sorensen to approve the **contract** with Shawn Askeland for \$2,000 to be paid twice semi-annually. Seconded by Cook. Approved 4-0, Askeland abstained due to a conflict of interest.
- e. Motion by Cook to approve **Resolution 9-2020: Goose Hunting at Cocklin Fish Farm**. Seconded by Sorensen. Roll call ayes: Sorensen, Adams, Preston, Askeland, Cook. Nays: none.

REMARKS FROM THE CITY MANAGER

None.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine told council of upcoming events and notified them about the “If I were Mayor” Essay contest that is sponsored by Snyder’s and Associates and Iowa League of Cities.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Askeland reminded public that the deadline to file for city council is September 19th. Sorensen would like to make sure the City’s nuisance code is more strictly enforced. Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0, 6:50 p.m.

AUGUST 2019 TREASURERS REPORT

REVENUE BY FUND

GENERAL	\$9,270.23
ROAD USE TAX	\$15,113.31
EMPLOYEE BENEFITS	\$647.60
EMERGENCY FUND	\$64.22
LOCAL OPTION SALES TAX	\$10,787.24
TAX INCREMENT FINANCING	\$3,417.62
COMMUNITY BLDG	\$2,139.69
RESCUE FUND	\$4,422.23
RURAL FIRE	\$125.91
FLOOD CONTROL	\$227.32
CAPITAL IMPROVEMENT FUND	\$160.36
CAPITAL PROJECT FUND	\$246.72
PW VEHICLE REPLACEMENT	\$56.85
CAPITAL PROJ RESERVE	\$2.49
SOURCE WATER PROTECTION	\$35.63
FIRE STATION FUND	\$33.16
CEMETERY	\$575.00
WATER	\$20,831.58
SEWER	\$26,676.56

TOTAL REVENUE BY FUND \$94,833.72

EXPENSE BY FUND

GENERAL	\$38,487.76
ROAD USE TAX	\$7,142.68
EMPLOYEE BENEFITS	\$3,795.59
COMMUNITY BLDG	\$2,036.58
RESCUE FUND	\$4,498.59
FIRE STATION FUND	\$1,112.00
2019 ST IMPROVEMENTS	\$8,136.50
WATER	\$14,564.28
SEWER	\$10,679.98
STORM WATER	\$340.32
TOTAL EXPENSES BY FUND	\$90,794.28

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
ACCESS SYSTEMS	COPIER/SERVER/COMPUTER LEASE	\$ 537.38
AKIN BUILDING CENTERS	HEADSTONE BASE	\$ 47.90
AMAZON	BOOKS/SUPPLIES	\$ 790.74
AMAZON CITY	BATTERIES	\$ 29.92
ASKELAND, SHAWN	FISH FARM CONTRACT	\$ 1,000.00
ATLANTIC PEST CONTROL LLC	PEST CONTROL COMM BLDG	\$ 97.50
BOB'S MOWING	LITTLE LEAGUE MOWING	\$ 360.00
CAPPEL'S	POSTAGE	\$ 26.23
CARD SERVICES	ASRL REGISTRATION/POSTAGE/NOTARY RENEWAL	\$ 99.05
CASS COUNTY EXTENSION	CASS CO LEADERSHIP COURSE	\$ 350.00
CASS COUNTY SHERIFF'S DEP	SEPTEMBER 28E AGREEMENT	\$ 5,796.50
CENTRAL IOWA DISTRIBUTING	PAPER TOWELS	\$ 155.00
CITY OF GRISWOLD	UTILITY BILLS	\$ 159.86
CLIA LABORATORY PROGRAM	CERTIFICATE WAIVER	\$ 180.00
COHRS, SARAH	DAMAGE DEPOSIT REFUND	\$ 100.00
DATA TECHNOLOGIES	BEACON INTERFACE	\$ 937.50
DES MOINES STAMP	BIERBAUM NOTARY STAMP	\$ 28.30
DRUE KIRCHOFF	TAX REIMBURSEMENT	\$ 1,068.50
ECHCO	612 2ND ST/COMM BLDG CONCRETE	\$ 786.50

EFTPS	FED/FICA TAX	\$ 4,069.00
GIS BENEFITS	GROUP BENEFITS	\$ 175.69
GRISWOLD AMERICAN	MINUTES/CLAIMS	\$ 433.75
GRISWOLD COMMUNICATIONS	TELEPHONE	\$ 184.72
GRISWOLD LIBRARY	OPERATING SUPPLIES	\$ 23.17
HACH COMPANY	CHEMICALS/SUPPLIES	\$ 602.62
HANSEN, LAURA	CELL PHONE/POSTAGE/NOTARY REIMBURSEMENT	\$ 119.74
HAWKINS WATER TREATMENT	CHEMICALS	\$ 216.90
I+S GROUP	EASEMENTS/CONSTRUCTION ADMIN	\$ 4,666.00
IOWA WESTERN COMMUNITY CO	STAPLETON/RITTER EMT HYBRID COURSE	\$ 1,790.00
IPERS	IPERS	\$ 3,053.44
KAREN KIRCHHOFF	DAMAGE DEPOSIT REFUND	\$ 100.00
MENARDS	MISC SUPPLIES	\$ 564.04
MENDY STENDER	DAMAGE DEPOSIT REFUND	\$ 100.00
METHENY, LISA	MILEAGE REIMBURSEMENT	\$ 27.49
METHENY, LIZ	CLEANING SUPPLIES	\$ 120.91
MIDAMERICAN ENERGY	UTILITIES	\$ 4,282.57
MIDWEST DATA	MONTHLY SERVICE	\$ 50.00
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	\$ 35.00
OTTO,LAWRENCE & WIEDERSTN	SEPTEMBER RETAINER	\$ 1,000.00
PETERSEN, SUSAN	MILEAGE	\$ 133.52
SANDRY FIRE SUPPLY, L.L.C	HAZMAT SOCKS	\$ 75.99
STEINBECK & SONS INC.	DAMAGE DEPOSIT REFUND	\$ 100.00
THOMSEN, KIM	COMMUNITY BUILDING/LIBRARY CLEANING	\$ 440.00
TIGER MART	FUEL	\$ 1,096.08
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$ 496.72
TREASURER, STATE OF IOWA	STATE TAX	\$ 701.00
TREASURER, STATE OF IOWA	WATER SALES TAX	\$ 1,017.00
TREEMENDUS TREE SERVICE	MOWING CONTRACT	\$ 3,500.00
UNITED STATES POSTAL SERV	STAMPS	\$ 584.27
VERIZON WIRELESS	MONTHLY SERVICE	\$ 306.14
WELLMARK	PREMIUMS	\$ 5,235.06
WYMANS CARQUEST	OIL FOR CHAINSAWS	\$ 19.83
	TOTAL:	\$ 47,871.53

GENERAL FUND	\$ 20,991.68
ROAD USE TAX FUND	\$ 2,823.24
EMPLOYEE BENEFITS FUND	\$ 2,230.68
COMMUNITY BLDG FUND	\$ 1,537.91
RESCUE FUND	\$ 2,360.78
SOURCE WATER PROTECTION FUND	\$ 7.99
2019 ST IMPROVEMENTS FUND	\$ 3,166.00
WATER FUND	\$ 7,550.85
SEWER FUND	\$ 5,702.40
STORM WATER FUND	\$ 1,500.00
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TOTAL BY FUND:	\$ 47,871.53