

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
September 14, 2015
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Cook, Moore and Mundorf and J.Wyman.

Motion by Cook to approve the agenda. Seconded by Mundorf. Approved 5-0.

Motion by Askeland to approve the following items under the Consent Agenda

- a. Minutes of the August 10, 2015 Regular Council Meeting
- b. Minutes of the August 24, 2015 Special Council Meeting
- c. Claims
- d. Treasurers Report – ending August 31, 2015
- e. August Clerks Report

Seconded by Mundorf. Approved 5-0.

PUBLIC HEARING

Mayor Wyman opened the **Public Hearing on Goose Hunting** at Cocklin Fish Farm. 6:02 p.m. There being no written or oral comments the hearing was closed. 6:03 p.m.

PUBLIC COMMENTS

Greg Lightner commented on the 500 block of 4th St. holding water and if a ‘freeze and thaw’ issue will be a problem this winter. Shiona Putnam commented on a water issue in the alley behind the Cass County Museum.

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted. Public Works Supervisor, Jeff Metheny added the painting of the water tower will be not be sprayed, it will be hand rolled. Also, Thursday the 17th Iowa Rural Water will be doing a smoke test on the sanitary sewer.
- b. **Library** – Written report submitted. Librarian, Lisa Metheny added the library has been very busy on Wednesday nights.
- c. **Community Building** - Written report submitted. New chairs are in and the carpet has been cleaned.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **CADCO.** – Nick MacGregor gave a report.
- b. **Cass County Environmental Control** – Moore gave a report. They have not hired anyone for the position yet.

OLD BUSINESS

none

NEW BUSINESS

- a. Motion by J.Wyman to get an RFQ together to hire an engineer for the **alleyways in the TIF district**. Seconded by Askeland. Roll call ayes: Cook, Askeland, J.Wyman, Mundorf and Moore. Nays: none. Motion carried.
- b. Motion by J.Wyman to approve the **Annual Urban Renewal Report FY15**. Seconded by Mundorf. Roll call ayes: Mundorf, J.Wyman, Moore, cook and Askeland. Nays: none. Motion carried.
- c. Motion by Cook to approve the **Digital Device Policy**. Seconded by Askeland. Roll call Ayes: Askeland, Cook, Mundorf, Moore and J.Wyman. Nays: none. Motion carried.
- d. Motion by J.Wyman to approve **Resolution 10-2015: Approve Library Money Movement to IPAIT**. Seconded by Moore. Roll call ayes: J.Wyman, Moore, Cook, Askeland and Mundorf. Nays: none. Motion carried.
- e. Motion by J.Wyman to go into closed session at the request of the employee pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I. Seconded by Cook. Roll call ayes: Moore, Mundorf, Askeland, J.Wyman and Cook. Motion carried. 6:32 p.m.
Motion by Askeland to return to open session. Seconded by J.Wyman. Roll call ayes: Cook, J.Wyman, Askeland, Mundorf and Moore. Motion carried.
Motion by J.Wyman to approve **Resolution 11-2015: Approve Pay Increase for Jeff Metheny** with

the increase being \$.82 per hour. Seconded by Mundorf. Roll call ayes: Mundorf, Askeland, Cook, Moore and J.Wyman. Motion carried.

- f. Motion by Askeland to approve **Resolution 12-2016: Approve Fall Goose Hunting at the Cocklin Fish Farm**. Seconded by Cook. Roll call ayes: J.Wyman, Moore, Mundorf, Cook and Askeland. Nays: none. Motion carried.
- g. Motion by Cook to approve **Resolution 13-2016: Approve Street Closure for 2015 Harvest Junk Market**. Seconded by Askeland. Roll call ayes: Askeland, Cook, Moore, J.Wyman and Mundorf. Nays: none. Motion carried.
- h. Motion by Askeland to set a **FY16 Budget Amendment Public Hearing for October 12th** at 6:00 p.m. Seconded by Cook. Roll call ayes: Moore, Mundorf, J.Wyman, Askeland and Cook. Nays: none. Motion carried.
- i. Motion by J.Wyman to continue litigation to condemn **abandoned properties** at 405 2nd St., 412&414 4th St. and 808 4th St. Seconded by Cook. Roll call ayes: Cook, Askeland, J.Wyman, Mundorf and Moore. Nays: none. Motion carried.

MESSAGES FROM THE CITY MANAGER

MacGregor presented a spreadsheet with the pay of other councils and mayors from surrounding towns and similar population, as requested. He also noted there has been one person so far, turn in papers for election, and also wanted to remind the council of the Conference board meeting to be held September 23, 2015 readdressing the position of the Cass County Assessor.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman thanked Nick for the push forward with the tablets. Mayor Wyman also reminded the council of the work shop pertaining to Fire/ EMS services September 21st at 6:00 p.m.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Askeland wondered how many hours the mower has on it and if the city needs to start thinking about replacing it.

Motion by Askeland to adjourn. Seconded by J.Wyman. Approved 5-0. 7:13 p.m.

CLAIMS

AGRILAND FS, INC	ROUND UP	\$245.00
GEGRB/AMAZON	BOOKS/SUPPLIES	\$461.01
ATLANTIC PEST CONTROL LLC	PEST CONTROL	\$97.50
B.J. ENGLAND M.D.	DRUG TEST	\$30.00
BADGER METER	SERVICE RENEWAL	\$1,050.00
BASE	CARD SERVICES	\$210.00
BOB'S MOWING	MOWING CONTRACT	\$1,560.00
BP	FUEL	\$860.74
CAPPEL'S	CHAINS	\$123.92
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$82.00
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-SEPT	\$5,150.00
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	\$283.00
CLIA LABORATORY PROGRAM	CERT WAIVER	\$150.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$377.24
DALE RUSH	DAMAGE DEPOSIT RETURN	\$100.00
DATA TECHNOLOGIES	USERGROUP MEETING	\$141.64
DIANE FUNK	DAMAGE DEPOSIT REFUND	\$100.00
DICKEL DUIT	MOWER REPAIRS	\$377.50
EFTPS	FED/FICA TAXES	\$3,665.61
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$68.48
GRISWOLD AMERICAN	MINUTES/CLAIMS	\$119.86
GRISWOLD COMMUNICATIONS	TELEPHONE	\$766.99
GRISWOLD LIBRARY	PETTY CASH	\$42.13

GRISWOLD, CITY OF	SEWER UTILITY	\$191.84
HOA SOLUTIONS, INC	REPLACE VFD FROM LIGHTNING	\$7,950.00
IOWA LEAGUE OF CITIES	FALL CONFERENCE	\$108.00
IOWA STATE UNIVERSITY	CLASS REGISTRATION	\$130.00
IPERS	IPERS	\$2,247.16
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$34.00
J.D. WYMAN SERVICE	TRUCK BATTERY	\$129.95
JEFF METHENY	CDL RENEWAL	\$74.42
LISA METHENY	REIMBURSE SUPPLIES	\$141.15
MATHESON TRI-GAS INC	CHEMICALS	\$62.42
MEDIVAC-ATLANTIC	MUTUAL AID	\$300.00
MET LIFE - GROUP BENEFITS	GROUP BENEFITS	\$170.87
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	SEPTEMBER RETAINER	\$600.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$556.09
POSTMASTER	POSTAGE	\$154.74
PRESTON CARPENTRY	TRAILER/TRUCK RENTAL	\$150.00
QUILL CORPORATION	SUPPLIES	\$71.93
ROBINSON TRUE VALUE	POSTAGE	\$48.16
SAMS CLUB	CHAIRS PD BY GRANT	\$7,192.80
SANDBOTHE FIRESTONE	MOWER REPAIR	\$71.00
SCHILDBERG CONSTRUCTION CO.	ROCK, GRAVEL,SAND	\$103.72
SHAWN/SHARI ASKELAND	SUMMER PAYMENT	\$1,200.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$54.50
STEFFEN FUEL SUPPLY	FUEL	\$109.89
STEINHOFF CONSTRUCTION	REPLACE ROOF COMM BLDG	\$29,925.00
THE DES MOINES REGISTER	ANNUAL SERVICE	\$240.02
TOWN & COUNTRY SANITATION	CONTAINER SERVICE	\$156.00
TREASURER, STATE OF IOWA	STATE TAXES	\$601.00
UNITED GROUP INSURANCE	DAMAGE DEPOSIT REFUND	\$100.00
VERIZON WIRELESS	MONTHLY SERVICE	\$382.79
VIRGINIA ASKELAND	CLEANING	\$55.00
WINNELSON	RING & COVER SEWER	\$776.43
WYMANS CARQUEST	GREASE	<u>\$63.53</u>
	TOTAL BY VENDER	\$70,240.03

1	GENERAL	\$13,268.01
110	ROAD USE TAX	\$1,819.27
112	EMPLOYEE BENEFITS	\$144.98
140	COMMUNITY BLDG	\$38,038.03
141	RESCUE FUND	\$1,583.01
600	WATER	<u>\$11,899.52</u>
610	SEWER	\$3,487.21
	TOTAL BY FUND	\$70,240.03

AUGUST 2015 CLERKS REPORT

<u>REVENUE BY FUND</u>	AUGUST 2015	<u>EXPENSE BY FUND</u>	
GENERAL TOTAL	\$2,870.91	GENERAL TOTAL	\$108,659.76
ROAD USE TAX TOTAL	\$14,350.30	ROAD USE TAX TOTAL	\$124,040.89
EMPLOYEE BENEFITS TOTAL	\$44.63	EMPLOYEE BENEFITS TOTAL	\$3,075.06
EMERGENCY FUND TOTAL	\$5.31	COMMUNITY BLDG TOTAL	\$8,520.03
LOCAL OPTION SALES TAX TO	\$9,848.75	RESCUE FUND TOTAL	\$2,441.92
TAX INCREMENT FINANCING T	\$0.44	CAPITAL IMPROVEMENT FUND	\$13,265.75
COMMUNITY BLDG TOTAL	\$1,495.35	CAPITAL PROJ RESERVE TOTA	\$12,632.18
RESCUE FUND TOTAL	\$5,736.57	SOURCE WATER PROTECTION T	\$27.09
FLOOD CONTROL TOTAL	\$13,266.05	WATER TOTAL	\$9,261.09
DEBT SERVICE TOTAL	\$13.96	SEWER TOTAL	\$8,871.86
CAPITAL IMPROVEMENT FUND	\$13.28	STORM WATER TOTAL	<u>\$8,000.00</u>
CAPITAL PROJECT FUND TOTA	\$1.22	TOTAL EXPENSES BY FUND	\$298,795.63
PW VEHICLE REPLACEMENT TO	\$0.40		
CAPITAL PROJ RESERVE TOTA	\$1,379.79		
SOURCE WATER PROTECTION T	\$0.21		
PERPETUAL CARE TOTAL	\$1.03		
WATER TOTAL	\$30,229.36		
SEWER TOTAL	<u>\$29,040.94</u>		
TOTAL REVENUE BY FUND	\$108,298.50		

Lee Wyman
Mayor

Marylynne Lightner
City Clerk