

Minutes
City of Griswold
Regular Council Meeting, City Hall
September 10, 2012
6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order at 6:00 p.m. Council present: Adams, Askeland, Cook, Mundorf and Jared Wyman.

Motion by J.Wyman to approve the agenda with moving new business item J to the first item under new business. Seconded by Cook. Approved 5-0.

Motion by Adams to approve the following items under the Consent Agenda.

- a. Minutes of the August 13, 2012 regular meeting
- b. Claims
- c. Treasurer's Report – ending August 31, 2012

Seconded by Mundorf. J.Wyman questioned Lee Peebles invoice for fixing his water heater. Public Works Director, Jeff Metheny explained that the problem with the water heater was caused by the water being shut off in that area. J.Wyman suggested he be notified for future reference that he needs permission to do work for the City and then bill it out. Approved 5-0.

PUBLIC COMMENTS

There were no Public Comments

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**. Mayor Wyman questioned the engineering firm in charge of the parking lot for the school. He would like the City to contact the firm to talk about the storm sewers by the school.
- b. Written report submitted for the **Library**. Askeland asked what the contractors had found about the structure of the existing east wall. Library Board President, Robin Drake, stated that there were structural problems with the wall and it will cost extra money to have fixed. Mayor Wyman questioned the Friends of the Library letter that was sent out to the community and if the information was correct.
- c. Written report submitted for the **Community Building**. Mundorf asked if the Community building was being cleaned better. City Administrator, Chelsea Fulton stated cleaning expectations had been added to the building's contract.

COMMITTEE REPORTS

- a. Written report submitted for the **Public Safety Commission**. Adams explained that her report was long because of the process of moving the Communications Center.
- b. Askeland reported that the current well will be cleaned out at the **Fish Farm**. He also stated that camping has been down since the school year had started and that he would like to see improvements done to the shelter house. Mayor Wyman would like a meeting scheduled for the end of the season.

ORDINANCES

- a. Motion by J.Wyman to approve the third and final reading of **Ordinance 6-2012: An Ordinance Amending the Code of Ordinances of the City of Griswold, Iowa, 2010, By Adding the Title VII, Chapter 8, Illegal Dumping**. Seconded by Mundorf. Roll call ayes: J.Wyman, Adams, Askeland, Cook and Mundorf. Nays: none. Motion carried, Ordinance adopted.
- b. Motion by Askeland to approve the second reading of **Ordinance 7-2012: An Ordinance Amending the Code of Ordinances of the City of Griswold, Iowa, 2010, By Amending Title IV Chapter 2, Baseball and Softball board of Trustees**. Seconded by Cook. Roll call ayes: Adams, Askeland, Cook, Mundorf and J.Wyman. Nays: none. Motion carried.

OLD BUSINESS

- a. MSA representative, Sarah Campbell gave the council an update on the **sewer rehabilitation project**. Mayor Wyman wanted to emphasize the importance of Change Order #4. Adams questioned Change Order #6 and wanted to know what implications they would see if it was not done.

NEW BUSINESS

- a. Motion by J.Wyman to approve **Resolution 12-2013: Approve change orders #4, #5, and #6 for the Sanitary Sewer Rehabilitation project.** Seconded by Cook. Roll call ayes: Adams, Askeland, Cook, Mundorf and J.Wyman. Nays: none. Motion carried.
- b. Motion by Askeland to approve **JC Wyman storm sewer request.** Seconded by Adams. Roll call ayes: Mundorf, Wyman, Adams, Askeland and Cook. Nays: none. Motion carried.
- c. Barry Moore presented to the Council that he would like to come to an agreement with the City in regards to his building at **421 Main Street.** He requested mediation between the City, Snyder & Associates and himself. He would further like the City to hold off on fixing the sidewalk, and give him more time to have his building fixed properly. The Council agreed that the nuisance letter requiring him to fix his sidewalk still stands in effect until September 28th, unless Barry can present a letter to the City from Snyder & Associates stating they will pay for his building to be fixed. In addition, Barry is to sign a hold harmless agreement for the City to fix the sidewalk after the construction of the building.
- d. Motion by Cook to approve **Verizon Wireless offer for increased rent on City water tower.** Seconded by Adams. Mundorf asked about weight issues with adding antennas. J.Wyman requested the input of the water tower maintenance company and that they are present during installation. Roll call ayes: Cook, Mundorf, J.Wyman, Adams and Askeland. Nays: none. Motion carried.
- e. Motion by J.Wyman to approve **Resolution 8-2013: Approve Fiscal Year 2012 Street Finance Report.** Seconded by Cook. Roll call ayes: Mundorf, Cook, Askeland, Adams and J.Wyman. Nays: none. Motion carried.
- f. Motion by Askeland to **approve Fiscal Year 2013 Griswold Community School agreement.** Seconded by Adams. Mayor Wyman questioned if we have used this agreement within the last year. Fulton stated that we have used it. Roll call ayes: J.Wyman, Mundorf, Cook, Askeland and Adams. Nays: none. Motion carried.
- g. Motion by Cook to approve **Resolution 9-2013: Approve pay request for the Sanitary Sewer Rehabilitation project.** Seconded by Mundorf. Roll call ayes: Adams, J.Wyman, Mundorf, Cook and Askeland. Nays: none. Motion carried.
- h. Motion by Askeland to approve **Resolution 10-2013: Approve pay request for the Library expansion project.** Seconded by Cook. Roll call ayes: Cook, Askeland, Adams, J.Wyman and Mundorf. Nays: none. Motion carried.
- i. Motion by Adams to **approve opening new checking account** in order to have a debit card for City business. Seconded by Mundorf. Roll call ayes: Askeland, Adams, J.Wyman, Cook and Mundorf. Nays: none. Motion carried.
- j. Motion by Cook to approve **DOT Safe routes to school agreement.** Seconded by Adams. Roll call ayes: J.Wyman, Adams, Askeland, Cook and Mundorf. Nays: none. Motion carried.

MESSAGES AND REMARKS FROM THE CITY ADMINISTRATOR

City Administrator, Chelsea Fulton informed the Council she would not be present for the October 8th City Council meeting because she will be at the annual ICMA conference in Phoenix. She also noted that the regularly scheduled Council meeting on November 12th (observed Veterans Day holiday) will take place on November 19th. She also noted that there were a lot of residences in violation of the 8" grass limit and that she would be sending out nuisance letters.

MESSAGES AND REMARKS FROM THE MAYOR

Mayor Wyman wanted to thank all of the Council members for working with and talking to Barry Moore.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Adams wanted to know when the new City signs would be installed.

Mundorf stated that he would like to talk with the Sheriff about making residents more aware of the burglaries and break ins in town. Mayor Wyman said that he would talk to the Sheriff.

J.Wyman questioned when the lights go off at the City Park.

ADJOURNMENT

Motion by Askeland to adjourn. Seconded by Adams. Approved 5-0. 7:44 p.m.

Lee Wyman
Mayor

Marylynne Dickinson
City Clerk

CLAIMS

AKIN BUILDING CENTERS	SUPPLIES	\$28.98
AMY NORTHRUP	DAMAGE DEPOSIT REFUND	\$150.00
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
ATLANTIC PEST CONTROL LLC	SPRAY TREATMENT	\$45.00
BAKER & TAYLOR	BOOKS	\$419.66
BASE	DATA PATH	\$210.00
BETSY MCFADDEN	DAMAGE DEPOSIT REFUND	\$150.00
BLUFFS PAVING & UTILITY CO.INC	3RD PMT REQUEST	\$383,667.23
BOB'S MOWING	MOWING CONTRACT	\$1,550.00
BROWN ELECTRIC CO.	REPAIR PART	\$28.66
CAPPEL'S	HOSE COUPLING	\$44.24
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$416.70
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-SEPTEMBER	\$5,583.33
CINDY MILLER	SUPPLEMENT/REIMBURSEMENT	\$263.08
COHRON READY MIX	CONCRETE	\$473.77
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$149.72
DICKEL DUIT	HYDROLIC OIL & FILTERS	\$211.00
EDDY-WALKER EQUIPMENT CO.	STREET SWEEPER EQUIP.	\$211.00
EFTPS	TAXES	\$6,418.81
GREATAMERICA LEASING CORP.	COPIER CONTRACT	\$82.00
	PUBLIC HEARING	
GRISWOLD AMERICAN	NOTICE/MINUTES/CLAIMS	\$174.84
GRISWOLD AMOCO FUEL-O-MATIC	FUEL-2 MONTHS	\$2,959.12
GRISWOLD COMMUNITY SCHOOL	MAGAZINES	\$205.00
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$592.97
GRISWOLD GOLF & COUNTRY CLUB	TRASH BOXES	\$40.00

GRISWOLD LIBRARY	PETTY CASH	\$17.17
HAWKINS WATER TREATMENT	CHEMICALS	\$192.50
HD SUPPLY WATERWORKS	SUPPLIES	\$371.71
IAWEA - c/o C.Calentine	WATER CLASSES	\$245.00
IOWA ONE CALL	NOTIFICATIONS	\$19.80
IPERS	IPERS	\$2,750.05
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$29.00
J.D. WYMAN SERVICE	SHIFTER LOOSE	\$77.50
JAN FRAZIER	DAMAGE DEPOSIT REFUND	\$100.00
JENNY DOLPH	RETURN/EVENT CANCELLED	\$50.00
JONATHAN PILGREEN	CLOTHING REIMB.	\$35.94
JULIE BOGGS	DAMAGE DEPOSIT REFUND	\$150.00
MARGARET HENKLE	DAMAGE DEPOSIT REFUND	\$50.00
MARYLYNNE DICKINSON	REIMBURSE OVERAGE/VERIZON	\$47.25
MATHESON TRI-GAS INC	CHEMICALS	\$74.75
MAY CONTRACTING INC.	PAY REQUEST 2	\$48,450.00
MED-TECH RESOURCE, INC	SUPPLIES	\$255.46
MENARDS	SUPPLIES	\$39.97
MIDAMERICAN ENERGY	UTILITIES	\$3,546.13
MJ'S GROCERY	SUPPLIES	\$32.87
MSA PROFESSIONAL SERVICES INC	INV-\$14522.55&\$2316.00	\$16,838.55
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
ORSCHLERN'S	TOOLS FOR SIGNS	\$49.99
OTTO,LORENCE & WIEDERSTEIN	SEPTEMBER RETAINER	\$600.00
	REIMB.FOR WATER HEATER	
PEEBLES PLUMBING	ELEMENT	\$125.45
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$467.08
POSTMASTER	POSTAGE	\$146.24
QUILL CORPORATION	SUPPLIES	\$90.72
RED OAK DIESEL CLINIC	HYDROLIC HOSE ASSEMBLY	\$14.42
ROBINSON TRUE VALUE	POSTAGE	\$10.26
SANDBOTHE FIRESTONE	CHANGE MOWER BLADES	\$35.00
SOUTHWEST IA PLANNING		
COUNCIL	ADMIN FEES	\$7,248.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$51.00
STEINBECK & SONS INC.	DAMAGE DEPOSIT REFUND	\$150.00
TAMMY STEINBECK	DAMAGE DEPOSIT REFUND	\$150.00
THE DES MOINES REGISTER	SUBSCRIPTION	\$240.02
TIFFANY BEEBE	CLEANING	\$345.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$141.00
TREASURER, STATE OF IOWA	STATE TAXES	\$748.00
TRUE NORTH - GROUP BENEFITS	MONTHLY PREMIUMS	\$150.70
UFMC	DOOR STOPS	\$10.78
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$2,928.87
VERIZON WIRELESS	MONTHLY SERVICE	\$111.17
WYMANS CARQUEST	BATTERIES & REPAIR	\$231.52
ZOLL MEDICAL CORPORATION	EEG CABLE	<u>\$157.91</u>

TOTAL \$493,276.89

TOTALS BY FUND	GENERAL	\$18,120.79
	ROAD USE TAX	\$3,086.43
	EMPLOYEE BENEFITS	\$1,150.30
	COMMUNITY BLDG	\$1,719.02
	RESCUE FUND	\$1,707.49
	2010 HOUSING PROJECT	\$7,248.00
	CAPITAL PROJ RESERVE	\$448,955.78
	WATER	\$7,082.84
	SEWER	<u>\$4,206.24</u>
	TOTAL	\$493,276.89