

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
October 8, 2018
6:00 PM

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Brad Rhine called the meeting to order. Council present: Preston, Askeland, Cook, Adams, Sorensen. Motion by Sorensen to approve the agenda. Seconded by Adams. Approved 5-0. Motion by Askeland to approve the following items under the Consent Agenda.

- a. Minutes of the September 10, 2018 Regular Council Meeting
- b. Claims
- c. Treasurers Report –September 30, 2018
- d. Clerks Report
- e. Liquor License LE0002950 Tiger Mart

Seconded by Sorensen. Approved 5-0.

PUBLIC COMMENTS

None.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted. Metheny mentioned that the Creighton Alpha Phi Omega Fraternity will be in town on Sunday, October 28th to help stain the wooden park, weather depending. Anyone who is interested in helping can contact him or the city for more information.
- b. Library – Library director, Lisa Metheny, stated she has been busy doing reports.
- c. Community Building – written report submitted.
- d. Fire and Rescue – City Manager, Laura Hansen, informed council that the Rescue department will be accepting sealed bids for the old ambulance and the new ambulance is set to arrive early November.
- e. Cass County Sheriff – written report submitted.

COMMITTEE REPORTS

- a. CADCO – written report submitted.
- b. Cass County Environmental Control – written report submitted.

OLD BUSINESS

- a. Discussion held on the effectiveness of **Electronic Time Clocks** – no formal action.

NEW BUSINESS

- a. Motion by Askeland to **Set the Public Hearing for Ordinance 4-2018: An Ordinance Repealing Title III Community Protection, Chapter 3 Traffic Code, Subsections 3-3-56 Snowmobiles through 3-3-69 Golf Carts, and Replacing with New Subsections 3-3-56 Snowmobiles through 3-3-69 Golf Carts for November 12th, 2018 at 6 PM at City Council Chambers.** Seconded by Cook. Approved 5-0.
- b. Motion by Cook to approve the **Annual Urban Renewal Report FY18.** Seconded by Askeland. Approved 5-0.
- c. After Mayor Rhine's recommendation, Adams made a motion to set **Halloween Hours** from 5 PM to 8 PM on October 31st, 2018. Seconded by Preston. Approved 5-0.
- d. Motion by Sorensen to approve **Resolution 8-2019: Approve Fall Goose Hunting at Cocklin Fish Farm.** Seconded by Cook. Roll call ayes: Askeland, Adams, Sorensen, Cook, Preston. Nays: none. Motion carried.
- e. Motion by Preston to sell the last **Cocklin Fish Farm Windmill** for \$1,000 to Stefan Cocklin. Seconded by Askeland. Approved 0-5, motion failed. Motion by Adams to solicit sealed bids for the sale of the **Cocklin Fish Farm Windmill.** Seconded by Cook. Approved 5-0.
- f. Motion by Askeland to **Lift Burn Ban** on October 27th and 28th and November 3rd and 4th during daylight hours. Seconded by Sorensen. Approved 5-0.
- g. Motion by Adams to approve Mayor Rhine's proclamation recognizing the **50th Anniversary of Municipal Home Rule in Iowa** and support of its continued authority. Seconded by Cook. Approved 5-0.
- h. Motion by Askeland to approve **the Library Sharing Agreement** with the City of Lewis. Seconded by Sorensen. Roll Call ayes: Sorensen, Cook, Preston, Askeland, Adams. Nays: none. Motion carried.
- i. Motion by Askeland to pursue the **Community Catalyst Building Remediation Program.** Seconded by Adams. Approved 5-0.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Hansen informed council of this week's schedule: IPERS meeting, Cemetery Board meeting, Little League meeting, Finance workshop in Atlantic and Library Board meeting. She also notified council that Bierbaum will be at a Clerk's conference next week.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine has been trying to randomly monitor the yard waste site and ATV usage around town.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Askeland reminded council the Fire and Rescue Omelet feed is Sunday, October 14th. Cook thanked the group of ladies for decorating the horse and buggy. Preston reminded council that the Griswold Legion is having a dinner and a band at the community building on Saturday, November 10th. Sorensen thanked Hansen for providing council with photos of the interior of the old hotel. Motion by Askeland to adjourn. Seconded by Sorensen. Approved 5-0. 7:06 PM.

SEPTEMBER 2018 TREASURERS REPORT

<u>REVENUE BY FUND</u>		<u>EXPENSE BY FUND</u>	
GENERAL	\$35,453.80	GENERAL	\$25,002.97
ROAD USE TAX	\$15,149.01	ROAD USE TAX	\$5,842.09
EMPLOYEE BENEFITS	\$9,124.81	EMPLOYEE BENEFITS	\$3,368.63
EMERGENCY FUND	\$936.15	COMMUNITY BLDG	\$1,111.58
LOCAL OPTION SALES TAX	\$11,186.42	RESCUE FUND	\$6,902.56
TAX INCREMENT FINANCING	\$57.37	RURAL FIRE	\$0.00
COMMUNITY BLDG	\$947.57	FIRE & RESCUE BLDG	\$957.15
RESCUE FUND	\$3,959.64	WATER	\$10,120.89
RURAL FIRE	\$44.26	SEWER	\$15,777.76
FLOOD CONTROL	\$189.70	TOTAL EXPENSES BY FUND	\$69,083.63
DEBT SERVICE	\$718.85		
CAPITAL IMPROVEMENT FUND	\$2,340.57		
CAPITAL PROJECT FUND	\$510.03		
PW VEHICLE REPLACEMENT	\$47.20		
CAPITAL PROJ RESERVE	\$2.07		
SOURCE WATER PROTECTION	\$59.46		
CEMETERY	\$31.24		
WATER	\$15,860.09		
SEWER	\$25,072.93		
TOTAL REVENUE BY FUND	\$121,691.17		

CLAIMS		
VENDOR NAME	REFERENCE	TOTAL
AMAZON	BOOKS	\$ 960.56
AMAZON CITY	BUSINESS CARDS/BATTERIES	\$ 30.61
ATLANTIC NEWS-TELEGRAPH	ADVERTISING	\$ 43.00
ATLANTIC PEST CONTROL LLC	PEST CONTROL COMM BLDG	\$ 47.50
BASE	HRA MONTHLY	\$ 30.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$ 283.30
BROWN ELECTRIC CO.	LIFT PUMP WORK	\$ 57.00
CAPPEL'S	POSTAGE/PAPERTOWELS	\$ 57.30
CARD SERVICES	POSTAGE/SECURITY CAMERAS	\$ 1,291.13
CASS COUNTY LANDFILL	CLEANUP @ LAGOON	\$ 157.00
CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	\$ 10.90
CASS COUNTY SHERIFF'S DEP	OCTOBER 28E AGREEMENT	\$ 5,627.66
CITY OF GRISWOLD	UTILITY BILL	\$ 157.86

CITY OF RED OAK AMBULANCE	MUTUAL AID	\$ 110.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$ 221.79
DATA TECHNOLOGIES	UB REMOTE TRAINING	\$ 23.75
DEMCO, INC	SUPPLIES	\$ 190.21
DERRICK BYERS	DAMAGE DEPOSIT REFUND	\$ 100.00
ECHCO	ALLEY APPROACHES	\$ 952.00
EFTPS	FED/FICA TAX	\$ 3,880.20
FELDHACKER CONTRACTING	SPRAY INJECTION	\$ 1,900.00
GIS BENEFITS	GROUP BENEFITS	\$ 182.44
GRISWOLD AMERICAN	MINUTES/CLAIMS/PUBLIC NOTICE	\$ 389.57
GRISWOLD COMMUNICATIONS	TELEPHONE	\$ 953.89
GRISWOLD COMMUNITY SCHOOL	MAGAZINE SUBSCRIPTIONS	\$ 104.00
GRISWOLD FIRE DEPT.	TRAINING REIMBURSEMENT	\$ 132.65
HACH COMPANY	CHEMICALS/SUPPLIES	\$ 602.62
HANSEN, LAURA	MILEAGE/TELEPHONE REIMBURSE	\$ 127.31
IAWEA	WASTEWATER CLASS	\$ 64.00
IDNR-ANNUAL WATER SUPPLY	ANNUAL WATER SUPPLY PERMIT-FF	\$ 268.00
IOWA ASSN. OF MUNICIPAL U	ANNUAL DUES	\$ 175.00
IOWA ONE CALL	NOTIFICATIONS	\$ 16.20
IOWA WESTERN COMMUNITY CO	VEHICLE EXTRICATION TRAINING	\$ 15.00
IPERS	IPERS	\$ 2,584.16
J.D. WYMAN SERVICE	BREAK PADS/OIL CHANGE	\$ 416.48
KIM THOMSEN	COMM BLDG CLEANING	\$ 390.00
MAYNARD CUSTOM SOLUTIONS	TECHNOLOGY SUPPORT	\$ 90.00
MENARDS	POTHOLE PATCH	\$ 370.74
MICRO MARKETING LLC	BOOK	\$ 8.99
MIDAMERICAN ENERGY	UTILITIES	\$ 4,176.74
MIDWEST DATA	MONTHLY SERVICE	\$ 82.00
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	\$ 35.00
OTTO,LAWRENCE & WIEDERSTEIN	OCTOBER RETAINER	\$ 1,000.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$ 672.40
POSTMASTER	POSTAGE	\$ 145.39
ROBERT BROOKE & ASSOC	PANIC DOOR KEYS	\$ 30.40
TREASURER, STATE OF IOWA	SALES TAX	\$ 3,850.00
SANDBOTHE FIRESTONE	PICKUP REPAIRS	\$ 2,256.23
SCHILDBERG CONSTRUCTION	ROCK, GRAVEL,SAND	\$ 217.36
SEH	ARCHITECTURE FEES	\$ 604.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$ 58.50
STEINBECK & SONS INC.	RYE APPLICATION	\$ 3,712.48
THE DES MOINES REGISTER	ANNUAL SUBSCRIPTION	\$ 288.03
TIGER MART	FUEL	\$ 1,084.86
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$ 354.00
TREASURER, STATE OF IOWA	STATE TAX	\$ 665.00
TREEMENDUS TREE SERVICE	MOWING CONTRACT	\$ 2,280.00
ULTIMATE LAWN & POWER LLC	OIL FILTERS	\$ 60.48
VERIZON WIRELESS	MONTHLY SERVICE	\$ 158.20
WATER SALES TAX	WATER SALES TAX	\$ 877.00
WELLMARK	PREMIUMS	\$ 4,558.94

TOTAL: \$ 50,189.83

GENERAL FUND	\$ 18,045.58
ROAD USE TAX FUND	\$ 5,392.12
EMPLOYEE BENEFITS FUND	\$ 1,989.54
COMMUNITY BLDG FUND	\$ 971.96
RESCUE FUND	\$ 1,595.66
SOURCE WATER PROTECTION FUND	\$ 3,712.48
FIRE&RESCUE BLDG FUND	\$ 604.00
WATER FUND	\$ 7,110.06
SEWER FUND	\$ 10,768.43
TOTAL BY FUND:	\$ 50,189.83
