

Minutes
City of Griswold
Regular Council Meeting, City Hall
October 8, 2012
6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order at 6:00 p.m. Council present: Adams, Askeland, Cook, Mundorf and Jared Wyman.

Motion by Adams to approve the agenda. Seconded by Mundorf. Approved 5-0.

Motion by Cook to approve the following items under the Consent Agenda.

- a. Minutes of the September 10, 2012 regular meeting
- b. Claims
- c. Treasurer's Report – ending September 30, 2012

Seconded by Askeland. Approved 5-0.

PUBLIC HEARING

Mayor Wyman opened the public hearing in regards to Ordinance **8-2012: An Ordinance Amending the Code of Ordinance of the City of Griswold, Iowa, 2010, by Amending Title VII, Chapter 7, Entitled Temporary Refuse Collection**. Ruth and Tony Hunolt and Rose Boseck spoke to the council opposing curbside pickup of trash. There were 18 formal written complaints opposing curbside pickup. There being no more comments from the public Mayor Wyman closed the public hearing.

PUBLIC COMMENTS

Robin Drake mentioned the new welcome signs to Griswold look very nice.

Devin Witt introduced himself to the Council and explained he is working on getting a Citizenship in the Community Badge which requires him to attend some public meetings.

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**. Public Works Supervisor, Jeff Metheny also reported on the results of the copper test done recently.
- b. Written report submitted for the **Library**. Library Board President, Robin Drake commented on the progress the Library is making with the expansion.
- c. Written report submitted for the **Community Building**. In addition to the upcoming events there is an election on Tuesday, November 6th.

COMMITTEE REPORTS

- a. Julie Adams reported to the Council that the **Public Safety Commission** is going to be working on certifying people who help watch over the jail, this is something that is required.
- b. Askeland reported that Jeff, Chelsea and Kevin Carlisle met with Matt Dollison with Pheasants Forever to see if putting some native grasses in the wettest part of the **Fish Farm** would be a reasonable solution to what is there currently. Also, it is getting close to begin thinking of winterizing.

ORDINANCES

- a. Motion by Askeland to approve the third and final reading of **Ordinance 7-2012: An Ordinance Amending the Code of Ordinances of the City of Griswold, Iowa, 2010, By Amending Title IV Chapter 2, Baseball and Softball board of Trustees**. Seconded by Mundorf. Roll call ayes: Askeland, Cook, Adams, J.Wyman and Mundorf. Nays: none. Motion carried, Ordinance adopted.
- b. Motion by Askeland to approve the First reading and waiving the second and third readings of **Ordinance 8-2012: An Ordinance Amending the Code of Ordinance of the City of Griswold, Iowa, 2010, by Amending Title VII, Chapter 7, Entitled Temporary Refuse Collection**. Seconded by Cook. Roll call ayes: Adams, Cook, J.Wyman, Mundorf and Askeland. Nays: none. Motion carried, Ordinance adopted.

OLD BUSINESS

- a. MSA representative, Sarah Campbell gave the Council an update on the **sewer rehabilitation project**. She mentioned the condition of sewer line 35-88 is not as bad as first thought; removing this project would save the city some money. Motion by J.Wyman to remove sewer line 35-88 from

the project. Seconded by Adams. Roll call ayes: Cook, J.Wyman, Mundorf, Askeland and Adams. Nays: none. Motion carried.

- b. Barry Moore reported to the Council he has been doing many things to prepare for the repair of his building at **421 Main St.** He feels he will be able to sign the Hold Harmless Agreement with the City by the end of the week as long as the City could hold off repairing the sidewalk until at least the building is partially finished. The City will have a compaction test done to see if under the sidewalk will need to be replaced also.

NEW BUSINESS

- a. Motion by Cook to accept the **Snow Removal bid** from Martin Dorscher at \$49.50 per hour. Seconded by Askeland. After discussion from the Council, Cook amended the motion to include Jack Gregory as secondary help in the amount of \$50.00 per hour. Askeland seconded. Roll call ayes to the amended motion: Mundorf, Askeland, J.Wyman, Adams and Cook. Nays: none. Motion carried.
- b. Motion by Adams to accept the **cleaning bid** from Lisa Cook at \$12.00 per hour. Motion died due to lack of a second.
Motion by J.Wyman to accept the **cleaning bid** from Tiffany Beebe at \$13.00 per hour. Motion died due to lack of a second.
Motion by Mundorf to accept the **cleaning bid** from Virginia Askeland at \$10.00 per hour. Seconded by J.Wyman. Roll call ayes: J.Wyman, Cook, Adams, Askeland and Mundorf. Nays: none. Motion carried.
- c. Motion by J.Wyman to set Trick-or-Treating hours Wednesday October 31st from 5:00 p.m. to 8:00 p.m. Seconded by Askeland. Roll call ayes: Askeland, J.Wyman, Mundorf, Cook and Adams. Nays: none. Motion carried.
- d. Council discussed the **sewer lateral on 8th Street.** Council would like City Manager, Chelsea Fulton to send a letter to the residents stating the main is their responsibility right now and would like to see them come to the City with the possibility of an easement.
- e. Motion by J.Wyman to approve **Amendment No.2 to option and lease City owned water tower.** Seconded by Adams. Roll call ayes: Askeland, J.Wyman, Mundorf, Cook and Adams. Nays: none. Motion carried.
- f. Motion by Askeland to approve **Resolution 13-2013: Approve Pay Request for Sanitary Sewer Rehabilitation Project.** Seconded by Cook. Roll call ayes: Cook, Adams, J.Wyman, Askeland and Mundorf. Nays: none. Motion carried.
- g. Motion by Cook to approve **Resolution 14-2013: Approve Pay Request for Library Expansion Project.** Seconded by Adams. Roll call ayes: J.Wyman, Mundorf, Adams, Askeland and Cook. Nays: none. Motion carried.
- h. Motion by Mundorf to approve **purchasing a 910R Locator** from Ditch Witch-Iowa with the quote of \$3,276.50. Seconded by J.Wyman. Roll call ayes: Adams, Cook, Askeland, Mundorf and J.Wyman.

MESSAGES AND REMARKS FROM THE MAYOR

Mayor Wyman thanked City Manager, Chelsea Fulton for her time spent getting the grant for the new welcome signs, they look very nice. Mayor Wyman also wanted to thank the Community Betterment Group for all the time and effort they have spent trying new things to better the City.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Adams thanked the Betterment Group for their efforts and also Chelsea for a job well done on the welcome signs. She also wanted to see what could be done about the wooden playground because it is showing a lot of wear and tear.

Mundorf wanted to make sure the park hours are posted.

Askeland thanked the two property owners for letting the City put the welcome signs on their property.

ADJOURNMENT

Motion by Askeland to adjourn. Seconded by J.Wyman. Approved 5-0. 7:12 p.m.

CLAIMS

AKIN BUILDING CENTERS	SUPPLIES	\$104.80
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
BAKER & TAYLOR	BOOKS	\$189.70
BASE	HRA/CAFETERIA	\$135.00
BLUFFS PAVING & UTILITY CO.INC	PARTIAL PMT REQUEST 4	\$20,000.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$95.45
BROWN ELECTRIC CO.	BUILDING MAINTENANCE	\$91.44
CAPPEL'S	BUILDING REPAIR SUPPLIES	\$146.83
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$459.78
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$6.50
CASS COUNTY MUSEUM	DAMAGE DEPOSIT REFUND	\$150.00
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-OCTOBER	\$5,583.33
CASSIE PILGREEN	EVENT CANCELLED	\$175.00
CHELSEA FULTON	MILEGE REIMBURSEMENT	\$71.28
CINDY MILLER	OCT-SUPPLEMENT	\$157.29
CITY OF GRISWOLD	OPEN DEBIT ACCT/PETTY CASH	\$576.42
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$159.14
COUNTRY INN SUITES	HOTEL-JEFF	\$95.20
DEMCO, INC	LIBRARY SUPPLIES	\$119.58
DORSEY & WHITNEY LLP	LEGAL COSTS	\$4,590.00
EFTPS	FED/FICA TAXES	\$2,818.15
GREATAMERICA LEASING CORP.	COPIER CONTRACT	\$82.00
GRISWOLD AMERICAN	MINUTES/CLAIMS/EXCLUSIONS	\$323.98
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$1,098.49
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$593.70
HACH COMPANY	CHEMICALS/SUPPLIES	\$159.91
HAWKINS WATER TREATMENT	CHEMICALS	\$201.33
HD SUPPLY WATERWORKS	SUPPLIES	\$172.85
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE	\$66.00
IOWA ONE CALL	NOTIFICATIONS	\$35.20
IOWA WESTERN COMMUNITY COLLEGE	CARDIAC/PROTOCOL	\$1,330.00
IPERS	IPERS	\$1,870.42
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$29.00
J.D. WYMAN SERVICE	JUNK VEHICLE TOW	\$131.00
KEMP WELDING & REPAIR	REPAIRS	\$486.80
LEARNING OPPORTUNITIES, INC	LIBRARY BOOKS	\$75.96
MATHESON TRI-GAS INC	CHEMICALS	\$72.50
MEDIVAC-ATLANTIC	MUTUAL AID	\$150.00
MIDAMERICAN ENERGY	UTILITIES	\$3,878.09
MJ'S GROCERY	SUPPLIES	\$43.98
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	OCTOBER RETAINER	\$600.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$78.30
POSTMASTER	POSTAGE	\$325.40

QUILL CORPORATION	OFFICE SUPPLIES	\$69.16
ROBINSON TRUE VALUE	POSTAGE	\$29.10
SANDBOTHE FIRESTONE	BACK HOE REPAIR	\$23.00
SHAWN ASKELAND	SUMMER PMT	\$1,200.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$18.00
TIFFANY BEEBE	CLEANING	\$180.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$111.00
TREASURER, STATE OF IOWA	STATE TAXES	\$472.00
TREASURER, STATE OF IOWA	SALES TAX	\$7,465.00
TRUE NORTH - GROUP BENEFITS	AD&D COVERAGE	\$545.30
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$3,869.52
	ANODES FOR REPAIR MAIN	
UTILITY EQUIPMENT CO.	BREAK	\$500.00
VERIZON WIRELESS	MONTHLY SERVICE	\$111.17
WESTON ELECTRIC	REPLACED LIGHT	\$399.89
WYMANS CARQUEST	SUPPLIES	<u>\$93.42</u>
	TOTALS BY VENDOR	\$64,241.36

TOTALS BY FUND

GENERAL	\$15,223.88
ROAD USE TAX	\$1,675.31
EMPLOYEE BENEFITS	\$1,421.18
COMMUNITY BLDG	\$1,278.73
RESCUE FUND	\$2,326.49
RESTRICTED GIFTS	\$103.11
CAPITAL PROJ RESERVE	\$24,590.00
WATER	\$9,488.21
SEWER	<u>\$8,134.45</u>
FUND TOTAL	\$64,241.36

Lee Wyman
Mayor

Marylynne Dickinson
City Clerk