

**Minutes**  
**City of Griswold**  
**Regular Council Meeting, City Hall**  
**October 14, 2013**  
**6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order. Council present: Adams, Cook, Mundorf and J. Wyman. Absent: Askeland.

Motion by J. Wyman to approve the agenda. Seconded by Cook. Approved 4-0.

Motion by Adams to approve the following items under the Consent Agenda:

- a. Minutes of the September 9, 2013 regular meeting
- b. Minutes of the September 18, 2013 special meeting
- c. Claims
- d. Treasurer's Report – ending September 30, 2013

Seconded by Cook. Approved 4-0

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**. Public Works Supervisor, Jeff Metheny added the sand volleyball at the Fish Farm is ready for the net to be put up. This will be put up at the start of next season.
- b. Written report submitted for the **Library**.
- c. Written report submitted for the **Community Building**.

COMMITTEE REPORTS

- a. **Public Safety Commission** –no report given
- b. **CADCO**. –Written report submitted. Mundorf wanted to remind everyone to be thinking of anyone who might be in need of getting their house painted.

OLD BUSINESS

- a. Dick Schrad was contacted by phone for the purpose of completing the **City Manager Profile** and setting a date for interviews. December 21<sup>st</sup> looks like the date interviews will be with the possibility of some the night before on the 20<sup>th</sup>.

NEW BUSINESS

- a. **Jon McCurdy** with SWIPCO gave the council a presentation of services they could provide to the city while in the interim for a manager. Council thanked him for coming and made no commitment at this time.
- b. Mayor Wyman led a discussion with the council on the **sale of city owned property**: 811 Main St. and 803 Main St. Council would like to see a stipulation that a building be put on 811 Main within a year of purchase or the city will have the right to take back. Council talked about sealed bid vs. auctioning the lots and if there should be a minimum offer to start. City Attorney, David Wiederstein requested the council get their ideas to him and he will put something together for their review.
- c. Motion by J. Wyman to approve Resolution 8-2014: FY13 **Annual TIF Report**. Seconded by Adams. Roll call ayes: J. Wyman, Cook, Adams and Mundorf. Nays: none. Motion carried.
- d. Motion by J. Wyman to accept the **snow removal bid** from Marty Dorscher for \$49.00 per hour with driver. Seconded by Mundorf. Roll call ayes: Mundorf, Cook, Adams and J. Wyman. Nays: none. Motion carried.
- e. Motion by J. Wyman approving the clerk to purchase a commercial vacuum for the Community Building in the amount not to exceed \$500.00. Seconded by Cook. Approved 4-0
- f. Motion by Adams setting Trick-or-Treat hours for Halloween from 5 p.m. to 9 p.m. October 31<sup>st</sup>. seconded by Cook. Approved 4-0

- g. Council discussed equipment for **alley repair and maintenance**. Mundorf brought a couple prices for a tractor and box loader. A skid loader was mentioned as being more multipurpose than a tractor. The clerk will send an email out to see what other towns use.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman stated the contractors will be moving equipment in to start the sewer line work west of town. Mayor Wyman also wanted the council to know the Personnel Committee has a few things that need looked in to before they present a name to hire for the Public Works Assistant position.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Mundorf commented on the cover crop out by the well houses. Adams thanked Marylynn for the Friday email. J.Wyman thanked Jeff for getting the street sweeper out and also wanted him to contact USG for the storm sewers.

Motion by Cook to adjourn. Seconded by J.Wyman. Approved 4-0. 7:03 p.m.

**CLAIMS**

GECRB/AMAZON	BOOKS/SUPPLIES	\$291.92
AMERICAN FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	\$30.00
ANSWERS	SUPPORT - LIBRARY	\$738.32
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
ATLANTIC NEWS-TELEGRAPH	PW ASSISTANT AD	\$302.40
ATLANTIC PEST CONTROL LLC	SPRAY LIBRARY	\$50.00
BASE	HRA/CAFETERIA	\$60.00
BROWN ELECTRIC CO.	REPAIR LIFT PUMPS	\$153.00
CAPPEL'S	REPAIR SUPPLIES	\$59.72
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSE	\$996.59
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$107.13
CASS COUNTY SHERIFF'S DEPT.	28E 10-2013/PER NEW CONTRACT	\$5,083.33
CITY OF ATLANTIC	LAB TESTING	\$45.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE/SUPPORT	\$317.48
COUNTRY INN SUITES	LODGING	\$198.16
DITCH WITCH-IOWA, INC	ADD. 2 YR WARRANTY	\$529.34
DORSEY & WHITNEY LLP	SRF RATE REDUCTION ADMIN FEE	\$650.00
EFTPS	FED/FICA TAX	\$2,708.14
FOLLETT SOFTWARE COMPANY	BARCODE LABELS/SHEETS	\$78.96
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$82.00
GRISWOLD AMERICAN	MTGS/CLAIMS	\$226.62
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$1,255.65
GRISWOLD COMMUNITY SCHOOL	MAGAZINE ORDERS	\$408.00
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$1,277.97
GRISWOLD LIBRARY	PETTY CASH	\$31.79
HAWKINS WATER TREATMENT	CHEMICALS	\$486.32
HD SUPPLY WATERWORKS	WATER SUPPLIES	\$206.33

INDUSTRIAL ELECTRIC MOTORS	OIL FOR PUMPS	\$29.48
IOWA LIBRARY SERVICES	SUBSCRIPTION	\$126.80
IOWA ONE CALL	NOTIFICATIONS	\$18.80
IOWA WESTERN COMMUNITY COLLEGE	TRAINING CLASSES	\$75.00
IPERS	IPERS	\$1,784.38
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$31.00
J.D. WYMAN SERVICE	50/50 SPLIT -OIL CHANGE/SERVICE	\$434.60
JANET JOHNSON	DAMAGE DEPOSIT REFUND	\$100.00
JOE SCHWARTZ	DESK MATERIAL REIMBURSEMENT	\$373.10
JONATHAN PILGREEN	MEALS/MILEAGE	\$150.09
LIFE LINE EMERGENCY VEHICLES	REPLACE LIGHTS W/ LED	\$250.00
LINDA TAULBORG	DAMAGE DEPOSIT REFUND	\$100.00
MATHESON TRI-GAS INC	CHEMICALS	\$102.60
MENARDS	CONCRETE FOR VOLLEYBALL	\$203.71
MIDAMERICA BOOKS	BOOKS	\$210.76
MIDAMERICAN ENERGY	UTILITIES	\$4,143.64
MISSOURI MUNICIPAL LEAGUE	MANAGER AD	\$90.00
MORTENSEN INFORMATION	TECH SUPPORT - LIBRARY	\$21.25
MSA PROFESSIONAL SERVICES INC	ADMIN	\$7,782.55
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OMAHA NEON SIGN COMPANY	50% DOWN 3RD SIGN	\$7,877.50
OTTO,LORENCE & WIEDERSTEIN	OCTOBER RETAINER	\$660.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$1,295.18
POSTMASTER	POSTAGE-UTILITY BILLS	\$146.30
QUILL CORPORATION	BATTERIES/OFFICE SUPPLIES	\$67.62
REGION IV IWEA	WORKSHOP	\$32.00
ROBINSON TRUE VALUE	POSTAGE	\$25.27
ROLLING HILLS BANK & TRUST	DAMAGE DEPOSIT REFUND	\$100.00
SANDBOTHE FIRESTONE	MOWER REPAIR	\$15.00
SECRETARY OF STATE	NOTARY PUBLIC-MARYLYNNE	\$30.00
SHAWN AND SHERRY ASKELAND	SUMMER PMT	\$1,200.00
SMART APPLE MEDIA	BOOKS	\$219.55
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$117.00
STEINBECK & SONS INC.	DAMAGE DEPOSIT REFUND	\$150.00
STELLAR ENERGY SERVICES, INC	TRANSFER SWITCH	\$723.32
SW IA FARM BUSINESS ASSOC.	DAMAGE DEPOSIT REFUND	\$50.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$161.00
TREASURER, STATE OF IOWA	STATE TAX	\$447.00
TREASURER, STATE OF IOWA	SALES TAX	\$7,232.00
TRUE NORTH - GROUP BENEFITS	MONTHLY PREMIUMS	\$149.26
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$3,572.10
VERIZON WIRELESS	MONTHLY SERVICE	\$113.17
VIRGINIA ASKELAND	CLEANING	\$80.00
WYMANS CARQUEST	TOOLS/EQUIPMENT	<u>\$190.82</u>

**TOTAL BY VENDER \$58,681.02**

GENERAL	\$23,682.00
ROAD USE TAX	\$2,688.65
EMPLOYEE BENEFITS	\$1,315.95
COMMUNITY BLDG	\$1,212.42
RESCUE FUND	\$2,554.73
CAPITAL PROJ RESERVE	\$7,803.80
WATER	<u>\$9,724.96</u>
SEWER	<u>\$9,698.51</u>
<b>TOTAL BY FUND</b>	<b>\$58,681.02</b>

Lee Wyman  
Mayor

Marylynne Dickinson  
City Clerk