

Minutes
City of Griswold
Regular Council Meeting, City Hall
October 13, 2014
6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Cook, Moore, Mundorf and J. Wyman.

Mayor Wyman presented an additional claim to Atlantic Pest Control in the amount of \$45.00 to be approved under Consent Agenda.

Motion by Askeland to approve the agenda with the additional claim. Seconded by Mundorf. Approved 5-0.

Motion by J. Wyman to approve the following items under the Consent Agenda

- a. Minutes of the September 8, 2014 regular meeting
- b. Claims
- c. Treasurers Report – ending September 30, 2014
- d. September Clerks Report

Seconded by Askeland. Approved 5-0.

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. **Public Works** written report submitted by Public Works Supervisor, Jeff Metheny. Metheny added the Fish Farm is officially closed, they have also been pouring concrete to patch the street cuts and the Ball fields have been winterized. Moore asked about restocking the grass carp at the Fish Farm. DNR does not allow this, the City's option is to either dye the water or spray it for algae control.
- b. **Library** – Written report submitted by Head Librarian, Lisa Metheny.
- c. **Community Building** - Written report submitted.
- d. **Cass County Sheriff** – Written report submitted. Askeland asked about the cameras.

COMMITTEE REPORTS

- a. **Public Safety Commission** – Askeland gave an oral report.
- b. **CADCO**. – Mundorf reported on the board holding their meeting in Griswold last Thursday the 9th.
- c. **Cass County Environmental Control** – No report.

OLD BUSINESS

- a. The **Freedom Rock** committee has not met since last month.
- b. Motion by J. Wyman to not put a **storm sewer in the 600 block of Main St**. Seconded by Askeland. Roll call ayes: Mundorf, Cook, Moore, J. Wyman and Askeland. Nays: none. Motion carried.
- c. Motion by Cook to approve **Resolution 10-2015: Designated Streets for All-Terrain Vehicles**. Seconded by J. Wyman. Roll call ayes: Moore, J. Wyman, Cook, Mundorf and Askeland. Nays: none. Motion carried.

NEW BUSINESS

- a. Motion by J. Wyman to set the hours of trick-or-treating on October 31 from 5:00 p.m. to 9:00 p.m. Seconded by Mundorf. Approved 5-0
- b. Motion by J. Wyman to **lift the burn ban** for leaves and yard waste every Saturday and Sunday in November during daylight hours. Seconded by Askeland. Approved 5-0
- c. Motion by Askeland to approve the five year **Sewer Service Agreement** with USG. Seconded by Cook. Roll call ayes: J. Wyman, Cook, Askeland, Moore and Mundorf. Nays: none. Motion carried
- d. Motion by Cook to approve **Resolution 11-2015: Designated Streets for Snowmobile Route**. Seconded by J. Wyman. Roll call ayes: Cook, Mundorf, Askeland, J. Wyman and Moore. Nays: none. Motion carried
- e. Motion by Askeland to go into **closed session** pursuant to Iowa Code Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by Cook. Roll call ayes: Mundorf, Cook, Moore, J. Wyman and Askeland. Nays: none. Motion carried.
Motion by Moore to return to **open session**. Seconded by Mundorf. Approved 5-0

Motion by Askeland to approve **Resolution 12-2015: Approve Performance Increase for Jeff Metheny** at an increase of \$.50 per hour, making his hourly rate \$ 20.59 Seconded by Cook. Roll call ayes: Mundorf, Moore, J.Wyman, Cook and Askeland. Nays: none. Motion carried.

MESSAGES FROM THE CITY MANAGER

City Manager, Nick MacGregor had a couple of things: 1) He wanted to thank the 40 college kids from Creighton University along with six local High School kids for volunteering their time sealing the wooden park Saturday the 11th 2) The Mobile Household Hazardous Waste will be held at the City shed Wednesday October 15th from 5:00 to 7:00 p.m.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman encouraged the council to read up on the storm sewer study that was completed a few years ago.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Askeland thanked the Creighton kids and local kids for volunteering at the park.

Moore wants to start thinking of a plan for street repairs.

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 6:51

CLAIMS

AFFINITY CARE, INC	EAP SERVICES	\$21.00
GECRB/AMAZON	SUPPLIES	\$117.00
AMERICAN FIRE PROTECTION	EXTINGUISHER INSPECTIONS	\$54.00
ASHLEY NORMAN	DAMAGE DEPOSIT REFUND	\$150.00
ATLANTIC MOTOR SUPPLY	BACK HOE REPAIR	\$41.86
ATLANTIC PEST CONTROL LLC	TREATMENT	\$45.00
AVENET, LLC	ANNUAL SERVICE PACKAGE	\$450.00
BADGER METER	SERVICE AGREEMENT	\$1,290.00
BARRY MOORE	MILEAGE REIMBURSEMENT	\$181.20
BASE	HRA/CAFETERIA	\$60.00
BOUND TREE MEDICAL, LLC	SUPPLIES	\$1,493.99
BP	FUEL	\$741.84
BRENDA HAAS	DAMAGE DEPOSIT REFUND	\$150.00
CAPPEL'S	SUPPLIES	\$200.38
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSE	\$542.73
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$93.19
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT - OCTOBER	\$5,000.00
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	\$176.80
COOK HAULING & TREE SERVICE	304 MAIN ST TREE	\$750.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$163.38
DEMCO, INC	LIBRARY SUPPLIES	\$157.81
EFTPS	FED/FICA TAX	\$3,120.89
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$136.76
GRISWOLD AMERICAN	MINUTES/CLAIMS/BUSINESS CARD	\$338.51

GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$1,186.59
GRISWOLD LIBRARY	PETTY CASH	\$6.31
GRISWOLD, CITY OF	SEWER UTILITY	\$138.63
HACH COMPANY	CHEMICALS/SUPPLIES	\$209.57
HAWKINS WATER TREATMENT	CHEMICALS	\$180.00
IA-WEA	TRAINING - JEFF/NICK	\$62.00
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE CITY AND FISH FARM	\$198.00
IMFOA CONFERENCE	FALL CONFERENCE-MARYLYNNE	\$105.00
IOWA LEAGUE OF CITIES	ANNUAL CONFERENCE	\$320.00
IOWA ONE CALL	NOTIFICATIONS	\$36.00
IOWA WESTERN COMMUNITY COLLEGE	EMT CLASS-HERMANN/RIDLEN	\$1,400.00
IPERS	IPERS	\$2,109.24
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$33.00
J.D. WYMAN SERVICE	REPAIR '03 PICK UP	\$138.39
JD ENTERPRISES	DAMAGE DEPOSIT REFUND	\$100.00
LION APPAREL, INC	CLEAN/DECONTAMINATE/REPAIR FIRE GEAR	\$326.10
MAIN LIL' MARKET	SUPPLIES	\$10.44
MATHESON TRI-GAS INC	CHEMICALS	\$52.20
MEDIVAC-ATLANTIC	MUTUAL AID	\$300.00
MENARDS	WOODEN PARK MAINTENANCE SUPPLIES	\$357.84
MIDAMERICAN ENERGY	UTILITIES	\$4,073.15
MTL BY WY COUNCIL BLUFFS	LODGING	\$95.77
NICK MACGREGOR	REIMBURSE WATER SEAL	\$308.15
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO, LORENCE & WIEDERSTEIN	2 MONTHS RETAINER	\$1,200.00
PEEBLES PLUMBING	PVC PIPE-900 BLK OF 1ST ST	\$7.90
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$530.40
POSTMASTER	POSTAGE	\$154.04
QUALITY TRUCK REPAIR	BOOMS	\$114.39
QUILL CORPORATION	SUPPLIES	\$15.98
ROBINSON TRUE VALUE	POSTAGE	\$25.18
ROLLING HILLS BANK & TRUST	DAMAGE DEPOSIT REFUND	\$100.00
SHAWN ASKELAND	SUMMER PMT	\$1,200.00
SW IA FARM BUSINESS ASSOC.	DAMAGE DEPOSIT REFUND	\$50.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$119.50
STEFFEN FUEL SUPPLY	FUEL	\$198.76
SUSAN PETERSEN	MILEAGE REIMBURSEMENT	\$19.94
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAX	\$529.00
TREASURER, STATE OF IOWA	SALES TAX	\$7,189.00
USA BLUEBOOK	SUPPLIES	\$42.51
VERIZON WIRELESS	MONTHLY SERVICE	\$114.35
VIRGINIA ASKELAND	CLEANING	\$60.00
WELLMARK	PREMIUMS	\$4,659.40
ZEE MEDICAL SERVICE CO.	SUPPLIES	<u>\$25.00</u>

TOTAL BY VENDOR \$43,684.07

1	GENERAL	\$15,260.01
110	ROAD USE TAX	\$3,408.95
112	EMPLOYEE BENEFITS	\$1,789.64
140	COMMUNITY BLDG	\$1,532.27
141	RESCUE FUND	\$4,386.21
600	WATER	\$8,585.37
610	SEWER	<u>\$8,721.62</u>
TOTAL BY FUND		\$43,684.07

<u>REVENUE BY FUND</u>		SEPTEMBER	<u>EXPENSE BY FUND</u>	
		2014		
GENERAL TOTAL	\$22,752.85		GENERAL TOTAL	\$15,433.79
ROAD USE TAX TOTAL	\$8,261.88		ROAD USE TAX TOTAL	\$4,102.09
EMPLOYEE BENEFITS TOTAL	\$4,994.21		EMPLOYEE BENEFITS TOTAL	\$2,838.85
EMERGENCY FUND TOTAL	\$607.79		COMMUNITY BLDG TOTAL	\$1,063.15
LOCAL OPTION SALES TAX TO	\$9,297.56		RESCUE FUND TOTAL	\$1,279.57
TAX INCREMENT FINANCING T	\$7,571.12		CAPITAL PROJ RESERVE TOTA	\$80,488.00
COMMUNITY BLDG TOTAL	\$750.05		WATER TOTAL	\$7,355.95
RESCUE FUND TOTAL	\$1,548.87		SEWER TOTAL	<u>\$7,138.83</u>
FLOOD CONTROL TOTAL	\$0.19		TOTAL EXPENSES	\$119,700.23
DEBT SERVICE TOTAL	\$1,867.66			
CAPITAL IMPROVEMENT FUND	\$1,519.39			
CAPITAL PROJECT FUND TOTA	\$0.97			
PW VEHICLE REPLACEMENT TO	\$0.40			
PERPETUAL CARE TOTAL	\$1.03			
WATER TOTAL	\$13,375.67			
SEWER TOTAL	<u>\$29,226.90</u>			
TOTAL REVENUES	\$101,776.54			

Lee Wyman
Mayor

Marylynne Lightner
City Clerk