

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
November 9, 2015
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Lee Wyman called the meeting to order. Council present: Askeland, J.Wyman, Moore, Cook, and Mundorf.

Motion by Askeland to approve the agenda. Seconded by Wyman. Approved 5-0.

Motion by J.Wyman to approve the following items under the Consent Agenda

- a. Minutes of the October 12, 2015 Regular Council Meeting
- b. Claims
- c. Treasurers Report – ending October 31, 2015
- d. October Clerks Report
- e. FY15 Annual Financial Report
- f. Subdivision of Lot 2 of Abandoned Railroad Right-of-Way

Seconded by Mundorf. Approved 5-0.

PUBLIC COMMENTS

None.

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted.
- b. **Library** – Written report submitted. Library Director, Lisa Metheny discussed a donation the library received.
- c. **Community Building** - Written report submitted.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **CADCO**. – No meeting since the October meeting.
- b. **Cass County Environmental Control** – Moore gave a report. The landfill has made two new hires and the board is looking at setting winter hours.

OLD BUSINESS

None.

NEW BUSINESS

- a. There was discussion on **Sidewalk Aid**. No Motion was made but the Public Works Committee will meet to set up the program's framework.
- b. Motion by Askeland to **dispose of the two community building stoves** for \$50 per stove on November 25th at 8 a.m.. Seconded by Wyman. Roll call ayes: Cook, Askeland, Mundorf, Moore and J.Wyman. Nays: none Motion carried.
- c. There was discussion on **Off-Street Parking**. No Motion was made.
- d. Motion by Wyman to **Approve the request for Camper Parking at 803 6th Street**. Seconded by Cook. Roll call Ayes: none. Nays: Askeland, Cook, Wyman, Mundorf, and Moore. Motion failed. Item will be placed on Old Business for the regular December meeting.
- e. Motion by Askeland to approve **Resolution 16-2016**: Setting the Public Hearing for the Urban Renewal Plan Amendment for December 14th. Seconded by Cook. Roll call ayes: Askeland, Mundorf, J.Wyman Cook, and Moore. Nays: none. Motion carried.
- f. Motion by Mundorf to move **Water CD 92** into the City's checking account. Seconded by Wyman. Roll call ayes: Mundorf, Moore, Askeland, Cook, and J.Wyman. Nays: none. Motion carried.

MESSAGES FROM THE CITY MANAGER

MacGregor passed around engineer's probable cost on the alley way project and the community building project spend-down. MacGregor also mentioned that the wooden park bathrooms have seen vandalism in the last 2 weeks.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman would like to see the alley way project in old business for December.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

None.

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 7:15 p.m.

CLAIMS

AKIN BUILDING CENTERS	SUPPLIES	\$93.71
AMERICAN FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	\$56.00
ANTHONY DROGO	DAMAGE DEPOSIT REFUND	\$100.00
AVENET, LLC	ANNUAL SERVICE PACKAGE	\$585.00
BI-STATE ELECTRONICS	REPAIR PAGERS	\$320.00
BP	FUEL	\$522.33
CAHOY PUMP SERVICE	WELL HOUSE #3 REPAIR	\$928.00
CAPPEL'S	WATER SUPPLIES	\$170.88
CARD SERVICES	FUEL	\$74.56
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT - NOVEMBER	\$5,150.00
CITY OF ATLANTIC	LAB TESTING	\$175.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$188.10
DAVID WALLACE	DAMAGE DEPOSIT REFUND	\$100.00
DOORS INC.	KITCHEN DOORS	\$2,403.90
EMC FIRE	FOR JAWS	\$545.00
GRISWOLD AMERICAN	AFR PUBLICATION	\$380.33
GRISWOLD, CITY OF	SEWER UTILITY	\$191.79
HACH COMPANY	CHEMICALS/SUPPLIES	\$231.84
HAWKINS WATER TREATMENT	CHEMICALS	\$495.34
I+S GROUP	PRELIM ENGINEERING REPORT	\$2,000.00
IOWA ASSN. OF MUNICIPAL UTILITIES	OPERATOR TRAINING-JEFF	\$175.00
IOWA LEAGUE OF CITIES	BUDGET WORKSHOP	\$80.00
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$34.00
J.D. WYMAN SERVICE	REPAIR WATER PUMP ON C-800	\$1,173.03
LINDEMAN TRACTOR, INC	TRACTOR SERVICE	\$160.95
MAIN LIL' MARKET	SUPPLIES	\$16.98
MARYLYNNE LIGHTNER	MILEAGE/MEAL REIMBURSEMENT	\$194.05
MATHESON TRI-GAS INC	CHEMICALS	\$62.42
MED-TECH RESOURCE, INC	MEDICAL SUPPLIES	\$193.50
MENARDS	SUPPLIES	\$67.06
MET LIFE - GROUP BENEFITS	GROUP BENEFITS	\$170.87
MIDAMERICAN ENERGY	UTILITIES	\$3,085.21
MIDWEST BREATHING AIR LLC	TESTING	\$459.74
NICK KINSER	CLOTHING REIMBURSEMENT	\$192.60
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO, LORENCE & WIEDERSTEIN	NOVEMBER RETAINER	\$600.00
POSTMASTER	POSTAGE	\$153.39
QUILL CORPORATION	OFFICE SUPPLIES	\$58.36
ROBINSON TRUE VALUE	GLASS FOR NEW DOORS	\$122.33
SERENDIPITY	VEHICLE SIGNS	\$91.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$44.50
STEFFEN FUEL SUPPLY	FUEL	\$72.77
STRYKER	SMART POWER KIT	\$956.60
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
USA BLUEBOOK	REPAIR CLAMP	\$296.55
UTILITIES SERVICE GROUP	SEWER MAINTENANCE	\$900.00

VERIZON WIRELESS	MONTHLY SERVICE	\$246.65
WELLMARK	PREMIUMS	\$4,866.83
WESTON ELECTRIC	REPLACE TRANSIENT SUPPRESSOR	\$2,232.24
WINNELSON	WELL CAPS	<u>\$127.52</u>
	TOTAL BY VENDER	\$31,651.93
	GENERAL	\$10,835.66
	ROAD USE TAX	\$1,915.20
	EMPLOYEE BENEFITS	\$1,892.53
	COMMUNITY BLDG	\$3,032.28
	RESCUE FUND	\$1,635.43
	WATER	\$8,717.51
	SEWER	<u>\$3,623.32</u>
	TOTAL BY FUND	\$31,651.93

OCTOBER 2015 CLERKS REPORT

<u>REVENUE BY FUND</u>	OCTOBER 2015	<u>EXPENSE BY FUND</u>	
GENERAL TOTAL	\$60,577.37	GENERAL TOTAL	\$17,588.11
ROAD USE TAX TOTAL	\$9,735.97	ROAD USE TAX TOTAL	\$3,874.18
EMPLOYEE BENEFITS TOTAL	\$14,697.91	EMPLOYEE BENEFITS TOTAL	\$3,084.93
EMERGENCY FUND TOTAL	\$1,748.73	COMMUNITY BLDG TOTAL	\$2,041.87
LOCAL OPTION SALES TAX TO	\$19,697.50	RESCUE FUND TOTAL	\$3,979.89
COMMUNITY BLDG TOTAL	\$1,475.00	WATER TOTAL	\$12,643.83
RESCUE FUND TOTAL	\$333.90	SEWER TOTAL	<u>\$11,482.06</u>
DEBT SERVICE TOTAL	\$4,598.08	TOTAL EXPENSES BY FUND	\$54,694.87
CAPITAL IMPROVEMENT FUND	\$4,371.75		
WATER TOTAL	\$15,010.87		
SEWER TOTAL	<u>\$29,105.75</u>		
TOTAL REVENUE BY FUND	\$161,352.83		

Lee Wyman
Mayor

Marylynne Lightner
City Clerk