

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
May 9, 2016
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Jeb Peck called the meeting to order. Council present: Askeland, Cook, Moore and Sorensen. Absent: Wyman.

Motion by Cook to approve the agenda. Seconded by Askeland. Approved 4-0

Motion by Cook to approve the following items under the Consent Agenda

- a. Minutes of the April 11, 2016 Regular Council Meeting
- b. Correction to the April 11, 2016 Regular Council Meeting
- c. Claims
- d. Treasurers Report – ending April 30, 2016
- e. April Clerks Report
- f. Renew Liquor License #LC0041708 – Cruisers
- g. Renew Liquor License #LC0026514 – Griswold Legion Post 508

Seconded by Sorensen. Approved 4-0.

PUBLIC HEARING

- a. Mayor Peck opened the public hearing on the **Proposal for Entering into a General Obligation Corporate Purpose Loan Agreement** at 6:01 p.m., there being no written or oral comments the hearing was closed.

PUBLIC COMMENTS

Mr. and Mrs. Alan Rice, property owners of 401 2nd St. voiced their concerns with the property at 405 2nd St.

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted. Public Works Supervisor, Jeff Metheny added the generator at the lower lift station has been having some problems from the storm last night. City Manager, Nick MacGregor also stated Benjamin Schoning, the 2nd seasonal employee started today.
- b. **Library** – Written report submitted. Library Board Director, Lisa Metheny also noted the summer reading catalog will be coming out soon.
- c. **Community Building** - Written report submitted. The footing for the patio has been started.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **CADCO**. – No report.
- b. **Cass County Environmental Control** – No meeting to report on.

OLD BUSINESS

- a. Motion by Cook to approve the third and final reading of **Ordinance 2-2016: Water Rates**. Seconded by Askeland. Roll call ayes: Cook, Askeland, Sorensen and Moore. Nays: none. Motion carried.
- b. Motion by Askeland to approve the third and final reading of **Ordinance 3-2016: Sewer Rates**. Seconded by Sorensen. Roll call ayes: Sorensen, Moore, Cook and Askeland. Nays: none. Motion carried.
- c. Motion by Askeland to put the **28E agreement for the fire department** on the next available council meeting. Seconded by Cook. Approved 4-0
- d. MacGregor discussed the **abandoned property at 405 2nd St.**; the owner did not give the city access to inspect the property. Motion was made by Askeland to proceed with the 657A process to claim the property at 405 2nd St. as abandoned. Seconded by Sorensen. Approved 4-0
- e. Motion by Cook to approve the **Storm Sewer Easement at 615 Main**. Seconded by Askeland. Approved 4-0
- f. Motion by Askeland to approve the **purchase of a CAT backhoe model #420F2** at the price of \$90,085.00 with a trade in of \$10,000.00 for a total purchase price of \$80,085.00. Seconded by Cook. Roll call ayes: Cook, Askeland, Sorensen and Moore. Nays: none. Motion carried.

NEW BUSINESS

- a. MacGregor discussed **Home Base Iowa** with the council. Home Base Iowa is the recognition of a community welcoming veterans moving into town and offering them an incentive package. MacGregor encouraged the council to visit the website to see if they would like to offer something like this in Griswold.
- b. Motion by Cook to renew the current Enhance Blue 1500 Gold **Health Insurance Plan** from Wellmark. Seconded by Askeland. Roll call ayes: Moore, Sorensen, Cook and Askeland. Nays: none. Motion carried.
- c. Motion by Askeland to approve **Resolution 26-2016: Approving Cass County Multi-Jurisdiction Hazard Mitigation Plan for the City of Griswold**. Seconded by Cook. Roll call ayes: Askeland, Cook, Moore and Sorensen. Nays: none. Motion carried.
- d. Motion by Cook to approve **Resolution 27-2016: A Resolution authorizing and approving a Loan Agreement and providing for the issuance of a \$300,000.00 General Obligation Corporate Purpose Note and providing for the levy of taxes to pay the same**. Seconded by Askeland. Roll call ayes: Sorensen, Askeland and Cook. Nays: Moore. Motion carried.
- e. Motion by Askeland to go into **closed session** at the employees request pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by Sorensen. Approved 4-0, 6:46 p.m.
Motion by Askeland to **return to open session**. Seconded by Cook. Approved 4-0, 6:55 p.m.
Motion by Askeland to approve **Resolution 28-2016: Performance Increase for Nicholas Kinser** at an increase of \$.58 per hour, for an hourly rate of \$15.08. Seconded by Moore. Roll call ayes: Cook, Askeland, Sorensen and Moore. Nays: none. Motion carried.
- f. Motion by Cook to approve **Resolution 29-2016: Approve Transfer of Funds from IPAIT Investment Account to the City of Griswold Checking Account and Certificate of Deposits**. Seconded by Sorensen. Roll call ayes: Sorensen, Moore, Cook and Askeland. Nays: none. Motion carried.
- g. Motion by Askeland to **forgive \$33.58 of the sewer usage** on account #251000. Seconded by Cook. Approved 4-0
- h. Motion by Askeland to go into **closed session** at the employees request pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by Cook. Approved 4-0, 6:58 p.m.
Motion by Askeland to **return to open session**. Seconded by Cook. Approved 4-0, 7:25 p.m.
Motion by Askeland to show an interest in **hiring Brimeyer Fursman, LLC** for the search of a new city manager. Seconded by Cook. Approved 4-0
- i. Motion by Cook to **remove Nicholas MacGregor from all city accounts with Rolling Hills Bank and Trust** as of June 1, 2016. Seconded by Sorensen. Approved 4-0
- j. Motion by Askeland to accept sealed bids for the Finish Mower with a reserve of \$3,000.00 to be received by June 9th at 10:00 a.m. Motion died for lack of a second.
Motion by Moore to **dispose of the Finish Mower** by sealed bid due in the office by June 9th at 10:00 a.m. with a \$2,500.00 reserve. Seconded by Sorensen. Approved 4-0

MESSAGES FROM THE CITY MANAGER

MacGregor thanked the council for all the work they have done while he has been city manager.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Peck thanked Nick for his time.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Every council member thanked Nick for his time, effort and help while he has been City Manager.

Motion by Askeland to adjourn. Seconded by Cook. Approved 4-0. 7:31 p.m.

CLAIMS 4/14/16 - 5/10/10

AKIN BUILDING CENTERS	SUPPLIES	\$4.65
BASE	DEDUCTIBLE REIMBURSE/MONTHLY EXPENSE	\$1,827.99
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$445.37
BP	FUEL	\$612.03
CAPPEL'S	LIGHTING/SUPPLIES	\$51.98

CARD SERVICES	LODGING/TRAINING/MEMBERSHIP	\$827.84
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$77.74
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT - MAY	\$5,150.00
CASS COUNTY SOIL & WATER	REDOSIER DOGWOOD	\$105.00
CITY OF ATLANTIC	LAB TESTING	\$175.00
CITY OF GRISWOLD	POSTAGE-PET REGISTRATIONS	\$35.02
CITY OF RED OAK AMBULANCE SERV	MUTUAL AID	\$110.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$245.98
DORSEY & WHITNEY LLP	LEGAL COSTS	\$4,000.00
DUHN FUNERAL HOME	DISINTERMENT	\$2,750.00
EFTPS	FED/FICA TAX	\$3,567.92
GADE INSURANCE	INSURANCE RENEWAL	\$35,315.00
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$162.96
GRISWOLD AMERICAN	MINUTES/CLAIMS/ADS/PUBLIC HEARING	\$242.66
GRISWOLD COMMUNICATIONS	TELEPHONE	\$622.47
GRISWOLD, CITY OF	SEWER UTILITY	\$136.15
HACH COMPANY	CHEMICALS/SUPPLIES	\$425.63
IOWA ONE CALL	NOTIFICATIONS	\$29.80
IA STATE UNIVERSITY, TRS OFFIC	TRAINING	\$340.00
IOWA WESTERN COMMUNITY COLLEGE	TRAINING	\$15.00
IPERS	IPERS	\$2,299.06
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$68.00
MARYLYNNE LIGHTNER	MILEAGE/MEALS	\$126.87
MATHESON TRI-GAS INC	CHEMICALS	\$135.61
MENARDS	TOOLS	\$44.95
MET LIFE - GROUP BENEFITS	GROUP BENEFITS	\$170.87
METERING & TECHNOLOGY SOLUTION	METER	\$343.93
MIDAMERICAN ENERGY	UTILITIES	\$3,453.23
MIDWEST DATA	MONTHLY SERVICE	\$82.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OMAHA TREE SERVICE	MULCH FOR THE NODES & PARK	\$531.00
OTTO,LORENCE & WIEDERSTEIN	MAY RETAINER	\$600.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$354.28
POSTMASTER	POSTAGE	\$148.48
QUILL CORPORATION	SUPPLIES	\$248.97
ROBINSON TRUE VALUE	POSTAGE	\$40.38
SANDBOTHE FIRESTONE	BATTERY FOR SEWER PUMP	\$344.79
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$44.50
STEFFEN FUEL SUPPLY	FUEL	\$331.61
STOREY KENWORTHY/MATT PARROTT	UTILITY BILL POSTCARDS/DELINQUENT NOTICES	\$1,037.42
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAX	\$601.00
TREEMENDUS TREE SERVICE	MOWING CONTRACT	\$1,440.00
VERIZON WIRELESS	MONTHLY SERVICE	\$157.89
VIRGINIA ASKELAND	CLEANING	\$55.00
WELLMARK	PREMIUMS	\$4,866.83
WYMAN BODYWORX INC.	REPAIR FROM DEER DAMAGE	\$1,343.03
WYMANS CARQUEST	MOWER PARTS	\$17.72
	TOTAL BY VENDER	\$76,269.61

1 GENERAL \$28,621.89

110	ROAD USE TAX	\$3,285.03
112	EMPLOYEE BENEFITS	\$14,363.57
140	COMMUNITY BLDG	\$2,283.96
141	RESCUE FUND	\$4,150.88
307	ROADS-PROJECTS	\$4,018.42
600	WATER	\$11,305.80
610	SEWER	\$8,240.06
TOTAL BY FUND		\$76,269.61

APRIL 2016 CLERKS REPORT

<u>REVENUE BY FUND</u>	APRIL 2016	<u>EXPENSE BY FUND</u>	
GENERAL TOTAL	\$66,017.19	GENERAL TOTAL	\$16,572.61
ROAD USE TAX TOTAL	\$7,619.37	ROAD USE TAX TOTAL	\$26,671.11
EMPLOYEE BENEFITS TOTAL	\$16,197.55	EMPLOYEE BENEFITS TOTAL	\$5,632.41
EMERGENCY FUND TOTAL	\$1,927.25	COMMUNITY BLDG TOTAL	\$1,234.53
LOCAL OPTION SALES TAX TO	\$8,578.78	RESCUE FUND TOTAL	\$849.06
TAX INCREMENT FINANCING T	\$1.45	WATER TOTAL	\$13,113.37
COMMUNITY BLDG TOTAL	\$437.69	SEWER TOTAL	<u>\$15,241.71</u>
RESCUE FUND TOTAL	\$3,384.40	TOTAL EXPENSES BY FUND	\$79,384.82
FLOOD CONTROL TOTAL	\$1.37		
DEBT SERVICE TOTAL	\$5,067.22		
CAPITAL IMPROVEMENT FUND	\$4,817.88		
CAPITAL PROJECT FUND TOTA	\$4.92		
PW VEHICLE REPLACEMENT TO	\$1.47		
CAPITAL PROJ RESERVE TOTA	\$0.04		
SOURCE WATER PROTECTION T	\$1.12		
PERPETUAL CARE TOTAL	\$0.59		
WATER TOTAL	\$12,726.97		
SEWER TOTAL	<u>\$28,280.66</u>		
TOTAL REVENUE BY FUND	\$155,065.92		

Jeb Peck
Mayor

Marylyne Lightner
City Clerk