

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
May 8, 2017
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Jeb Peck called the meeting to order. Council present: Cook, Wyman, Askeland, Sorensen, Moore. Absent: none. Motion by Askeland to approve the agenda. Seconded by Sorensen. Approved 5-0. Motion by Askeland to approve the following items under the Consent Agenda with pending item h. Item h. to be approved pending the ABD approving the Bus Stop's liquor license by May 31, 2017.

- a. Minutes of the April 10, 2017 Regular Council Meeting
- b. Claims
- c. Treasurers Report – ending April 30, 2017
- d. April Clerks Report
- e. Liquor License Renewal # LC0041708 Cruiser's
- f. Liquor License Renewal # BC0030512 Tiger Mart
- g. Liquor License Renewal # LC0026514 Griswold American Legion Post No. 508
- h. Liquor License Renewal # LC0038413 The Bus Stop

Seconded by Cook. Approved 5-0.

PUBLIC HEARING

- a. Mayor Peck opened the public hearing on **Ordinance 1-2017: Adopting an Ordinance repealing Title III, Chapter 10 Floodplain Regulations, of the Code of Ordinances, 2010, City of Griswold, Iowa and replacing with a new Chapter 10 Entitled "Floodplain Regulations"** at 6:03 p.m. there being no written or oral comments the hearing was closed.
- b. Mayor Peck opened the public hearing on **Resolution 19-2017: Approve FY17 Budget Amendment #2** at 6:04 p.m. there being no written or oral comments the hearing was closed.

PUBLIC COMMENTS

- a. Derek Johnson, an engineer from ISG, gave an update on the final pay application for the alleyway project. He is also working on preparing a preliminary design to update the storm sewer.
- b. Council member, Ryan Askeland spoke on behalf of Joseph Dahl regarding unnecessary traffic at the city dump after hours.

DEPARTMENTAL REPORTS

- b. Public Works – written report submitted.
- c. Library – verbal report given by Library Director, Lisa Metheny. She informed council of funds and grants received to update the building, fund summer programs, and to purchase library materials.
- d. Community Building – written report submitted.
- e. Cass County Sheriff – written report submitted.

COMMITTEE REPORTS

- a. CADCO – verbal report given by city manager, Laura Hansen. Cass County received a grant to assist in paving certain roads in Atlantic in order to provide improved access for industrial purposes, specifically the ethanol plant.
- b. Cass County Environmental Control – verbal report given by council member, Barry Moore.

ORDINANCES

- a. Motion by Askeland to approve the **first reading of Ordinance 1-2017: Adopting an Ordinance repealing Title III, Chapter 10 Floodplain Regulations**. Seconded by Cook. Roll Call Ayes: Cook, Askeland, Wyman, Sorensen. Nays: Moore. Motion by Askeland to **waive the second and third readings of Ordinance 1-2017: Adopting an Ordinance repealing Title III, Chapter 10 Floodplain Regulations**. Seconded by Wyman. Roll Call Ayes: Wyman, Sorensen, Askeland, Cook. Nays: Moore. Motion carried. Ordinance adopted.

OLD BUSINESS

- a. Motion by Wyman to approve **Resolution 20: 2017 – Community Building Policy**. Seconded by Sorensen. Roll call ayes: Wyman, Sorensen, Askeland, Cook, Moore. Nays: none. Motion carried.
- b. Motion by Askeland to set **City-Wide Cleanup** for May 13th, 2017 from 8 a.m. to 1 p.m. Seconded by Sorensen. Approved 5-0.

NEW BUSINESS

- a. Hansen gave update regarding **State Firework Legislation** and the options the city would have when the legislation passes.

- b. Motion by Wyman to approve **Resolution 19-2017: FY17 Budget Amendment #2**. Seconded by Sorensen. Roll call ayes: Cook, Moore, Wyman, Sorensen, Askeland. Nays: none. Motion carried.
- c. Motion by Wyman to **purchase Holiday Decorations** for 10 poles on Main St. Seconded by Askeland. Approved 4-1.
- d. Motion by Cook to approve **Resolution 21-2017: Correction to Resolution 15-2017**. Seconded by Wyman. Roll call ayes: Askeland, Cook, Moore, Wyman, Sorensen. Nays: none. Motion carried.
- e. Motion by Askeland to approve **the Health Insurance** plan from Wellmark, Enhanced Blue 1000 PPO Gold. Seconded by Sorensen. Approved 5-0.
- f. Motion by Askeland to **increase cemetery lot prices** as set by the cemetery board on 4/17/17. Seconded by Cook. Approved 5-0.
- g. **No Parking sign at SWI Tiling**– tabled.
- h. The City Council reserves the right to go into closed session pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Motion by Askeland to **go into closed session**. Seconded by Sorensen. Approved 5-0, 6:46 p.m. Motion by Askeland to **return to open session**. Seconded by Sorensen. Approved 5-0, 6:54 p.m. Motion by Askeland to approve **Resolution 18-2016: Performance Increase for Nicholas Kinser** at an increase of \$.62 per hour, for an hourly rate of \$15.70, retroactive to his anniversary date. Seconded by Cook. Roll call ayes: Moore, Sorensen, Askeland, Wyman, Cook. Nays: none. Motion carried.

MESSAGES AND PAPERS FROM THE MAYOR

None.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Hansen informed council that the city received funding from the Cass County Community Foundation: \$2,000 for the Library, \$2,000 for the Fire Dept., and \$6,000 for the Rescue Dept.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

None.

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 7:05 p.m.

APRIL CLAIMS

| VENDOR NAME | REFERENCE | TOTAL |
|--------------------------------|-----------------------------|--------------|
| AFFINITY CARE, INC | EAP SERVICES | \$ 21.00 |
| AKIN BUILDING CENTERS | COUPLING/PIPE/MISC SUPPLIES | \$ 75.95 |
| ALPHA PHI OMEGA-CREIGHTON UNIV | DAMAGE DEPOSIT REFUND | \$ 100.00 |
| SYNCB/AMAZON | BOOKS | \$ 357.61 |
| BADGER BODY & TRUCK EQUIPMENT | SANDER | \$ 5,565.52 |
| BASE | DEDUCTIBLE REIMBURSEMENT | \$ 1,011.64 |
| BOUND TREE MEDICAL, LLC | MEDICAL SUPPLIES | \$ 330.33 |
| CAPPEL'S | SCOOP | \$ 146.91 |
| CARD SERVICES | POSTAGE/WADERS | \$ 163.58 |
| CASS COUNTY MEMORIAL HOSPITAL | MEDICAL SUPPLIES | \$ 14.86 |
| CASS COUNTY SHERIFF'S DEPT. | 28E AGREEMENT-APRIL | \$ 5,304.50 |
| CINTAS FIRST AID & SAFETY | FIRST AID POSTER | \$ 15.00 |
| CITY OF GRISWOLD | UTILITY BILL | \$ 164.02 |
| COUNSEL OFFICE & DOCUMENT | COPIER LEASE | \$ 221.40 |
| DEBBIE WEAVER | DAMAGE DEPOSIT REFUND | \$ 100.00 |
| DICKEL DUIT | WHEEL/BATTERY/OIL | \$ 177.29 |
| EFTPS | FED/FICA TAXES | \$ 3,267.70 |
| EMERGENCY APPARATUS | AIR EJECT INSTALL ON PUMPER | \$ 1,213.54 |
| GIS BENEFITS | GROUP BENEFITS | \$ 174.54 |
| GREATAMERICA FINANCIAL SVCS | COPIER LEASE | \$ 68.48 |
| GRISWOLD AMERICAN | MINUTES | \$ 342.54 |
| GRISWOLD COMMUNICATIONS | TELEPHONE | \$ 841.64 |
| GRISWOLD LIBRARY | PETTY CASH | \$ 32.20 |
| IMFOA | IMFOA DUES | \$ 50.00 |

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| IPERS | IPERS | \$ 2,223.83 |
| J Q OFFICE EQUIPMENT | COPIER CONTRACT | \$ 34.00 |
| KWF LLC | RETRO FIT FOR BACKHOE | \$ 1,384.00 |
| LAURA HANSEN | APRIL CELL PHONE REIMBURSE | \$ 40.00 |
| LISA METHENY | MILEAGE REIMBURSEMENT | \$ 52.43 |
| MATHESON TRI-GAS INC | CHEMICALS | \$ 84.12 |
| MEDIVAC-ATLANTIC | MUTUAL AID | \$ 600.00 |
| MEGGIE BRIX | CANCELLED EVENT | \$ 50.00 |
| MENARDS | POTHOLE PATCH | \$ 562.15 |
| MIDAMERICAN ENERGY | UTILITIES | \$ 7,412.16 |
| MIDWEST DATA | MONTHLY SERVICE | \$ 82.00 |
| NELSON BOYLAN LERETTE FUNERAL | DAMAGE DEPOSIT REFUND | \$ 50.00 |
| NISHNABOTNA VALLEY REC | CEMETARY - ELEC/GAS | \$ 25.00 |
| OTTO,LORENCE & WIEDERSTEIN | APRIL RETAINER | \$ 1,000.00 |
| PHYSICIAN'S CLAIMS COMPANY | DAY SHEETS | \$ 605.89 |
| UNITED STATES POSTAL SERVICE | POSTAGE | \$ 144.99 |
| QUALITY TRUCK REPAIR | MAINTENANCE/SUPPLIES | \$ 136.43 |
| QUILL CORPORATION | EXIT LIGHTBULBS | \$ 54.47 |
| ROBINSON TRUE VALUE | POSTAGE | \$ 26.46 |
| TREASURER, STATE OF IOWA | SALES TAX | \$ 8,716.00 |
| SCHILDBERG CONSTRUCTION CO. | ROCK, GRAVEL,SAND | \$ 687.94 |
| TIGER MART | FUEL | \$ 1,029.66 |
| STEINBECK & SONS INC. | DAMAGE DEPOSIT REFUND | \$ 100.00 |
| SUE PETERSEN | MILEAGE REIMBURSEMENT | \$ 16.81 |
| TOWN & COUNTRY SANITATION | MONTHLY SERVICE | \$ 81.00 |
| TREASURER, STATE OF IOWA | STATE TAXES | \$ 595.00 |
| UTILITIES SERVICE GROUP | SEWER MAINTENANCE | \$ 5,512.50 |
| VERIZON WIRELESS | MONTHLY SERVICE | \$ 415.78 |
| VIRGINIA ASKELAND | CLEANING | \$ 120.00 |
| WELLMARK | PREMIUMS | \$ 3,549.26 |
| WYMANS CARQUEST | AIR FILTERS/OIL FILTERS/HYDRAULIC FILTERS | \$ 441.10 |
| | | TOTAL: \$ 55,593.23 |
| | 1 GENERAL | \$ 13,934.24 |
| | 110 ROAD USE TAX | \$ 13,371.55 |
| | 112 EMPLOYEE BENEFITS | \$ 1,900.83 |
| | 140 COMMUNITY BLDG | \$ 1,236.41 |
| | 141 RESCUE FUND | \$ 2,477.60 |
| | 302 PW VEH REPLACEMENT | \$ 1,115.00 |
| | 600 WATER | \$ 8,262.13 |
| | 610 SEWER | \$ 13,295.47 |
| | | TOTAL BY FUND: \$ 55,593.23 |

APRIL 2017 CLERKS REPORT

REVENUE BY FUND

EXPENSE BY FUND

| | |
|------------------------------|-------------|
| GENERAL TOTAL | \$73,139.29 |
| ROAD USE TAX TOTAL | \$7,256.40 |
| EMPLOYEE BENEFITS TOTAL | \$19,669.96 |
| EMERGENCY FUND TOTAL | \$2,069.04 |
| LOCAL OPTION SALES TAX TOTAL | \$8,847.92 |
| TAX INCREMENT FINANCING | \$0.00 |
| COMMUNITY BLDG TOTAL | \$939.47 |
| RESCUE FUND TOTAL | \$2,735.62 |
| FLOOD CONTROL TOTAL | \$1.19 |
| LITTLE LEAGUE FIELD TOTAL | \$0.00 |
| DEBT SERVICE TOTAL | \$0.00 |
| CAPITAL IMPROVEMENT FUND | \$5,172.52 |
| CAPITAL PROJECT FUND TOTA | \$40.90 |
| PW VEHICLE REPLACEMENT TO | \$5.27 |
| CAPITAL PROJ RESERVE TOTAL | \$0.46 |
| SOURCE WATER PROTECTION | \$1.49 |
| ROADS-PROJECTS TOTAL | \$0.00 |
| PERPETUAL CARE TOTAL | \$6.90 |
| WATER TOTAL | \$14,191.67 |
| SEWER TOTAL | \$21,464.69 |
| STORM WATER TOTAL | \$0.00 |

TOTAL REVENUE BY FUND \$155,542.79

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|-------------------------|--------------|
| GENERAL TOTAL | \$45,915.74 |
| ROAD USE TAX TOTAL | -\$17,127.11 |
| EMPLOYEE BENEFITS TOTAL | \$3,002.28 |
| EMERGENCY FUND TOTAL | \$0.00 |
| LOCAL OPTION SALES TAX | \$0.00 |
| TAX INCREMENT FINANCING | \$0.00 |
| COMMUNITY BLDG TOTAL | \$966.38 |
| RESCUE FUND TOTAL | \$2,302.21 |
| PW VEHICLE REPLACEMENT | \$1,115.00 |
| DEBT SERVICE TOTAL | \$0.00 |
| SOURCE WATER PROTECTION | \$0.00 |
| ROADS-PROJECTS TOTAL | \$0.00 |
| WATER TOTAL | \$8,102.53 |
| SEWER TOTAL | \$18,202.38 |

TOTAL EXPENSES BY FUND \$62,479.41