

**Minutes
City of Griswold
Regular Council Meeting, City Hall
May 14, 2012
6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order at 6:00 p.m. Council present: Adams, Askeland, Cook, Mundorf and Jared Wyman.

Motion by Adams to approve the agenda. Seconded by Cook. Approved 5-0.

Motion by J.Wyman to approve the following items under the Consent Agenda.

- a. Minutes of the April 24, 2012 special meeting
- b. Claims
- c. Treasurers Report – Month ending April 30, 2012
- d. Cigarette Permit Renewal – Casey’s General Store
- e. Renew Liquor License #LC0038413 – Bus Stop Sports Bar

Seconded by Askeland. Approved 5-0.

PUBLIC COMMENTS

Wilma Selders wondered why money was not set aside years ago for this Sewer Project, or at least raising the sewer surcharge a little at a time instead of the whole amount at once. This will be a hardship on many people.

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**.
- b. Written report submitted for the **Library**. Library Board President , Robin Drake mentioned that request for bids will go out in the paper Wednesday the 16th and will be due June 18, 2012 with bid opening at 6:00 p.m. at City Hall
- c. Written report submitted for the **Community Building**.

COMMITTEE REPORTS

- a. **Public Safety Commission** – no report given
- b. Askeland reported the open shelter at the **Fish Farm** will be roofed sometime this week and a day will be scheduled to paint the shelter house. The Friends of the Fish Farm will have a meeting to talk about these items before the next council meeting.

ORDINANCES

- a. Motion by Askeland to approve the second reading of **Ordinance 2-2012: An Ordinance Amending the Code of Ordinances of the City of Griswold, Iowa, 2010, by Amending Section 6-5-9 Pertaining to the Rate of Sewer Rent and Manner of Payment** (the sewer surcharge rate increasing by \$28.40 for a total surcharge rate of \$43.30). Seconded by Cook. Roll call ayes: Adams, Askeland, Cook, Mundorf and J.Wyman. Nays: none. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

- a. **Kris Levier with RDG** explained that the city could get a ‘no further action’ at 811 Main St. with a restriction that no water wells could be installed for the life of the land. This restriction will appear as a ‘flag’ when anyone questions the property, unless the city would amend the City Ordinances to state no water wells may be installed without City Council approval.
- b. Moy Bejare is in charge of the **Farmers Market** this year. Starting June 9th it will be on Saturday mornings at Lisa’s Lunchbox. Council agreed that cars can park on city property either side of the Market but would like to try to keep people from parking on the highway if at all possible.
- c. Award bid for **new generator** – tabled to next meeting for more information.
- d. Motion by J.Wyman approving **Resolution 34-2012 – Car Show Street Closure**. Seconded by Mundorf. Roll call ayes: Mundorf, J.Wyman, Adams, Askeland and Cook. Nays: none. Motion carried.
- e. Motion by Cook approving **Resolution 35-2012 – Change Order Procedures for the Sanitary Sewer Rehabilitation Project**. Seconded by Adams. Roll call ayes: Cook, Mundorf, J.Wyman, Adams and Askeland. Nays: none. Motion carried.

- f. Motion by J.Wyman approving **Resolution 36-2012 – Approving the SRF Sewer Revenue Loan and Disbursement Agreement and Providing for the Issuance of the Sewer Revenue Bonds**. Seconded by Askeland. Roll call ayes: Askeland, Cook, Mundorf, J.Wyman and Adams. Nays: none. Motion carried.
- g. Mayor Wyman appointed Kelly McGann-Croxell to the **Library Board**.

MESSAGES AND REMARKS FROM THE CITY ADMINISTRATOR

City Administrator, Chelsea Fulton stated the 28E Agreement with the Sheriff’s Department will not have the car stipulation to return to the city after four year, unless the council would like to discuss it more at another meeting.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman commented to the Library Board for them to keep a close eye on the bids for the Library expansion.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Adams thanked everyone who worked late last week repairing the leaks on Main Street. J.Wyman had a couple comments: 1) the trailer needs to have reflectors on it, 2) Questioned what was going on at the south well at the Fish Farm and 3) Dust control needs to be done on the city gravel roads.

ADJOURNMENT

Motion by J.Wyman to adjourn. Seconded by Askeland. Approved 5-0. Adjourned at 7:11 p.m.

CLAIMS

AKIN BUILDING CENTERS	SUPPLIES-REPAIR & MAINTENANCE	\$413.58
ANDERSON PUMPING	PUMPING OUT PIT-FISH FARM	\$165.00
ANSWERS	WIRELESS REPLACEMENT	\$427.92
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
BAKER & TAYLOR	BOOKS	\$145.65
BASE	HRA/CAFETERIA	\$311.25
BECKY JENNUM	DAMAGE DEPOSIT REFUND	\$100.00
BOB'S MOWING	MOWING CONTRACT	\$1,550.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$722.68
BROWN ELECTRIC CO.	REPAIR AT LIFT STATION	\$525.58
CANOYER COUNTRY GREENHOUSE	ANNUALS/PLANTS	\$88.96
CAPPEL'S	TOOLS/FLUSH HYDRANTS	\$52.46
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSE	\$364.23
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT	\$4,582.34
CHELSEA FULTON	MEALS-REIMBURSEMENT	\$133.44
CINDY MILLER	BOOKS/SUPPLIES	\$261.61
CITY OF ATLANTIC	LAB TESTING	\$130.00
CITY OF GRISWOLD	POSTAGE	\$55.64
COHRON READY MIX	STREET REPAIR	\$409.17
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$149.72
DICKEL DUIT	EQUIPMENT	\$37.77
EFTPS	FED/FICA TAXES	\$2,929.17
FELDHACKER CONTRACTING, LLC	FILL POTHOLES	\$1,900.00
GREATAMERICA LEASING CORP.	COPIER LEASE	\$82.00
GRISWOLD AMERICAN	ADS/CLAIMS/HEARINGS/MINUTES	\$377.31
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$1,554.88
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$1,165.34
GRISWOLD GOLF & COUNTRY CLUB	MAY PAYMENT	\$2,500.00
GRISWOLD LIBRARY	PETTY CASH	\$14.90

HAWKINS WATER TREATMENT	CHEMICALS	\$406.93
HD SUPPLY WATERWORKS	SUPPLIES	\$625.83
IOWA ASSN. OF MUNICIPAL UTIL.	CCR WORKSHOP/WATER TRAINING	\$140.00
IOWA ONE CALL	NOTIFICATIONS	\$22.10
IPERS	IPERS	\$1,830.78
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$29.00
J.D. WYMAN SERVICE	FLAP KIT	\$45.00
KAREN JENKINS	EVENT CANCELLED	\$50.00
KEMP WELDING & REPAIR	VALVE REPAIR	\$20.00
LARRY MUNDORF	MILEAGE REIMBURSEMENT	\$21.80
MARYLYNNE DICKINSON	MEALS-REIMBURSEMENT	\$165.67
MATHESON TRI-GAS INC	CHEMICALS	\$72.50
MATT PARROTT AND SONS COMPANY	LASER CHECKS	\$390.37
MCDERMOTT & SON ROOFING CO.	BLDG MAINT/REPAIRS	\$75.00
MED-TECH RESOURCE, INC	MEDICAL SUPPLIES	\$124.83
WPS MEDICARE PART B	OVERPAYMENT	\$492.52
MICROFILM IMAGING SYSTEMS, INC	REPAIR MICROFILM	\$391.54
MIDAMERICAN ENERGY	UTILITIES	\$3,060.39
MIDWEST BREATHING AIR LLC	TEST/REPAIR	\$561.21
MJ'S GROCERY	SUPPLIES	\$59.38
MUNICIPAL MANAGEMENT CORP.	LEAK DETECTION	\$1,500.00
NISHNA VALLEY CYCLE, INC	REPAIR	\$56.72
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OLSEN'S OUTDOOR POWER	SUPPLIES	\$155.05
ORSCHELN'S	TANK	\$270.68
OTTO, LORENCE & WIEDERSTEIN	MAY RETAINER/PETITION FOR TITLE	\$1,012.20
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$284.76
POSTMASTER	POSTAGE FOR UTILITY BILLS	\$145.72
QUILL CORPORATION	OFFICE SUPPLIES	\$233.58
RACOM CORPORATION	BATTERY REPLACEMENT	\$69.16
RDG	811 MAIN FIELD WORK	\$1,500.00
RETURNED CHECKS	ACCT #184000	\$61.49
ROBINSON TRUE VALUE	POSTAGE	\$44.37
SANDBOTHE FIRESTONE	VEHICLE MAINTENANCE	\$40.00
SOUTHWEST IA PLANNING COUNCIL	ADMIN FEES/CONSTRUCTION	\$31,158.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$167.00
TIFFANY BEEBE	CLEANING	\$300.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAXES	\$497.00
TRUE NORTH - GROUP BENEFITS	MONTHLY PREMIUMS APRIL/MAY	\$272.28
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$587.92
UTILITIES SERVICE GROUP	SEWER MAINTENANCE	\$1,265.00
VERIZON WIRELESS	MONTHLY SERVICE	\$111.42
WENDELL HOTZE TREE SERVICE	TREE SERVICE	\$1,550.00
WESTON ELECTRIC	REPLACE BURNT WIRE & CONDUIT	\$276.25
WYMAN LAWN SERVICES	WEED CONTROL	\$518.82
ZOLL MEDICAL CORPORATION	DIFIB REPAIR	<u>\$285.00</u>

BY VENDER TOTAL \$73,803.87

GENERAL	\$23,528.40
ROAD USE TAX	\$2,261.65
EMPLOYEE BENEFITS	\$466.07
COMMUNITY BLDG	\$885.40
RESCUE FUND	\$2,556.31
2010 HOUSING PROJECT	\$31,158.00
PW VEHICLE REPLACEMENT	\$37.77
CAPITAL PROJ RESERVE	\$427.92
WATER	\$7,724.77
SEWER	<u>\$4,757.58</u>
BY FUND TOTAL	\$73,803.87

Lee Wyman
Mayor

Marylynne Dickinson
City Clerk