

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
March 12, 2018
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Brad Rhine called the meeting to order. Council present: Adams, Askeland, Cook, Preston, Sorensen. Absent: none. Motion by Adams to approve the agenda. Seconded by Sorensen. Approved 5-0. Motion by Sorensen to approve the following items under the Consent Agenda.

- a. Minutes of the February 12, 2018 Regular Council Meeting
- b. Minutes of the February 26, 2018 Special Council Meeting
- c. Claims
- d. Treasurers Report –February 28, 2018
- e. Clerks Report
- f. Liquor License Renewal LC0034561 – Dusty’s Place

Seconded by Cook. Approved 4-0. Askeland Abstained.

PUBLIC COMMENTS

Betty Tye expressed frustration towards the situation regarding the Library and the Board member’s resignation. She felt there should have been repercussion for the person responsible.

Wayne Tye voiced similar concerns. The former Board member was only trying to do her duties. It is disappointing that rumors and threats have been made towards his family as he has been a member of the community for several years.

Askeland and Adams responded explaining the City Council has little control of the Library; their duties are simply to appoint board members and to regulate the budget.

Chris South spoke in regards to 621 Main Street. He was originally interested in the property however due to its extremely poor condition, he feels it is not feasible to rehabilitate.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted.
- b. Library – written report submitted.
- c. Community Building – written report submitted.
- d. Cass County Sheriff – written report submitted.

COMMITTEE REPORTS

- a. CADCO – written report submitted.
- b. Cass County Environmental Control – no meeting scheduled however Landfill Director presented to the Griswold Golden Tigers and Preston recounted subjects discussed.

OLD BUSINESS

- a. Ordinance 4 -2017, an Ordinance Adopting the City of Griswold, Code of Ordinances, 2017 – tabled.

NEW BUSINESS

- a. Mayor Rhine recommended tabling the appointment of a **Library Board Member**. Adams asked about changing the Board Member’s terms from 6 years to 4 years.
- b. Motion by Askeland to approve the **tax reimbursement** for Drue Kirchoff in the amount of \$2,002. Seconded by Cook. Approved 5-0.
- c. Discussion held regarding ownership of **621 Main Street**.
- d. Motion by Sorensen to approve **Resolution 26-2018: Street Closures for Griswold Grand March**. Seconded by Preston. Roll call ayes: Adams, Askeland, Cook, Preston, Sorensen. Nays: none. Motion carried.
- e. Motion by Askeland to **Set Public Hearing for FY18 Budget Amendment #2** for April 9, 2018 at 6 p.m. in City Council Chambers. Seconded by Sorensen. Roll call ayes: Adams, Askeland, Cook, Preston, Sorensen. Nays: none. Motion carried.

MESSAGES AND PAPERS FROM THE MAYOR

Rhine thanked Hansen and Bierbaum for welcoming him and working with him to get a better handle on his position. He also wanted to remind citizens to secure their trash overnight on collection days as he has heard several complaints about trash blowing around town.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Hansen informed council of her intent to apply to be an “opportunity zone” in the state.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Askeland wants to review the rehabilitation agreement with 405 2nd Street. He also expressed his desire to have personnel reviews every six months instead of annually to avoid future conflicts and to help employees refocus goals. Askeland asked about policies for animal control specifically in respects to stray dogs. Adams followed up on the status of the Ordinances, old hotel, and bidding for kitchen equipment from the elementary schools for the new Fire Station. She also discussed the need for a crosswalk, flashing lights and a reduced speed limit at the intersection near the school and highway 48. She would like to see the School district and the City form a better relationship in the future. Preston commented on employee evaluations being held in closed sessions. She also hopes the School and City can create a solution regarding the safety of children walking to and from school. Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 7:13 p.m.

FEBRUARY CLAIMS

VENDOR NAME	REFERENCE	TOTAL
AMAZON CAPITAL SERVICES	RUBBER STAMPS	\$58.84
BASE	HRA MONTHLY	\$30.00
BERG ELECTRIC	ELECTRIC OUTLET STRIP	\$398.01
BOUND TREE MEDICAL, LLC	PEDIATRIC MED SUPPLIES	\$3.70
BRAD AMOS	RADIO/PAGER BATTERIES	\$171.27
CAPPEL'S	TOTE	\$107.96
CARD SERVICES	MLA PART 2/POSTAGE	\$67.68
CARD SERVICES	DVD BOXES	\$27.60
CASS COUNTY ENGINEER	SAND/SALT	\$490.00
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-FEBRUARY	\$5,463.64
CITY OF ATLANTIC	LAB TESTING	\$45.00
CITY OF GRISWOLD	UTILITY BILL	\$158.20
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$226.54
EFTPS	FED/FICA TAX	\$3,992.88
GIS BENEFITS	GROUP BENEFITS	\$182.44
GRISWOLD AMERICAN	MINUTES/CLAIMS	\$195.51
GRISWOLD COMMUNICATIONS	TELEPHONE	\$753.63
GRISWOLD COMMUNICATIONS	TELEPHONE	\$204.50
GRISWOLD COMMUNICATIONS	TELEPHONE	\$192.08
GRISWOLD COMMUNITY BETTETERMEN	MEMBERSHIP DUES	\$150.00
ILA	MEMBERSHIP DUES	\$65.00
IOWA ONE CALL	NOTIFICATIONS	\$4.50
IOWA WESTERN COMMUNITY COLLEGE	FIRE FIGTHER REHAB	\$30.00
IPERS	IPERS	\$2,300.12
LAURA HANSEN	CELL PHONE REIMBURSEMENT	\$40.00
LISA METHENY	REIMBURSEMENT	\$34.45
MATHESON TRI-GAS INC	CHEMICALS	\$31.42
MEDIVAC-ATLANTIC	MUTUAL AID	\$525.00
MICRO MARKETING LLC	BOOKS	\$37.00
MIDAMERICAN ENERGY	UTILITIES	\$4,522.94
MIDAMERICAN ENERGY	UTILITIES	\$477.10
MIDWEST DATA	MONTHLY SERVICE	\$82.00
MUNICIPAL EMERGENCY SERVICES	FIRE DEPT EQUIPMENT	\$44.43
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$35.00
OTTO, LORENCE & WIEDERSTEIN	FEBRUARY RETAINER	\$1,000.00
PERMABOUND BOOKS	AWARDS BOOKS	\$561.34
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$554.91
PRESTON CARPENTRY	PW BUILDING MATERIALS	\$7,900.80

QUILL CORPORATION	OFFICE CHAIRS/TRASH BAGS	\$202.06
R.L. CRAFT CO., INC	ROOF REPAIR	\$325.86
SANDBOTHE FIRESTONE	MAINTENACE & SUPPLIES	\$241.90
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$45.50
SYNCB/AMAZON	PROGRAM SUPPLIES/BOOKS	\$1,492.24
TIGER MART	FUEL	\$781.64
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAX	\$617.00
UNITED STATES POSTAL SERVICE	UTILITY BILLING POSTAGE	\$141.82
UNITYPOINT CLINIC	MEMBERSHIP DUES	\$40.00
VERIZON WIRELESS	MONTHLY SERVICE	\$156.47
VIRGINIA ASKELAND	CLEANING	\$130.00
VIRGINIA ASKELAND	CLEANING	\$195.00
W & S APPLIANCE	REFRIGERATOR FOR COMM BLDG	\$750.00
WELLMARK	PREMIUMS	\$4,150.57
WINSUPPLY	FLOW SWITCH	\$418.04
WYMANS CARQUEST	FIRE TRUCK SUPPLIES	\$316.90

TOTAL: \$41,251.49

001	GENERAL	\$15,106.82
110	ROAD USE TAX	\$3,818.13
112	EMPLOYEE BENEFITS	\$1,808.94
140	COMMUNITY BLDG	\$1,501.33
141	RESCUE FUND	\$1,864.46
300	CAPITAL PROJECTS	\$7,900.80
600	WATER	\$4,876.00
610	SEWER	\$4,375.01

TOTAL BY FUND: \$41,251.49

FEBRUARY 2018 TREASURERS REPORT

REVENUE BY FUND

GENERAL TOTAL	\$5,381.60
ROAD USE TAX TOTAL	\$14,580.51
EMPLOYEE BENEFITS TOTAL	\$790.46
EMERGENCY FUND TOTAL	\$95.21
LOCAL OPTION SALES TAX TOTAL	\$0.00
COMMUNITY BLDG TOTAL	\$757.94
RESCUE FUND TOTAL	\$5,606.50
RURAL FIRE TOTAL	\$30,000.00
FLOOD CONTROL TOTAL	\$24.18
CAPITAL IMPROVEMENT FUND	\$238.11
CAPITAL PROJECT FUND TOTA	\$195.11
PW VEHICLE REPLACEMENT TO	\$24.54
CAPITAL PROJ RESERVE TOTAL	\$1.27
SOURCE WATER PROTECTION	\$4.15
PERPETUAL CARE TOTAL	\$556.51
WATER TOTAL	\$16,779.01
SEWER TOTAL	\$25,256.78

TOTAL REVENUE BY FUND \$100,291.88

EXPENSE BY FUND

GENERAL TOTAL	\$18,275.66
ROAD USE TAX TOTAL	\$4,978.77
EMPLOYEE BENEFITS TOTAL	\$3,039.90
COMMUNITY BLDG TOTAL	\$1,501.33
RESCUE FUND TOTAL	\$1,864.46
CAPITAL PROJECT RESERVE	\$7,900.80
WATER TOTAL	\$7,758.44
SEWER TOTAL	\$7,257.48

TOTAL EXPENSES BY FUND \$52,576.84