

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
June 11, 2018
6:01 PM

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Brad Rhine called the meeting to order. Council present: Adams, Preston, Sorensen. Absent: Askeland and Cook.

Motion by Adams to approve the agenda. Seconded by Sorensen. Approved 3-0. Motion by Sorensen to approve the following items under the Consent Agenda.

- a. Minutes of the May 14, 2018 Regular Council Meeting
- b. Claims
- c. Treasurers Report –May 31, 2018
- d. Clerks Report
- e. Liquor License Renewal # LC0038413 The Bus Stop
- f. Tiger Mart Cigarette Permit Renewal

Seconded by Preston. Approved 3-0.

PUBLIC COMMENTS

None.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted. Public Works Director, Jeff Metheny updated council on current projects. They are pouring concrete in the new building this week, will start working on alley approaches then reunion preparation begins. A discussion was held regarding the condition of the wooden park. Several council members stated their interest in preserving the park until another alternative is available.
- b. Library – written report submitted.
- c. Community Building – written report submitted.
- d. Fire and Rescue – written report submitted. Preston asked Captain Amos about the Fire and Rescue building plans and costs.
- e. Cass County Sheriff – written report submitted.

COMMITTEE REPORTS

- a. CADCO – written report submitted.
- b. Cass County Environmental Control – written report submitted. Preston gave a brief overview. The Landfill will no longer accept glass recycling as of July 1, 2018.

ORDINANCES

- a. Motion by Sorensen to approve the second reading of Ordinance 4-2017, an Ordinance Adopting the City of Griswold, Code of Ordinances, 2018. Seconded by Adams. Roll call ayes: Preston, Adams, Sorensen. Nays: none. Motion carried.

NEW BUSINESS

- a. Mark Reinders gave a presentation on implementing a **Franchise Fee through Mid-American**. The franchise fee funds could be used towards a variety of projects including but not limited to construction and repair of streets, sidewalks, equipping of fire and emergency services, repair and construction of public works and public utilities. No formal action was taken.
- b. Motion by Sorensen to approve **Resolution 34-2018: Correcting Transfer Amounts from Resolution 28-2018**. Seconded by Preston. Roll call ayes: Adams, Sorensen, Preston. Nays: none. Motion carried.
- c. Motion by Sorensen to approve **Resolution 33-2018: Street Closures for Old Soldier's Reunion**. Seconded by Adams. Roll call ayes: Sorensen, Preston, Adams. Nays: none. Motion carried.
- d. Motion by Adams to solicit bids for **cleaning of the community building and the library**. Seconded by Preston. After further discussion Adams amended her original motion to solicit bids for cleaning the community building and library upon receipt of a letter of resignation from our current in-house cleaner. Seconded by Preston. Approved 3-0.
- e. Discussion held regarding using **Special Assessments** to help fund the **Pavement Management Plan** – no formal action taken.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine thanked the public works guys for their hard work getting the electricity up and running at the Fish Farm over Memorial Day weekend.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Hansen notified council there will be a special council meeting Wednesday, June 27th at 6 p.m. in City Council Chambers.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Adams expressed concerns of the deteriorating curbs on Main Street. Metheny stated his intent to fix curbs as time allows. Adams also relayed public opinion regarding the wooden park. Preston would like to see volunteers come together to help take care of the wooden park. Motion by Sorensen to adjourn. Seconded by Adams. Approved 3-0. 7:07 p.m.

MAY 2018 TREASURERS REPORT

<u>REVENUE BY FUND</u>		<u>EXPENSE BY FUND</u>	
GENERAL	\$91,821.00	GENERAL	\$39,593.31
ROAD USE TAX	\$12,464.04	ROAD USE TAX	\$12,302.71
EMPLOYEE BENEFITS	\$1,629.80	EMPLOYEE BENEFITS	\$10,953.11
EMERGENCY FUND	\$196.32	EMERGENCY FUND	\$6,229.00
LOCAL OPTION SALES TAX	\$9,952.93	LOCAL OPTION SALES TAX	\$100,000.00
COMMUNITY BLDG	\$4,819.13	COMMUNITY BLDG	\$2,785.90
RESCUE FUND	\$5,690.24	RESCUE FUND	\$7,277.71
FLOOD CONTROL	\$5,716.90	LITTLE LEAGUE FIELD	\$18,428.00
LITTLE LEAGUE FIELD	\$5,000.00	CAPITAL IMPROVEMENT FUND	\$5,574.00
CAPITAL IMPROVEMENT FUND	\$490.85	WATER	\$15,966.42
CAPITAL PROJECT FUND	\$5,371.71	SEWER	\$11,877.17
PW VEHICLE REPLACEMENT	\$5,031.05	TOTAL EXPENSES BY FUND	\$230,987.33
CAPITAL PROJ RESERVE	\$1.61		
SOURCE WATER PROTECTION	\$10,092.60		
CEMETERY	\$24.36		
WATER	\$13,570.38		
SEWER	\$23,836.16		
STORM WATER	\$10,000.00		
TOTAL REVENUE BY FUND	\$205,709.08		

MAY CLAIMS

VENDOR NAME	REFERENCE	TOTAL
AETNA BEHAVIORAL HEALTH	EAP SERVICES	\$21.00
AGRILAND FS, INC	OIL	\$74.95
AKIN BUILDING CENTERS	FISH FARM SUPPLIES	\$314.07
AMAZON CAPITAL SERVICES	RESCUE DEPT SUPPLIES	\$131.16
ARDENT LIGHTING GROUP L.L.C.	LITTLE LEAGUE LIGHTS-3RD PAY	\$13,428.00
BASE	HRA MONTHLY	\$30.00
BASE	DEDUCTIBLE REIMBURSEMENT	\$500.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$138.16
BROAD REACH	BOOKS	\$449.48
CAPPEL'S	FISH FARM SUPPLIES	\$47.78
CARD SERVICES	POSTAGE/TRAININGS/SUPPLIES	\$742.35
CASS COUNTY SHERIFF'S DEPT.	MAY 28E AGREEMENT	\$5,463.64
CENTRAL IOWA DISTRIBUTING INC.	PAPER TOWELS	\$138.20
CITY OF GRISWOLD	UTILITY BILL	\$116.33
CITY OF GRISWOLD	UTILITY BILL	\$41.15
CORE AND MAIN	WATER METER SUPPLIES	\$974.27
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$216.97

DEVORE FENCING	LITTLE LEAGUE FENCING	\$4,079.22
ECHCO CONCRETE L.L.C.	CONCRETE FOR LITTLE LEAGUE	\$787.50
EFTPS	FED/FICA TAXES	\$5,896.85
GADE INSURANCE	INSURANCE RENEWAL	\$31,004.00
GIS BENEFITS	GROUP BENEFITS	\$182.44
GRISWOLD AMERICAN	CLAIMS/MINUTES	\$414.10
GRISWOLD AMERICAN	SUMMER READING INSERT	\$100.00
GRISWOLD COMMUNICATIONS	TELEPHONE	\$778.55
GRISWOLD COMMUNICATIONS	TELEPHONE	\$183.49
GRISWOLD LIBRARY	PETTY CASH	\$58.76
HANNAH BIERBAUM	MILEAGE REIMBURSE-TRAINING	\$110.14
HEIMAN FIRE EQUIPMENT	HELMET	\$443.05
IOWA DEPT. OF TRANSPORTATION	WHITE TRAFFIC PAINT	\$265.68
IOWA FINANCE AUTHORITY	SEWER REHAB-BOND PAYMENT	\$80,768.75
IOWA GAME AND FISH	MAGAZINE SUBSCRIPTION	\$8.00
IPERS	IPERS	\$3,563.95
J.D. WYMAN SERVICE	OIL CHANGE-AMBULANCE	\$98.12
JOY BROWN	BOOKS	\$15.00
LAURA HANSEN	CADCO MILEAGE/PHONE REIMBURSE	\$75.32
LINDA MCCANN	PROGRAM SPEAKER	\$50.00
LISA METHENY	REIMBURSEMENT	\$34.56
LIZ METHENY	NORWEX SUPPLIES	\$89.23
MARJ OR LEW BOUCHER	DAMAGE DEPOSIT REFUND	\$100.00
MATHESON TRI-GAS INC	CHEMICALS	\$43.82
MAYNARD CUSTOM SOLUTIONS	SERVER MODIFICATIONS	\$90.00
MCDERMOTT & SON ROOFING CO.	BLDG MAINT/REPAIRS	\$75.00
MEDIVAC-ATLANTIC	MUTUAL AID	\$450.00
MENARDS	LIVE TRAPS/LIGHT BULBS/MISC PARTS	\$223.60
MICHAEL TODD & COMPANY	SNOW BLADE	\$641.84
MIDAMERICAN ENERGY	UTILITIES	\$2,861.85
MIDAMERICAN ENERGY	UTILITIES	\$205.86
MIDWEST DATA	MONTHLY SERVICE	\$82.00
MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	\$223.65
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	\$35.00
NOAH REIMER PRODUCTIONS	DUKE OTHERWISE PERFORMANCE	\$425.00
OTTO, LORENCE & WIEDERSTEIN	MAY RETAINER	\$1,000.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$547.17
QUILL CORPORATION	COPY PAPER	\$119.96
ROBINSON TRUE VALUE	BRUSHES/PAINT	\$77.99
ROLLING HILLS BANK & TRUST	ALLEYWAY LOAN PAYMENT	\$21,009.04
ROLLING HILLS BANK & TRUST	CASHIER CHECK FEE	\$3.00
ROLLING HILLS BANK & TRUST	SAFETY DEPOSIT BOX RENTAL	\$37.00
SANDRY FIRE SUPPLY, L.L.C.	EQUIPMENT REPAIR	\$609.37
SCHILDBERG CONSTRUCTION CO.	GRAVEL FOR BALLFIELD CAGES	\$133.28
SHORT ELLIOTT HENDRICKSON, INC	FIRE STATION ARCHITECTURE FEES	\$1,208.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$78.00
STRYKER	STAIR CHAIR	\$3,311.16
SUSAN PETERSEN	MILEAGE REIMBURSEMENT	\$41.21
SYNCB/AMAZON	BOOKS/MOVIE	\$413.77
TEI LANDMARK AUDIO	AUDIOBOOK ANNUAL SUBSCRIPTION	\$612.78

TIGER MART	FUEL	\$1,035.04
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$294.00
TREASURER, STATE OF IOWA	STATE TAXES	\$993.00
ULTIMATE LAWN & POWER LLC	TRIMMER HEAD	\$72.90
UNITED STATES POSTAL SERVICE	POSTAGE	\$143.22
VERIZON WIRELESS	MONTHLY SERVICE	\$158.46
VIRGINIA ASKELAND	CLEANING	\$216.08
VIRGINIA ASKELAND	CLEANING	\$250.00
WELLMARK	PREMIUMS	\$4,150.57
WESTON ELECTRIC	LED STREET LIGHTS	\$4,500.00
WTS MEDIA	CD SLEEVES/DISC BINDER	\$62.20
WYMANS CARQUEST	FIRE TRUCK REPAIRS	\$414.35
ZIEGLER INC.	BACK HOE PARTS/REPAIR	\$753.89

TOTAL: \$199,537.28

001	GENERAL	\$31,527.92
110	ROAD USE TAX	\$10,215.29
112	EMPLOYEE BENEFITS	\$8,991.55
140	COMMUNITY BLDG	\$2,865.90
141	RESCUE FUND	\$7,277.71
147	LITTLE LEAGUE	\$18,428.00
307	ROADS PROJECTS	\$21,009.04
600	WATER	\$11,271.30
610	SEWER	\$87,950.57

TOTAL BY FUND: \$199,537.28