

**Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
July 9, 2018
6:00 PM**

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Brad Rhine called the meeting to order. Council present: Adams, Cook, Preston, Askeland, Sorensen. Absent: none. Motion by Adams to approve the agenda. Seconded by Askeland. Approved 5-0. Motion by Sorensen to approve the following items under the Consent Agenda.

- a. Minutes of the June 11, 2018 Regular Council Meeting
- b. Minutes of the June 27, 2018 Special Council Meeting
- c. Claims
- d. Treasurers Report –June 30, 2018
- e. Clerks Report

Seconded by Adams. Approved 5-0.

PUBLIC COMMENTS

Shane Harrison stated his interest in Old Business, item a) Pavement Management Plan Special Assessments. Weldon Ewing addressed his concerns about the overall cost of paving the streets around the park, the ineffectiveness of the proposed storm sewer updates and his overall opposition of the project. Kerry Keegan suggested alternate funding options instead of using special assessments. Jim Reynolds asked about storm sewer plans.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted. Askeland commented on the new dock at the Fish Farm. Mayor Rhine suggested posting appropriate signage near dock. Adams requested signs be put up near the bus barn to direct busses for proper ingress/egress.
- b. Library – written report submitted. Library Director, Lisa Metheny, gave an update on Summer Reading Programs progress. Preston asked about average attendance to programs.
- c. Community Building – written report submitted.
- d. Fire and Rescue – Rescue Captain, Brad Amos, stated the department’s intent to purchase a new ambulance this fiscal year and reported that the Fire department purchased a breathing air compressor that was funded by grants.
- e. Cass County Sheriff – written report submitted.

COMMITTEE REPORTS

- a. CADCO – written report submitted.
- b. Cass County Environmental Control– written report submitted. Preston gave overview on previous meeting. The landfill is having to haul leachate from the pond because of too many heavy rains, the board has not made a decision on becoming a transfer station and the DNR informed the landfill that they must accept glass, however they will only allow customers to bring it to the landfill at which point they will grind it into a powder and use internally.

OLD BUSINESS

- a. Discussion held regarding **Pavement Management Plan Special Assessments**. Askeland would like to reassess pavement plans around the park. Other suggestions were made about scaling down the project.

NEW BUSINESS

- a. Motion by Adams to pass **Resolution 2-2019: Approving and Adopting a Revenue Purpose Statement for Expenditure of Fee Revenues from Proposed Electric and Natural Gas Franchise Fees**. Seconded by Cook. Roll call ayes: Cook, Preston, Adams, Askeland, Sorensen. Nays: none. Motion carried.
- b. Motion by Sorensen to approve **FY19 Agreement with Griswold Community School District**. Seconded by Cook. Roll call ayes: Sorensen, Askeland, Adams, Preston, Cook. Nays: none. Motion carried.
- c. Motion by Adams to award the **Cleaning Contract** to Kim Thomsen according to the bid contract. Seconded by Preston. Roll call ayes: Adams, Sorensen, Preston, Cook. Nays: none. Askeland abstained. Motion carried.
- d. Motion by Cook to approve **Resolution 1-2019: Destruction of Documents**. Seconded by Sorensen. Roll call ayes: Cook, Sorensen, Askeland, Preston, Adams. Nays: none. Motion carried.
- e. Motion by Cook to approve **Resolution 3-2019: Authorizing the Filing of an Application with the State of Iowa for Transportation Safety Improvement Program**. Seconded by Adams. Roll call ayes: Sorensen, Askeland, Adams, Cook, Preston. Nays: none. Motion carried.

MESSAGES AND PAPERS FROM THE MAYOR

None.

MESSAGES AND PAPERS FROM THE CITY MANAGER

None.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Askeland requested the salt sander be moved into the new public works shop or cemetery building in order to protect from weather or damage. He also asked about alternative funding options to continue to the cover crop project. Preston commented on replacing the floor boards at the wooden playground to help extend the life of the structure. Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 7:02 p.m.

VENDOR NAME	CLAIMS REFERENCE	TOTAL
AKIN BUILDING CENTERS	SHED SUPPLIES	\$ 313.53
AMAZON	MISC SUPPLIES	\$ 36.43
ASKELAND VIRGINIA	CLEANING	\$ 140.00
ATLANTIC PEST CONTROL LLC	FIRE & RESCUE PEST CONTROL	\$ 30.00
AUDITOR OF STATE	FY17 ANNUAL EXAMINATION	\$ 5,335.78
BASE	HRA MONTHLY	\$ 30.00
CAPPEL'S	BLUE TRAFFIC PAINT	\$ 23.99
CARD SERVICES	POSTAGE/PRIME MEMBERSHIP	\$ 209.85
CARDIO PARTNERS	DEFIB CHARGER	\$ 780.00
CASS COUNTY ENVIRO CONTR	QTR 1-2018 LANDFILL FEE	\$ 3,108.00
CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	\$ 15.17
CASS COUNTY SHERIFF'S DEP	JULY 28E AGREEMENT	\$ 5,627.66
CENTRAL IOWA DISTRIBUTING	TRASH BAGS	\$ 93.60
CITY OF GRISWOLD	UTILITY BILL	\$ 168.51
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$ 242.45
DIANE OLSON	DAMAGE DEPOSIT REFUND	\$ 100.00
ESRI	SOFTWARE RENEWAL	\$ 400.00
GATEWAY HOTEL AND CONF	LODGING-IMPI CONFERENCE	\$ 928.00
GRISWOLD AMERICAN	JUNE CLAIMS/MINUTES	\$ 364.79
GRISWOLD COMMUNICATIONS	TELEPHONE	\$ 749.60
HACH COMPANY	CHEMICALS/SUPPLIES	\$ 953.37
HANSEN, LAURA	CELL PHONE REIMBURSEMENT	\$ 40.00
HEARTLAND BACKFLOW INC	ANNUAL BACKFLOW TEST	\$ 140.00
IDNR-ANNUAL WATER SUPPLY	ANNUAL WATER SUPPLY PERMIT	\$ 143.99
IOWA LEAGUE OF CITIES	IMPI/ANNUAL SUBSCRIPTION	\$ 1,733.00
MIDWEST DATA	MONTHLY SERVICE	\$ 82.00
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	\$ 31.00
OTTO,LAWRENCE & WIEDERSTN	JULY RETAINER	\$ 1,000.00
PHYSICIAN'S CLAIMS COMPAN	DAY SHEETS	\$ 461.05
POSTMASTER	POSTAGE	\$ 143.92
ROLLING HILLS BANK & TRUST	SERVICE FEE	\$ 10.70
TREASURER OF STATE	SALES TAX	\$ 6,711.00
SANDBOTHE FIRESTONE	SEWER PUMP BATTERY	\$ 208.95
SANDBOTHE LLC	GUTTERS ON PW SHED	\$ 981.00
SCHILDBERG CONSTRUCTION C	ROCK, GRAVEL,SAND	\$ 779.41
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$ 58.50
STOREY KENWORTHY/MATT PAR	ENVELOPES	\$ 410.78
TEXT CASTER	ANNUAL SERVICE FEE	\$ 1,000.00
TIGER MART	FUEL	\$ 1,161.97
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$ 274.00

TREEMENDUS TREE SERVICE	MOWING CONTRACT	\$ 3,800.00
ULTIMATE LAWN & POWER LLC	SUPPLIES	\$ 508.08
USA BLUEBOOK	TUBING/CUTTERS	\$ 148.19
VERIZON WIRELESS	MONTHLY SERVICE	\$ 158.46
WEIRICH WELDING	WATER FIGHTING POLE	\$ 138.03
TOTAL		\$ 39,774.76

001	GENERAL FUND	\$ 24,025.82
110	ROAD USE TAX FUND	\$ 1,149.28
112	EMPLOYEE BENEFITS FUND	\$ 14.00
140	COMMUNITY BLDG FUND	\$ 673.44
141	RESCUE FUND	\$ 1,765.40
600	WATER FUND	\$ 5,907.02
610	SEWER FUND	\$ 6,239.80
TOTAL BY FUND:		\$ 39,774.76

JUNE 2018 TREASURERS REPORT

REVENUE BY FUND

GENERAL	\$13,776.17
ROAD USE TAX	\$41,077.90
EMPLOYEE BENEFITS	\$1,061.11
EMERGENCY FUND	\$127.84
LOCAL OPTION SALES TAX	\$9,952.93
COMMUNITY BLDG	\$13,814.83
RESCUE FUND	\$5,221.45
FLOOD CONTROL	\$50,508.50
CAPITAL IMPROVEMENT FUND	\$319.60
CAPITAL PROJECT FUND	\$50,345.09
PW VEHICLE REPLACEMENT	\$33.97
CAPITAL PROJ RESERVE	\$1.76
SOURCE WATER PROTECTION	\$58.24
CEMETERY	\$58.54
WATER	\$16,638.25
SEWER	\$25,036.12
TOTAL REVENUE BY FUND	\$228,032.30

EXPENSE BY FUND

GENERAL	\$105,827.51
ROAD USE TAX	\$10,213.05
EMPLOYEE BENEFITS	\$3,419.59
COMMUNITY BLDG	\$1,256.32
RESCUE FUND	\$27,172.85
LITTLE LEAGUE FIELD	\$5,000.00
CAPITAL IMPROVEMENT FUND	\$50,475.03
CAPITAL PROJ RESERVE	\$9,834.20
ROADS-PROJECTS	\$21,009.04
WATER	\$16,887.45
SEWER	\$98,871.24
TOTAL EXPENSES BY FUND	\$349,966.28