

**Minutes
City of Griswold
Regular Council Meeting, City Hall
July 21, 2014
6:30 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Cook, Moore and Mundorf and J.Wyman

Mayor Wyman moved New Business to just after Public Comments and Item i. to the beginning of New Business with Old Business to follow New Business items.

Motion by Askeland to approve the agenda with the changes made. Seconded by Mundorf. Approved 5-0.

Motion by J.Wyman to approve the following items under the Consent Agenda

- a. Minutes of the June 9, 2014 regular meeting
- b. Claims
- c. Treasurers Report – ending June 30, 2014
- d. Liquor License Renewal #BC0029262 – Casey's General Store

Seconded by Askeland. Approved 5-0.

PUBLIC HEARING

Mayor Wyman opened the Public Hearing on **replacing part of the water main located on Main Street**. Sue Hulsebus, business owner of The Bus Stop stated her concern: if the council does not replace the main will there be any guarantee the pipe will not break in the future? Council responded by saying if the water main replacement bid does not pass tonight they will be looking into putting anodes in to protect the current pipe.

There being no more written or oral comments, Mayor Wyman closed the Public Hearing

PUBLIC COMMENTS

Duane Myers, residing at 15353 Conrail Ave. came to the council with a few questions concerning a Fire Department volunteer using the Fire Departments pumper truck and city water to fill a private pool.

NEW BUSINESS

- (i) Motion by J.Wyman to set a **Public Hearing for the sale of 811 Main Street** for the next regular council meeting August 11, 2014 at 6:00 p.m. in the Griswold City Council Chambers. Seconded by Cook. Roll call ayes: Mundorf, Cook, J.Wyman and Askeland. Nays: Moore. Motion carried.
- a. Motion by Askeland to approve **Resolution 1-2015: Approve Pay Increase for Metheny's Grade II Certification** at a rate increase of \$1.50 per hour. Seconded by Cook. Roll call ayes: J.Wyman, Moore, Askeland, Cook and Mundorf. Nays: none. Motion carried.
- b. Motion by Cook to approve **Resolution 2-2015: Approve Pay Request #10 for the Sanitary Sewer Rehabilitation Project**. Seconded by Askeland. Roll call ayes: Askeland, Mundorf, J.Wyman, Moore and Cook. Nays: none. Motion carried.
- c. Motion by J.Wyman to approve **Resolution 3-2015: Approve CDBG Draw Request #12 - \$80,488.00**. Seconded by Cook. Roll call ayes: Mundorf, Cook, Moore, Askeland and J.Wyman. Nays: none. Motion carried.
- d. Motion by Askeland to approve **Resolution 4-2015: Approve Final Completion, Owners acceptance and Work and Release of Claims for the sewer Rehabilitation Project**. Seconded by Mundorf. Roll call ayes: Moore, Askeland, Cook, J.Wyman and Mundorf. Nays: none. Motion carried.
- e. Motion by Mundorf to **forgive half of the sewer usage** (\$53.23) on account # 118001. Seconded by Moore. Roll call ayes: Cook, Mundorf and Moore. Nays: J.Wyman and Askeland. Motion carried.
- f. Motion by Askeland approving the **request of the Masonic Lodge to use the City Park** and approving the closures of the streets on the south and east side of the park on August 2, 2014. Seconded by Mundorf. Roll call ayes: J.Wyman, Moore, Askeland, Cook and Mundorf. Nays: none. Motion carried.

- g. Motion by Cook approving the **request of the Church of Christ to use the City Park** on August 31, 2014. Seconded by Mundorf. Roll call ayes: Askeland, Mundorf, J.Wyman, Moore and Cook. Nays: none. Motion carried.
- h. Motion by J.Wyman to approve the proposed Community Building lease. Seconded by Askeland. After discussion, J.Wyman amended his motion to approve the proposed Community Building lease in addition to reimbursing the \$50 bar fee to those who have already paid the fee for their upcoming events, at the time their damage deposit is returned. Seconded by Cook. Roll call ayes: Mundorf, Cook, Moore, Askeland and J.Wyman. Nays: none. Motion carried.
- i. (moved)
- j. Darby McLaren presented a quote for security cameras. The council is interested in more information.
- k. **Dust Control** – Item died for lack of motion.
- l. Motion by J.Wyman to approve the **Fire Station Design Contract**. Seconded by Cook. Roll call ayes: J.Wyman, Moore, Askeland, Cook and Mundorf. Nays: none. Motion carried.
- m. Motion by Cook to approve **closing the city savings account** ending in 8830. Seconded by Askeland. Roll call ayes: Askeland, Mundorf, J.Wyman, Moore and Cook. Nays: none. Motion carried.
- n. Motion by Askeland to approve the **sharing agreement between the City and the School**. Seconded by Cook. Roll call ayes: Mundorf, Cook, Moore, Askeland and J.Wyman. Nays: none. Motion carried.
- o. **Spraying for Mosquitos** – Item died for lack of motion.

OLD BUSINESS

- a. Motion by J.Wyman to adopt the **Block Party Policy** with the following changes: 1)change the a.m. to p.m. and the p.m. to a.m. 2)remove the restriction of Scott Street 3)insert a clause stating the City has the right to refuse and 4)Change Dickinson to Lightner. Seconded by Askeland. Roll call ayes: Cook, J.Wyman, Mundorf, Moore and Askeland. Nays: none. Motion carried.
- b. **Water main replacement on Main Street** – project will not continue due to lack of motion. The city will repair the pipe as needed. In the event of a leak, a section of pipe will be replaced along with an anode dropped in by the pipe.

DEPARTMENTAL REPORTS

- a. **Public Works** written report submitted. Mayor Wyman asked how the box scraper was working.
- b. **Library** – Written report submitted. Library Board member, Greg Lightner mentioned the Library staff is doing a phenomenal job writing and receiving grants. Councilman Askeland stated how happy he is to see the amount of progress the Library has made with the kids programs.
- c. **Community Building** - Written report submitted. One more event has been added to the report.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **Public Safety Commission** – Askeland gave an oral report.
- b. **CADCO**. – Mundorf gave and oral report.
- c. **Cass County Environmental Control** – Moore gave an oral report.

MESSAGES FROM THE CITY MANAGER

City Manager, Nick MacGregor informed the council he is working on an abatement process for four abandoned properties in town and hopes to present something to the council at the next meeting.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman stated how well the Source Water Protection Committee is doing in their efforts to reduce nitrates and is pleased at how willing the farmers have been to work with us.

Mayor Wyman extended his condolences to Drue Kirchhoff, Southwest Iowa Tiling on the loss of his building. At this time Drue thanked the City for everything they have done and thanked the Griswold Fire Department and all other Fire Departments for their quick response.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Askeland thanked the all the Fire Departments involved and everyone else who helped with the fire, Mundorf commented on how cooperative the farmers have been with the City to plant cover crops

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 8:20

CLAIMS

AGRILAND FS, INC	ROUND UP	\$354.21
GEGRB/AMAZON	BOOKS/SUPPLIES-LIBRARY	\$924.17
ATLANTIC NEWS-TELEGRAPH	ADVERTISING	\$36.90
ATLANTIC PEST CONTROL LLC	SPRAY COMM BLDG/CHECK FIRE&RESCUE BLDG	\$65.00
BASE	HRA/CAFETERIA	\$240.00
BOB'S MOWING	MOWING CONTRACT	\$1,500.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$108.06
BP	FUEL	\$1,459.71
CAPPEL'S	SUPPLIES	\$92.04
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$1,195.15
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$52.66
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-JULY	\$5,000.00
CITY OF ATLANTIC	LAB TESTING	\$45.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE-2 MONTHS	\$299.44
CYGNET ENTERPRISES, INC	CHEMICAL FOR FISH FARM WATER	\$540.50
DONNA FORSYTH	DAMAGE DEPOSIT REFUND	\$150.00
EFTPS	FED/FICA TAX	\$3,154.86
GREATAMERICA FINANCIAL SVCS	COPIER LEASE-2 MONTHS	\$164.00
GRISWOLD AMERICAN	MINUTES AND CLAIMS	\$176.59
STEFFEN FUEL SUPPLY	FUEL	\$93.47
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$679.28
GRISWOLD LIBRARY	PETTY CASH	\$27.28
GRISWOLD, CITY OF	SEWER UTILITY	\$184.15
HACH COMPANY	CHEMICALS/SUPPLIES	\$203.82
HD SUPPLY WATERWORKS	SUPPLIES	\$688.00
HOLIDAY INN EXPRESS HOTEL	LODGING	\$443.52
HONEY CREEK RESORT	LODGING	\$229.18
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	\$146.12
IDNR	CONSTRUCTION PERMIT	\$225.00
IOWA CITY/CO MANAGEMENT ASSN.	IaCMA MEMBERSHIP-MACGREGOR	\$120.00
IOWA DNR	WTR DISTRIBUTION CERT	\$156.00
IOWA LEAGUE OF CITIES	MEMBER DUES	\$686.00
IOWA ONE CALL	NOTIFICATIONS	\$48.00
IPERS	IPERS	\$2,030.96
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$33.00
J.D. WYMAN SERVICE	OIL CHANGE/BATTERY REPLACE	\$203.11
JFSCO ENGINEERING, P.C.	SVS FOR WATER MAIN	\$2,337.00
LINDEMAN TRACTOR, INC	FINISH MOWER	\$3,728.59
LISA METHENY	REIMBURSE FOR SUPPLIES	\$28.90
MAIN LIL' MARKET	SUPPLIES	\$10.12
MATHESON TRI-GAS INC	CHEMICALS	\$52.20
MCDERMOTT & SON ROOFING CO.	BLDG MAINT/REPAIRS	\$75.00
MAYNARD CUSTOM SOULTIONS	COMPUTER SUBSCRIPTIONS	\$544.40
MED-TECH RESOURCE, INC	MEDICAL SUPPLIES	\$173.06

MENARDS	SUPPLIES	\$155.21
MIDAMERICAN ENERGY	UTILITIES	\$4,200.67
NICK MACGREGOR	REIMBURSE FOR TARP	\$16.57
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OMAHA NEON SIGN COMPANY	REMAINDER FOR 3RD SIGN	\$5,755.00
OMAHA TREE SERVICE	MULCH FOR THE PLAYGROUND	\$340.00
OTTO,LORENCE & WIEDERSTEIN	RECORD EASEMENT	\$32.00
OVERDRIVE, INC	SUBSCRIPTION FEE	\$393.24
PERFECTION LEARNING	IOWA CHOICE BOOKS	\$849.50
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$256.48
POSTMASTER	POSTAGE	\$152.05
QUILL CORPORATION	SUPPLIES	\$169.83
R.C. BOOTH ENTERPRISES	BOOKS	\$28.50
ROBINSON TRUE VALUE	POSTAGE	\$27.83
SANDBOTHE FIRESTONE	BACK HOE REPAIR	\$21.00
SCHILDBERG CONSTRUCTION CO.	ROCK, GRAVEL,SAND	\$430.08
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$98.00
TOTAL BACKFLOW RESOURCES	TEST/CERTIFY BACKFLOW	\$130.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$116.00
TREASURER, STATE OF IOWA	STATE TAX	\$510.00
TREASURER, STATE OF IOWA	SALES TAX	\$6,911.00
TRUE NORTH - GROUP BENEFITS	MONTHLY PREMIUMS-2 MONTHS	\$427.16
USA BLUEBOOK	SUPPLIES	\$137.57
UTILITIES SERVICE GROUP	SEWER MAINTENANCE	\$562.50
VERIZON WIRELESS	MONTHLY SERVICE	\$114.65
VIRGINIA ASKELAND	CLEANING	\$42.50
WELLMARK	PREMIUMS-2 MONTHS	\$9,318.80
WYMANS CARQUEST	CABLE TIES FOR FLAGS	<u>\$17.89</u>
	TOTAL BY VENDER	\$59,943.48

1	GENERAL	\$25,182.12
110	ROAD USE TAX	\$4,701.82
112	EMPLOYEE BENEFITS	\$3,724.42
140	COMMUNITY BLDG	\$683.14
141	RESCUE FUND	\$1,288.33
600	WATER	\$13,327.22
610	SEWER	<u>\$11,036.43</u>
	TOTAL BY FUND	\$59,943.48

Lee Wyman
Mayor

Marylynne Lightner
City Clerk

