

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
January 11, 2016
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Jeb Peck called the meeting to order. Council present: Askeland, Cook, Moore, Sorensen and Wyman.

Motion by Cook to approve the agenda. Seconded by Askeland.

After discussion Cook amended the motion to approve the agenda with the removal of Item D under New Business.

Seconded by Askeland. Approved 5-0

Motion by Wyman to approve the following items under the Consent Agenda

- a. Minutes of the December 14, 2015 Regular Council Meeting
- b. Claims
- c. Treasurers Report – ending December 31, 2015
- d. December Clerks Report

Seconded by Sorensen. Approved 5-0.

PUBLIC COMMENTS

None.

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted. Public Works Supervisor, Jeff Metheny thanked those who helped with the snow removal over the holidays.
- b. **Library** – Written report submitted.
- c. **Community Building** - Written report submitted.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **CADCO**. – No report
- b. **Cass County Environmental Control** – Barry Moore reported to the council.

OLD BUSINESS

- a. Council discussed the **TIF Project**. City Manager, Nick MacGregor presented a proposed project schedule for the Alley Improvement Project. No action was taken.
- b. Motion by Wyman to **dispose of the Community Building stoves** by giving them away however the City Manager sees fit. Seconded by Cook. Approved 5-0

NEW BUSINESS

- a. Motion by Wyman to approve the **Retainer Agreement with the City Attorney**. Seconded by Cook. Approved 5-0
- b. Motion by Askeland to approve **the 2016 Mayoral Appointments** of Boards and Committees. Seconded by Wyman. Approved 5-0
- c. Motion by Cook to approve **payment** in the amount \$100 **to the Mayor**, Jeb Peck for the removal of snow in December 2015 prior to taking office. Seconded by Askeland. Approved 5-0
- d. Item Removed
- e. Motion by Wyman to set the **Public Hearing for FY17 Budget** for February 22, 2016 at 6:00 p.m. Seconded by Cook. Approved 5-0
- f. Motion by Wyman to approve **Resolution 19-2016: City of Griswold Bank Account Signers**. Seconded by Askeland. Roll call ayes: Askeland, Cook, Moore, Wyman and Sorensen. Roll call nays: none. Motion carried.
- g. Motion by Askeland to go into **closed session** at the request of the employee pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by Cook. (6:30 p.m.) Approved 5-0
Motion by Askeland to return to **open session**. Seconded by Cook. (7:00 p.m.) Approved 5-0
Motion by Askeland to approve City Manager, Nick MacGregors contract with addendum #2 stating year one of this contract MacGregor will be compensated at \$48,750.00, \$50,500.00 in year two (2) and

\$53,000 in year three (3) Seconded by Cook. Roll call ayes: Cook, Askeland, Wyman, Sorensen and Moore. Nays: none. Motion carried.

MESSAGES FROM THE CITY MANAGER

MacGregor had three items: (1) The emergency line is set up (2) The paperwork for the abandoned properties is at the courthouse and (3) The Cass County Community Foundation Grants are due February 1st.

MESSAGES AND PAPERS FROM THE MAYOR

none

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Wyman wants to have a finance committee meeting January 25th.

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 7:06 p.m.

CLAIMS

AFFINITY CARE, INC	EAP SERVICES	\$21.00
AKIN BUILDING CENTERS	FLOOR SUPPLIES	\$14.49
GEGRB/AMAZON	BOOKS	\$190.75
BASE	REIMBURSEMENT/MONTHLY PMT	\$655.83
BP	FUEL	\$463.88
CAPPEL'S	SMOKE DETECTORS	\$42.00
CARD SERVICES	BOOKS/MTG MEAL/SUPPLIES	\$178.88
CASS COUNTY ENGINEER	SAND/SALT MIX	\$245.00
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-JANUARY	\$5,150.00
CONTRACTOR SOLUTIONS	SUPPLIES	\$65.91
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$187.52
CUMMINS CENTRAL POWER, LLC	LIFT STATION REPAIR	\$818.61
EFTPS	FED/FICA TAXES	\$5,911.27
GARY BERGSTROM	REIMBURSE CREDIT ON ACCOUNT	\$97.28
GREATAMERICA FINANCIAL		
SVCS	COPIER LEASE	\$68.48
GRISWOLD AMERICAN	MINUTES/CLAIMS/ADS	\$273.40
GRISWOLD COMMUNICATIONS	TELEPHONE	\$789.29
GRISWOLD LIBRARY	PETTY CASH	\$3.07
GRISWOLD, CITY OF	SEWER UTILITY	\$178.32
HACH COMPANY	CHEMICALS/SUPPLIES	\$152.04
I+S GROUP	ENGINEERING REPORT	\$4,000.00
ICMA	MEMBER CUES-NICK MacGREGOR	\$376.00
IPERS	IPERS	\$3,623.02
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$34.00
J.D. WYMAN SERVICE	SNOWPLOW REPAIR	\$224.03
JEB PECK	SNOW REMOVAL	\$100.00
JETCO, INC	CALIBRATE FLOW METER	\$371.50
KEMP WELDING & REPAIR	PARK REPAIRS	\$68.00
LISA METHENY	WEEBLY SUBSCRIPTION/MILEAGE	\$142.54
MATHESON TRI-GAS INC	CHEMICALS	\$62.42
MAYNARD CUSTOM SOLUTIONS	TECH SUPPORT	\$120.00
MET LIFE - GROUP BENEFITS	GROUP BENEFITS	\$170.87
MIDAMERICAN ENERGY	UTILITIES	\$4,294.91
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	JANUARY RETAINER	\$600.00

PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$730.37
POSTMASTER	POSTAGE	\$150.68
PUBLIC SAFETY CENTER	BATTERIES	\$163.36
QUILL CORPORATION	OFFICE SUPPLIES	\$63.93
ROBINSON TRUE VALUE	POSTAGE	\$23.92
SANDBOTHE FIRESTONE	TIRE REPAIR	\$18.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$44.50
STEFFEN FUEL SUPPLY	FUEL-FIRE	\$6.21
SUSAN PETERSEN	MILEAGE REIMBURSEMENT	\$10.58
TOWN & COUNTRY SANITATION	MONTHLY SERVICE/FISH FARM SERVICE	\$101.00
TREASURER, STATE OF IOWA	STATE TAX	\$937.00
TREASURER, STATE OF IOWA	SALES TAX	\$6,883.00
UTILITY SERVICE GROUP	ANNUAL PAYMENT-WATER TOWER	\$43,144.00
VERIZON WIRELESS	MONTHLY SERVICE	\$246.65
VIRGINIA ASKELAND	CLEANING	\$55.00
WELLMARK	PREMIUMS	\$4,866.83
WYMANS CARQUEST	SNOWPLOW REPAIR	<u>\$45.97</u>
	TOTAL BY VENDER	\$87,210.31

GENERAL	\$13,083.33
ROAD USE TAX	\$3,927.08
EMPLOYEE BENEFITS	\$2,121.78
COMMUNITY BLDG	\$677.16
RESCUE FUND	\$1,176.98
WATER	\$55,212.73
SEWER	<u>\$11,011.25</u>
TOTAL BY FUND	\$87,210.31

Jeb Peck
Mayor

Marylynne Lightner
City Clerk