

**Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
January 10, 2018
6:00 PM**

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Brad Rhine called the meeting to order. Council present: Adams, Askeland, Cook, Preston, Sorensen. Absent: none. Motion by Adams to approve the agenda. Seconded by Sorensen. Approved 5-0. Motion by Askeland to approve the following items under the Consent Agenda.

- a. Minutes of the December 11, 2017 Regular Council Meeting
- b. Claims
- c. Treasurers Report – ending December 30, 2017
- d. December Clerks Report

Seconded by Sorensen. Approved 5-0.

PUBLIC COMMENTS

None.

PUBLIC HEARING

- a. Mayor Rhine opened the public hearing for **Ordinance 4 -2017, an Ordinance Adopting the City of Griswold, Code of Ordinances, 2017**. There being no written or oral comments, Mayor Rhine closed the hearing at 6:04 pm.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted.
- b. Library– verbal report given by Library Director, Lisa Metheny.
- c. Community Building – written report submitted.
- d. Cass County Sheriff – written report submitted.

COMMITTEE REPORTS

- a. CADCO – written report submitted.
- b. Cass County Environmental Control – no meeting attended. Preston visited with Brandi Mericle, Landfill Director and gave an information report regarding the Landfill. Mericle is planning to present at Griswold Golden Tigers in March.

NEW BUSINESS

- a. ISG representatives presented council with two projects they have been working on for the City. The Pavement Management Plan would address roads in very poor condition, starting around the city park. They have also completed a Storm Sewer Study and given the city three project options to help address flooding issues.
- b. **Discussion: Utility Bill Adjustment** – no formal action. In matters of theft of utilities, Council would like property owners to follow through by pressing charges through the court system.
- c. Motion by Askeland to approve the **2018 Mayoral Appointments** of boards and committees. Seconded by Sorensen. Approved 5-0. (There is still one opening on the Little League Board and two on the Planning and Zoning Commission.)
- d. Motion by Askeland to **Appoint Jeb Peck as Building Permits Officer**. Seconded by Adams. Approved 5-0.
- e. Motion by Askeland to Approve Brad Amos as **Rescue Captain**. Seconded by Sorensen. Approved 5-0.
- f. Motion by Askeland to approve **Resolution 15-2018: Signers on Rolling Hills Bank Account**. Seconded by Sorensen. Roll call ayes: Adams, Askeland, Cook, Preston, Sorensen. Nays: none. Motion carried.
- g. Motion by Sorensen to **approve Brad Rhine and Ryan Askeland as signers on the Rolling Hills Bank Accounts and to remove Jeb Peck and Jared Wyman as signers from all City Accounts**. Seconded by Cook. Approved 5-0.
- h. **Medivac Contract** – tabled.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine passed on a compliment to the city staff, from the homeowners at 310 8th Street, regarding their ability to detect a leak at the property and help resolve the issue in a timely manner.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Hansen addressed a letter received; the citizen wants the City to improve Main Street's attractiveness, particularly by replacing the current street lights with a lamp post styled light.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Adams informed council a GCSD representative might ask the City to donate funds towards playground equipment for the new elementary school. Askeland would like to see more information about the Source Water Protection Project and its positive impact on our nitrates. He also reminded everyone of the ordinance regarding the property owners' responsibility to remove snow accumulation on their sidewalk in a timely manner. Preston announced the Legion Auxiliary will be having bingo on the last Saturday of the month in January, February, and March. She also would like to address the decaying porch at 621 Main Street.

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 7:16 PM.

DECEMBER CLAIMS

VENDOR NAME	REFERENCE	TOTAL
ADVANTAGE COMPANIES	NEWSPAPER DIGITIZATION	\$ 200.00
AKIN BUILDING CENTERS	VALVES FOR COMM BLD WATER HEAT	\$ 42.27
AMAZON CAPITAL SERVICES	TELEPHONE	\$ 60.21
ATLANTIC MOTOR SUPPLY	PARTS	\$ 38.03
BARRY MOORE	MILEAGE REIMBURSEMENT	\$ 456.78
BASE	HRA MONTHLY	\$ 30.00
BRAD AMOS	REIMBURSEMENT	\$ 417.27
BUDGET ATTACHMENTS & PARTS	BUCKET ATTACHMENT FOR BACKHOE	\$ 1,285.00
CADCO	ANNUAL MEMBERSHIP DUES	\$ 525.00
CAPPEL'S	BATTERY	\$ 316.24
CARD SERVICES	PURCHASES	\$ 784.17
CARD SERVICES	NORWEX/LITERACY MATERIALS	\$ 378.28
CARDIO PARTNERS	MEDICAL SUPPLIES	\$ 235.00
CARMEN SORENSEN	BUDGET WORKSHOP MILEAGE	\$ 17.12
CASS COUNTY EMS ASSOCIATION	ANNUAL EMS MEMBERSHIP DUES	\$ 75.00
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-DECEMBER	\$ 5,463.64
CASS COUNTY TREASURER	ELECTION COSTS/TAXES	\$ 478.32
CITY OF ATLANTIC	LAB TESTING	\$ 170.00
CITY OF GRISWOLD	UTILITY BILL	\$ 158.14
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$ 225.97
COUSINS FARMS	LEASE PAYMENT	\$ 1,077.12
DICKEL DUIT	HUSTLER BAGGER	\$ 3,112.20
DISPLAY SALES COMPANY	HARDWARE FOR LIGHTS	\$ 137.50
EFTPS	FED/FICA TAXES	\$ 4,132.21
GIS BENEFITS	GROUP BENEFITS	\$ 182.44
GREATAMERICA FINANCIAL SVCS	COPIER CONTRACT	\$ 68.48
GRISWOLD COMMUNICATIONS	TELEPHONE	\$ 756.62
GRISWOLD COMMUNICATIONS	TELEPHONE	\$ 169.15
GRISWOLD LIBRARY	PETTY CASH	\$ 23.76
HAWKINS WATER TREATMENT	WATER CHEMICALS	\$ 496.87
HELEN LONGSTRETH	LEASE PAYMENT	\$ 1,511.45
IOWA ASSN. OF MUNICIPAL UTIL.	TRAINING	\$ 230.00
IOWA ONE CALL	NOTIFICATIONS	\$ 8.10
IOWA WESTERN COMMUNITY COLLEGE	AED/AIRWAY TRAINING	\$ 15.00
IPERS	IPERS	\$ 2,564.11
JEFF METHENY	MILEAGE/CLOTHING REIMBURSEMENT	\$ 405.68
JORDAN JOHNSON	DAMAGE DEPOSIT REFUND	\$ 100.00
KEMP WELDING & REPAIR	REPAIRS	\$ 722.00
LAURA HANSEN	MILEAGE/CELL PHONE REIMBURSE	\$ 92.43

LISA METHENY	REIMBURSEMENT	\$ 33.50
LIZ METHENY	DVD REIMBURSEMENT	\$ 244.86
MATHESON TRI-GAS INC	CHEMICALS	\$ 30.60
MAYNARD CUSTOM SOLUTIONS	ANNUAL SERVICE/ANTIVIRUS	\$ 765.00
MEDIVAC-ATLANTIC	MUTUAL AID	\$ 330.00
MENARDS	SUPPLIES	\$ 33.45
MICRO MARKETING LLC	AUDIOBOOK	\$ 7.79
MIDAMERICAN ENERGY	UTILITIES	\$ 3,864.60
MIDAMERICAN ENERGY	UTILITIES	\$ 144.45
MIDAMERICAN ENERGY	UTILITIES	\$ 239.00
MIDWEST DATA	MONTHLY SERVICE	\$ 82.00
MUNICIPAL MANAGEMENT CORP.	LEAK DETECTION	\$ 700.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$ 35.00
OTTO,LORENCE & WIEDERSTEIN	DECEMBER RETAINER	\$ 1,000.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$ 375.49
ROBINSON TRUE VALUE	POSTAGE	\$ 26.25
SERENDIPITY	WINDOW STICKERS	\$ 10.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$ 58.50
SUSAN PETERSEN	MILEAGE REIMBURSEMENT	\$ 16.81
SWICAA	DUES	\$ 20.00
SYNCB/AMAZON	BOOKS	\$ 1,116.65
TIGER MART	FUEL	\$ 512.68
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$ 111.00
TREASURER, STATE OF IOWA	STATE TAXES	\$ 684.00
UNITED STATES POSTAL SERVICE	POSTAGE/UTILITY BILLS	\$ 389.59
UNITED STATES POSTAL SERVICE	POSTAGE	\$ 225.00
VERIZON WIRELESS	MONTHLY SERVICE	\$ 157.79
VIRGINIA ASKELAND	CLEANING	\$ 130.00
WEIRICH WELDING	ROGER RHOADS BENCH	\$ 400.00
WELLMARK	PREMIUMS	\$ 4,150.57
WYMAN LAWN SERVICES	CEMETERY CHEMICAL APPLICATION	\$ 1,462.00
WYMANS CARQUEST	OIL FOR LIFT STATION	\$ 37.74
	TOTAL:	\$ 44,555.88
	001 GENERAL	\$ 18,232.08
	110 ROAD USE TAX	\$ 4,841.98
	112 EMPLOYEE BENEFITS	\$ 1,812.94
	140 COMMUNITY BLDG	\$ 587.56
	141 RESCUE FUND	\$ 2,192.48
	600 WATER	\$ 10,498.22
	610 SEWER	\$ 6,390.62
	TOTAL BY FUND:	\$ 44,555.88

DECEMBER 2017 TREASURERS REPORT

REVENUE BY FUND

GENERAL TOTAL	\$42,299.70
ROAD USE TAX TOTAL	\$10,388.30
EMPLOYEE BENEFITS TOTAL	\$3,669.87
EMERGENCY FUND TOTAL	\$442.11
LOCAL OPTION SALES TAX TOTAL	\$10,059.10
COMMUNITY BLDG TOTAL	\$154.66
RESCUE FUND TOTAL	\$6,196.82
FLOOD CONTROL TOTAL	\$6.26
CAPITAL IMPROVEMENT FUND	\$1,105.32
CAPITAL PROJECT FUND TOTA	\$121.57
PW VEHICLE REPLACEMENT TO	\$18.44
CAPITAL PROJ RESERVE TOTAL	\$0.96
SOURCE WATER PROTECTION	\$3.12
PERPETUAL CARE TOTAL	\$46.42
WATER TOTAL	\$25,877.28
SEWER TOTAL	\$34,713.87

TOTAL REVENUE BY FUND \$135,103.80

EXPENSE BY FUND

GENERAL TOTAL	\$24,295.86
ROAD USE TAX TOTAL	\$6,159.91
EMPLOYEE BENEFITS TOTAL	\$3,395.93
LOCAL OPTION SALES TAX TOTAL	\$5,037.52
COMMUNITY BLDG TOTAL	\$587.56
RESCUE FUND TOTAL	\$2,192.48
LITTLE LEAGUE FIELD	\$12,400.00
CAPITAL PROJ RESERVE TOTAL	\$8,600.00
WATER TOTAL	\$13,594.45
SEWER TOTAL	\$28,255.62

TOTAL EXPENSES BY FUND \$104,519.33