

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
February 8, 2016
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Jeb Peck called the meeting to order. Council present: Askeland, Cook, Sorensen and Wyman. Absent: Moore

Motion by Askeland to approve the agenda. Seconded by Wyman. Approved 4-0

Motion by Wyman to approve the following items under the Consent Agenda

- a. Minutes of the January 11, 2016 Regular Council Meeting
- b. Claims
- c. Treasurers Report – ending January 31, 2016
- d. January Clerks Report
- e. Liquor License Renewal #BC0030246 – Main Lil’ Market

Seconded by Askeland. Approved 4-0.

PUBLIC COMMENTS

None.

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted. Public Works Supervisor, also reported the repair is done at the well house
- b. **Library** – Written report submitted.
- c. **Community Building** - Written report submitted.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **CADCO**. – City Manager, Nick MacGregor reported to the council.
- b. **Cass County Environmental Control** – No report

OLD BUSINESS

None

NEW BUSINESS

- a. Motion by Askeland to approve the **Liquor License for Serendipity**. Seconded by Cook. Roll call ayes: Cook, Askeland, Wyman and Sorensen. Nays: none. Motion carried
- b. MacGregor updated the council on the **Alleyway Project**. There are no numbers yet, the engineers are still looking into the best way to complete the project.
- c. Motion by Wyman to approve **Ordinance 1-2016: An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the 2015 Addition to the Griswold Highway 92 Urban Renewal District, Pursuant to Section 403.19 of the Code of Iowa**. Seconded by Cook. Roll call ayes: Askeland, Cook, Sorensen and Wyman. Nays: none. Motion carried.
Motion by Wyman to waive the 2nd and 3rd reading of Ordinance 1-2016: An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the 2015 Addition to the Griswold Highway 92 Urban Renewal District, Pursuant to Section 403.19 of the Code of Iowa. Seconded by Askeland. Roll call ayes: Wyman, Sorensen, Cook and Askeland. Nays: none. Motion carried, Ordinance adopted upon publication.
- d. Motion by Cook to set the **Public Hearing for FY16 Budget Amendment** for 6:00 p.m. March 14th at the City Council Chambers. Seconded by Wyman. Roll call ayes: Wyman, Cook, Askeland and Sorensen. Nays: none. Motion carried
- e. Motion by Wyman to **set the Public Hearing for Ordinance 2-2016: An Ordinance amending the Code of Ordinances of the City of Griswold, Iowa, 2010, by amending section 6-5-8 pertaining to Water, for 6:00 p.m. March 14th at the City Council Chambers**. Seconded by Askeland. Roll call ayes: Sorensen, Askeland, Wyman and Cook. Nays: none. Motion carried
- f. Motion by Askeland to **set the Public hearing for Ordinance 3-2016: An Ordinance amending the Code of Ordinances of the City of Griswold, Iowa, 2010, by amending section 6-5-9 pertaining to Sewer, for 6:00 p.m. March 14th at the City Council Chambers**. Seconded by Cook. Roll call ayes: Cook, Wyman, Askeland and Sorensen. Nays: none. Motion carried.

- g. Motion by Wyman to **release the retainage to OMNI Engineering** for the 2015 resurfacing Project in the amount of \$6259,99. Seconded by Cook. Roll call ayes: Sorensen, Askeland, Cook and Wyman.

Nays: none. Motion carried

MESSAGES FROM THE CITY MANAGER

MacGregor thanked the council for showing up for the budget work session.

MESSAGES AND PAPERS FROM THE MAYOR

none

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Wyman said the guys are doing a good job on clearing off the streets.

Askeland said he would see if there is anyone interested in being on the Little League Board and if there is no interest, what would it take to reduce the number of members on the board

Motion by Askeland to adjourn. Seconded by Wyman. Approved 4-0. 6:27 p.m.

CLAIMS

AARON METHENY	SNOW REMOVAL	\$90.00
AKIN BUILDING CENTERS	KITCHEN SUPPLIES	\$102.85
ATLANTIC MOTOR SUPPLY	TOOLS	\$8.19
BASE	MONTHLY FEES	\$60.00
BP	FUEL	\$537.14
CAPPEL'S	SUPPLIES	\$100.31
CARD SERVICES	COMMERCIAL TABLE	\$172.40
CASS COUNTY ENGINEER	SAND/SALT MIX	\$245.00
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$136.63
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT - FEBRUARY	\$5,150.00
CITY OF ATLANTIC	LAB TESTING	\$45.00
CITY OF RED OAK AMBULANCE SERV	MUTUAL AID	\$110.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$182.58
EFTPS	FED/FICA TAX	\$3,759.40
FIREGUARD INCORP.	READER/WRITER 50/50	\$2,119.14
GRISWOLD AMERICAN	MINUTES/CLAIMS/ADS	\$136.85
GRISWOLD COMMUNITY BETTETERMEN	MEMBERSHIP FOR ADVERTISING	\$150.00
GRISWOLD, CITY OF	SEWER UTILITY	\$133.31
HACH COMPANY	CHEMICALS/SUPPLIES	\$231.84
HAWKINS WATER TREATMENT	CHEMICALS	\$247.70
HEIMAN FIRE EQUIPMENT	COAT/PANT 50/50	\$4,620.00
HOLIDAY INN & SUITES	LODGING	\$183.68
I+S GROUP	STREET IMPROV. PROJECTS	\$4,446.00
IOWA LEAGUE OF CITIES	TRAINING	\$60.00
IOWA ONE CALL	NOTIFICATIONS	\$2.70
IPERS	IPERS	\$2,438.55
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$34.00
J.D. WYMAN SERVICE	FUEL PUMP REPAIR/OTHER REPAIR	\$707.98
MATHESON TRI-GAS INC	CHEMICALS	\$62.42
MEDIVAC-ATLANTIC	MUTUAL AID	\$300.00
MENARDS	MUSTEE SINKS/SUPPLIES	\$535.79
MET LIFE - GROUP BENEFITS	GROUP BENEFITS	\$170.87
MIDAMERICAN ENERGY	UTILITIES	\$5,281.10

MIDWEST DATA	SET UP SERVICES	\$867.60
MIKE CROXELL CONST.	GARAGE DOOR SERVICE CALL	\$50.00
MSA PROFESSIONAL SERVICES INC	STORM STUDY UPDATE-COMplete	\$8,000.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO, LORENCE & WIEDERSTEIN	FEBRUARY RETAINER	\$600.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$434.82
POSTMASTER	POSTAGE	\$152.03
ROBINSON TRUE VALUE	POSTAGE/TUBS	\$40.12
SHAWN/SHARI ASKELAND	HELP REMOVE SNOW	\$70.00
STEFFEN FUEL SUPPLY	FUEL	\$39.27
TERRI LIDDELL	RETURN DATE DEPOSIT	\$50.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAX	\$640.00
UNITYPOINT CLINIC	DATA MEMBERSHIP DUES	\$30.00
UNIVERSITY OF IOWA	IMMI CONFERENCE	\$420.00
VERIZON WIRELESS	MONTHLY SERVICE	\$246.94
VIRGINIA ASKELAND	CLEANING	\$65.00
WELLMARK	PREMIUMS	<u>\$4,866.83</u>
	TOTAL BY VENDER	\$49,526.51

1	GENERAL	\$17,047.87
110	ROAD USE TAX	\$8,408.43
112	EMPLOYEE BENEFITS	\$1,913.37
140	COMMUNITY BLDG	\$1,968.77
141	RESCUE FUND	\$1,548.33
301	CAPITAL PROJECT FUND	\$707.98
600	WATER	\$5,125.23
610	SEWER	\$4,806.53
740	STORM WATER	<u>\$8,000.00</u>
	TOTAL BY FUND	\$49,526.51

JANUARY 2016 CLERKS REPORT

<u>REVENUE BY FUND</u>		JANUARY 2016	<u>EXPENSE BY FUND</u>	
GENERAL TOTAL	7,239.83		GENERAL TOTAL	14,442.09
ROAD USE TAX TOTAL	9,317.28		ROAD USE TAX TOTAL	5,111.73
EMPLOYEE BENEFITS TOTAL	655.63		EMPLOYEE BENEFITS TOTAL	3,145.63
EMERGENCY FUND TOTAL	78.02		COMMUNITY BLDG TOTAL	776.73
LOCAL OPTION SALES TAX TO	10,145.60		RESCUE FUND TOTAL	1,326.35
TAX INCREMENT FINANCING T	0.86		WATER TOTAL	57,538.78
COMMUNITY BLDG TOTAL	400.12		SEWER TOTAL	<u>13,427.32</u>
RESCUE FUND TOTAL	5,147.05		TOTAL EXPENSES BY FUND	95,768.63

FLOOD CONTROL TOTAL	0.82
DEBT SERVICE TOTAL	205.13
CAPITAL IMPROVEMENT FUND	195.01
CAPITAL PROJECT FUND TOTA	2.93
PW VEHICLE REPLACEMENT TO	0.88
CAPITAL PROJ RESERVE TOTA	0.02
SOURCE WATER PROTECTION T	0.66
PERPETUAL CARE TOTAL	0.35
WATER TOTAL	18,422.22
SEWER TOTAL	<u>29,197.63</u>
TOTAL REVENUE BY FUND	81,010.04

Jeb Peck
Mayor

Marylynne Lightner
City Clerk