

**Minutes  
City of Griswold  
Special Council Meeting, City Hall  
February 27, 2012  
6:00 p.m.**

The Griswold City Council met for a special meeting at City Hall. Mayor Lee Wyman called the meeting to order at 6:00 p.m. Council present: Adams, Mundorf, Cook, J.Wyman and Askeland.

Motion by Cook to approve the agenda. Seconded by J.Wyman. Approved 5-0.

Motion by Askeland to approve the following items under the Consent Agenda.

- a. Minutes of the February 13, 2012 regular meeting
- b. Claims

Seconded by Cook. Approved 5-0.

PUBLIC HEARING

Mayor L. Wyman opened the Public Hearing on the **Fiscal Year 2013 Budget**. There being no oral or written comments from the public the hearing was closed.

PUBLIC COMMENTS

Denise Bridges introduced herself and her new business, Petals 'n Pages to the council. Ms. Bridges explained it as being a combination of a flower shop and scrapbook store and will be applying for a Native Iowa Wine License to allow her to sell wine by the bottle. The council welcomed her.

ORDINANCES

- a. Motion by Adams to approve the second reading of **Ordinance 1-2012: Amending the Code of Ordinances of the City of Griswold, Iowa, 2010, By Amending Chapter 10 of Article II, by adding thereto Sections 6,7,8,9 and 10 Pertaining to Building Permits**. Seconded by Mundorf. Roll call ayes: Cook, Mundorf, Askeland, J.Wyman and Adams. Nays: none. Motion carried.

OLD BUSINESS

- a. Motion by J.Wyman to abandon seven (7) and rehab three (3) of the **wells at the Cocklin Fish Farm**. The Public Works guys will take down the windmills and Reynolds Drilling will do the rest of the work within a year. Seconded by Askeland. Roll call ayes: Mundorf, Cook, Adams, Askeland and J.Wyman. Nays: none. Motion Carried. Public Works Supervisor, Jeff Metheny is to get a hold of Reynolds to see which wells should be abandoned and also get a quote to see how much it would cost to televise the wells.

NEW BUSINESS

- a. Motion by J.Wyman to approve **Resolution 15-2012: Adopt FY13 Budget**. Seconded by Adams. Roll call ayes: J.Wyman, Cook, Askeland, Mundorf and Adams. Nays: none. Motion carried.
- b. Motion by Adams to approve **Resolution 16-2012: Approve Amending the Personnel Policies Handbook section 7.2 pertaining to Healthcare Benefit**. Seconded by Askeland. Roll call ayes: Adams, Askeland, Cook, J.Wyman and Mundorf. Nays: none. Motion carried.
- c. Motion by Askeland to allow the **Cass County Lodge to put up their sign** west of town, to be placed under the Optimist's sign. Seconded by Cook. Roll call ayes: Mundorf, Cook, Adams, J.Wyman and Askeland. Nays: none. Motion carried.
- d. Motion by Adams to approve **Resolution 17-2012: Approve Amending the Personnel Policies Handbook section 3.6 pertaining to Required Licenses and Educational Assistance**. Seconded by Askeland. Roll call ayes: J.Wyman, Cook, Adams, Askeland and Mundorf. Nays: none. Motion carried.
- e. Motion by Cook to approve **Resolution 18-2012: Approve amending the Public Works Assistant Job Description**. Seconded by Adams. Roll call ayes: Askeland, Mundorf, Adams, J.Wyman and Cook. Nays: none. Motion carried.
- f. Motion by J.Wyman to go into **Closed Session** pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I to discuss **employee performance**. Seconded by Mundorf. Approved 5-0 6:26 p.m. Motion by J.Wyman to return to open session. Seconded by Adams. Approved 5-0 6:35 p.m.

REMARKS FROM THE CITY ADMINISTRATOR

City Administrator, Chelsea Fulton congratulated Jeff and Jonathan for passing their Water Distribution 1 tests and Water Treatment 1 tests. Jeff also passed the Wastewater test and is now certified in that area.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor L. Wyman again stated his appreciation of the job well done plowing the streets and also thanked the council for coming to the meetings prepared.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Adams commented that Chelsea did an outstanding job with the budget and appreciated how clear it was to understand.

ADJOURNMENT

Motion by Adams to adjourn. Seconded by Cook. Approved 5-0. Adjourned at 6:38 p.m.

Lee Wyman  
Mayor

Marylynne Dickinson  
City Clerk

**CLAIMS**

ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
ATLANTIC PEST CONTROL LLC	PEST CONTROL	\$45.00
BAKER & TAYLOR	BOOKS	\$16.21
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-MARCH	\$4,583.34
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$149.72
	PUBLIC HEARING/PUBLIC	
GRISWOLD AMERICAN	NOTICE	\$105.73
IOWA DNR	WATER/SEWER CERTIFICATIONS	\$300.00
IOWA ONE CALL	NOTIFICATIONS	\$6.30
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$28.00
MATHESON TRI-GAS INC	CHEMICALS	\$60.80
MEDMEDIA INC.	ANNUAL MAINTENANCE	\$650.00
MIDAMERICAN ENERGY	UTILITIES	\$4,818.46
MJ'S GROCERY	SUPPLIES	\$22.54
OTTO,LORENCE & WIEDERSTEIN	MARCH RETAINER	\$600.00
RUSH ELECTRIC	WEST WELL REPAIR	\$1,645.32
SOUTHWEST IA PLANNING		
COUNCIL	GRISWOLD ZONING ORDINANCE	\$2,000.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$40.00
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$4,182.69
VERIZON WIRELESS	MONTHLY SERVICE	<u>\$114.20</u>
	<b>TOTAL EXPENSE BY VENDER</b>	<b>\$20,968.31</b>
	GENERAL	\$10,455.92
	ROAD USE TAX	\$225.92
	EMPLOYEE BENEFITS	\$2,435.98
	COMMUNITY BLDG	\$579.55
	RESCUE FUND	\$1,090.38
	WATER	\$4,886.18
	SEWER	<u>\$1,294.38</u>
	<b>TOTAL EXPENSE BY FUND</b>	<b>\$20,968.31</b>

