

**Minutes  
City of Griswold  
Regular Council Meeting, City Hall  
February 13, 2012  
6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order at 6:00 p.m. Council present: Adams, Mundorf, Cook, J. Wyman and Askeland.

Motion by Adams to approve the agenda with the removal of Item c. under New Business and adding remarks from the Manager with the Messages from the Mayor. Seconded by Askeland. Approved 5-0.

Motion by J. Wyman to approve the following items under the Consent Agenda.

- a. Minutes of the January 9, 2012 regular meeting
- b. Claims
- c. Treasurers Report – Month ending January 31, 2012

Seconded by Cook. Approved 5-0.

PUBLIC HEARING

Mayor L. Wyman opened the Public Hearing on **Ordinance 1-2012 Pertaining to Building Permits.**

City Manager Chelsea Fulton explained this is to replace outdated guidelines. There being no oral or written comments from the public the hearing was closed.

PUBLIC COMMENTS

There were no public comments.

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works.**
- b. No report was given for the **Library.**
- c. Written report submitted for the **Community Building.**

COMMITTEE REPORTS

- a. Adams reported she attended all four **Public Safety Commission** meetings and will be visiting nine 911 centers with the Commission.
- b. Askeland reported on the Friends of the **Fish Farm** meeting. The friends are working on a list of things that will need to be done to maintain the site. A sign for the new rates will have to be made and posted, part of the shelter house roof will need to be re-roofed and figuring out the best way to collect registrations from campers are some of the items they are working on. Jerry Kline presented a design he has been working on for the completed registration cards to be posted at each site, 28 of these (designs) will need to be made at a cost of \$1.75 per camp site. Mayor Wyman suggested maybe looking into bolting the plexi-glass instead of cutting into the wood, Kline said he would look into it and see what the cost would be.

ORDINANCES

- a. Motion by J. Wyman to approve the third and final reading of **Griswold Zoning Ordinance 2012.** Seconded by Mundorf. Roll call ayes: Adams, Askeland, Mundorf, Cook and J. Wyman. Nays: none. Motion carried.
- b. Motion by J. Wyman to approve the first reading of **Ordinance 1-2012: Amending the Code of Ordinances of the City of Griswold, Iowa, 2010, By Amending Chapter 10 of Article II, by adding thereto Sections 6,7,8,9 and 10 Pertaining to Building Permits.** Seconded by Adams. Roll call ayes: Mundorf, J. Wyman, Cook, Askeland and Adams. Nays: none. Motion carried.

OLD BUSINESS

- a. MSA representative, Chris Janson updated the council on the CDBG funds for the **Sanitary Sewer Project.** A request to release funds has been posted in the paper and MSA is anticipating the release to be around the 21<sup>st</sup> of this month, after the release the council may send out bids.

NEW BUSINESS

- a. Jon Martens gave the council an update on **Source Water Protection.** Fulton asked for the council's approval to apply for a grant that will work with source water as well as flood mitigation. Motion by Askeland giving Fulton approval to talk with the land owners about this project and to proceed with applying for the grant. Seconded by Mundorf. Approved 5-0

- b. **Abandonment/Reconstruction of the Windmill Wells at the Cocklin Fish Farm** – tabled to gather more information.
- c. Item Removed

MESSAGES AND PAPERS FROM THE MAYOR/CITY MANAGER

Mayor L. Wyman stated his appreciation of the job well done during the snow emergency. Fulton also commented on the many people coming in to the office or calling to say the guys did a good job on the streets. Fulton stated she received a call about busses traveling on gravel roads in town and what we might be able to do to about it.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Mundorf stated that he toured the wells and would like the council to consider metering them, he would also like the council to consider meeting in the larger room.

ADJOURNMENT

Motion by J. Wyman to adjourn. Seconded by Askeland. Approved 5-0. Adjourned at 7:25 p.m.

Lee Wyman  
Mayor

Marylynne Dickinson  
City Clerk

**CLAIMS**

AKIN BUILDING CENTERS	REPAIR SUPPLIES	\$308.13
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
ATLANTIC NEWS-TELEGRAPH	BRIDAL ADVERTISING	\$49.20
BAKER & TAYLOR	BOOKS	\$284.64
BARCO MUNICIPAL PRODUCTS, INC.	NON POTABLE SIGN/PARTS	\$93.93
BASE	HRA/CAFETERIA	\$61.25
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$1,960.66
BROWN ELECTRIC CO.	REPLACE TRANSDUCER	\$1,293.65
CAPPEL'S	SUPPLIES	\$223.92
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSE	\$345.45
CASS COUNTY BEEF PRODUCERS	DAMAGE DEPOSIT REFUND	\$150.00
CASS COUNTY EMS ASSOCIATION	ANNUAL DUES	\$75.00
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$194.06

CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-FEBRUARY	\$4,583.34
CASS COUNTY TREASURER	ELECTION COSTS/TAXES	\$415.47
CHELSEA FULTON	MILEAGE/ COMM. BLDG. VACUUM	\$143.89
CINDY MILLER	BOOK REIMBURSEMENT	\$30.95
CITY OF ATLANTIC	LAB TESTING	\$35.00
CITY OF GRISWOLD	PETTY CASH	\$104.90
CITY OF RED OAK AMBULANCE SERV	MUTUAL AID	\$220.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$149.72
	REIMBURSEMENT-EVENT	
DALE RUSH	CANCELED	\$50.00
EFTPS	FED/FICA TAXES	\$2,728.95
GADE INSURANCE	FISH FARM INS.	\$82.00
GREATAMERICA LEASING CORP.	COPIER LEASE	\$82.00
GRISWOLD AMERICAN	PUBLIC NOTICE/MINUTES/CLAIMS	\$360.30
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$711.64
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$574.78
GRISWOLD LIBRARY	PETTY CASH	\$23.47
HACH COMPANY	CHEMICALS/SUPPLIES	\$144.58
HAWKINS WATER TREATMENT	CHEMICALS	\$199.50
HD SUPPLY WATERWORKS	OPERATIONAL SUPPLIES	\$1,401.82
HOKN BLOK MAIN ST REPAIR	REPAIR SAW	\$223.05
ILA	IOWA LIB. ASSOCIATION	\$60.00
IOWA DEPT OF NATURAL RESOURCES	WATER CERT TESTS	\$90.00
IOWA ONE CALL	NOTIFICATIONS	\$12.60
IOWA WESTERN COMMUNITY		
COLLEGE	CARDIAC CLASS	\$30.00
IPERS	IPERS	\$1,718.68
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$28.00
J.D. WYMAN SERVICE	OIL CHANGES	\$97.00
	REIMBURSEMENT-TELEPHONE	
MARYLYNNE DICKINSON	PART	\$7.98
MATHESON TRI-GAS INC	CHEMICALS	\$68.60
MATT PARROTT AND SONS COMPANY	CAMPING REGISTRATIONS	\$599.68
MEDIVAC-ATLANTIC	MUTUAL AID	\$150.00
MICHAEL TODD & COMPANY	SNOW BLADE	\$277.20
MIDAMERICAN ENERGY	UTILITIES	\$4,297.97
MORTENSEN INFORMATION	REINSTALL/REMAP	\$185.00
MSA PROFESSIONAL SERVICES INC	ADMIN FEE/CDBG ADMIN	\$5,360.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	FEBRUARY RETAINER	\$600.00
PEEBLES PLUMBING	FURNACE	\$3,637.10
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$1,411.12
POSTMASTER	POSTAGE	\$323.16
QUILL CORPORATION	OFFICE SUPPLIES	\$360.67
RACOM CORPORATION	REPAIR SIREN	\$386.41
ROBINSON TRUE VALUE	POSTAGE	\$92.02
RUSH ELECTRIC	REPAIRS	\$212.50
SOUTHWEST IA PLANNING COUNCIL	ADMIN FEES	\$27,277.00
ST. LUKE'S DRUG AND ALCOHOL	DATA DUES	\$30.00
TIFFANY BEEBE	CLEANING	\$330.00

TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAXES	\$461.00
TRUE NORTH - GROUP BENEFITS	MONTHLY PREMIUMS	\$272.28
THE UI CENTER FOR CONFERENCES	IMMI CONFERENCE	\$420.00
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$4,182.69
UTILITY SERVICE CO., INC.	WATER TOWER MAINTENANCE	\$1,307.38
VERIZON WIRELESS	MONTHLY SERVICE	\$111.57
WEST DES MOINES EMS	CPR REFRESH COURSE	<u>\$100.00</u>
	<b>REPORT TOTAL</b>	<b>\$73,508.86</b>

**EXPENSES BY FUND**

GENERAL	\$12,765.24
ROAD USE TAX	\$2,904.38
EMPLOYEE BENEFITS	\$2,577.79
COMMUNITY BLDG	\$5,025.44
RESCUE FUND	\$4,781.45
2010 HOUSING PROJECT	\$27,277.00
WATER	\$8,151.41
SEWER	<u>\$10,026.15</u>
	<b>EXPENSE TOTAL</b>
	<b>\$73,508.86</b>