

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
February 12, 2018
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Brad Rhine called the meeting to order. Council present: Adams, Askeland, Cook, Preston, Sorensen. Absent: none. Motion by Askeland to approve the agenda. Seconded by Sorensen. Approved 5-0. Motion by Adams to approve the following items under the Consent Agenda.

- a. Minutes of the January 10, 2018 Regular Council Meeting
- b. Claims
- c. Treasurers Report – ending January 31, 2018
- d. January Clerks Report
- e. Liquor License Renewal WBN001045 – Serendipity

Seconded by Sorensen . Approved 5-0.

PUBLIC COMMENTS

Jewell Moore addressed her concerns as a tax payer in the city collecting reimbursements from former Rescue members. She feels they should be held responsible to pay the department back for costs associated with failed EMT training as that money would be used to help fund necessary rescue expenditures.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted. Public Works Director, Jeff Metheny answered questions about the City's nitrate levels.
- b. Library – written report submitted. Library Director, Lisa Metheny reminded council of the Trivia Night on April 7th hosted by the Cass County Library Association.
- c. Community Building – written report submitted.
- d. Cass County Sheriff – written report submitted. Sheriff Darby McLaren was in attendance and introduced himself to new council.

COMMITTEE REPORTS

- a. CADCO – no meeting attended.
- b. Cass County Environmental Control – Preston gave a verbal report. She attended two meetings where they discussed the legality of collecting a per capita fee from Cass County residents along with the landfill's plan to open a new cell.

OLD BUSINESS

- a. Ordinance 4 -2017, an Ordinance Adopting the City of Griswold, Code of Ordinances, 2017 – tabled.

NEW BUSINESS

- a. Motion by Askeland to set the **FY19 Budget Hearing** for February 26, 2018 at 6 pm at City Council Chambers. Seconded by Adams. Roll call ayes: Adams, Askeland, Cook, Preston, Sorensen. Nays: none.
- b. Motion by Askeland to pursue the **collection of Rescue Reimbursements**. Seconded by Sorensen. Adams would like future members to sign a form acknowledging their responsibility to repay costs of EMT training if they fail to meet the requirements stated in the by-laws. Roll call ayes: Askeland, Cook, Sorensen. Nays: Adams, Preston. Motion carried.
- c. Motion by Askeland to approved the **Medivac Contract**. Seconded by Cook. Approved 5-0.
- d. Motion by Askeland to approve **Resolution 24-2018: Set Wage of Building Permits Officer**. Seconded by Sorensen. Roll call ayes: Adams, Askeland, Cook, Preston, Sorensen. Nays: none. Motion carried.
- e. Motion by Cook to **Resolution 23-2018: Authorize Transfer of Matured Certificates of Deposit**. Seconded by Askeland. Roll call ayes: Adams, Askeland, Cook, Preston, Sorensen. Nays: none. Motion carried.
- f. Motion by Askeland to hire Preston Carpentry to construct the new **Public Works Building**. Seconded by Adams. Roll call ayes: Adams, Askeland, Cook, Preston, Sorensen. Nays: none.
- g. Motion by Cook to switch all **Main Street lights to LED**. Seconded by Askeland. Preston would like to get an estimate of what we would save by switching to LED. Adams wants to look into adding decorative lights in between the large poles. Metheny suggested council hire a lighting professional to assess the best way to get the most light on Main Street. Motion was rejected 0-5 for further review.

MESSAGES AND PAPERS FROM THE MAYOR

Rhine complimented the public works department on their snow removal efforts.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Hansen informed council we will be working with the city attorney to address nuisance properties including 621 Main Street and 405 2nd St. ISG will be at the February 26th council meeting to go over the pavement management plan and discuss next steps.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Askeland was appreciative of Medivac for their willingness to meet and work on the contract. Adams thanked Hansen and Bierbaum for their hard work on budget preparation. Preston wants to revisit the city’s ATV ordinance since the county has updated theirs. She also would like to entertain the idea of installing a splash pad at the city park. Sorensen thanked the public works department for their hard work removing snow. Motion by Askeland to adjourn. Seconded by Adams. Approved 5-0. 6:58 p.m.

JANUARY CLAIMS

VENDOR NAME	REFERENCE	TOTAL
AARON SINDT TREE SERVICE	TREE TRIMMING	\$435.00
ADVANTAGE COMPANIES	NEWSPAPER DIGITIZATION	\$210.00
AFFINITY CARE, INC	EAP SERVICES	\$21.00
SYNCB/AMAZON	KINDLE/CASE/INK	\$718.56
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$38.84
VIRGINIA ASKELAND	LIBRARY CLEANING	\$140.00
BADGER BODY & TRUCK EQUIPMENT	SANDER LIGHTS	\$208.00
BASE	HRA MONTHLY	\$30.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$1,654.51
JOY BROWN	BOOKS	\$30.00
CAPPEL'S	SAFETY FLAGS/THERMOMETER	\$31.56
CARD SERVICES	SNOW PLOW PART/STAMPS/WATER HEATER SUPPLIES	\$945.99
CARD SERVICES	PUPPETS/NERF GUNS	\$135.29
CASS COUNTY ENGINEER	SAND/SALT	\$490.00
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-JANUARY	\$5,463.64
CENTRAL IOWA DISTRIBUTING INC.	TOILET PAPER/CLEANER	\$125.50
CITY OF GRISWOLD	UTILITY BILLS	\$160.73
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$223.21
DATA TECHNOLOGIES, INC	ACH ANNUAL LICENSE FEE	\$965.42
DEMCO, INC	SUPPLIES	\$90.50
EFTPS	FED/FICA TAXES	\$4,104.03
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	\$1,248.39
GIS BENEFITS	GROUP BENEFITS	\$182.44
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$68.48
GRISWOLD AMERICAN	MINUTES	\$602.43
GRISWOLD COMMUNICATIONS	TELEPHONE	\$762.54
GRISWOLD LIBRARY	POSTAGE/KEY COPY	\$25.81
HACH COMPANY	CHEMICALS/SUPPLIES	\$513.37
LAURA HANSEN	CELL PHONE REIMBURSEMENT	\$40.00
I+S GROUP	PAVEMENT MANAGEMENT PLAN	\$6,000.00
IOWA BARNS	BOOK	\$29.95
IOWA ONE CALL	NOTIFICATIONS	\$13.50
IPERS	IPERS	\$2,330.14
MATHESON TRI-GAS INC	CHEMICALS	\$31.42
MAYNARD CUSTOM SOLUTIONS	LICENSE/INSTALLATION/SUPPORT	\$805.00
MENARDS	SUPPLIES	\$190.67
LISA METHENY	REIMBURSEMENT	\$8.67

MIDAMERICAN ENERGY	UTILITIES	\$4,523.95
MIDAMERICAN ENERGY	UTILITIES	\$421.84
MIDWEST DATA	MONTHLY SERVICE	\$82.00
NICK KINSER	CLOTHING REIMBURSEMENT	\$235.67
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	\$35.00
OTTO,LORENCE & WIEDERSTEIN	JANUARY RETAINER	\$1,000.00
SUSAN PETERSEN	MILEAGE REIMBURSEMENT	\$33.18
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$700.32
UNITED STATES POSTAL SERVICE	POSTAGE	\$143.22
ROBINSON TRUE VALUE	POSTAGE	\$26.31
TREASURER, STATE OF IOWA	SALES TAX	\$6,724.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$45.50
TIGER MART	FUEL	\$1,016.72
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAX	\$631.00
UNITYPOINT CLINIC	DRUG TEST	\$37.00
UTILITIES SERVICE GROUP	SEWER MAINTENANCE	\$3,600.00
UTILITY SERVICE CO.,INC/SUEZ	ANNUAL WATER TOWER CONTRACT	\$13,050.24
VERIZON WIRELESS	MONTHLY SERVICE	\$143.73
WELLMARK	PREMIUMS	\$4,150.57
WYMANS CARQUEST	WINDSHIELD WIPERS/ANTIFREEZE	\$126.06

TOTAL: \$65,881.90

001	GENERAL	\$14,854.66
110	ROAD USE TAX	\$12,632.07
112	EMPLOYEE BENEFITS	\$1,822.74
140	COMMUNITY BLDG	\$1,294.70
141	RESCUE FUND	\$4,326.67
600	WATER	\$20,957.30
610	SEWER	\$9,993.76

TOTAL BY FUND: \$65,881.90

JANUARY 2018 TREASURERS REPORT

REVENUE BY FUND

GENERAL TOTAL	\$10,785.73
ROAD USE TAX TOTAL	\$8,656.92
EMPLOYEE BENEFITS TOTAL	\$681.63
EMERGENCY FUND TOTAL	\$82.12
LOCAL OPTION SALES TAX TOTAL	\$10,059.11
COMMUNITY BLDG TOTAL	\$793.06
RESCUE FUND TOTAL	\$6,499.82
FLOOD CONTROL TOTAL	\$15.82
CAPITAL IMPROVEMENT FUND	\$205.29
CAPITAL PROJECT FUND TOTA	\$162.61
PW VEHICLE REPLACEMENT TO	\$22.00
CAPITAL PROJ RESERVE TOTAL	\$1.14
SOURCE WATER PROTECTION	\$3.72
PERPETUAL CARE TOTAL	\$17.26
WATER TOTAL	\$17,190.90
SEWER TOTAL	\$25,597.49
TOTAL REVENUE BY FUND	\$80,774.62

EXPENSE BY FUND

GENERAL TOTAL	\$18,140.21
ROAD USE TAX TOTAL	\$13,805.31
EMPLOYEE BENEFITS TOTAL	\$3,083.33
COMMUNITY BLDG TOTAL	\$1,294.70
RESCUE FUND TOTAL	\$4,326.67
WATER TOTAL	\$23,876.95
SEWER TOTAL	\$12,913.48
TOTAL EXPENSES BY FUND	\$77,440.65