

Minutes
City of Griswold
Regular Council Meeting, City Hall
February 11, 2013
6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order at 6:00 p.m. Council present: Adams, Askeland, Cook, Mundorf and Jared Wyman.

Motion by J.Wyman to approve the agenda with the removal of Item c. under New Business-**Approve Final Plans for Safe Routes to School**. Seconded by Adams. Approved 5-0.

Motion by Adams to approve the following items under the Consent Agenda.

- a. Minutes of the January 14, 2013 regular meeting
- b. Claims
- c. Treasurer's Report – ending January 31, 2013
- d. Liquor License Renewal #WBN000784-Petal's 'N Pages

Seconded by Askeland. Approved 5-0

PUBLIC HEARING

Mayor Wyman opened up the public hearing for the **FY2014 Budget**. There being no written or oral comments, the public hearing was closed.

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**.
- b. Written report submitted for the **Library**. Library Board President, Robin Drake informed the Council they are setting up interviews for the position of Head Librarian.
- c. Written report submitted for the **Community Building**.

COMMITTEE REPORTS

- a. Written report submitted for **Public Safety Commission**.

ORDINANCES

- a. Motion made by Cook to approve the second reading of **Ordinance 1-2013: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY AMENDING SECTION 6-5-5 PERTAINING TO UTILITIES-BILLING CHARGES**. Seconded by Mundorf. Roll call ayes: Mundorf, Cook, J.Wyman, Adams and Askeland. Nays: none. Motion carried.

OLD BUSINESS

- a. City Administrator, Chelsea Fulton gave an update on the **Sanitary Sewer Rehabilitation Project**, we are waiting for an appraisal of the west side sewer for replacement.
- b. Pete Crawford with JFSCO, talked about the **Safe Routes to School** project and went over the aerial maps of the pre-existing and new sidewalks that will be included in the project. ADA has very specific guidelines to meet for sidewalks, making the project a little more detailed than the original plan.

NEW BUSINESS

- a. Rob Koppert with the 911 Center, explained the E-notify system that is available to the Fire and Rescue Departments.
- b. Motion by J.Wyman to approve **Resolution 22-2013: Approve pay request for Library expansion project**. Seconded by Cook. Roll call ayes: Mundorf, Adams, Askeland, Cook and J.Wyman. Nays: none. Motion carried.
- c. Motion by Cook to approve **Resolution 23-2013: Approve Destruction of Documents**. Seconded by Mundorf. Roll call ayes: J.Wyman, Askeland, Mundorf, Cook and Adams. Nays: none. Motion carried.
- d. Motion by Adams to approve **Resolution 24-2013: Approve Fy14 Budget**. Seconded by J.Wyman. Roll call ayes: Cook, J.Wyman, Adams, Mundorf and Askeland. Nays: none. Motion carried.

- e. Motion by Adams to approve **Resolution 25-2013: Approve Pay Request for Sanitary Sewer Rehabilitation Project**. Seconded by Askeland. Roll call ayes: Adams, Cook, Askeland, Mundorf and J.Wyman. Nays: none. Motion carried.

MESSAGES AND REMARKS FROM THE CITY ADMINISTRATOR

None

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman requested for the finance committee and the department heads to meet after the meeting.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Adams thanked Jeff and Jonathan for doing a great job of snow removal.

Motion by Askeland to adjourn. Seconded by Mundorf. Approved 5-0. 6:50 p.m.

CLAIMS

AKIN BUILDING CENTERS	BULBS/REPAIR PARTS/SHELVING	\$212.58
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
ATLANTIC NEWS-TELEGRAPH	COMM BLDG AD/LIBRARY AD FOR POSITION	\$223.60
BAKER & TAYLOR	BOOKS	\$178.85
BASE	HRA/CAFETERIA	\$60.00
BROWN ELECTRIC CO.	REPAIR WELLHOUSE	\$21.66
CAMBLIN PLUMBING & HEATING	REPAIR, MAINTENANCE	\$16.94
CAPPEL'S	FITTINGS FOR WELL HOUSE/REPAIR SUPPLIES	\$73.82
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$383.16
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-FEB	\$5,583.33
CHELSEA FULTON	PHONE STIPENED-JAN	\$25.00
CINDY MILLER	BOOKS/SUPPLIES/SUPPLEMENT	\$280.44
CITY OF ATLANTIC	LAB TESTING	\$35.00
EFTPS	FED/FICA TAX	\$4,660.11
GREATAMERICA FINANCIAL SVCS	COPIER CONTRACT	\$82.00
GRISWOLD AMERICAN	BSNS DIRECT/PUBLIC HRNG/WAGES/JOB AD/MINUTES/CLAIMS	\$399.59
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$1,347.88
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$571.41
GRISWOLD LIBRARY	PETTY CASH	\$45.49
HAWKINS WATER TREATMENT	CHEMICALS	\$152.70
HD SUPPLY WATERWORKS	OPERATIONAL SUPPLIES	\$865.39
INLAND TRUCK PARTS AND SERVICE	CABLE FOR DUMP TRUCK	\$118.20
IPERS	IPERS	\$2,869.05
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$29.00
LELA BERGREN	DAMAGE DEPOSIT REFUND	\$150.00
LIZ WYMAN	DAMAGE DEPOSIT REFUND	\$50.00
LONA WESTON	DAMAGE DEPOSIT REFUND	\$150.00
MATHESON TRI-GAS INC	CHEMICALS	\$77.30
MAY CONTRACTING INC.	PAY REQUEST 7 LIB	\$16,445.40
MEDIVAC-ATLANTIC	MUTUAL AID	\$450.00
MIDAMERICAN ENERGY	UTILITIES	\$5,526.07
MSA PROFESSIONAL SERVICES INC	PAY REQUEST 7 LIB	\$4,180.00

NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	FEBRUARY RETAINER/DISMISAL ORDER	\$620.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$675.68
POSTMASTER	POSTAGE-PERMIT FEE	\$347.15
QUILL CORPORATION	OFFICE SUPPLIES	\$175.73
ROBINSON TRUE VALUE	POSTAGE	\$13.20
SANDBOTHE FIRESTONE	TIRE REPAIR	\$15.00
SW IA FARM BUSINESS ASSOC.	DAMAGE DEPOSIT RETURN	\$50.00
SOUTHWEST IA PLANNING COUNCIL	CONSTRUCTION	\$12,872.00
ST. LUKE'S DRUG AND ALCOHOL	MEMBERSHIP DUES	\$30.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$18.00
TIFFANY BEEBE	CLEANING	\$120.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAX	\$742.00
TRUE NORTH - GROUP BENEFITS	MONTHLY PREMIUMS	\$139.78
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$3,242.42
VERIZON WIRELESS	MONTHLY SERVICE	\$99.32
WYMANS CARQUEST	OPERATIONAL SUPPLIES	<u>\$137.79</u>

TOTAL \$66,268.04

GENERAL	\$14,628.05
ROAD USE TAX	\$1,655.76
EMPLOYEE BENEFITS	\$1,290.39
COMMUNITY BLDG	\$1,477.37
RESCUE FUND	\$1,959.82
2010 HOUSING PROJECT	\$12,872.00
CAPITAL PROJ RESERVE	\$20,625.40
WATER	\$7,241.69
SEWER	<u>\$4,517.56</u>

TOTAL \$66,268.04

Lee Wyman
Mayor

Marylynn Dickinson
City Clerk