

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
December 14, 2015
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Lee Wyman called the meeting to order. Council present: Askeland, J.Wyman, Moore, Cook, and Mundorf.

Mayor Lee Wyman removed Items H. An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the 2015 addition to the Griswold Highway 92 Urban Renewal District, and Item I. Authorizing Internal Advanced Funds for the Urban Renewal Project.

Motion by J.Wyman to approve the agenda with the changes. Seconded by Askeland. Approved 5-0.

Motion by Askeland to approve the following items under the Consent Agenda

- a. Minutes of the November 9, 2015 Regular Council Meeting
- b. Claims
- c. Treasurers Report – ending November 30, 2015
- d. November Clerks Report

Seconded by Cook. Approved 5-0.

PUBLIC HEARING

- a. Mayor Wyman opened the Public Hearing on an Amendment to the Urban Renewal Plan for the Griswold Highway 92 Urban Renewal District at 6:01 p.m. There being no written or oral comments the hearing was closed. 6:02 p.m.

PUBLIC COMMENTS

Mike Conry, resident at 306 7th St. came to the council with concerns of the City's preparedness for the rain received the past couple days. Adam Bierbaum, resident at 203 8th St. also voiced his concern and wanted to know if the City will be adding other preventative actions for events like this.

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted.
- b. **Library** – Written report submitted.
- c. **Community Building** - Written report submitted.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **CADCO.** – No report
- b. **Cass County Environmental Control** – No report

OLD BUSINESS

- a. Council discussed the **TIF Project**, no action was taken.
- b. Motion by J.Wyman to grant the **request for camper parking at 803 6th St.** the renter will install a water meter and will be charged the regular fees. They will have a max of 4 requested shut off's per year (One time per quarter) at no charge, after that the regular reconnect fee will apply. Seconded by Askeland. Roll call ayes: Mundorf, J.Wyman, Moore, Cook and Askeland. Nays: none. Motion carried
- c. Council discussed the **Fire 28E**, no action was taken.

NEW BUSINESS

- a. Bill Goldie and Kelly Evans with I+S Group presented the **Water Study Report** to the council.
- b. Motion by Cook to approve the **Concessionaires' Agreement with the Legion for Alcohol Services.** Seconded by Askeland. Roll call ayes: Moore, Mundorf, Askeland, J.Wyman and Cook. Nays: none. Motion carried.
- c. Motion by Askeland to award the **Snow Bid** to Marty Dorscher at \$60.00 per hour. Seconded by Cook. Roll call ayes: Cook, J.Wyman, Askeland, Mundorf and Moore. Nays: none. Motion carried.
- d. Motion by Cook to approve **Resolution 17-2016: City of Griswold Bank Account Signers.** Seconded by Askeland. Roll call ayes: Mundorf, Askeland, Cook, Moore and Mundorf. Nays: none. Motion carried
- e. Motion by Moore to approve the **Liquor License for Serendipity.** Seconded by J.Wyman. Roll call ayes: J.Wyman, Moore, Mundorf Cook and Askeland. Nays: none. Motion carried

- f. Motion by Askeland to keep the **mowing of the Fish Farm** in house. Seconded by Cook. Roll call ayes: Askeland, Cook, Moore, J.Wyman and Mundorf. Nays: none. Motion carried
- g. Motion by Askeland to approve **Resolution 18-2016: A Resolution to Declare Necessity and Establish an Urban Renewal Area**. Seconded by J.Wyman. Roll call ayes: Moore, Mundorf, J.Wyman, Askeland and Cook. Nays: none. Motion carried
- h. Item Removed
- i. Item Removed

MESSAGES FROM THE CITY MANAGER

MacGregor thanked Mayor Wyman and Councilman Mundorf for their service to the city.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman thanked the council for always coming to the meetings prepared, employees for the work they do and also thanked Carmen Sorensen for stepping up to serve on the council the next four years.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Mundorf thanked all the employees and council during his time on council.

J.Wyman asked about the VFD's

Cook thanked Mayor Wyman and Councilman Mundorf for their time of service.

Motion by Mundorf to adjourn. Seconded by J.Wyman. Approved 5-0. 7:11 p.m.

CLAIMS

AARON SINDT TREE SERVICE	TREE REMOVAL AND TRIMMING	\$1,265.00
AKIN BUILDING CENTERS	SUPPLIES	\$100.59
GECRB/AMAZON	BOOKS	\$2,449.88
AMERICAN FIRE PROTECTION	EXTINGUISHER INSPECTION	\$81.00
AMERICINN HOTEL & SUITES	LODGING-IMFOA CONFERENCE	\$123.20
ANN JONES	DAMAGE DEPOSIT REFUND	\$100.00
ARROW INTERNATIONAL, INC	MEDICAL SUPPLIES	\$777.06
ATLANTIC PEST CONTROL LLC	PEST CONTROL	\$47.50
ATLANTIC SEPTIC & DRAIN SERVICE	TRACE SEWER MAIN	\$150.00
AVENET, LLC	ANNUAL SERVICE PACKAGE	\$585.00
BASE	MONTHLY PMT	\$120.00
BI-STATE ELECTRONICS	MINITOR BATTERIES	\$421.00
BOB'S MOWING	MOWING CONTRACT	\$4,565.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$349.70
BP	FUEL	\$1,037.55
	CVR CROP/APPLICATION/KILL	
BRENT BIERBAUM	DOWN	\$2,387.50
CADCO	2016 MEMBERSHIP DUES	\$525.00
CAHOY PUMP SERVICE	WELL HOUSE #3 REPAIR	\$928.00
CAPPEL'S	BACK HOE SUPPLIES	\$170.88
CARD SERVICES	ROASTERS FOR COMM BLDG	\$170.60
CASS COUNTY ABSTRACT CO. INC,	REPORT OF LIENS	\$625.00
CASS COUNTY MEMORIAL		
HOSPITAL	SUPPLIES	\$83.95
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT - DECEMBER	\$5,150.00
CASS COUNTY TREASURER	ELECTION COSTS/TAXES	\$494.44
CENTRAL IOWA DISTRIBUTING, INC	SUPPLIES	\$116.20
CITY OF ATLANTIC	LAB TESTING	\$260.00

CITY OF GRISWOLD	POSTAGE	\$13.75
CLARENCE WADDELL	BULB FOR SQUAD	\$33.76
COUNSEL OFFICE & DOCUMENT	2 MO. COPIER LEASE	\$374.05
DATA TECHNOLOGIES	LICENSE AND SUPPORT	\$3,908.28
DOORS INC.	KITCHEN DOORS	\$2,403.90
	CVR CROP/APPLICATION/KILL	
DOUG STEFFEN	DOWN	\$7,401.25
ECHCO CONCRETE L.L.C.	CONCRETE	\$812.50
EFTPS	FED/FICA TAX	\$3,551.44
ELECTRICAL ENGINEERING &	MOTOR REPAIR WELL HOUSE 3	\$230.00
EMC FIRE	FOR JAWS	\$545.00
FOLLETT SOFTWARE COMPANY	LABELS	\$74.74
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$136.96
GRISWOLD AMERICAN	MEETING/CLAIMS/ADS	\$589.56
GRISWOLD COMMUNICATIONS	TELEPHONE	\$1,316.54
GRISWOLD LIBRARY	PETTY CASH	\$58.97
GRISWOLD, CITY OF	SEWER UTILITY	\$369.70
HACH COMPANY	CHEMICALS/SUPPLIES	\$231.84
HAWKINS WATER TREATMENT	CHEMICALS	\$495.34
HD SUPPLY WATERWORKS, LTD	ANODES	\$427.00
HELEN LONGSTRETH	LEASE PAYMENT	\$1,425.51
I+S GROUP	PRELIM ENGINEERING REPORT	\$2,000.00
IOWA ASSN. OF MUNICIPAL UTILITY	OPERATOR TRAINING-JEFF	\$175.00
IOWA LEAGUE OF CITIES	MLA REGISTRATION-LISA	\$465.00
IOWA ONE CALL	NOTIFICATIONS	\$37.10
IOWA RURAL WATER ASSOCIATION	DUES	\$275.00
IPERS	IPERS	\$2,300.54
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$68.00
J.D. WYMAN SERVICE	BATTERIES	\$1,513.93
JEB PECK	BUILDING PERMITS OFFICER	\$750.00
JULIE KLINE	OFFICE PAPER	\$7.44
	CVR CROP/APPLICATION/KILL	
KENNY COUSINS	DOWN	\$11,460.00
LINDEMAN TRACTOR, INC	TRACTOR SERVICE	\$160.95
LISA METHENY	MILEAGE REIMBURSE	\$261.93
MAIN LIL' MARKET	SUPPLIES	\$95.23
MARYLYNNE LIGHTNER	MILEAGE REIMBURSEMENT	\$240.63
MATHESON TRI-GAS INC	CHEMICALS	\$123.02
MAYNARD CUSTOM SOULTIONS	ANTIVIRUS/SERVICES	\$328.00
MED-TECH RESOURCE, INC	MEDICAL SUPPLIES	\$193.50
MEDIVAC-ATLANTIC	MUTUAL AID	\$150.00
MENARDS	CAMERA/FLASH	\$256.26
MET LIFE - GROUP BENEFITS	GROUP BENEFITS	\$341.74
MIDAMERICA BOOKS	BOOKS	\$301.89
MIDAMERICAN ENERGY	UTILITIES	\$3,159.04
MIDWEST BREATHING AIR LLC	TESTING	\$459.74
	CVR CROP/APPLICATION/KILL	
MIKE LAVERTY	DOWN	\$7,640.00
MOVIE LICENSING USA	SITE LICENSE	\$189.00
MUNICIPAL MANAGEMENT CORP	LEAK DETECTION	\$700.00
MURPHY HEAVY CONTRACTING	ASPHALT CRUSHING	\$11,862.25

INC.

NICK KINSER	CLOTHING REIMBURSEMENT	\$192.60
NISHNABOTNA VALLEY REC	2 MO - CEMETARY - ELEC/GAS	\$50.00
OTTO, LORENCE & WIEDERSTEIN	DECEMBER RETAINER	\$620.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$225.23
POSTMASTER	PERMIT FEE/5 ROLLS STAMPS	\$623.39
QUILL CORPORATION	SUPPLIES	\$186.21
RAYMOND COUSINS	LEASE PAYMENT	\$883.22
ROBINSON TRUE VALUE	POSTAGE	\$147.09
SANDBOTHE FIRESTONE	BACK HOE TIRE	\$217.34
SARAH BROWNLEE	DAMAGE DEPOSIT REFUND	\$100.00
SERENDIPITY	VEHICLE SIGNS	\$91.00
SHIRLEY DRAKE	REFUND	\$70.00
SMART APPLE MEDIA	BOOKS	\$243.68
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$229.50
STEFFEN FUEL SUPPLY	FUEL	\$160.66
STRYKER	SMART POWER KIT	\$956.60
SUSAN PETERSEN	MILEAGE REIMBURSEMENT	\$139.39
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$162.00
TREASURER, STATE OF IOWA	STATE TAX	\$602.00
TURNER SERVICE	VALVE EXERCISE	\$1,620.00
USA BLUEBOOK	SUPPLIES	\$544.21
UTILITIES SERVICE GROUP	SEWER MAINTENANCE	\$900.00
VERIZON WIRELESS	2 MO - MONTHLY SERVICE	\$493.30
VIRGINIA ASKELAND	CLEANING	\$140.00
W & S APPLIANCE	WHIRLPOOL RANGES	\$1,187.90
WELLMARK	PREMIUMS	\$4,866.83
WESTON ELECTRIC	REPLACE TRANSIENT SUPPRESSOR	\$2,232.24
WINNELSON	WELL CAPS	\$127.52
WYMANS CARQUEST	VEHICLE SUPPLIES	<u>\$324.96</u>

TOTAL BY VENDER \$111,336.20

FUND NAME	TOTAL
GENERAL	\$28,015.77
ROAD USE TAX	\$15,990.16
EMPLOYEE BENEFITS	\$1,983.35
COMMUNITY BLDG	\$4,868.03
RESCUE FUND	\$4,181.84
SOURCE WATER PROTECTION	\$28,888.75
WATER	\$18,970.48
SEWER	<u>\$8,437.82</u>

TOTAL BY FUND \$111,336.20

NOVEMBER 2015 CLERKS REPORT

<u>REVENUE BY FUND</u>	NOVEMBER 2015	<u>EXPENSE BY FUND</u>	
GENERAL TOTAL	\$10,055.01	GENERAL TOTAL	\$18,921.59
ROAD USE TAX TOTAL	\$11,074.89	ROAD USE TAX TOTAL	\$3,902.61
EMPLOYEE BENEFITS TOTAL	\$2,061.27	EMPLOYEE BENEFITS TOTAL	\$3,145.46
EMERGENCY FUND TOTAL	\$245.24	COMMUNITY BLDG TOTAL	\$3,100.68
LOCAL OPTION SALES TAX TO	\$8,352.41	RESCUE FUND TOTAL	\$1,771.55
TAX INCREMENT FINANCING T	\$0.42	WATER TOTAL	\$14,183.68
COMMUNITY BLDG TOTAL	\$364.10	SEWER TOTAL	<u>\$9,060.81</u>
RESCUE FUND TOTAL	\$8,239.11	TOTAL EXPENSES BY FUND	\$54,086.38
FLOOD CONTROL TOTAL	\$0.40		
DEBT SERVICE TOTAL	\$644.85		
CAPITAL IMPROVEMENT FUND	\$613.08		
CAPITAL PROJECT FUND TOTA	\$1.43		
PW VEHICLE REPLACEMENT TO	\$0.43		
SOURCE WATER PROTECTION T	\$0.32		
PERPETUAL CARE TOTAL	\$0.17		
WATER TOTAL	\$13,956.72		
SEWER TOTAL	<u>\$28,745.48</u>		
TOTAL REVENUE BY FUND	\$84,355.33		

Jeb Peck
Mayor

Marylynne Lightner
City Clerk