

Minutes
City of Griswold
Regular Council Meeting, City Council Chamber
April 9, 2018
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Brad Rhine called the meeting to order. Council present: Preston, Askeland, Adams, Cook, Sorensen. Absent: none. Motion by Adams to approve the agenda. Seconded by Cook. Approved 5-0. Motion by Sorensen to approve the following items under the Consent Agenda.

- a. Minutes of the March 12, 2018 Regular Council Meeting
- b. Minutes of the March 29, 2018 Special Council Meeting
- c. Claims
- d. Treasurers Report –March 31, 2018
- e. Clerks Report

Seconded by Cook. Approved 5-0.

PUBLIC COMMENTS

None.

PUBLIC HEARING

- a. Mayor Rhine opened the public hearing for the **FY18 Budget Amendment #2** at 6:01 p.m. there being no written or oral comments the hearing was closed at 6:02 p.m.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted. Metheny reported the school has successfully tapped into the city’s water, sewer and storm sewer lines. Adams asked about City’s plans to get elementary students safely across the highway when walking to and from school. Askeland would like to get quotes to replace the shelter at the Fish Farm with a pole building and potentially add bathrooms.
- b. Library – written report submitted. Bob Amos, Library Board President, presented on behalf of the Library and expressed gratitude towards city council for the use of the Community Building for the County wide trivia night.
- c. Community Building – written report submitted.
- d. Cass County Sheriff – written report submitted.

COMMITTEE REPORTS

- a. CADCO – written report submitted.
- b. Cass County Environmental Control – verbal report given by Preston highlighting the different options the landfill is exploring to help save money and space. These included: implementing a tarp system, purchasing a compactor, burning trash, or becoming a transfer station.

OLD BUSINESS

- a. Motion by Askeland to hire Weston Electric to replace the nine **Lights on Main Street to LED** at \$500 per light. Seconded by Sorensen. Approved 5-0.

NEW BUSINESS

- a. Alexis Fleener, the Community Developer Lead Planner from **SWIPCO/SWITA**, gave a presentation on various services SWIPCO/SWITA offers including but not limited to assistance in grant writing, comprehensive planning services, transportation, project administration for public improvements, small business loans, and housing assistance for low to moderate income households.
- b. Motion by Sorensen to approve **Resolution 27-2018: Approve FY18 Budget Amendment #2**. Seconded by Cook. Roll call ayes: Sorensen, Adams, Cook, Preston, Askeland. Nays: none. Motion carried.
- c. Motion by Askeland to approve **Resolution 2-2018: Rescue IPAIT Transfer to Checking**. Seconded by Sorensen. Roll call ayes: Cook, Sorensen, Askeland, Adams, Preston. Nays: none. Motion carried.
- d. Mayor Rhine proclaimed June 18th through June 22nd **Paint the Town Purple** week to honor cancer survivors, remember loved ones and to support the Relay for Life Cancer Walk.
- e. Motion by Askeland to approve **Resolution 22-2018: Approve Transfer of Funds**. Seconded by Sorensen. Roll call ayes: Adams, Preston, Askeland, Cook, Sorensen. Nays: none. Motion carried.
- f. Motion by Askeland to approve the **Tax Sale Certificate of 701 Adair St**. Seconded by Adams. Approved 5-0.
- g. **City Wide Cleanup** – no formal action. City Wide Cleanup will only occur every other year.
- h. Motion by Askeland to **set Public Hearing for FY18 Budget Amendment #3** for May 14th, 2018 at 6:00 p.m. at City Council Chambers. Seconded by Cook. Approved 5-0.

- i. Motion by Sorensen to **set Public Hearing for Ordinance 4-2017, an Ordinance Adopting the City of Griswold, Code of Ordinances, 2018** for May 14th, 2018 at 6:00 p.m. at City Council Chambers. Seconded by Cook. Approved 5-0.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine thanked Amos for serving on Library Board and for his willingness to work through the challenges to hopefully progress in a positive manner. Also thanked Public Works guys for prepping the lot for the new Public Works Building.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Hansen plans to attend the IWCC grant writing workshop on May 17th.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Adams will also attend the IWCC grant writing workshop. Preston presented council with potential funding ideas for addressing nuisance properties and derelict buildings. Sorensen reminded the public of the City's leash law for pets as she has witnessed, and received complaints from citizens, about dogs running around town unattended. She would also like to work on getting a contract for impounding stray animals.

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 7:12 p.m.

MARCH CLAIMS

VENDOR NAME	REFERENCE	TOTAL
ADVANCE MARKING SYSTEMS	NAMETAGS FOR LOCKERS	\$ 36.79
ALPHA PHI OMEGA-CREIGHTON UNIV	DAMAGE DEPOSIT REFUND	\$ 150.00
ATLANTIC CHAMBER OF COMMERCE	SPONSORSHIP RENEWAL	\$ 150.00
BADGER BODY & TRUCK EQUIPMENT	SNOW PLOW PARTS	\$ 222.00
BASE	HRA MONTHLY	\$ 30.00
BASE	DEDUCTIBLE REIMBURSEMENT	\$ 371.08
BIBLIONIX	ANNUAL SUBSCRIPTION	\$ 1,000.00
BLAKE ESBECK	DAMAGE DEPOSIT REFUND	\$ 100.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$ 635.17
BROWN ELECTRIC CO.	BALLAST FOR COMM BLDG	\$ 174.70
CAPPEL'S	HEATER	\$ 473.72
CARD SERVICES	POSTAGE	\$ 3.95
CASS COUNTY ENGINEER	SAND/SALT	\$ 245.00
CASS COUNTY EXTENSION	DAMAGE DEPOSIT REFUND	\$ 100.00
CASS COUNTY MEMORIAL HOSPITAL	SUPPLIES	\$ 24.87
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-MARCH	\$ 5,463.64
CITY OF GRISWOLD	UTILITY BILL	\$ 155.65
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$ 234.69
DATA TECHNOLOGIES, INC	COMPUTER FEES	\$ 95.00
DRUE KIRCHHOFF	TAX REIMBURSEMENT	\$ 2,002.00
EFTPS	FED/FICA TAX	\$ 3,759.31
GIS BENEFITS	GROUP BENEFITS	\$ 182.44
GRISWOLD AMERICAN	MINUTES/CLAIMS	\$ 278.57
GRISWOLD COMMUNICATIONS	TELEPHONE	\$ 943.86
GRISWOLD GOLF & COUNTRY CLUB	TRAINING EXPENSES	\$ 150.00
GRISWOLD LIBRARY	POSTAGE	\$ 45.34
HANNAH BIERBAUM	SWICAA MILEAGE/MEAL REIMBURSE	\$ 31.14
HEIMAN FIRE EQUIPMENT	HOSE	\$ 771.35
ILA	ISLA SPRING MEETING	\$ 5.00
IMFOA	MEMBERSHIP DUES	\$ 50.00
IOWA ASSN. OF MUNICIPAL UTIL.	ANNUAL DUES	\$ 625.27
IPERS	IPERS	\$ 2,345.04
J.D. WYMAN SERVICE	EXPLORER OIL CHANGE	\$ 30.75

LAURA HANSEN	CELL PHONE REIMBURSEMENT	\$	40.00
LISA METHENY	REIMBURSEMENT	\$	18.30
MATHESON TRI-GAS INC	CHEMICALS	\$	724.50
MENARDS	MISC SUPPLIES	\$	675.33
MICHAEL HANSEN	DAMAGE DEPOSIT REFUND	\$	100.00
MIDAMERICAN ENERGY	UTILITIES	\$	349.48
MIDAMERICAN ENERGY	UTILITIES	\$	4,037.80
MIDWEST DATA	MONTHLY SERVICE	\$	82.00
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	\$	35.00
OTTO, LORENCE & WIEDERSTEIN	MARCH RETAINER	\$	1,000.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$	554.93
QUILL CORPORATION	MOP HEADS	\$	48.93
ROBINSON TRUE VALUE	POSTAGE	\$	53.72
SHAWN ASKELAND	SNOW REMOVAL	\$	50.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$	45.50
STEINBECK & SONS INC.	DAMAGE DEPOSIT REFUND	\$	100.00
SYNCB/AMAZON	BOOKS	\$	548.07
THE ODB COMPANY	STREET SWEEPER BRUSH	\$	438.16
TIGER MART	FUEL	\$	1,008.72
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$	274.00
TREASURER, STATE OF IOWA	STATE TAX	\$	635.00
TRUE NORTH - GROUP BENEFITS	FIRE PREMIUM AD&D	\$	425.60
UNITED HEALTH CARE MEDICARE	REFUND	\$	199.18
UNITED STATES POSTAL SERVICE	POSTAGE	\$	142.03
USA BLUEBOOK	WATER SUPPLIES	\$	47.76
VERIZON WIRELESS	MONTHLY SERVICE	\$	158.58
VIRGINIA ASKELAND	CLEANING	\$	120.00
VIRGINIA ASKELAND	CLEANING	\$	80.00
WELLMARK	PREMIUMS	\$	4,150.57
WPS GOVERNMENT HEALTH ADMIN	REFUND	\$	294.42
WPS MEDICARE PART B	ENROLLMENT REVALIDATION	\$	569.00
WYMAN BODYWORX INC.	WINDSHIELD INSTALLATION	\$	270.00
WYMANS CARQUEST	FILTERS FOR ALL EQUIPMENT	\$	651.15
		TOTAL:	\$ 38,814.06
	001 GENERAL	\$	16,428.51
	110 ROAD USE TAX	\$	4,854.22
	112 EMPLOYEE BENEFITS	\$	1,932.63
	140 COMMUNITY BLDG	\$	1,681.46
	141 RESCUE FUND	\$	3,780.10
	600 WATER	\$	5,708.73
	610 SEWER	\$	4,428.41
		TOTAL BY FUND:	\$ 38,814.06

MARCH 2018 TREASURERS REPORT

REVENUE BY FUND

GENERAL TOTAL	\$17,072.14
ROAD USE TAX TOTAL	\$9,241.77
EMPLOYEE BENEFITS TOTAL	\$2,571.53
EMERGENCY FUND TOTAL	\$309.75
LOCAL OPTION SALES TAX TOTAL	\$17,035.98
COMMUNITY BLDG TOTAL	\$656.00
RESCUE FUND TOTAL	\$11,780.13
FLOOD CONTROL TOTAL	\$23.39
CAPITAL IMPROVEMENT FUND	\$774.51
CAPITAL PROJECT FUND TOTA	\$188.76
PW VEHICLE REPLACEMENT TO	\$23.74
CAPITAL PROJ RESERVE TOTAL	\$1.23
SOURCE WATER PROTECTION	\$4.02
PERPETUAL CARE TOTAL	\$18.62
WATER TOTAL	\$14,461.58
SEWER TOTAL	\$25,051.60

TOTAL REVENUE BY FUND \$99,214.75

EXPENSE BY FUND

GENERAL TOTAL	\$19,741.65
ROAD USE TAX TOTAL	\$6,109.16
EMPLOYEE BENEFITS TOTAL	\$3,223.25
COMMUNITY BLDG TOTAL	\$1,681.46
RESCUE FUND TOTAL	\$3,780.10
WATER TOTAL	\$8,671.60
SEWER TOTAL	\$7,394.44
TOTAL EXPENSES BY FUND	\$50,601.66