

Minutes
City of Griswold
Regular Council Meeting, City Hall
April 9, 2012
6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order at 6:00 p.m. Council present: Adams, Askeland, Cook, Mundorf and Jared Wyman.

Motion by Adams to approve the agenda. Seconded by Askeland. Approved 5-0.

Motion by J.Wyman to approve the following items under the Consent Agenda.

- a. Minutes of the March 12, 2012 meeting
- b. Claims
- c. Treasurers Report – Month ending March 31, 2012
- d. Renew Liquor License #LC0034561 – Dusty's Place
- e. Renew Liquor License #BC0029797 & #LE0001785 – MJ's Grocery

Seconded by Cook. Approved 4-0, Askeland abstained.

PUBLIC HEARING

- a. Mayor Wyman opened the public hearing for the **10-HSG-83 CDBG Housing Grant** status. Dave Reideman of SWIPCO explained that \$365,000 was granted to Griswold with the city to match \$10,000. Originally, ten homes were to receive from this grant but there was enough money left over for two more homes to benefit. There being no more oral or written comments, Mayor Wyman closed the public hearing.
- b. Mayor Wyman opened the public hearing for the **Sanitary Sewer Rehabilitation Project** plans, form, contract and estimate of cost for construction. Sara Campbell with MSA stated all of the plans and addendums for the project are on file at the City Hall. The bids for the project came in at \$1,702,955.50 with alternates from Quam Construction and \$1,620,662.85 with alternates from Bluffs Paving and Utility, Inc. There being no more oral or written comments, Mayor Wyman closed the public hearing.

PUBLIC COMMENTS

Phil Rink came to the council with concerns of the city being more vulnerable to flooding upon the completion of the sewer project. He also asked about the contract for mowing the Fish Farm. Marty Wyman with Canoyer Garden Center went over some of the numbers he had put into his bid for the contract on city owned properties.

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**.
- b. Written report submitted for the **Library**. Library Board President , Robin Drake invited everyone to attend their Saturday brunch at the Griswold Community Building May 12th at 9:30 a.m. for the "All Cass Reads" promoting the book "Driving to Clarinda"
- c. Written report submitted for the **Community Building**.

COMMITTEE REPORTS

- a. Adams reported the **Public Safety Commission** is discussing whether to make the 911 facility a single building or a facility to include other entities as well.
- b. Askeland reported the **Fish Farm Committee** had their scheduled clean-up day March 25th; the Fire Department will be washing out the Shelter House at some time. City Administrator, Chelsea Fulton stated that Shawn Askeland will be going to the campground every weekend during the camping season and keeping a record of registrations. Fulton also made mention that the City has been awarded a \$5,000 grant from the Cass County Community Foundation, to be used for beautification of the Fish Farm.

OLD BUSINESS

- a. No additional remarks were made on the **CDBG Housing Grant**.
- b. After discussing more on the renewal of the **Cass County Sheriff Contract Agreement**, City Administrator, Chelsea Fulton is to offer a four year contract to the Department with the cost going up no more than the Cass County's cost of living increase each year and no car will be provided.

NEW BUSINESS

- a. Motion by Askeland approving **Resolution 29-2012: Approve IPAIT Transfers**. Seconded by J.Wyman. Roll call ayes: Adams, Askeland, Cook, Mundorf and J.Wyman. Nays: none. Motion carried.
- b. Motion by Cook approving **Resolution 30-2012: Award Sanitary Sewer Rehabilitation Project bids**, with the bid being awarded to Bluffs Paving and Utility, Inc. for the amount of \$1,620,662.85 with alternates. Seconded by Askeland. Roll call ayes: J.Wyman, Adams, Askeland, Cook and Mundorf. Nays: none. Motion carried.
- c. Motion by J.Wyman to award USG of Omaha, NE the four year **Storm Sewer Jetting Contract** with a bid of \$225 per hour as needed on a yearly basis. Seconded by Askeland. Roll call ayes: Mundorf, J.Wyman, Adams, Askeland and Cook. Nays: none. Motion carried.
- d. Motion by J.Wyman approving **Resolution 31-2012: Set Public Hearing for State Revolving Fund Loan authorization**. Seconded by Askeland. Roll call ayes: Cook, Mundorf, J.Wyman, Adams and Askeland. Nays: none. Motion carried. Public Hearing will be April 24, 2012 in the Council Chambers at 6:00 p.m.
- e. Motion by J.Wyman to raise the Sewer Surcharge from \$14.90 to \$39.60 as a **payment method for the SRF loan**. Seconded by Mundorf. Roll call ayes: Askeland, Cook, Mundorf, J.Wyman and Adams. Nays: none. Motion carried. The Public Hearing and First reading to amend the Ordinance will be at the April 24th special meeting.
- f. **Masonic Lodge Request** for the city to help with trash after the Corn Boil, died due to lack of a motion.
- g. Motion by Adams to award the four year **Fertilizer Contract for City owned Properties** to Bob's Mowing. Seconded by J.Wyman. Roll call ayes: Adams. Nays: J.Wyman, Askeland, Cook and Mundorf. Motion failed.
Motion by Askeland to award Bob's Mowing the four year **Fertilizer Contract** for the Fish Farm and Canoyer Garden Center the four year **Fertilizer Contract** for the city owned properties within city limits. Seconded by Cook. Roll call ayes: Mundorf, Adams, Cook, J.Wyman and Askeland. Nays: none. Motion carried.
- h. Motion by Askeland to deny all bids for the **contract to mow the Fish Farm** and have the city mow this year. Seconded by Mundorf. Roll call ayes: Mundorf, J.Wyman, Adams, Askeland and Cook. Nays: none. Motion carried.
- i. Mayor Wyman appointed J.C. Wyman to the **Planning and Zoning Commission** with the term to expire December 31, 2016.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Askeland thanked everyone who helped with the clean-up day for the Fish Farm and also thanked Jerry Kline for all of his help that went above and beyond, he also wants to see what can be done to have parking on one side of the streets throughout the city.

J.Wyman wants to look into curb side pick-up for trash service.

Cook asked where we were at with the stop signs and still wants one put up on Scott Street.

ADJOURNMENT

Motion by Askeland to adjourn. Seconded by J.Wyman. Approved 5-0. Adjourned at 7:12 p.m.

Lee Wyman
Mayor

Marylynne Dickinson
City Clerk

CLAIMS

A & M GREEN POWER	DAMAGE DEPOSIT REFUND	\$100.00
AKIN BUILDING CENTERS	LIME/SHOP SUPPLIES	\$90.17
ATLANTIC CHAMBER OF COMMERCE	TOURISM BOOK PMT	\$125.00
ATLANTIC MUNICIPAL UTILITIES BASE	CONTRACT AGREEMENT	\$1,600.00
BOB'S MOWING	HRA	\$61.25
BROWN ELECTRIC CO.	MOWING CONTRACT	\$1,550.00
CAPPEL'S	EXIT LIGHTS	\$28.88
CASS CO. PUBLIC SAFETY COMM.	SUPPLIES	\$112.02
CASS COUNTY MEMORIAL HOSPITAL	MONTHLY EXPENSES	\$376.97
CASS COUNTY SHERIFF'S DEPT.	MEDICAL SUPPLIES	\$74.98
CENTRAL IOWA DISTRIBUTING INC.	28E AGREEMENT-APRIL	\$4,582.34
CHELSEA FULTON	TOILET PAPER DISPENSERS	\$357.25
CINDY MILLER	HOTEL/MILEAGE REIMBURSEMENT	\$417.10
COUNSEL OFFICE & DOCUMENT	SUPPLEMENT	\$106.90
DATA TECHNOLOGIES	COPIER LEASE	\$149.72
DAVID GRICE	WORKSHOP	\$170.00
DICKEL DUIT	DAMAGE DEPOSIT REFUND	\$100.00
EFTPS	MOWER/BLADES	\$10,293.30
GREATAMERICA LEASING CORP.	FED/FICA TAXES	\$2,749.41
GRISWOLD AMERICAN	LEASE AGREEMENT	\$82.00
GRISWOLD AMOCO FUEL-O-MATIC	MINUTES/CLAIMS/ADS	\$285.34
HACH COMPANY	FUEL	\$1,165.10
HD SUPPLY WATERWORKS	CHEMICALS/SUPPLIES	\$189.70
IPERS	OPERATIONAL SUPPLIES	\$962.23
J Q OFFICE EQUIPMENT	MONTHLY PAYMENT	\$1,727.81
JERRY KLINE	COPIER CONTRACT	\$28.00
JONATHAN PILGREEN	REPAIRS/CONSTRUCT	
KEMP WELDING & REPAIR	REGIS.HOLDER	\$150.00
LAURIE LAMASTER	CLOTHING REIMBURSEMENT	\$143.34
LINDA TAULBORG	GRATE REPAIR	\$162.00
MATHESON TRI-GAS INC	DAMAGE DEPOSIT REFUND	\$100.00
MEGHAN WILLIAMS	IEMSA MEMBERSHIP/BOOKS	\$228.14
MENARDS	CHEMICALS	\$74.75
MIDAMERICAN ENERGY	REIMBURSE-EVENT CANCELLED	\$50.00
MIKE CROXELL	PAINT/ FISH FARM SUPPLIES	\$1,092.17
NISHNABOTNA VALLEY REC	UTILITIES	\$4,060.04
OLSEN'S OUTDOOR POWER	SERVICE TO GARAGE DOORS	\$40.00
ORSCHELN'S	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	REPAIRS TO DIXIE CHOPPER	\$1,335.95
POSTMASTER	ANIMAL SUPPLIES	\$134.79
PUBLIC SAFETY CENTER	APRIL RETAINER	\$600.00
QUILL CORPORATION	POSTAGE	\$326.92
	BATTERIES	\$157.68
	INK	\$73.36

RDG	SITE CLEAN UP 811 MAIN	\$3,730.40
REGION IV IWEA	REGION IV MTG-JEFF/JONATHAN	\$64.00
RETURNED CHECKS	ACCT #582007	\$128.27
ROBINSON TRUE VALUE	POSTAGE	\$12.53
SANDBOTHE FIRESTONE	TIRE REPAIR	\$16.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$40.00
STEINBECK & SONS INC.	DAMAGE DEPOSIT REFUND	\$100.00
THE SCOULAR COMPANY	REFUND-DAMAGE DEPOSIT	\$100.00
TIFFANY BEEBE	CLEANING	\$225.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAXES	\$476.00
TREASURER, STATE OF IOWA	SALES TAX	\$4,127.00
TRUE NORTH - GROUP BENEFITS	MONTHLY PREMIUMS	\$136.14
UNION STREET LANDSCAPING	GRASS SEED	\$172.50
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$4,373.62
UTILITIES SERVICE GROUP	TELEVISION 15&12 SEWER	\$621.25
VERIZON WIRELESS	MONTHLY SERVICE	\$181.32
WYMANS CARQUEST	OIL FILTER	<u>\$23.78</u>

VENDER TOTALS \$50,848.42

GENERAL	\$17,860.90
ROAD USE TAX	\$1,872.38
EMPLOYEE BENEFITS	\$2,816.92
COMMUNITY BLDG	\$1,638.28
RESCUE FUND	\$874.45
PW VEHICLE REPLACEMENT	\$10,293.30
WATER	\$9,336.20
SEWER	<u>\$6,155.99</u>

FUND TOTALS \$50,848.42