

**Minutes
City of Griswold
Regular Council Meeting, City Hall
April 21, 2014
6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Cook, Moore, Mundorf and J.Wyman.

Motion by Cook to approve the agenda. Seconded by J.Wyman. Approved 5-0.

Motion by J.Wyman to approve the following items under the Consent Agenda.

- a. Minutes of the March 10, 2014 regular meeting
- b. Claims
- c. Treasurers Report – ending March 31, 2014
- d. Request for Ducks and Rabbits
- e. Liquor License Renewal #LC0034561 – Dusty’s Place

Seconded by Mundorf. Approved 4-0, Askeland abstained

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. **Public Works** written report submitted by Public Works Supervisor, Jeff Metheny. He informed the council that he has started discharging from the lagoons and also has been approved to take his Grade II Water tests.
- b. **Library** – Written report submitted.
- c. **Community Building** - Written report submitted.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **Public Safety Commission** – No report
- b. **CADCO**. – Mundorf reported there is paint available for qualifying houses.
- c. **Cass County Environmental Control** – Moore reported the Landfills plans for expansion.

ORDINANCES

- a. Motion by J.Wyman to approve the second reading of **Ordinance 1-2014: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY AMENDING SECTION 6-5-8 PERTAINING TO WATER RATES**. Seconded by Askeland. Roll call ayes: Moore, Cook, J.Wyman, Mundorf and Askeland. Nays: none. Motion carried.

OLD BUSINESS

- a. Ken Coffman met with the council about the **sewer easement** at 205 Scott St. After discussion, council would like to keep the easement at 20 ft.; Metheny will dig down to find the exact location of the line.
- b. Mayor Wyman appointed Angela Adkinson and Joni Kelley to the **Field Board**. Motion by Askeland to approve the appointments. Seconded by Cook. Approved 5-0
- c. Motion by J.Wyman approving the **purchase of dividers at the Community Building** from SGH in the amount of \$6290. Seconded by Cook. Approved 5-0
- d. Motion by Askeland approving the **purchase of a tractor** not to exceed \$15,000 at the State Auction in Ames April 26, 2014. Seconded by Cook. Roll call ayes: J.Wyman, Mundorf, Moore, Cook and Askeland. Nays: none. Motion carried

NEW BUSINESS

- a. Motion by Askeland to set the **FY14 Budget Amendment Public Hearing** for May 12, 2014 at 6:00 p.m. at the Council Chambers. Seconded by Mundorf. Approved 5-0
- b. Motion by Cook to approve **Resolution 20-2014: Approve MSA Professional Services for Invoice #10**. Seconded by J.Wyman. Roll call ayes: Moore, J.Wyman, Cook, Mundorf and Askeland. Nays: none. Motion carried.

- c. Motion by J.Wyman to approve the **City owned parcels to be combined** as recommended by the Cass County Assessor's office. Seconded by Mundorf. Roll call ayes: Askeland, Mundorf, J.Wyman, Cook and Moore. Nays: none. Motion carried.
- d. Motion by Cook to allow Dusty's Place the use of the City Shed during Reunion. Seconded by J.Wyman. After discussion, Cook amended the motion to allow Dusty's Place the **use of the City Shed during Reunion** as long as a waiver of liability is signed. Seconded by J.Wyman. Roll call ayes: J.Wyman, Cook, Moore and Mundorf. Nays: none. Askeland abstained. Motion carried.
- e. Motion by Askeland to **purchase ten galvanized picnic tables** from Weirich Welding in the amount of \$319.50 each. Seconded by Mundorf. Roll call ayes: Mundorf, Cook, Moore, Askeland and J.Wyman. Nays: none. Motion carried.
- f. Motion by J.Wyman to approve **Resolution 21-2014: A Resolution Authorizing the City Clerk to Pay Certain Claims Prior to Council Approval**. Seconded by Askeland. Roll call ayes: Cook, Moore, J.Wyman, Mundorf and Askeland. Nays: none. Motion carried.
- g. Council discussed the water main on Main Street. The City Manager, Nick MacGregor will get quotes to replace the two blocks of pipe that seems to keep breaking from Union St. to Cass St.
- h. Mayor Wyman appointed Tammy Greiman and Denise Bridges to the Library Board, effective July 1, 2014. Motion by Askeland to approve the appointments. Seconded by Mundorf. Approved 5-0

MESSAGES FROM THE CITY MANAGER

MacGregor informed the council that Nick Kinser has been hired for the Public Works Assistant Position and will start April 30th.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman recognized Robin Drake and Joe Schwartz for their many years of dedication to the Library while serving on the Board.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Moore would like to eliminate the City Letterhead from the Service Line Warranties canvassing letter. Askeland welcomed the Grocery Store and thanked the Fire Department for the controlled burn at the Fish Farm.

.Motion by Cook to adjourn. Seconded by Moore. Approved 5-0. 7:11 p.m.

CLAIMS

AGRILAND FS, INC	FUEL	\$139.02
AKIN BUILDING CENTERS	VALVES/SUPPLIES	\$104.98
GECRB/AMAZON	BOOKS	\$832.13
AMERICAN FIRE PROTECTION	FIRE EXTINGUISHERS	\$504.00
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
ATLANTIC NEWS-TELEGRAPH	PW JOB ADVERTISING	\$432.00
ATLANTIC PEST CONTROL LLC	PEST CONTROL	\$115.00
AUDITOR OF STATE	FY13 AUDIT	\$14,211.81
AWWA REGION IV	WATER TRAINING	\$20.00
BASE	HRA/CAFETERIA	\$120.00
BLUE TARP FINANCIAL, INC	TOOLS	\$118.48
BOB ENGLAND	DAMAGE DEPOSIT REFUND	\$150.00
BOB'S MOWING	MOWING CONTRACT	\$2,811.60
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$305.34
BP	FUEL-FIRE	\$1,021.63

BRIMEYER FURSMAN, LLC	RECRUITMENT SERVICES	\$4,897.80
BRUCE EVANS	REIMBURSE HEATER 3/10/14 CNCL	\$238.00
CAPPEL'S	WASHERS/BOLTS-NEW PUMP	\$216.27
CASS CO. PUBLIC SAFETY COMM	MONTHLY EXPENSES	\$1,048.49
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$791.99
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT APRIL	\$5,083.33
CITY OF ATLANTIC	LAB TESTING	\$90.00
CITY OF GRISWOLD	PETTY CASH	\$226.00
RED OAK AMBULANCE SERVICE	MUTUAL AID	\$220.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$628.99
D.J. GONGOL & ASSOCIATES, INC	NEW PUMP	\$6,442.67
DATA TECHNOLOGIES	USER GROUP MEETING	\$170.00
DEMCO, INC	SUPPLIES	\$176.66
DORSCHER EXPRESS, LLC	SNOW REMOVAL	\$294.00
DUSTY'S PLACE	MEET & GREET	\$19.00
EFTPS	FED/FICA TAXES	\$2,731.26
GREATAMERICA FINANCIAL SVCS	COPIER	\$164.00
GRISWOLD AMERICAN	MINUTES/CLAIMS/ADS/BUSIN CARD	\$685.17
STEFFEN FUEL SUPPLY	FUEL	\$602.84
GRISWOLD COMMUNITY		
BETTETERMENT	MEMBERSHIP SUPPORT	\$150.00
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$1,241.19
GRISWOLD LIBRARY	PETTY CASH	\$48.37
GRISWOLD RESCUE DEPT.	TRAINING - REIMBURSE	\$130.00
GRISWOLD, CITY OF	SEWER UTILITIES	\$181.06
HACH COMPANY	CHEMICALS/SUPPLIES	\$652.34
HAWKINS WATER TREATMENT	CHEMICALS	\$242.50
IOWA ASSN. OF MUNICIPAL UTIL.	ANNUAL DUES	\$518.92
IOWA DEPT OF NATURAL RESOURCES	EXAM-WTR DISTRIBUTION-JEFF	\$60.00
IOWA LEAGUE OF CITIES	IMFOA CONFERENCE	\$200.00
IOWA ONE CALL	NOTIFICATIONS	\$21.30
IPERS	IPERS	\$1,734.68
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$62.00
J.D. WYMAN SERVICE	BATTERY	\$160.45
JETCO, INC	CALIBRATE FLOW METER	\$719.50
JULIE KLINE	POSTAGE REIMBURSEMENT	\$3.79
KEMP WELDING & REPAIR	REPAIRS TO FROZEN PUMP	\$217.00
LISA METHENY	MILEAGE/MEAL REIMBURSEMENT	\$289.21
MARYLYNNE DICKINSON	MEAL REIMBURSEMENT	\$31.22
MATHESON TRI-GAS INC	CHEMICALS	\$98.94
MEDIVAC-ATLANTIC	MUTUAL AID	\$750.00
MENARDS	REPAIR SUPPLIES	\$353.02
MIDAMERICAN ENERGY	UTILITIES	\$5,454.16
MONTGOMERY CO HOSPITAL	MEDICAL SUPPLIES	\$5.11
NICK MACGREGOR	MILEAGE REIMBURSEMENT	\$369.92

NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$50.00
OTTO, LORENCE & WIEDERSTEIN	APRIL RETAINER/RECORD DEED	\$612.00
PEEBLES PLUMBING	WATER LINE REPAIR	\$217.15
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$2,048.64
POSITIVE PROMOTIONS INC.	SUPPLIES FOR EMS WEEK	\$273.41
POSTMASTER	POSTAGE	\$393.05
QUILL CORPORATION	ENVELOPES	\$415.99
ROBINSON TRUE VALUE	POSTAGE	\$27.58
RUBBERSTAMPS.NET	NOTARY STAMP	\$21.02
SANDBOTHE FIRESTONE	TIRE REPLACEMENT	\$141.26
SHAWN ASKELAND	SNOW REMOVAL WINTER 2014	\$504.00
SHERATON IOWA CITY	LODGING-IMMI CONFERENCE	\$185.92
SW IA FARM BUSINESS ASSOC	DAMAGE DEPOSIT REFUND	\$50.00
	SEWER REPAIRS/WATER MAIN	
SOUTHWEST IOWA TILING	REPAIRS	\$4,088.27
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$269.00
THE RED OAK EXPRESS	PW POSITION AD	\$102.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$243.00
TREASURER, STATE OF IOWA	STATE TAXES	\$430.00
TREASURER, STATE OF IOWA	SALES TAX	\$6,902.00
TRUE NORTH - GROUP BENEFITS	2 MONTHS PREMIUMS	\$308.30
ULTIMATE LAWN & POWER LLC	MOWER ANNUAL MAINTENANCE	\$235.96
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$2,954.31
UTILITIES SERVICE GROUP	SEWER MAINTENANCE	\$787.50
VERIZON WIRELESS	MONTHLY SERVICE	\$114.60
VIRGINIA ASKELAND	2 MONTHS CLEANING	\$190.00
WAYNE KIRCHHOFF	MAP FRAME	\$125.00
WYMANS CARQUEST	GAS CAP	<u>\$12.71</u>
	TOTAL BY VENDER	\$82,609.81

1	GENERAL	\$38,030.11
110	ROAD USE TAX	\$4,248.85
112	EMPLOYEE BENEFITS	\$1,077.86
140	COMMUNITY BLDG	\$1,614.13
141	RESCUE FUND	\$6,121.76
600	WATER	\$10,989.64
610	SEWER	<u>\$20,527.46</u>
	TOTAL BY FUND	\$82,609.81

Lee Wyman
Mayor

Marylynne Dickinson
City Clerk

