

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
April 11, 2016
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Jeb Peck called the meeting to order. Council present: Askeland, Cook, Moore, Sorensen and Wyman.

Motion by Askeland to approve the agenda. Seconded by Cook. Approved 5-0

Motion by Wyman to approve the following items under the Consent Agenda

- a. Minutes of the March 14, 2016 Regular Council Meeting
- b. Claims
- c. Treasurers Report – ending March 31, 2016
- d. March Clerks Report
- e. Renew Liquor License #LC0034561 – Dusty’s Place
- f. Renew Liquor License #LC0038413 – The Bus Stop Sports Bar

Seconded by Sorensen. Approved 4-0. Askeland abstained

PUBLIC HEARING

- a. Mayor Peck opened the public hearing for **2016 Street Improvement Project** at 6:01 p.m., there being no written or oral comments the hearing was closed.
- b. Mayor Peck opened the public hearing for **Storm Sewer Easement – 615 Main** at 6:02 p.m., Karen Kirchhoff, owner of the property voiced her concerns of the limitations the easement would put on their property. The hearing was closed at 6:08 p.m.
- c. Mayor Peck opened the public hearing for **Resolution 24-2016: Approve Repayment of Lagoon Revenue Bond #CW9011R** at 6:08 p.m., there being no written or oral comments the hearing was closed.

PUBLIC COMMENTS

Mr. and Mrs. Alan Rice, property owners of 401 2nd St. would like to put up a fence on their property but wanted to know what the city was going to do with the abandoned house east of them (405 2nd) before they started their project.

T. J. Dunphy, high school principal presented three options that may help with the traffic control as school lets out, and would like the council to take these ideas into consideration when it is discussed under old business.

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted. Moore asked if there was any information on servicing the back hoe.
- b. **Library** – Written report submitted. Library Board Director, Lisa Metheny also noted the nicer weather is bringing in more patrons.
- c. **Community Building** - Written report submitted.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **CADCO**. – No report.
- b. **Cass County Environmental Control** – Moore reported to the council.

OLD BUSINESS

- a. Motion by Askeland to approve the second reading of **Ordinance 2-2016: Water Rates**. Seconded by Wyman. Roll call ayes: Cook, Askeland, Wyman, Sorensen and Moore. Nays: none. Motion carried.
- b. Motion by Cook to approve the second reading of **Ordinance 3-2016: Sewer Rates**. Seconded by Askeland. Roll call ayes: Sorensen, Wyman, Moore, Cook and Askeland. Nays: none. Motion carried.
- c. City Manager, Nick MacGregor updated the council on the **28E agreement for the fire department**. The agency is currently getting the required signatures and the payment will be February 1st. MacGregor would also like the council to think about creating an advisory board.
- d. Motion by Wyman to approve the plan specs form of contract and engineers assessment for the **alleyway project**. Seconded by Cook. Roll call ayes: Askeland, Cook, Sorensen and Wyman. Nays: Moore. Motion carried.

Motion by Wyman to approve the **bid from Precision Concrete Services Inc.** in the amount of \$299,083.05. Seconded by Cook. Roll call ayes: Wyman, Sorensen, Cook and Askeland. Nays: Moore. Motion carried

- e. MacGregor discussed the **abandoned property at 405 2nd St.** with the council. An inspector will be doing a pre-inspection walk through to create a list of improvements that will be included in a rehabilitation agreement presented to the property owner. A post-inspection will be completed on the date given to have the improvements completed.
- f. Motion by Askeland to put stop signs at 1st and Madison on the north and south side and also a four way stop at 2nd and Madison to help traffic as school lets out. Seconded by Wyman. Roll call ayes: Cook, Sorensen, Moore, Wyman and Askeland. Nays: none. Motion carried.

NEW BUSINESS

- a. **Storm Sewer Easement at 615 Main St.** – tabled to next meeting
- b. Motion by Wyman to approve **Resolution 24-2016:** Approve Repayment of Lagoon Revenue Bond #CW9011R. Seconded by Askeland. Roll call ayes: Moore, Sorensen, Askeland, Wyman and Cook. Nays: none. Motion carried.
- c. Motion by Askeland to purchase a 4`` **trash pump** from pumpbiz.com in the amount of \$5799.00. Seconded by Moore. Approved 5-0
- d. Motion by Askeland to renew the property insurance with Gade Insurance/EMC in the amount of \$34,181.00. Seconded by Cook. Approved 5-0
- e. Motion by Wyman to approve the Bond Counsel's fee of \$4,500.00 for the assistance with the loan for the alleyway project. Seconded by Askeland. Approved 4-1, (Moore)
- f. Motion by Wyman to approve **Resolution 25-2016:** Setting the date for a public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$300,000.00 for May 9th 6:00 p.m. City Council Chambers. Seconded by Askeland. Roll call ayes: Moore, Sorensen, Askeland, Wyman and Cook. Nays: None. Motion carried.
- g. Motion by Cook to approve the new **Liquor License for the Tiger Mart.** Seconded by Moore. Approved 5-0
- h. Motion by Askeland to set the **Public Hearing for FY16 Budget Amendment #3** for May 9th 6:00 p.m. at the City Council Chambers. Seconded by Wyman. Approved 5-0
- i. Council discussed the current situation with the **backhoe** and decided MacGregor will get bids on new and used backhoes.
- j. **Mower purchase** – No action taken
- k. Motion by Wyman to approve fixing the concrete breaker if the amount does not exceed \$4,000.00. Seconded by Cook. Approved 5-0
- l. Motion by Askeland to approve ISG's engineering bill in the amount of \$24,695.00 for work up to date on the Street Improvement Plan. Seconded by Cook. Approved 4-1 (Moore)

MESSAGES FROM THE CITY MANAGER

MacGregor informed the council of a group of volunteers from Creighton University will be here this weekend (the 16th) doing some work around town, if there is anyone else who would like to volunteer please let him know.

MESSAGES AND PAPERS FROM THE MAYOR

none

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Askeland commented on how nice the millings look at the ballfield.

Motion by Wyman to adjourn. Seconded by Moore. Approved 5-0. 7:22 p.m.

CLAIMS

AFFINITY CARE, INC	EAP SERVICES	\$21.00
AKIN BUILDING CENTERS	WATER HEATER SUPPLIES	\$213.21
GEGRB/AMAZON	OTHER MEDIA/BOOK/OFFICE SUPPLIES	\$1,693.52
AQUATIC CONTROL	CHEMICALS	\$888.75
ATLANTIC PEST CONTROL LLC	PEST CONTROL	\$20.00
ATLANTIC PUBLIC LIBRARY	REPLACEMENT DISC	\$6.00
BASE	DEDUCTIBLE REIMBURSE	\$202.40
BOB'S MOWING	CHEMICAL CONTRACT	\$631.75
BP	FUEL	\$457.25
CAPPEL'S	MARKER FLAGS/SUPPLIES	\$37.95
CARD SERVICES	SWP MTG/TRAINING	\$116.31
CASS COUNTY SHERIFF'S DEPT	28E AGREEMENT-APRIL	\$5,150.00
CITY OF GRISWOLD	PETTY CASH	\$44.74
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$247.84
CUMMINS CENTRAL POWER, LLC	GENERATOR REPAIR	\$862.20
DATA TECHNOLOGIES	TRAINING	\$95.00
EFTPS	FED/FICA TAX	\$3,572.69
EMERGENCY APPARATUS	SERVICE CALL FOR PUMPER	\$739.10
FTSB	TRAINING	\$73.20
GRISWOLD AMERICAN	MEETING/CLAIMS/PUBLIC HEARINGS/ADS	\$530.41
GRISWOLD COMMUNICATIONS	TELEPHONE	\$978.91
GRISWOLD LIBRARY	PETTY CASH	\$42.50
GRISWOLD, CITY OF	SEWER UTILITIES	\$227.77
HACH COMPANY	ELECTRODE	\$345.89
I+S GROUP	STREET PROJECT TO CURRENT	\$24,695.00
ILA	2016 MEMBERSHIP	\$60.00
IA STATE UNIVERSITY, TRS O	HMO/FF1 TRAINING	\$150.00
IPERS	IPERS	\$2,301.92
J.D. WYMAN SERVICE	OIL CHANGE/FILTER	\$31.50
LISA METHENY	MILEAGE	\$214.56
MAIN LIL' MARKET	SUPLIES	\$7.80
MATHESON TRI-GAS INC	CHEMICALS	\$73.27
MAYNARD CUSTOM SOLUTIONS	INSTALL	\$164.43
MEDIVAC-ATLANTIC	MUTUAL AID	\$150.00
MEGGIE GROVES	CANCELLED EVENT	\$50.00
MENARDS	THERMOSTATS	\$164.56
MET LIFE - GROUP BENEFITS	GROUP BENEFITS	\$170.87
MICRO MARKETING LLC	BOOKS	\$44.89
MIDAMERICAN ENERGY	UTILITIES	\$4,088.38
MIDWEST DATA	MONTHLY SERVICE	\$82.00
MONTICELLO PUBLIC LIBRARY	BOOKS	\$75.00
NICK MACGREGOR	MILEAGE REIMBURSE	\$227.88
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	APRIL RETAINER	\$709.80
PEGGY CASEY	DAMAGE DEPOSIT REFUND	\$100.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$241.65
POSTMASTER	POSTAGE	\$154.18
QUILL CORPORATION	KITCHEN SUPPLIES	\$411.94
ROBINSON TRUE VALUE	POSTAGE	\$25.07
SANDBOTHE FIRESTONE	MOWER REPAIR	\$225.00

STEFFEN FUEL SUPPLY	FUEL	\$43.76
STEINBECK & SONS INC.	DAMAGE DEPOSIT REFUND	\$100.00
SUSAN PETERSEN	MILEAGE REIMBURSE	\$94.36
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAX	\$602.00
TREASURER, STATE OF IOWA	SALES TAX	\$6,917.00
ULTIMATE LAWN & POWER LLC	IGNITION COIL	\$191.95
USA BLUEBOOK	TOOLS	\$250.95
VERIZON WIRELESS	MONTHLY SERVICE	\$251.94
VIRGINIA ASKELAND	CLEANING	\$107.50
WELLMARK	PREMIUMS	\$4,866.83
WYFFELS HYBRIDS-TJ MOREHOU	DAMAGE DEPOSIT REFUND	\$100.00
WYMANS CARQUEST	COMPRESSOR REPAIR	<u>\$74.67</u>
	TOTAL BY VENDER	\$65,525.05

GENERAL	\$16,013.20
ROAD USE TAX	\$26,856.88
EMPLOYEE BENEFITS	\$1,970.64
COMMUNITY BLDG	\$1,638.13
RESCUE FUND	\$932.13
SOURCE WATER PROTECTION	\$70.02
WATER	\$7,981.43
SEWER	<u>\$10,062.62</u>
TOTAL BY FUND	\$65,525.05

MARCH 2016 CLERKS REPORT

<u>REVENUE BY FUND</u>		MARCH 2016	<u>EXPENSE BY FUND</u>	
GENERAL TOTAL	\$13,967.77		GENERAL TOTAL	\$17,428.27
ROAD USE TAX TOTAL	\$10,985.78		ROAD USE TAX TOTAL	\$4,070.74
EMPLOYEE BENEFITS TOTAL	\$2,785.03		EMPLOYEE BENEFITS TOTAL	\$1,181.34
EMERGENCY FUND TOTAL	\$331.35		COMMUNITY BLDG TOTAL	\$5,560.97
LOCAL OPTION SALES TAX TO	\$8,578.78		RESCUE FUND TOTAL	\$2,650.77
TAX INCREMENT FINANCING T	\$1.48		WATER TOTAL	\$35,551.55
COMMUNITY BLDG TOTAL	\$625.19		SEWER TOTAL	<u>\$7,865.51</u>
RESCUE FUND TOTAL	\$3,695.42		TOTAL EXPENSES BY FUND	\$74,309.15
FLOOD CONTROL TOTAL	\$1.40			
DEBT SERVICE TOTAL	\$871.24			
CAPITAL IMPROVEMENT FUND	\$828.41			
CAPITAL PROJECT FUND TOTA	\$5.00			
PW VEHICLE REPLACEMENT TO	\$1.49			
CAPITAL PROJ RESERVE TOTA	\$0.04			
SOURCE WATER PROTECTION T	\$1.14			

PERPETUAL CARE TOTAL	\$0.60
WATER TOTAL	\$14,318.70
SEWER TOTAL	<u>\$28,562.39</u>
TOTAL REVENUE BY FUND	\$85,561.21

Jeb Peck
Mayor

Marylynne Lightner
City Clerk