

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
March 11, 2019
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Rhine called the meeting to order at 6:00 p.m. Council present: Preston, Askeland, Adams, Sorensen. Absent: Cook. Motion by Askeland to approve the agenda. Seconded by Sorensen. Approved 4-0. Motion by Askeland to approve the following items under the Consent Agenda with additional claims.

- a. Minutes of the February 11, 2019 Regular Council Meeting
- b. Minutes of the February 11, 2019 Work Session
- c. Minutes of the February 25, 2019 Special Council Meeting
- d. Claims
- e. Treasurers Report –February 28, 2019
- f. Clerks Report

Seconded by Sorensen. Approved 4-0.

PUBLIC COMMENTS

None.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted. Discussion held about overall street maintenance and priority areas this spring. The city guys will start with patching the concrete on Main Street and work on adding gravel to streets and alleys, weather permitting. Mayor Rhine asked about the nitrate levels.
- b. Library – written report submitted. Library Director, Lisa Metheny, gave a verbal report. The Library was closed on February 25-26th due to water damage from melting snow. The Cass County Library Association trivia night will be on March 23, 2019.
- c. Community Building – written report submitted.
- d. Cass County Sheriff – written report submitted.
- e. Fire and Rescue – Rescue Captain, Brad Amos, informed council that the Rescue Department received a \$5,000 grant from the Cass County Community Foundation for vacuum splints kits and the Fire Department received \$3,000 from the Cass County Community Foundation to purchase a RIT pack and firefighter bail out kits. Adams asked about the Fire and Rescue fundraisers throughout the year. Donations made at the Fireman’s Dance are used strictly for fire equipment, pancake feed donations are used for rescue equipment, and the omelet feed donations are used towards the new building fund.

COMMITTEE REPORTS

- a. CADCO – written report submitted. Dollar General is having their Grand Opening at 8 am on March 16th, 2019.
- b. Cass County Environmental Control – written report submitted. Preston brought copies of the engineering proposal for becoming a transfer station.
- c. Little League – verbal report given by Sorensen. The Griswold Youth Sports Board is hoping to make some improvements to the grounds this spring such as installing a light near the batting cages, installing a freedom rock, painting the concession stand, and installing ADA toilets. The Board also wants to look into getting “slow down” signs to put near the highway. Askeland recommended that Hansen reach out to the County and/or DOT about installation.

NEW BUSINESS

- a. **Property Insurance Renewal** – tabled.
- b. **Pavement Management Plan Update** – Joey Whitehouse and Lenny Larson with ISG provided an update on paving the streets around the city park. The cost of the project has increased by 10% due to additional storm sewer improvements.
- c. **Union Street Survey** – no formal action.
- d. Motion by Adams to close city hall on Fridays until Hannah can come back to work full-time. Seconded by Sorensen. Adams amended her original motion to **temporarily close City Hall on Fridays** for the duration of Hannah’s maternity leave. Seconded by Sorensen. Approved 4-0.

- e. Motion by Askeland to set City Wide Clean-up on May 11th and 12th allowing the betterment to coordinate the details. Seconded by Adams. Preston will notify the County landfill of the clean-up dates. Approved 4-0.
- f. Motion by Askeland to approve **Castaways Liquor License**. Seconded by Sorensen. Approved 4-0.
- g. Motion by Askeland to approve the **Youth Sports Complex Field Improvements**, including infield leveling and the installation of the Freedom Rock pending Jeff's approval. Seconded by Sorensen. Approved 4-0.
- h. Motion by Sorensen to **set the public hearing for Ordinance 6-2018**: An Ordinance amending the Code of Ordinances of the City of Griswold, Iowa, 2018, By Amending Section 3-2-1 Pertaining to Nuisances for April 8th, 2019 at 6 p.m. at Griswold City Council Chambers. Seconded by Askeland. Approved 4-0.

MESSAGES AND PAPERS FROM THE CITY MANAGER

None.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine reminded citizens to check that their sump pumps are functioning properly this spring.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Askeland would like to look into alternative locations for piling snow instead of the Little League fields. Preston asked for an update on the Noble Initiative day care. Motion by Askeland to adjourn. Seconded by Sorensen. Approve 4-0. 7:27 p.m.

FEBRUARY 2019 TREASURERS REPORT

<u>REVENUE BY FUND</u>		<u>EXPENSE BY FUND</u>	
GENERAL	\$9,046.49	GENERAL	\$23,073.38
ROAD USE TAX	\$11,350.59	ROAD USE TAX	\$6,249.06
EMPLOYEE BENEFITS	\$163.47	EMPLOYEE BENEFITS	\$3,591.99
EMERGENCY FUND	\$16.77	COMMUNITY BLDG	\$1,081.00
LOCAL OPTION SALES TAX	\$10,817.22	RESCUE FUND	\$2,986.52
TAX INCREMENT FINANCING	\$0.00	CAPITAL PROJECT FUND	\$27,073.00
COMMUNITY BLDG	\$849.38	WATER	\$11,963.30
RESCUE FUND	\$5,515.58	SEWER	\$9,852.76
RURAL FIRE	\$27,128.55	TOTAL EXPENSES BY FUND	\$85,871.01
FLOOD CONTROL	\$221.33		
DEBT SERVICE	\$12.87		
CAPITAL IMPROVEMENT FUND	\$41.94		
CAPITAL PROJECT FUND	\$282.08		
PW VEHICLE REPLACEMENT	\$59.26		
CAPITAL PROJ RESERVE	\$2.59		
SOURCE WATER PROTECTION	\$61.57		
CEMETERY	\$582.45		
WATER	\$15,767.05		
SEWER	\$24,914.12		
TOTAL REVENUE BY FUND	\$106,833.31		

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
ACCT SERVICES EXCHANGE	COPIER BUYOUT	\$ 2,959.00
AGRIVISION EQUIPMENT	FIRE EQUIPMENT REPAIR	\$ 437.12
AMAZON CITY	OFFICE SUPPLIES	\$ 25.28
AMAZON CITY CREDIT LINE	WIFI ADAPTER	\$ 31.13
ATLANTIC CHAMBER OF COMMERCE	SPONSORSHIP RENEWAL	\$ 150.00
BASE	DEDUCTIBLE REIMBURSEMENT/HRA MONTHLY	\$ 338.00
BIERBAUM, HANNAH	MILEAGE/MEAL	\$ 35.09
CAPPEL'S	SNOW REMOVAL/POSTAGE	\$ 108.48
CARD SERVICES	POSTAGE/TIMECLOCK	\$ 61.50
CARLISLE, AMY	FIRE TRAINING REIMBURSEMENT	\$ 42.76
CASS COUNTY ENGINEER	SAND/SALT MIX	\$ 735.00
CASS COUNTY ENVIRO CONTROL	LANDFILL FEE	\$ 3,108.00
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$ 27.50
CASS COUNTY SHERIFF'S DEPT	MARCH 28E AGREEMENT	\$ 5,627.66
CENTRAL JERSEY PRO SHOP	PLAQUES	\$ 766.80
CITY OF GRISWOLD	UTILITY BILL	\$ 157.49
CORE AND MAIN	WATER PARTS	\$ 749.99
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$ 245.62
EFTPS	FED/FICA TAX	\$ 4,700.16
EMERGENCY APPARATUS	PUMPER 551 REPAIRS/BRUSH 572 VALVE REPLACE	\$ 3,313.37
GIS BENEFITS	GROUP BENEFITS	\$ 175.69
GRISWOLD AMERICAN	MINUTES/CLAIMS	\$ 464.50
GRISWOLD COMMUNICATIONS	TELEPHONE	\$ 755.84
HANSEN, LAURA	CELL PHONE REIMBURSEMENT	\$ 40.00
HAWKINS WATER TREATMENT	WATER CHEMICALS	\$ 243.00
I+S GROUP	2019 STREET IMPR.DESIGN/SURVEY/STORM SEWER SURVEY	\$ 45,631.55
IOWA ASSN. OF MUNICIPAL UTILITIES	ANNUAL DUES	\$ 644.00
IOWA WESTERN COMMUNITY COLLEGE	EMS SAFETY/OXYGEN TRAINING	\$ 30.00
IPERS	IPERS	\$ 2,984.47
J.D. WYMAN SERVICE	EXPLORER/TRUCK REPAIRS	\$ 406.15
KINSER, NICK	CLOTHING REIMBURSEMENT	\$ 149.78
MIDAMERICAN ENERGY	UTILITIES	\$ 5,191.53
MIDWEST DATA	MONTHLY SERVICE	\$ 82.00
MONTGOMERY CO HOSPITAL	CPR TRAINING	\$ 112.00
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	\$ 35.00
NORTHERN TOOL	POWER WASHER/SW SNAKE	\$ 848.47
OTTO,LAWRENCE & WIEDERSTN	MARCH RETAINER	\$ 1,000.00
PHYSICIAN'S CLAIMS COMPAN	DAY SHEETS	\$ 411.18
RITTER, SEVERIN	EQUIPMENT REPAIRS	\$ 35.30
ROY WHEATLEY TRUCKING	SNOW REMOVAL	\$ 850.00
SHELLIE STEFFENS	DATE RESERVATION REFUND	\$ 50.00
SOUTHWEST IOWA TILING	WATER MAIN BREAK ON MAIN ST/SNOW REMOVAL	\$ 1,860.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$ 65.00
STEINBECK & SONS INC.	DAMAGE DEPOSIT REFUND	\$ 100.00
SWICA	ANNUAL DUES	\$ 20.00
THOMAS MOORE	EMS TRAINING REIMBURSEMENT	\$ 10.00
THOMSEN, KIM	COMM BLDG/LIBRARY CLEANING	\$ 340.00
TIGER MART	FUEL	\$ 1,650.76

TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$ 274.00
TREASURER, STATE OF IOWA	STATE TAX	\$ 747.00
UNITED STATES POSTAL SERV	POSTAGE	\$ 142.38
VERIZON WIRELESS	MONTHLY SERVICE	\$ 171.35
WELLMARK 1	PREMIUMS	\$ 4,558.94
WYMANS CARQUEST	FILTERS FOR ALL EQUIP	\$ 718.82
	TOTAL:	\$ 94,418.66
	GENERAL FUND	\$ 39,430.07
	ROAD USE TAX FUND	\$ 12,556.80
	EMPLOYEE BENEFITS FUND	\$ 2,092.19
	COMMUNITY BLDG FUND	\$ 1,183.65
	RESCUE FUND	\$ 1,214.67
	PVT MGMT PLAN FUND	\$ 14,020.55
	WATER FUND	\$ 8,298.10
	SEWER FUND	\$ 7,622.63
	STORM WATER FUND	\$ 8,000.00
	TOTAL BY FUND:	\$ 94,418.66