

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
March 13, 2017
6:00 PM

The Griswold City Council met in regular session at the City Council Chambers. Mayor Jeb Peck called the meeting to order. Council present: Askeland, Cook, Moore, Sorensen and Wyman.

Motion by Askeland to approve the agenda. Seconded by Sorensen. Approved 5-0.

Motion by Cook to approve the following items under the Consent Agenda with one adjustment: to remove Drue Kirchoff's tax reimbursement from the claims since it is already listed under New Business, item b.

- a. Minutes of the February 13, 2017 Regular Council Meeting
- b. Minutes of the February 27, 2017 Special Council Meeting
- c. Claims
- d. Treasurers Report – ending February 28, 2017
- e. February Clerks Report
- f. Liquor License Renewal #WBN000784 – Petals N' Pages

Seconded by Sorensen. Approved 5-0.

PUBLIC COMMENTS

- a. Jared Wyman read a statement written by Julie Adams. In her statement, Adams asked that City Council immediately reinstate the nine members of the Griswold Volunteer Ambulance Department that resigned.
- b. Greg Lightner, a Library Board Member, hopes council will consider making a budget amendment for the FY17 budget to include the short fall of the Library's wages.

DEPARTMENTAL REPORTS

- a. Public Works – Written report submitted. Public Works Director, Jeff Metheny, reported that the nitrates are maintaining a level of 7.0-8.0, which is under the maximum contaminate level of 10.
- b. Library – Written report submitted. Library Director, Lisa Metheny, stated the Summer Reading Program has been finalized. She was also excited about the use of the online program Brain Fuze. It is a free site that provides online live tutoring, resume critiques, and many other valuable resources.
- c. Community Building – Written report submitted.
- d. Cass County Sheriff – Written report submitted.

COMMITTEE REPORTS

- a. CADCO – Verbal report given by City Manager, Laura Hansen. The Ethanol Plant in Atlantic was discussed as there will be 200-250 workers moving to the area for the construction of the project. CADCO is asking surrounding communities if they have lodging options available for the workers as there is a severe shortage of housing for them in Atlantic.
- b. Cass County Environmental Control – Verbal report given by council member, Barry Moore. Moore stated that within 10 years CCEC will have significant debt and most likely will have to explore options for other sources of funding.

OLD BUSINESS

- a. **Revisit Community Building Policy: Procedure 001, Resolution No. 32-2017** – tabled.
- b. Council would like Metheny to prepare the bid specs for the **Whitney St. Culvert** in hopes that the project will be completed before the end of FY17.

NEW BUSINESS

- a. Council discussed amending the salary portion of the **Library Budget FY17**.
- b. Motion by Wyman to approve the **Tax Reimbursement for Drue Kirchoff** in the amount of \$2,935.50. Seconded by Sorensen. Roll call Ayes: Askeland, Cook, Sorensen, Wyman. Nays: Moore. Approved 4-1.
- c. Motion by Askeland to approve **purchase of the Western Dual 12 Volt DC Salt Spreader** in the amount of \$4,925.00. Seconded by Sorensen. Approved 5-0.
- d. Motion by Askeland to go into closed session at the employees request pursuant to Iowa Code Chapter 21.5, paragraph 1, Subparagraph I to discuss employee performance. Seconded by Sorensen. Approved 5-0. 6:42 PM.
Motion by Askeland to return to open session. Seconded by Sorensen. Approved 5-0. 6:53PM
Motion by Askeland to approve Resolution 11-2017: Performance Increase for Hannah Bierbaum with the increase being \$.25 per hour. Seconded by Cook. Roll call ayes: Askeland, Cook, Sorensen, Moore, Wyman. Nays: none. Approved 5-0.
Motion carried.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Peck suggested the Fish Farm as a place for the Ethanol Plant construction workers to stay during their time here.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Hansen gave update on recent City business including the following: the City budget has been successfully submitted and certified, there is still one spot available on the Planning and Zoning Board, the City's property insurance renewal went up approximately \$820 from last year, and the City is still hiring for the permanent part time public works position. Additionally, Hansen provided council with a letter regarding a potential After School Program at the Family Life Center at the Church of Christ. The program is looking for a partner to be able to help meet the licensure requirements set by the state.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Askeland reached out to the Little League Board to request that they give council an improvement plan that lays out any upgrades that might be made in the next 5 to 10 years to see how the City might be able to assist in potential projects. He also would like to see a City representative attend the Griswold Community School Facilities meetings to be a voice for the City. Wyman asked about the progress of the Pavement plan created by ISG.

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 7:16 PM

2/28/17-3/9/17 CLAIMS

VENDOR NAME	REFERENCE	TOTAL
IPERS	IPERS ADJUSTMENT	\$ 0.01
UNITED STATES POSTAL SERVICE	UTILITY BILLING POSTAGE	\$ 144.48
TOTAL:		\$ 144.49
	110 ROAD USE TAX	\$ 0.01
	600 WATER	\$ 72.24
	610 SEWER	\$ 72.24
TOTAL BY FUND:		\$ 144.49

FEBRUARY 2017 CLERKS REPORT

REVENUE BY FUND

EXPENSE BY FUND

GENERAL TOTAL	\$3,733.30	GENERAL TOTAL	\$16,358.95
ROAD USE TAX TOTAL	\$12,094.67	ROAD USE TAX TOTAL	\$15,749.25
EMPLOYEE BENEFITS TOTAL	\$368.87	EMPLOYEE BENEFITS TOTAL	\$3,991.62
EMERGENCY FUND TOTAL	\$38.79	EMERGENCY FUND TOTAL	\$0.00
LOCAL OPTION SALES TAX TOTAL	\$10,463.91	LOCAL OPTION SALES TAX	\$0.00
TAX INCREMENT FINANCING	\$0.00	TAX INCREMENT FINANCING	\$0.00
COMMUNITY BLDG TOTAL	\$1,678.03	COMMUNITY BLDG TOTAL	\$1,123.93
RESCUE FUND TOTAL	\$7,643.72	RESCUE FUND TOTAL	\$9,656.43
FLOOD CONTROL TOTAL	\$0.85	DEBT SERVICE TOTAL	\$0.00
LITTLE LEAGUE FIELD TOTAL	\$0.00	SOURCE WATER PROTECTION	\$0.00
DEBT SERVICE TOTAL	\$0.00	ROADS-PROJECTS TOTAL	\$0.00
CAPITAL IMPROVEMENT FUND	\$97.00	WATER TOTAL	\$7,412.49
CAPITAL PROJECT FUND TOTAL	\$29.23	SEWER TOTAL	\$4,221.14
PW VEHICLE REPLACEMENT TO	\$3.76	TOTAL EXPENSES BY FUND	\$58,513.81
CAPITAL PROJ RESERVE TOTAL	\$0.33		
SOURCE WATER PROTECTION	\$1.06		
ROADS-PROJECTS TOTAL	\$0.00		
PERPETUAL CARE TOTAL	\$4.93		
WATER TOTAL	\$17,159.01		
SEWER TOTAL	\$26,116.62		
STORM WATER TOTAL	\$0.00		
TOTAL REVENUE BY FUND	\$79,434.08		