

Minutes
City of Griswold
Regular City Council Meeting
Zoom Conference Call with communication originating from the Griswold Community Building Small Room
June 8, 2020
6:00 PM

The Griswold City Council met in person in regular session in the Griswold Community Building Small Room with public participation available via zoom conference call on June 8, 2020. Allowing public participation in person was impractical due to the COVID-19 crisis and per the Disaster Emergency Proclamation set forth by Iowa Governor Kim Reynolds. Members of the public were able to participate by dialing +1(312)-626-6799 and entering the following access code: 895-7831-3251. (Code of Iowa Section 21.8)

Mayor Brad Rhine called the meeting to order at 6:00 p.m. Council present: Askeland, Stapleton, Sorensen, Adams, Preston. Absent: none. Motion by Adams to approve the agenda. Seconded by Sorensen. Approved 5-0. Motion by Sorensen to approve the following items under the consent agenda.

- a. Minutes of the May 11, 2020 Regular Council Meeting
- b. Claims
- c. Treasurers Report – May 31, 2020
- d. Clerks Report
- e. American Legion Liquor License Renewal #LC0026514
- f. Casey's Liquor License Renewal #LE0002919
- g. Tiger Mart Cigarette Permit Renewal

Seconded by Stapleton. Roll call ayes: Sorensen, Preston, Askeland, Adams, Stapleton. Nays: none. Motion carried.

PUBLIC HEARING

- a. Mayor Rhine opened the public hearing at 6:02 p.m. There being no written or oral comments the hearing was closed.

PUBLIC COMMENTS

None.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted by Jeff Metheny, Public Works Director. Carmen Sorensen asked about a resident's concern about a sub pump line being installed at the time of the street project by the City Park. Jeff Metheny advised that the sub pump line can still be installed in the back of the box when the home owner has a contractor and is prepared to install the line to contact the city street department.
- b. Library – written report submitted by Lisa Metheny, Library Director. The Library Board has approved a reopening plan with safeguards put in place due to COVID-19.
- c. Community Building –will reopen with fifty percent capacity being allowed for events. All renters will be required to sign a COVID-19 waiver.
- d. Cass County Sheriff – written report submitted.
- e. Fire and Rescue – no report

COMMITTEE REPORTS

- a. CADCO – no report
- b. Cass County Environmental Control – written report submitted. Hotel demolition concerns were discussed
- c. Little League-verbal report from Carmen Sorensen

ORDINANCES

- a. Motion by Askeland to approve the third and final reading of **Ordinance 1-2020: An Ordinance Amending the Code of Ordinances of the City of Griswold, Iowa, by Adding a New Chapter 15 Utilities – Storm Water Management, Under Title VI Physical Environment.** Seconded by Sorensen. Roll call ayes: Sorensen, Askeland, Adams, Stapleton, Preston. Nays: none. Motion carried.
- b. Motion by Sorensen to approve the third and final reading of **Ordinance 2-2020: An Ordinance Amending the Code of Ordinance of the City of Griswold, Iowa, by Amending Section 6-5-1 Pertaining to Water Rates, Amending Section 6-5-9 Pertaining to Sewer Rent, and Adding Section 6-5-12 Storm Water Drainage Management Rate and Manner of Payment.** Seconded by Adams. Roll call ayes: Adams, Stapleton, Askeland, Preston, Sorensen. Nays: none. Motion carried.

OLD BUSINESS

- a. Council agreed to conduct interviews for the **City Manager position.**
- b. Council approved the **Deactivation of Emergency Response Policy.**

NEW BUSINESS

- a. Motion by Askeland to allow **Agriland FS plans to continue for a new building** on north side of Troy Rd. Jeb Peck, Building Permits Officer, presented an overview of the building plans and advised council that the building will be constructed on the city/county line and the county is planning on voluntarily allowing the city to annex it. Seconded by Adams. Roll call ayes: Stapleton, Askeland, Preston, Sorensen, Adams. Nays: none
- b. Motion by Askeland to approve **Krissi Keiser's appointment to the Library Board.** Seconded by Sorensen. Roll call ayes: Adams, Askeland, Preston, Stapleton, Sorensen. Nays: none. Motion carried.
- ~~c. Motion by Sorensen to set the Public Hearing for FY21 Budget for March 9th, 2020 at 6 p.m. in Griswold City Council Chambers. Seconded by Adams. Approved 5-0.~~ **Stricken and amended at 07/13/20 council meeting**
- d. Discussion of **Resolution 45-2020 Old Soldier's Reunion Street Closures.** Council decided to obtain more information from East of Omaha regarding their request. Motion tabled
- e. Motion by Sorensen to approve **Resolution 43-2020: Approve Transfer of Funds to 2019 Street Improvement Project Fund.** Seconded by Preston. Roll call ayes: Stapleton, Adams, Sorensen, Askeland, Preston. Nays: none. Motion carried.
- f. Motion by Askeland to approve. **Resolution 44-2020: Approve Transfer of Funds from Flood Control IPAIT to Checking Account.** Seconded by Sorensen. Roll call ayes: Preston, Adams, Stapleton, Askeland, Sorensen. Nays: none. Motion carried.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine thanked Askeland for his assistance. He discussed the proposal for a cell phone tower West of town.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBER

Askeland discussed a dog complaint that he was contacted by the Cass County Sherriff’s Department about. Adams thanked Stapleton for taking over as the Cass County Emergency Management representative from the city. Preston discussed nuisance properties and the need for them to be a priority. Sorensen stated she would like the city to start using or eliminate textcaster to relay message to the public. Stapleton said he would like to see all properties in the city brought up to code. He also discussed a complaint he received about the restrooms at the Cocklin Fish Farm. Motion by Adams to adjourn. Seconded by Sorensen. Roll call ayes: Askeland, Sorensen, Stapleton, Adams, Preston. Nays: none. Motion carried at 7:57 p.m.

MAY 2020 TREASURERS REPORT

REVENUE BY FUND

EXPENSE BY FUND

GENERAL	\$109,188.85	GENERAL	\$37,516.43
ROAD USE TAX	\$9,786.78	ROAD USE TAX	\$5,436.63
EMPLOYEE BENEFITS	\$2,329.52	EMPLOYEE BENEFITS	\$8,882.24
EMERGENCY FUND	\$230.79	EMERGENCY FUND	\$0.00
LOCAL OPTION SALES TAX	\$10,565.56	LOCAL OPTION SALES TAX	\$120,000.00
TAX INCREMENT FINANCING	\$3,930.09	TAX INCREMENT FINANCING	\$0.00
COMMUNITY BLDG	\$708.65	COMMUNITY BLDG	\$2,373.42
RESCUE FUND	\$12,036.67	RESCUE FUND	\$3,946.87
RURAL FIRE	\$30,007.57	RURAL FIRE	\$0.00
FLOOD CONTROL	\$13.67	FLOOD CONTROL	\$0.00
LITTLE LEAGUE	\$0.00	LITTLE LEAGUE	\$0.00
DEBT SERVICE	\$0.00	DEBT SERVICE	\$21,009.04
CAPITAL IMPROVEMENT FUND	\$577.01	CAPITAL IMPROVEMENT FUND	\$0.00
CAPITAL PROJECT FUND	\$6,050.67	CAPITAL PROJECT FUND	\$0.00
PW VEHICLE REPLACEMENT	\$6,002.18	PW VEHICLE REPLACEMENT	\$0.00
CAPITAL PROJ RESERVE	\$0.15	CAPITAL PROJ RESERVE	\$0.00
SOURCE WATER PROTECTION	\$5,027.54	SOURCE WATER PROTECTION	\$0.00
FIRE STATION FUND	\$2.00	FIRE STATION FUND	\$0.00
2019 ST IMPROVEMENTS	\$0.00	2019 ST IMPROVEMENTS	\$38,462.35
CEMETERY	\$2.26	CEMETERY	\$0.00
WATER	\$16,294.52	WATER	\$15,820.11
SEWER	\$24,612.09	SEWER	\$11,312.94
STORM WATER	\$10,000.00	STORM WATER	\$0.00
FEMA STORM WATER	\$0.00	FEMA STORM WATER	\$0.00
TOTAL REVENUE BY FUND	\$247,366.57	TOTAL EXPENSES BY FUND	\$264,760.03

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
TIGER MART	FUEL	751.39
CAPPEL'S	SPRAYER/STAPLE/PAINT/HEAR PROT	277.04
CITY OF ATLANTIC	LAB TESTING	90.00
DEMCO, INC	SUPPLIES	98.24
MIDAMERICAN ENERGY	UTILITIES	3,311.30
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	987.77
TOWN & COUNTRY SANITATION	TRASH REMOVAL	309.00
IOWA LEAGUE OF CITIES	B TEANEY CITY CLERK TRAINING	992.00
SCHILDBERG CONSTRUCTION C	ROCK, GRAVEL,SAND	333.77
GRISWOLD LIBRARY	PETTY CASH	5.32
VERIZON WIRELESS	MONTHLY SERVICE	975.02
UNITED STATES POSTAL SERV	POSTAGE	145.57
ROLLING HILLS BANK & TRUS	SAFE DEPOSIT RENTAL	37.00
IPERS	IPERS	3,124.45
TREASURER, STATE OF IOW02	STATE TAX	760.00
GRISWOLD AMERICAN	5/11/20 MEETING AND CLAIMS	359.80
IOWA ONE CALL	NOTIFICATIONS	76.50
HACH COMPANY	CHEMICALS/SUPPLIES	892.81

SOUTHWEST IOWA TILING	610 WHITNEY-SEWER	3,905.09
IOWA WESTERN COMMUNITY CO	COST SHARE OF SUMMER VIST MEMB	500.00
CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	1.00
SANDRY FIRE SUPPLY, L.L.C	NOTTBOOSTER/ACTION BOWL	556.05
CARD SERVICES	ADOBE/SAM/ZOOM/USPS/AIR PUMP	891.73
PHYSICIAN'S CLAIMS COMPAN	RESCUE BILLING CONTRACT	677.82
CASS COUNTY LANDFILL	QTR 6-20	3,108.00
BOUND TREE MEDICAL, LLC	RESCUE SUPPLIES	152.99
HEIMAN FIRE EQUIPMENT	REDZONE HOOD/CARB KNIGHT HOOD	1,742.81
CITY OF GRISWOLD	UTILITY BILL	201.99
FELDHACKER CONTRACTING, L	WATER CHEMICALS	1,950.00
CASS COUNTY SHERIFF'S DEP	JUNE	5,796.50
HAWKINS WATER TREATMENT	WATER CHEMICALS	465.93
J.D. WYMAN SERVICE	OIL CHANGE	36.00
ULTIMATE LAWN & POWER LLC	LAWN MOWER BLADES & OIL	414.90
OTTO,LORENCE,WIEDERSTEIN	JUNE RETAINER	1,000.00
BASE	MONTHLY&ANNUAL	310.00
NISHNA VALLEY CYCLE, INC	HONDA POWER EQUIPMENT	1,149.00
CASS COUNTY EMS	REISSUE CHECK 3773 STALE DATED	75.00
EFTPS	FED/FICA TAX	4,480.30
WYMANS CARQUEST	BATTERY/SEAFOAM/GASKET	116.68
STEINBECK & SONS INC.	GENERATOR	234.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	78.00
MUNICIPAL MANAGEMENT CORP	LEAK DETECTION	1,500.00
WYMAN LAWN SERVICES	FERTILIZER/WEED CONTROL	647.40
AMY NORTHRUP	610 WHITNEY-SERVICE MASTER	423.36
METHENY, LISA	REIMBURSEMENT HAND SANITIZER	44.00
USA BLUEBOOK	AIR COMPRESSOR/VALVE/TAP	421.44
AMAZON	BOOKS	466.75
WELLMARK	PREMIUMS	9,140.06
BADGER METER	UTILITY BILLING SOFTWARE	31.50
MAYNARD CUSTOM SOLUTIONS	UPDATE COMPUTER SYSTEM	300.00
I+S GROUP	2019 STREET IMPROVEMENTS	10,109.25
MIDWEST DATA	FIREWALL SERVICES	50.00
ESRI	CEMETERY SOFTWARE	400.00
TEI LANDMARK AUDIO	\$15 PLAYAWAY SALE	357.74
THOMSEN, KIM	CLEANING	410.00
WATER SALES TAX	WATER SALES TAX	865.00
ACCESS SYSTEMS	BACKUP SERVICES	193.75
HOUGHTON STATE BANK	BOND PAYMENT #1 SEMI-ANNUAL	31,525.00
PRO HYDRO-TESTING LLC	TEST/REPAIR OF CYLINDERS	709.00
	CLAIMS TOTAL	98,965.02
	GENERAL FUND	23,813.23
	ROAD USE TAX FUND	4,853.91
	EMPLOYEE BENEFITS FUND	3,489.06
	COMMUNITY BLDG FUND	364.59
	RESCUE FUND FUND	1,487.60
	DEBT SERVICE FUND	31,525.00
	FIRE STATION FUND FUND	30
	2019 ST IMPROVEMENTS FUND	8,047.25
	WATER FUND	12,345.34
	SEWER FUND	11,829.04
	FEMA STORM WATER FUND	1,080.00
	TOTAL:	98,865.02

Brad Rhine
Mayor

Barbara Teaney
City Clerk