

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
January 14, 2019
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Brad Rhine called the meeting to order. Council present: Sorensen, Cook, Preston, Adams. Absent: Askeland. Motion by Adams to approve the agenda. Seconded by Sorensen. Approved 4-0. Motion by Sorensen to approve the following items under the Consent Agenda.

- a. Minutes of the December 10, 2018 Regular Council Meeting
- b. Claims
- c. Treasurers Report –December 31, 2018
- d. Clerks Report

Seconded by Cook. Approved 4-0.

PUBLIC COMMENTS

Lyle Schroder, Tom Sandbothe and Drue Kirchoff expressed concerns with the new ordinance regulating ATV/UTV registration. Some concerns included the fair enforcement of the ordinance, farmer exemption, and the price of the registration permit. Sandbothe also wanted council to be aware of the decaying drainage tube near 8th and Cass Streets and relayed complaints about heavy trucks/semis driving on non-farm to market roads.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted. Discussion held about snow removal and snow emergencies. Askeland joined the council meeting at 6:25 p.m. via telephone.
- b. Library – written report submitted. Sorensen gave a brief overview of the previous Library Board meeting: employee reviews were positive as both employees received a raise, the board voted to give cleaning staff additional hours, and they approved the final draft of the Library Handbook.
- c. Community Building – written report submitted. Rhine asked about the cleanliness of the building.
- d. Cass County Sheriff – written report submitted. Sorensen hopes the Sheriff will enforce the new ATV/UTV ordinance.
- e. Fire and Rescue – Rescue Captain Amos gave a verbal report. The Rescue department successfully passed their State Audit with the IDPH and he thanked the finance committee for meeting to discuss funding a portion of the new Fire and Rescue Station. Amos briefly reported on the house fire at 14753 535th Street on January 12, 2019 and asked the public to keep the family in your thoughts as they rebuild. Rhine thanked members of the rescue squad for volunteering their time.

COMMITTEE REPORTS

- a. CADCO – written report submitted. Director of CADCO, Jennifer McEntaffer was in attendance.
- b. Cass County Environmental Control – written report submitted. Preston informed council the landfill board voted in favor of becoming a transfer station.

ORDINANCES

- a. Motion by Sorensen to approve the second reading of **Ordinance 5-2018: An ordinance amending the Code of Ordinances of the City of Griswold, Iowa, 2018, by amending Title IV, Chapter 2, Baseball and Softball Board of Trustees**. Seconded by Adams. Roll call ayes: Cook, Preston, Adams, Askeland, Sorensen. Nays: none.
Motion by Sorensen to waive the third reading of Ordinance 5-2018. Seconded by Askeland. Roll call ayes: Preston, Sorensen, Adams, Askeland, Cook. Nays: none.

NEW BUSINESS

- a. Motion by Cook to approve **Resolution 14-2019: Resolution to fix a date for a public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$300,000** setting the public hearing for February 11th, 2019 at 6 p.m. at City Council Chambers. Seconded by Askeland. Roll call ayes: Adams, Cook, Sorensen, Askeland, Preston. Nays: none.
- b. Motion by Askeland to approve the **Parental Leave Policy**. Seconded by Sorensen. Approved 4-1, Preston.
- c. Motion by Adams to approve **Resolution 13-2019: Approve Corrective Transfer**. Seconded by Sorensen. Roll call ayes: Preston, Cook, Adams, Askeland, Sorensen. Nays: none.
- d. Motion by Cook to approve the hiring of a **Temporary City Clerk**. Seconded by Sorensen. Approved 5-0.

e. Motion by Cook to approve the **2019 Mayoral Appointments**. Seconded by Sorensen Approved 5-0.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Hansen informed council of the Griswold Youth Sports intent to apply for grants to make improvements to the Little League fields. The potential improvements will need to be approved by city council prior to application.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine stated his plans to attend more committee meetings this year and thanked Rescue Captain Amos for attending the council meetings.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Adams complimented Metheny for all the work pushing snow. Preston spoke about the potential Child Care Center in Griswold. Sorensen wanted to remind the public that it is the homeowner's responsibility to remove snow accumulations from your sidewalk within twenty-four hours after the snow stops and to make sure that you are moving your vehicles so the snow can be plowed. She would also like to start enforcing the junk vehicle ordinance on both public and private property. Lastly, she reminded citizens to register your snowmobiles, UTV/ATV's and golf-carts with City to avoid fines. Motion by Cook to adjourn. Seconded by Sorensen. Approved 5-0. 7:11 p.m.

DECEMBER 2018 TREASURERS REPORT

<u>REVENUE BY FUND</u>		<u>EXPENSE BY FUND</u>	
GENERAL	\$37,293.88	GENERAL	\$26,934.39
ROAD USE TAX	\$11,890.22	ROAD USE TAX	\$7,201.83
EMPLOYEE BENEFITS	\$4,380.18	EMPLOYEE BENEFITS	\$3,836.04
EMERGENCY FUND	\$449.38	COMMUNITY BLDG	\$2,257.51
LOCAL OPTION SALES TAX	\$11,519.66	RESCUE FUND	\$1,448.68
TAX INCREMENT FINANCING	\$2,526.28	WATER	\$13,167.68
COMMUNITY BLDG	\$536.09	SEWER	\$32,468.70
RESCUE FUND	\$11,716.45	TOTAL EXPENSES BY FUND	\$87,314.83
RURAL FIRE	\$48.74		
FLOOD CONTROL	\$200.16		
DEBT SERVICE	\$360.57		
CAPITAL IMPROVEMENT FUND	\$1,123.49		
CAPITAL PROJECT FUND	\$281.94		
PW VEHICLE REPLACEMENT	\$51.99		
CAPITAL PROJ RESERVE	\$2.28		
SOURCE WATER PROTECTION	\$58.66		
CEMETERY	\$101.07		
WATER	\$15,582.77		
SEWER	\$25,771.60		
TOTAL REVENUE BY FUND	\$123,895.41		

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
--------------------	------------------	--------------

ADAMS, JULIE	HORSE & BUGGY DECOR	\$ 74.81
AKIN BUILDING CENTERS	COMPACTOR FOR WATER LEAK	\$ 54.00
AMAZON	PAPER/BOOKS/MOVIES	\$ 753.55
AMAZON CITY	GLUCOSE TEST STRIPS/MONITOR/BATTERIES	\$ 106.35
AMOS BRAD	SUPPLIES/IEMSA HOTEL REIMBURSEMENT	\$ 528.22
ARLINGTON PUBLIC LIBRARY	LARGE PRINT BOOKS	\$ 15.00
ATLANTIC GLASS COMPANY	REPLACE WINDOW	\$ 250.00
ATLANTIC PEST CONTROL LLC	PEST CONTROL	\$ 47.50
BASE	DEDUCTIBLE REIMBURSEMENT	\$ 246.91
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$ 167.17
CAPPEL'S	POSTAGE/ADAPTER/PUMP	\$ 202.85
CARD SERVICES	AUDIBLE BOOK	\$ 7.49
CASS COUNTY EMS	ANNUAL EMS MEMBERSHIP DUES	\$ 75.00
CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	\$ 16.94
CASS COUNTY SHERIFF'S DEP	JANUARY 28E AGREEMENT	\$ 5,627.68
CENTRAL IOWA DISTRIBUTING	ICE MELT	\$ 562.50
CITY OF GRISWOLD	UTILITY BILL	\$ 157.12
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$ 232.90
DANKO EMERGENCY EQUIPMENT	HELMET LIGHTING KIT	\$ 261.36
DATA TECHNOLOGIES	COMPUTER FEES	\$ 87.81
DEMCO, INC	LABELS	\$ 89.49
EFTPS	FED/FICA TAX	\$ 6,300.68
EMC FIRE	EQUIPMENT REPAIR	\$ 790.21
GIS BENEFITS	GROUP BENEFITS	\$ 155.83
GRISWOLD AMERICAN	LEGAL PUBLICATIONS	\$ 580.33
GRISWOLD COMMUNICATIONS	TELEPHONE	\$ 1,127.33
GRISWOLD COMMUNITY BETTET	MEMBERSHIP DUES	\$ 150.00
GRISWOLD LIBRARY	POSTAGE	\$ 33.85
HANSEN, LAURA	CELL PHONE REIMBURSEMENT	\$ 40.00
IOWA DNR	WATER/WASTEWATER EXAM-NICK	\$ 90.00
IPERS	IPERS	\$ 2,716.32
J.C. WYMAN	MILEAGE TO IEMSA CONFERENCE	\$ 104.75
JARED WYMAN	DAMAGE DEPOSIT REFUND	\$ 100.00
MAYNARD CUSTOM SOLUTIONS	INSTALLATIONS	\$ 90.00
METHENY, LISA	SUPPLIES REIMBURSEMENT	\$ 114.34
MIDAMERICA BOOKS	BOOKS	\$ 166.76
MIDAMERICAN ENERGY	UTILITIES	\$ 4,747.08
MIDWEST DATA	MONTHLY SERVICE	\$ 82.00
MT FIRE AND SAFETY	UTV SKID-WILDLAND GRANT	\$ 4,450.00
MUNICIPAL MANAGEMENT CORP	LEAK SURVEY	\$ 1,100.00
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	\$ 35.00
OTTO,LAWRENCE & WIEDERSTN	JANUARY RETAINER	\$ 1,000.00
PETERSEN, SUSAN	MILEAGE REIMBURSEMENT	\$ 8.59
PHILLIPS, LEROY	DAMAGE DEPOSIT REFUND	\$ 100.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$ 270.91
QUILL CORPORATION	PAPER/CALENDAR	\$ 185.53
RACOM CORPORATION	RADIO REPAIR/INSTALLATION	\$ 1,112.60
SALES TAX	SALES TAX	\$ 3,800.00
SCHILDBERG CONSTRUCTION	ROCK, GRAVEL,SAND	\$ 114.11
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$ 84.50
STATE OF IOWA TREASURER	WATER SALES TAX	\$ 781.00

STEINBECK & SONS INC.	DAMAGE DEPOSIT REFUND	\$ 100.00
STEINHOFF, DIANE	DAMAGE DEPOSIT REFUND	\$ 100.00
TEI LANDMARK AUDIO	AUDIBOOKS	\$ 27.54
THE IOWAN	MAGAZINE SUBSCRIPTION	\$ 24.00
THOMSEN, KIM	COMM BLDG CLEANING	\$ 355.00
TIGER MART	FUEL	\$ 775.22
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$ 274.00
TREASURER, STATE OF IOW02	STATE TAXES	\$ 676.00
ULTIMATE LAWN & POWER LLC	MOWER PARTS	\$ 282.82
UNITED STATES POSTAL SERV	UTILITY POSTAGE/STAMPS	\$ 443.71
USA BLUEBOOK	PIPE FREEZE KIT/COUPLER	\$ 679.41
UTILITY SERVICE CO/SUEZ	ANNUAL WATER TOWER CONTRACT	\$ 13,050.24
VERIZON WIRELESS	MONTHLY SERVICE	\$ 241.28
WELLMARK	PREMIUMS	\$ 4,558.94
WYMANS CARQUEST	OIL FOR SNOW PLOWS	\$ 112.29
ZIEGLER INC.	BACKHOE TEETH REPAIR	\$ 149.20
	TOTAL:	\$ 61,846.02
	GENERAL FUND	\$ 21,134.87
	ROAD USE TAX FUND	\$ 3,797.29
	EMPLOYEE BENEFITS FUND	\$ 2,041.97
	COMMUNITY BLDG FUND	\$ 1,598.05
	RESCUE FUND	\$ 3,034.57
	WATER FUND	\$ 21,302.36
	SEWER FUND	\$ 8,936.91
	TOTAL BY FUND:	\$ 61,846.02