

Minutes
City of Griswold
Regular Council Meeting, City Hall Small Room
January 9, 2017
6:00 PM

The Griswold City Council met in regular session in the Community Building Small Room. Mayor Jeb Peck called the meeting to order. Council present: Askeland, Wyman, Cook, Moore, Sorensen.

Motion by Cook to approve the agenda. Seconded by Sorensen. Approved 5-0.

Motion by Sorensen to approve the following items under the Consent Agenda

- a. Minutes of the December 12, 2016 Regular Council Meeting
- b. Minutes of the December 28, 2016 Special Council Meeting
- c. Claims
- d. Treasurers Report – ending December 31, 2016
- e. December Clerks Report

Seconded by Askeland. Approved 5-0.

PUBLIC COMMENTS

Mayor Peck opened public comments with a statement addressing the Rescue Department. Dr. Elaine K. Berry, Cass County Medical Director is actively working with the Rescue Department to ensure protocols are being followed in accordance with IDPH regulations. At this time, mediation between the Rescue Department and the City Council will not continue.

- a. Julie Adams would like to see council and the rescue department continue with formal mediation. She believes that the current rescue squad lacks certification to make a great department.
- b. Larry Mundorf questioned if the other counties in our 28 E agreement had asked city council to be involved in this situation.
- c. Beth Kimpson urges council to reconsider the decision to end mediation. She strongly believes council is not doing their duty to serve the public in the best manner.
- d. Doris Rieken expresses her concern with the current squad lacking the experience needed to make a successful department.

DEPARTMENTAL REPORTS

- a. Public Works –Written report submitted.
- b. Library –Written report submitted. Library Director, Lisa Metheny, reported the Library Board has completed the 5 year plan and are making the finishing touches on the Budget.
- c. Community Building –Written report submitted.
- d. Cass County Sheriff –Written report submitted.
- e. Rescue –Written report submitted by Rescue Captain, Brad Amos. Amos has been working with Cass County Medical Director, Dr. Berry, to keep the department functioning. They voted on 6 probationary members including: Nicole Amos-enrolled in EMT class, Joey Elder-former EMT that will get license activated, Jessica Helms-enrolled in EMT class, Alex Oakleaf-EMT, Thomas Moore-current Fireman and enrolled in EMT class, and Dustin Wyman-Paramedic.

COMMITTEE REPORTS

- a. CADCO – City Manager, Laura Hansen provided end of year Newsletter from CADCO.
- b. Cass County Environmental Control – Meeting was postponed.

NEW BUSINESS

- a. Motion by Askeland to approve **Resolution 6-2017: APPROVING OF THE CONVEYANCE OF CITY-OWNED REAL PROPERTY, TO-WIT, 405 2ND STREET, GRISWOLD, IOWA 51535.** Seconded by Cook. Roll call ayes: Askeland, Cook, Moore, Sorensen, and Wyman. Motion carried.
- b. Motion by Askeland to give Mayor Jeb Peck authority to sign a contract with the **Cass County Sheriff** for a new 28E agreement if all the other entities involved agree to their deal. Seconded by Sorensen. Roll call ayes: Askeland, Cook, Moore, Sorensen, and Wyman. Motion carried.
- c. Motion by Askeland to approve the **Retainer Agreement with the City Attorney.** Seconded by Sorensen. Roll call ayes: Askeland, Cook, Moore, Sorensen, and Wyman. Motion carried.
- d. **Revisit Community Building Policy: Procedure 001, Resolution No. 32-2011**—tabled.

- e. Intersection at **4th & Union St.**-tabled. Intersection at **Harrison St., Main St. and Hwy 92** will have to be addressed in conjunction with the State.
- f. Motion by Cook to approve **the 2017 Mayoral Appointments** of Boards and Committees. Seconded by Askeland. Approved 5-0. Askeland requests to be on Finance Committee. There is one open spot on the planning and zoning committee and two open spots on the little league board, empty spots to be filled by next council meeting.

MESSAGES AND PAPERS FROM THE MAYOR

None.

MESSAGES AND PAPERS FROM THE CITY MANAGER

None.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

None.

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 6:49 p.m.

DECEMBER CLAIMS

VENDOR NAME	REFERENCE	TOTAL
SYNCB/AMAZON	BOOKS/SUPPLIES	\$ 551.64
	HRA+MONTHLY/CAFETERIA	
BASE	MONTHLY	\$ 60.00
BP	FUEL	\$ 45.64
BRENT BIERBAUM	CVR CROP/APPLICATION/KILL DOWN	\$ 2,387.50
CADCO	ANNUAL MEMBERSHIP DUES	\$ 525.00
CAMBLIN MECHANICAL, INC	HEATER REPLACEMENT	\$ 5,510.00
CAPPEL'S	MAINTENANCE SUPPLIES	\$ 84.34
CARD SERVICES	LIBRARY DVDS/DUMP TRUCK LINER	\$ 1,011.39
CASS COUNTY EXTENSION	DAMAGE DEPOSIT REFUND	\$ 100.00
CASS COUNTY LANDFILL	DISPOSAL OF OLD COMM BLD ITEMS	\$ 10.00
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$ 72.85
CENTRAL IOWA DISTRIBUTING INC.	CLEANING SUPPLIES	\$ 173.20
CITY OF ATLANTIC	LAB TESTING	\$ 170.00
CITY OF GRISWOLD	UTILITY BILL	\$ 169.17
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$ 203.74
DATA TECHNOLOGIES, INC	ANNUAL LICENSE	\$ 4,025.53
DEMCO, INC	SUPPLIES	\$ 90.62
DOUG STEFFEN	CVR CROP/APPLICATION/KILL DOWN	\$ 17,858.50
ECHCO CONCRETE L.L.C.	CONCRETE REPAIR	\$ 632.50
ECONO SIGNS	SIGNS	\$ 48.06
EFTPS	FED/FICA TAXES	\$ 4,107.60
FRONTIER TECHNOLOGY, LLC	CAMERA REPAIR	\$ 131.75
GIS BENEFITS	GROUP BENEFITS	\$ 174.54
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$ 68.48
GRISWOLD AMERICAN	MINUTES/AGENDA PUBLICATION	\$ 248.09
GRISWOLD COMMUNICATIONS	TELEPHONE	\$ 840.56
GRISWOLD LIBRARY	PETTY CASH	\$ 31.13
UNITED METHODIST CHURCH	SIDEWALK PERMIT REIMBURSEMENT	\$ 417.00
HACH COMPANY	CHEMICALS/SUPPLIES	\$ 122.77
I+S GROUP	ENGINEERING SERVICES	\$ 3,075.00
IOWA RURAL WATER ASSOCIATION	DUES/TRAINING	\$ 275.00

IOWA WESTERN COMMUNITY COLLEGE	CARDIAC/DRIVING TRAINING	\$ 45.00
IPERS	IPERS PAYMENT	\$ 2,488.32
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$ 34.00
J.D. WYMAN SERVICE	BATTERY	\$ 159.95
JODI WARD	DAMAGE DEPOSIT REFUND	\$ 100.00
KEMP WELDING & REPAIR	REPAIRS	\$ 368.00
KENNY COUSINS	CVR CROP/APPLICATION/KILL DOWN	\$ 14,325.00
KEVIN WHITEHILL	UB REFUND	\$ 214.00
LISA METHENY	MILEAGE REIMBURSEMENT	\$ 67.61
MATHESON TRI-GAS INC	CHEMICALS	\$ 81.60
MAYNARD CUSTOM SOLUTIONS	ANNUAL SERVICE/TECHNOLOGY FEE	\$ 495.00
MIDAMERICAN ENERGY	UTILITIES	\$ 4,294.84
MIDWEST DATA	MONTHLY SERVICE	\$ 82.00
MIKE LAVERTY	CVR CROP/APPLICATION/KILL DOWN	\$ 8,499.50
MUNICIPAL MANAGEMENT CORP.	LEAK DETECTION	\$ 700.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$ 25.00
OTTO, LORENCE & WIEDERSTEIN	MONTHLY RETAINER	\$ 600.00
PHYSICIAN'S CLAIMS COMPANY	MEDCAID RENEWAL	\$ 479.79
UNITED STATES POSTAL SERVICE	POSTAGE	\$ 143.27
ROBINSON TRUE VALUE	POSTAGE	\$ 35.22
ROLLING HILLS BANK & TRUST	SERVICE CHARGE	\$ 9.36
TREASURER, STATE OF IOWA	SALES TAX	\$ 6,608.00
SANDBOTHE FIRESTONE	MAINTENANCE & SUPPLIES	\$ 118.95
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$ 57.00
TIGER MART	FUEL	\$ 755.18
SUE PETERSEN	MILEAGE REIMBURSEMENT	\$ 34.68
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$ 81.00
TREASURER, STATE OF IOWA	STATE TAXES	\$ 693.50
VERIZON WIRELESS	MONTHLY SERVICE	\$ 186.02
VIRGINIA ASKELAND	CLEANING	\$ 140.00
WELLMARK	PREMIUMS	\$ 4,685.47
ZIEGLER INC.	PARTS	\$ 173.43
TOTAL:		\$ 90,002.29
1	GENERAL	\$ 10,592.24
110	ROAD USE TAX	\$ 4,384.36
112	EMPLOYEE BENEFITS	\$ 2,710.03
140	COMMUNITY BLDG	\$ 6,654.04
141	RESCUE FUND	\$ 1,197.78
306	SOURCE WATER PROTECTION	\$ 43,070.50
307	ROADS-PROJECTS	\$ 3,075.00
600	WATER	\$ 9,750.48
610	SEWER	\$ 8,567.86
TOTAL BY FUND:		\$ 90,002.29

DECEMBER 2016 CLERKS REPORT

REVENUE BY FUND

GENERAL TOTAL	\$26,977.57
ROAD USE TAX TOTAL	\$9,579.56
EMPLOYEE BENEFITS TOTAL	\$1,949.12
EMERGENCY FUND TOTAL	\$205.03
LOCAL OPTION SALES TAX TOTAL	\$10,463.89
TAX INCREMENT FINANCING	\$0.00
COMMUNITY BLDG TOTAL	\$238.09
RESCUE FUND TOTAL	\$7,202.71
FLOOD CONTROL TOTAL	\$0.32
LITTLE LEAGUE FIELD TOTAL	\$0.00
DEBT SERVICE TOTAL	\$0.00
CAPITAL IMPROVEMENT FUND	\$512.56
CAPITAL PROJECT FUND TOTAL	\$10.93
PW VEHICLE REPLACEMENT TO	\$1.41
CAPITAL PROJ RESERVE TOTAL	\$0.12
SOURCE WATER PROTECTION	\$0.40
ROADS-PROJECTS TOTAL	\$0.00
PERPETUAL CARE TOTAL	\$1.85
WATER TOTAL	\$14,744.32
SEWER TOTAL	\$22,934.13
STORM WATER TOTAL	\$0.00
TOTAL REVENUE BY FUND	\$94,822.01

EXPENSE BY FUND

GENERAL TOTAL	\$18,681.06
ROAD USE TAX TOTAL	\$5,796.31
EMPLOYEE BENEFITS TOTAL	\$4,177.18
EMERGENCY FUND TOTAL	\$0.00
LOCAL OPTION SALES TAX	\$0.00
TAX INCREMENT FINANCING	\$0.00
COMMUNITY BLDG TOTAL	\$7,035.61
RESCUE FUND TOTAL	\$1,291.04
DEBT SERVICE TOTAL	\$0.00
SOURCE WATER PROTECTION	\$43,070.50
ROADS-PROJECTS TOTAL	\$3,075.00
WATER TOTAL	\$10,300.59
SEWER TOTAL	\$28,843.14
TOTAL EXPENSES BY FUND	\$122,270.43