

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
February 11, 2019
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Rhine called the meeting to order. Council present: Sorensen, Cook, Adams, Preston, Askeland. Absent: none. Motion by Askeland to approve the agenda. Seconded by Adams. Approved 5-0. Motion by Sorensen to approve the following items under the Consent Agenda.

- a. Minutes of the January 14, 2019 Regular Council Meeting
- b. Claims
- c. Treasurers Report –January 31, 2019
- d. Clerks Report

Seconded by Cook. Approved 5-0.

PUBLIC HEARING

- a. Mayor Rhine opened the public hearing for a proposal to enter into a **General Obligation Corporate Purpose Loan Agreement and borrow money thereunder in a principal amount not to exceed \$300,000.** There being no written or oral comments, Mayor Rhine closed the hearing at 6:02 p.m.

PUBLIC COMMENTS

JC Wyman asked if the city has an ordinance about dumping snow onto city streets.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted. Sorensen would like to enforce ordinance regarding snow removal on sidewalks.
- b. Library– written report submitted. Sorensen commended the library board for their professional response to a complaint about the library’s collection.
- c. Community Building – written report submitted.
- d. Cass County Sheriff – written report submitted.
- e. Fire and Rescue – verbal report given by Chief Wyman. The Fire Department purchased a UTV skid through the IDNR grant and reminded citizens to scoop snow surrounding fire hydrants.

COMMITTEE REPORTS

- a. CADCO – written report submitted. Askeland would like to see the city get more out of the membership with CADCO.
- b. Cass County Environmental Control – written report submitted.
- c. Little League – verbal report given by Sorensen. The Board plans to paint the concession stand and install ADA toilets this spring. Little League registration is February 27th at 5:30 p.m. at the Griswold Community Building.

NEW BUSINESS

- a. Motion by Askeland to approve the Fire Chief. Seconded by Sorensen. Motion abandoned. Motion by Askeland to **approve JC Wyman as Fire Chief.** Seconded by Sorensen. Approved 5-0.
- b. Motion by Sorensen to **approve Brad Amos as Rescue Captain.** Seconded by Cook. Approved 5-0.
- c. Motion by Cook to approve **Resolution 16-2019: A Resolution authorizing a Loan Agreement, approving the issuance of a General Obligation Corporate Purpose Note and providing for the levy of taxes to pay the same.** Seconded by Adams. Roll call ayes: Askeland, Cook, Preston, Adams, Sorensen. Nays: none. Motion carried.
- d. Motion by Askeland to approve **Resolution 15-2019: Authorize Transfer of Matured Certificate of Deposit.** Seconded by Sorensen. Roll call ayes: Cook, Sorensen, Askeland, Adams, Preston. Nays: none. Motion carried.
- e. Motion by Askeland to set the **FY20 Budget Public Hearing** for February 25, 2019 at 6 p.m. at City Council Chambers. Seconded by Sorensen. Roll call ayes: Preston, Sorensen, Adams, Askeland, Cook. Nays: none. Motion carried.
- f. Motion by Askeland to approve the **2019 Mayoral Appointments.** Seconded by Adams. Approved 5-0.
- g. Motion by Askeland to approve the **Access Systems Copier Lease** as long as the cancellation amount does not exceed \$3,564. Seconded by Adams. Approved 5-0.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Hansen will follow up with concerns brought to council.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine thanked city staff and officials for their time on various projects.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Council complimented Metheny and Kinser for their snow removal efforts and would like to remind citizens to scoop your sidewalk. It is increasingly important to keep sidewalks clear of snow for the Fire and Rescue crew when responding to emergency calls. Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 6:56 p.m.

JANUARY 2019 TREASURERS REPORT

REVENUE BY FUND

EXPENSE BY FUND

| | | | |
|------------------------------|--------------------|-------------------------------|--------------------|
| GENERAL | \$21,433.96 | GENERAL | \$22,977.51 |
| ROAD USE TAX | \$11,443.07 | ROAD USE TAX | \$5,031.09 |
| EMPLOYEE BENEFITS | \$1,058.80 | EMPLOYEE BENEFITS | \$3,467.07 |
| EMERGENCY FUND | \$108.62 | COMMUNITY BLDG | \$1,248.17 |
| LOCAL OPTION SALES TAX | \$11,519.67 | RESCUE FUND | \$3,021.84 |
| TAX INCREMENT FINANCING | \$57.37 | WATER | \$24,022.03 |
| COMMUNITY BLDG | \$399.35 | SEWER | \$7,912.04 |
| RESCUE FUND | \$4,514.03 | TOTAL EXPENSES BY FUND | \$67,679.75 |
| RURAL FIRE | \$52.09 | | |
| FLOOD CONTROL | \$211.68 | | |
| DEBT SERVICE | \$83.73 | | |
| CAPITAL IMPROVEMENT FUND | \$271.58 | | |
| CAPITAL PROJECT FUND | \$269.11 | | |
| PW VEHICLE REPLACEMENT | \$55.56 | | |
| CAPITAL PROJ RESERVE | \$2.43 | | |
| SOURCE WATER PROTECTION | \$60.97 | | |
| CEMETERY | \$36.77 | | |
| WATER | \$13,676.97 | | |
| SEWER | \$24,264.00 | | |
| TOTAL REVENUE BY FUND | \$89,519.76 | | |

CLAIMS APPROVED AT MEETING

| VENDOR NAME | REFERENCE | TOTAL |
|---------------------------|-------------------------------------|--------------|
| AARON SINDT TREE SERVICE | TREE TRIMMING | \$ 3,500.00 |
| AETNA | EAP SERVICES | \$ 21.00 |
| AMAZON | FIRE TABLETS/BOOKS/MISC SUPPLIES | \$ 1,238.91 |
| AMAZON CITY | TONER CARTRIDGE | \$ 93.67 |
| ATLANTIC GLASS COMPANY | LIBRARY WINDOW | \$ 334.08 |
| ATLANTIC MOTOR SUPPLY | WATER PARTS | \$ 519.06 |
| AUTOMATIC DOOR GROUP | PANIC DOOR INSTALL | \$ 50.00 |
| BASE | HRA/CAFETERIA MONTHLY | \$ 60.00 |
| BOUND TREE MEDICAL, LLC | MEDICAL SUPPLIES | \$ 144.93 |
| CAPPEL'S | MISC WATER SUPPLIES | \$ 112.46 |
| CARD SERVICES | KIDS MATTER CONFERENCE REGISTRATION | \$ 132.99 |
| CASS COUNTY ENGINEER | SAND/SALT | \$ 490.00 |
| CASS COUNTY MEMORIAL HOSP | MEDICAL SUPPLIES | \$ 61.83 |
| CASS COUNTY SHERIFF'S DEP | FEBRUARY 28E AGREEMENT | \$ 5,627.66 |

| | | |
|---------------------------|--------------------------------|---------------------|
| CITY OF ATLANTIC | LAB TESTING | \$ 45.00 |
| CITY OF GRISWOLD | UTILITY BILL | \$ 183.71 |
| CORE AND MAIN | WATER METER SUPPLIES | \$ 1,806.66 |
| COUNSEL OFFICE & DOCUMENT | COPIER LEASE | \$ 216.05 |
| EFTPS | FED/FICA TAX | \$ 3,910.58 |
| GIS BENEFITS | GROUP BENEFITS | \$ 235.27 |
| GRISWOLD AMERICAN | MINUTES/CLAIMS/AD | \$ 287.20 |
| GRISWOLD COMMUNICATIONS | TELEPHONE | \$ 947.20 |
| GRISWOLD LIBRARY | PETTY CASH | \$ 22.33 |
| HANSEN, LAURA | CELL PHONE REIMBURSEMENT | \$ 40.00 |
| IMFOA | IMFOA ANNUAL DUES | \$ 50.00 |
| IOWA ONE CALL | NOTIFICATIONS | \$ 12.60 |
| IPERS | IPERS | \$ 2,695.98 |
| KEMP WELDING & REPAIR | REPAIRS | \$ 657.00 |
| KLOCKE'S EMERGENCY VEHICS | AUTO EJECT/FLUSH LATCH | \$ 440.83 |
| LINDEMAN TRACTOR, INC | TRACTOR PARTS | \$ 25.00 |
| MEDIVAC-ATLANTIC | MUTUAL AID | \$ 225.00 |
| METHENY, JEFF | CLOTHING REIMBURSEMENT | \$ 475.44 |
| METHENY, LISA | SUPPLIES/MILEAGE REIMBURSEMENT | \$ 34.58 |
| MIDAMERICAN ENERGY | UTILITIES | \$ 4,582.99 |
| MIDWEST DATA | MONTHLY SERVICE | \$ 82.00 |
| MIDWEST LABORATORIES, INC | LAB FEES | \$ 42.40 |
| NISHNA VALLEY CYCLE, INC | OIL FILTER | \$ 85.40 |
| NISHNABOTNA VALLEY REC | CEMETERY - ELEC/GAS | \$ 35.00 |
| OTTO,LAWRENCE & WIEDERSTN | FEBRUARY RETAINER | \$ 1,000.00 |
| OUR IOWA | MAGAZINE SUBSCRIPTION | \$ 34.98 |
| PETERSEN, SUSAN | MILEAGE REIMBURSEMENT | \$ 16.81 |
| SANDBOTHE FIRESTONE | PICKUP BATTERY | \$ 124.95 |
| SCHILDBERG CONSTRUCTION C | ROCK, GRAVEL,SAND | \$ 212.67 |
| STRYKER | STRETCHER BATTERIES | \$ 786.94 |
| THOMSEN, KIM | COMM BLDG CLEANING | \$ 180.00 |
| TIGER MART | FUEL | \$ 1,542.30 |
| TOWN & COUNTRY SANITATION | MONTHLY SERVICE | \$ 274.00 |
| TREASURER, STATE OF IOW02 | STATE TAX | \$ 641.00 |
| UNITED STATES POSTAL SERV | POSTAGE | \$ 143.85 |
| UNITYPOINT CLINIC | MEMBERSHIP DUES | \$ 40.00 |
| VERIZON WIRELESS | MONTHLY SERVICE | \$ 171.35 |
| W & S APPLIANCE | WASHER REPAIRS | \$ 160.50 |
| WATER SALES TAX | WATER SALES TAX | \$ 786.00 |
| WELLMARK | PREMIUMS | \$ 4,558.94 |
| WYMANS CARQUEST | TRUCK REPAIR | \$ 190.06 |
| | TOTAL: | \$ 40,389.16 |
| | GENERAL FUND | \$ 17,561.81 |
| | ROAD USE TAX FUND | \$ 4,262.09 |
| | EMPLOYEE BENEFITS FUND | \$ 2,068.91 |
| | COMMUNITY BLDG FUND | \$ 862.29 |
| | RESCUE FUND | \$ 2,441.28 |
| | WATER FUND | \$ 8,563.86 |
| | SEWER FUND | \$ 4,628.92 |
| | TOTAL BY FUND: | \$ 40,389.16 |

