

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
February 10, 2020
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers on February 10, 2020. Mayor Brad Rhine called the meeting to order at 6:00 p.m. Council present: Askeland, Stapleton, Preston, Adams, Sorensen
Absent: none. Motion by Askeland to approve the agenda. Seconded by Sorensen. Approved 5-0. Motion by Askeland to approve the following items under the consent agenda with the additional claims of \$784.31 to JD Wyman Service and \$5,558.80 to Motorola Solutions.

- a. Minutes of the January 13, 2020 Regular Council Meeting
- b. Claims
- c. Treasurers Report – January 31, 2020
- d. Clerks Report
- e. Liquor License Renewal – Castaways #LC0045171

Seconded by Sorensen. Approved 5-0.

PUBLIC HEARING

- a. Mayor Rhine opened the public hearing on Resolution 24-2020: Approving the FY2021 Maximum Property Tax Dollars to be Levied at 6:02 p.m. There being no written or oral comments the hearing was closed.

PUBLIC COMMENTS

None.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted.
- b. Library – written report submitted.
- c. Community Building – written report submitted.
- d. Cass County Sheriff – written report submitted.
- e. Fire and Rescue – written report submitted.

COMMITTEE REPORTS

- a. CADCO – written report submitted.
- b. Cass County Environmental Control – written report submitted.
- c. Cass County Emergency Management – written report submitted.
- d. Little League – no report. Askeland asked about the cost to install crosswalk beacons on highway 92 at the ballfields.

OLD BUSINESS

- a. **2020 Mayoral Appointments** – no action taken.

NEW BUSINESS

- a. Motion by Sorensen to approve **Resolution 24-2020: Approving the FY2021 Maximum Property Tax Dollars to be Levied**. Seconded by Askeland. Roll call ayes: Adams, Sorensen, Askeland, Stapleton, Preston. Nays: none. Motion carried.
- b. Motion by Askeland to approve **Resolution 26-2020: Approving Contract Change Order No. 3 for the 2019 Street Improvement Project for Price Increases in Concrete and Additional Work**. Seconded by Sorensen. Discussion held about project progress and about inflation increases. Roll call ayes: Sorensen, Preston, Stapleton, Askeland, Adams. Nays: none. Motion carried.
- c. Motion by Sorensen to **set the Public Hearing for FY21 Budget** for March 9th, 2020 at 6 p.m. in Griswold City Council Chambers. Seconded by Adams. Approved 5-0.
- d. Motion by Askeland to pass **Resolution 27-2020: Authorizing the Write-off of Uncollectible Accounts Receivable in the Water and Sewer Funds**. Seconded by Sorensen. Discussion about why accounts are considered uncollectible. Roll call ayes: Adams, Stapleton, Preston, Sorensen, Askeland. Nays: none. Motion carried.

REMARKS FROM THE CITY MANAGER

None.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine expressed gratitude towards various groups including: the Griswold Legion for their donation towards the community building, Rescue members for time spent responding to calls, new Rescue members pursuing their EMT, and city staff for their diligence in preparing for the annual audit.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Stapleton announced the Legion has scheduled Griswold Reunion for July 11th, 2020. The parade will be at 6 p.m. and the theme is “Hometown Heroes.” Preston hopes more businesses and organizations make floats for the parade this year. Askeland would like to see more community involvement. Sorensen reminded citizens that the Griswold Youth Sports registration night is February 19th, 2020 at 5 p.m. and that if anyone has any service project ideas for Girl Scouts to let her know. Motion by Askeland to adjourn. Seconded by Sorensen. Approved 5-0. 6:34 p.m.

JANUARY 2020 TREASURERS REPORT

REVENUE BY FUND

EXPENSE BY FUND

GENERAL	\$17,197.67	GENERAL	\$32,856.80
ROAD USE TAX	\$14,179.78	ROAD USE TAX	\$4,332.50
EMPLOYEE BENEFITS	\$325.72	EMPLOYEE BENEFITS	\$3,672.57
EMERGENCY FUND	\$32.26	COMMUNITY BLDG	\$1,010.60
LOCAL OPTION SALES TAX	\$11,034.61	RESCUE FUND	\$2,207.23
TAX INCREMENT FINANCING	\$2,453.91	RURAL FIRE	\$749.00
COMMUNITY BLDG	\$244.99	PW VEHICLE REPLACEMENT	\$733.00
RESCUE FUND	\$3,318.03	2019 ST IMPROVEMENTS	\$4,758.72
RURAL FIRE	\$83.04	WATER	\$25,427.99
FLOOD CONTROL	\$149.92	SEWER	\$12,223.29
CAPITAL IMPROVEMENT FUND	\$80.67	STORM WATER	\$1,398.54
CAPITAL PROJECT FUND	\$176.18	TOTAL EXPENSES BY FUND	\$89,370.24
PW VEHICLE REPLACEMENT	\$37.49		
CAPITAL PROJ RESERVE	\$1.64		
SOURCE WATER PROTECTION	\$32.91		
FIRE STATION FUND	\$21.88		
CEMETERY	\$24.81		
WATER	\$15,087.93		
SEWER	\$25,046.09		
FEMA STORM WATER	\$14,804.99		
TOTAL REVENUE BY FUND	\$104,334.52		

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
ACCESS SYSTEMS	COPIER LEASE/SERVER LEASE/COMPUTER LEASE	\$ 537.38
AETNA	EMPLOYEE ASSISTANCE PROGRAM	\$ 21.00
AKIN BUILDING CENTERS	LIGHT BULBS/PLUG/CONNECTORS	\$ 37.66
AMAZON	BOOKS/SURGE PROTECTOR	\$ 876.36
BADGER METER	UTILITY BILLING SOFTWARE	\$ 31.32
BASE	HRA/CAFETERIA MONTHLY	\$ 60.00
BROWN ELECTRIC CO.	LIGHT BULBS FOR RESCUE	\$ 24.06
CAPPEL'S	FIRE VEHICLE SUPPLIES/POSTAGE/SHARPIES/GEAR HOOK	\$ 123.73
CARD SERVICES	TRAINING/FIRE&RESCUE COMPUTERS/AUDIBLE BOOKS	\$ 2,314.80
CARDIO PARTNERS	DEFIB BATTERY REPLACEMENT	\$ 521.00
CASS COUNTY EMS	ANNUAL MEMBERSHIP DUES	\$ 75.00
CASS COUNTY ENGINEER	SAND/SALT	\$ 490.00
CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	\$ 45.09
CASS COUNTY SHERIFF'S DEP	FEBRUARY 28E AGREEMENT	\$ 5,796.50
CITY OF ATLANTIC	LAB TESTING	\$ 45.00
CITY OF GRISWOLD	UTILITY BILL	\$ 164.23
DINGES FIRE COMPANY	VANGUARD GLOVES	\$ 102.83
EFTPS	FED/FICA TAX	\$ 3,765.86
GIS BENEFITS	GROUP BENEFITS	\$ 175.69
GRISWOLD AMERICAN	CLAIMS/MINUTES/PUBLIC HEARING NOTICE	\$ 375.05
GRISWOLD COMMUNICATIONS	TELEPHONE	\$ 948.43
HACH COMPANY	CHEMICALS/SUPPLIES	\$ 858.65
HANSEN, LAURA	CELL PHONE REIMBURSEMENT	\$ 40.00
IMFOA	CLERK CERTIFICATION	\$ 125.00
IOWA LIBRARY ASSOCIATION	ILA MEMBERSHIP RENEWAL	\$ 65.00
IOWA ONE CALL	NOTIFICATIONS	\$ 11.00
IPERS	IPERS	\$ 2,753.71
J.D. WYMAN SERVICE	RUNNING BOARDS FOR PICK-UP	\$ 784.31
KEMP WELDING & REPAIR	STREET SWEEPER REPAIR	\$ 748.00
KEVIN CARLISLE	GROUNDING PLUG FOR SQUAD	\$ 7.48
MAYNARD CUSTOM SOLUTIONS	ANNUAL SERVICE	\$ 745.00
MEDIVAC-ATLANTIC	MUTUAL AID	\$ 222.38
METHENY, LISA	REIMBURSEMENT	\$ 19.37
MIDAMERICAN ENERGY	UTILITIES	\$ 4,226.16
MIDWEST DATA	FIREWALL SERVICES	\$ 50.00
MIKE CROXELL	RESCUE GARAGE DOOR OPENER	\$ 140.00
MOTOROLA SOLUTIONS	RADIOS	\$ 5,558.80
NATIONAL RECOVERIES, INC	GARNISHMENT	\$ 4.73
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	\$ 70.00
OTTO, LORENCE & WIEDERSTEIN	FEBRUARY RETAINER	\$ 1,000.00
PERFECTION LEARNING	AWARDS BOOKS	\$ 617.40
PHYSICIAN'S CLAIMS COMPAN	RESCUE BILLING CONTRACT	\$ 649.42
SWIPCO	STORM WATER CDBG GRANT	\$ 3,000.00
SOUTHWEST IOWA TILING	WATER LEAK LABOR-900 4TH & 1202 MORNINGSIDE	\$ 1,540.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$ 65.50

STATE LIBRARY OF IOWA	KIDS FIRST CONFERENCE	\$	250.00
STOREY KENWORTHY	CHECK PAPER	\$	573.90
SWICA	ANNUAL DUES	\$	20.00
TEI LANDMARK AUDIO	ANNUAL AUDIOBOOK SUBSCRIPTION	\$	652.00
THOMSEN, KIM	LIBRARY/COMM BLDG CLEANING	\$	340.00
TIGER MART	FUEL	\$	1,441.30
TOWN & COUNTRY SANITATION	TRASH REMOVAL	\$	274.00
TREASURER STATE OF IOWA	STATE TAXES	\$	629.00
TREASURER STATE OF IOWA	WATER SALES TAX 1/23/2020	\$	810.00
TREASURER STATE OF IOWA	WATER SALES TAX 1/6/2020	\$	754.00
UNITED STATES POSTAL SERV	UTILITY BILL POSTAGE	\$	144.32
VERIZON WIRELESS	MONTHLY SERVICE	\$	151.62
WELLMARK	PREMIUMS	\$	5,235.06
WYMANS CARQUEST	AMBULANCE REPAIRS	\$	99.42
	TOTAL:	\$	51,207.52
	GENERAL FUND	\$	21,611.81
	ROAD USE TAX FUND	\$	4,201.22
	EMPLOYEE BENEFITS FUND	\$	2,264.48
	COMMUNITY BLDG FUND	\$	535.38
	RESCUE FUND	\$	4,718.33
	PW VEHICLE REPLACEMENT FUND	\$	784.31
	WATER FUND	\$	9,167.88
	SEWER FUND	\$	4,903.26
	STORM WATER FUND	\$	3,020.85
	TOTAL BY FUND:	\$	51,207.52