

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
December 9, 2019
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers on December 9, 2019. Mayor Brad Rhine called the meeting to order at 6:00 p.m. Council present: Cook, Preston, Askeland. Absent: Sorensen and Adams. Motion by Cook to approve the agenda. Seconded by Preston. Approved 3-0. Motion by Askeland to approve the following items under the Consent Agenda.

- a. Minutes of the November 12, 2019 Regular Council Meeting
- b. Claims
- c. Treasurers Report – November 30, 2019
- d. Clerks Report

Seconded by Cook. Approved 3-0.

PUBLIC HEARING

- a. Mayor Rhine opened the public hearing on **Ordinance 1-2019: An Ordinance Amending Title III Community Protection, Chapter 3 Traffic Code, Subsections 3-3-56 Snowmobiles through 3-3-69 Golf Carts**, there being no written or oral comments the hearing was closed at 6:02 p.m.

PUBLIC COMMENTS

None.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted.
- b. Library – written report submitted.
- c. Community Building – written report submitted.
- d. Cass County Sheriff – written report submitted.
- e. Fire and Rescue – no update.

COMMITTEE REPORTS

- a. CADCO – written report submitted.
- b. Cass County Environmental Control – written report submitted.
- c. Little League – written report submitted.

ORDINANCES

- a. Motion by Askeland to approve the first reading of **Ordinance 1-2019: An Ordinance Amending Title III Community Protection, Chapter 3 Traffic Code, Subsections 3-3-56 Snowmobiles through 3-3-69 Golf Carts**. Seconded by Cook. Roll call ayes: Cook, Preston, Askeland. Nays: none. Motion by Askeland to waive the second and third readings of Ordinance 1-2019. Seconded by Cook. Roll call ayes: Preston, Askeland, Cook. Nays: none. Motion carried.

NEW BUSINESS

- a. Motion by Askeland to move forward with the Storm Sewer Improvement project **option 1-B and option 2-B for a 10-year flood event**. Seconded by Cook. Discussion about funding sources. Hansen notified council that in order to get a loan for the project through the USDA, a storm sewer fee must be added to the utility bills. A rate study will be completed. Approved 3-0.
- b. Motion by Askeland to approve the application agreement with **SWIPCO for the CDBG Community Facilities Grant**. Seconded by Cook. Approved 3-0.
- c. Motion by Cook to set the public hearing for the **CDBG Application for Storm Sewer Improvements** for January 13th, 2019 at 6 p.m. in Griswold City Council Chambers. Seconded by Askeland. Approved 3-0.
- d. Motion by Askeland to set the public hearing for **submitting an application for Rural Development Assistance** for January 13th, 2019 at 6 p.m. in Griswold City Council Chambers. Seconded by Cook. Approved 3-0.
- e. Motion by Askeland to approve the **Snowplowing and Ice Control Policy for City Streets**. Seconded by Preston. Roll call ayes: Askeland, Cook, Preston. Nays: none. Motion carried.
- f. Motion by Cook to approve **Resolution 21-2020: Adopt Watershed Management Plan**. Seconded by Askeland. Roll call ayes: Preston, Askeland, Cook. Nays: none. Motion carried.
- g. **806 5th Street** – tabled.
- h. Motion by Askeland to approve **Resolution 22-2020: 2019 Street Improvement Project Change Order #2**. Seconded by Cook. Roll call ayes: Preston, Askeland, Cook. Nays: none. Motion carried.

REMARKS FROM THE CITY MANAGER

Hansen thanked Cook for her time on council and contribution to the City.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine also thanked Cook for her service on City Council. He presented materials on a recent municipal leader training he attended and discussed the recent siren malfunction. He plans to organize a meeting with the County Emergency Management Coordinator and the Griswold Fire and Rescue Dept to upgrade sirens.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Council thanked Cook for serving on City Council for the last eight years. Preston hopes the City will apply for the Demolition Program through SWIPCO and is glad the City is pursuing a flood mitigation project. Motion by Cook to adjourn. Seconded by Askeland. Approved 3-0, 6:40 p.m.

NOVEMBER 2019 TREASURERS REPORT

<u>REVENUE BY FUND</u>		<u>EXPENSE BY FUND</u>	
GENERAL	\$13,215.39	GENERAL	\$24,104.05
ROAD USE TAX	\$11,473.61	ROAD USE TAX	\$7,056.49
EMPLOYEE BENEFITS	\$2,613.46	EMPLOYEE BENEFITS	\$3,713.69
EMERGENCY FUND	\$258.95	COMMUNITY BLDG	\$602.39
COMMUNITY BLDG	\$2,935.46	RESCUE FUND	\$1,255.87
RESCUE FUND	\$8,112.59	2019 ST IMPROVEMENTS	\$11,587.28
RURAL FIRE	\$96.02	WATER	\$13,078.02
FLOOD CONTROL	\$173.34	SEWER	\$25,848.76
CAPITAL IMPROVEMENT FUND	\$647.31	TOTAL EXPENSES BY FUND	\$87,246.55
CAPITAL PROJECT FUND	\$197.56		
PW VEHICLE REPLACEMENT	\$43.35		
CAPITAL PROJ RESERVE	\$1.90		
SOURCE WATER PROTECTION	\$33.76		
FIRE STATION FUND	\$25.30		
CEMETERY	\$28.69		
WATER	\$14,523.90		
SEWER	\$25,091.29		
TOTAL REVENUE BY FUND	\$79,471.88		

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
ACCESS SYSTEMS	COPIER/SERVER/COMPUTER LEASE	\$ 537.38
AMAZON	BOOKS/DVD/PROGRAM SUPPLIES/OPERATIONAL SUPPLIES	\$ 1,021.07
AMAZON CITY	OFFICE SUPPLIES	\$ 13.89
ARDENT LIGHTING GROUP LLC	LITTLE LEAGUE LIGHT REPLACE	\$ 1,492.56
ATLANTIC PEST CONTROL LLC	COMMUNITY BUILDING SPRAYING	\$ 50.00
BADGER METER	SOFTWARE SUBSCRIPTION	\$ 31.26
BASE	HRA/CAFETERIA MONTHLY	\$ 60.00
BIERBAUM, HANNAH	MILEAGE REIMBURSEMENT	\$ 46.17
BOB'S MOWING	LITTLE LEAGUE MOWING	\$ 240.00
CAMBLIN MECHANICAL, INC	LIBRARY/COMM BLDG AC REPAIRS	\$ 403.80
CAPPEL'S	POSTAGE	\$ 23.88
CARD SERVICES	MOVIES/BOOKS/SUBSCRIPTIONS/IAMU CONF HOTEL/POSTAGE	\$ 634.46
CASS COUNTY SHERIFF'S DEP	DECEMBER 28E AGREEMENT	\$ 5,796.50
CITY OF ATLANTIC	LAB TESTING	\$ 90.00
CITY OF GRISWOLD	UTILITY BILL	\$ 160.77
CITY OF RED OAK AMBULANCE	MUTUAL AID	\$ 225.00
CORE AND MAIN	WATER METER SUPPLIES	\$ 1,174.42
COUSINS FARMS	LEASE PAYMENT	\$ 1,086.12
DETER'S	2020 CHEVY PICK UP	\$ 33,402.80
EFTPS	FED/FICA TAX	\$ 1,910.06
GIS BENEFITS	GROUP BENEFITS	\$ 175.69
GOV OFFICE	ANNUAL SERVICE-WEBSITE	\$ 550.00
GRISWOLD AMERICAN	CLAIMS/MINUTES	\$ 200.55
GRISWOLD COMMUNICATIONS	TELEPHONE	\$ 962.13
GRISWOLD LIBRARY	PETTY CASH POSTAGE	\$ 17.86
GWORCS	METER READER MODULE INSTALL	\$ 937.50
HANSEN, LAURA	CELL PHONE REIMBURSEMENT	\$ 40.00
HAWKINS WATER TREATMENT	CHEMICALS	\$ 430.43
HERING, DAWN	COMMUNITY BUILDING REFUND	\$ 50.00
I+S GROUP	CONSTRUCTION ADMIN/STAKING	\$ 4,333.04
IOWA FINANCE AUTHORITY	SEWER REHAB-BOND PAYMENT	\$ 16,721.25
IOWA ONE CALL	NOTIFICATIONS	\$ 14.40
IOWA RURAL WATER ASSOCIAT	DUES/TRAINING	\$ 275.00
IPERS	IPERS	\$ 2,742.28
KINSER, NICK	CLOTHING REIMBURSEMENT	\$ 149.79
MAYNARD CUSTOM SOLUTIONS	ANNUAL SERVICE	\$ 530.00
MEDIVAC-ATLANTIC	MUTUAL AID	\$ 225.00
METHENY, JEFF	CLOTHING REIMBURSEMENT	\$ 136.86
METHENY, LISA	SUPPLY REIMBURSEMENT	\$ 52.18
MIDAMERICAN ENERGY	UTILITIES	\$ 3,412.51
MID-AMERICAN RESEARCH CHE	ICE MELT/SUPPLIES	\$ 285.61
MIDWEST DATA	MONTHLY SERVICE	\$ 50.00
MINITEX	BARCODE LABELS	\$ 71.00
MUNICIPAL MANAGEMENT CORP	LEAK DETECTION	\$ 700.00

NATIONAL RECOVERIES, INC	GARNISHMENT	\$ 91.77
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	\$ 35.00
OTE INTERNATIONAL HOLDING	AMBULANCE MEDICINE CABINET	\$ 1,735.00
OTTO, LAWRENCE & WIEDERSTEIN	DECEMBER RETAINER	\$ 1,000.00
PHYSICIAN'S CLAIMS COMPAN	AMBULANCE BILLING	\$ 614.18
ROBERT BARKLEY	COVER CROP LABOR	\$ 3,160.00
SANDBOTHE FIRESTONE	TRAILER TIRE	\$ 115.75
SCHILDBERG CONSTRUCTION C	GRAVEL FOR STREETS/ALLEYS/BACKFILL	\$ 353.31
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$ 156.00
THOMSEN, KIM	COMMUNITY BUILDING CLEANING	\$ 240.00
TIGER MART	FUEL	\$ 709.19
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$ 274.00
TREASURER, STATE OF IOWA	STATE TAX	\$ 670.00
TREEMENDUS TREE SERVICE	TREE REMOVAL-411 5TH ST	\$ 550.00
TRUCK EQUIPMENT, INC	WESTERN WIDE OUT XL SNOW PLOW	\$ 8,579.40
TRUE NORTH COMPANIES, LC	AD&D RENEWAL FOR FIRE/RESCUE	\$ 497.80
UNITED STATES POSTAL SERV	POSTAGE	\$ 142.03
VERIZON WIRELESS	MONTHLY SERVICE	\$ 151.94
TREASURER, STATE OF IOWA	WATER SALES TAX	\$ 824.00
WELLMARK	PREMIUMS	\$ 5,235.06
WYMANS CARQUEST	VEHICLE SUPPLIES	\$ 175.35
	TOTAL:	\$ 106,773.00
	GENERAL FUND	\$ 16,504.83
	ROAD USE TAX FUND	\$ 3,323.92
	EMPLOYEE BENEFITS FUND	\$ 2,254.68
	COMMUNITY BLDG FUND	\$ 720.53
	RESCUE FUND	\$ 3,462.91
	PW VEHICLE REPLACEMENT FUND	\$ 41,982.20
	SOURCE WATER PROTECTION FUND	\$ 3,160.00
	2019 ST IMPROVEMENTS FUND	\$ 4,333.04
	WATER FUND	\$ 9,049.32
	SEWER FUND	\$ 21,981.57
	TOTAL BY FUND:	\$ 106,773.00