

**Minutes**  
**City of Griswold**  
**Special Council Meeting, Zoom Conference Call**  
**April 1, 2020**  
**3:00 PM**

The Griswold City Council met in special session via zoom conference call on April 1, 2020. Holding a meeting in person was impractical due to the COVID-19 crisis and per the Disaster Emergency Proclamation set forth by Iowa Governor Kim Reynolds. Members of the public were able to participate by dialing +1(312)-626-6799 and entering the following access code: 779 615 617. (Code of Iowa Section 21.8) Mayor Brad Rhine called the meeting to order at 3:00 p.m. Council present: Preston, Stapleton, Askeland, Adams. Absent: Sorensen. Motion by Adams to approve the agenda. Seconded by Askeland. Roll call ayes: Askeland, Adams, Stapleton, Preston. Nays: none. Motion by Askeland to approve the following items under the consent agenda.

a. Claims

Seconded by Adams. Roll call ayes: Stapleton, Adams, Preston, Askeland. Nays: none.

PUBLIC COMMENTS

None.

NEW BUSINESS

Sorensen joined via Zoom conference call at 3:08 p.m.

- a. Motion by Askeland to **waive any penalties and or fees for delinquent utilities** but to still send reminder notices to utility customers per the normal delinquent process. Seconded by Adams. Roll call ayes: Preston, Adams, Sorensen, Askeland, Stapleton. Nays: none.
- b. Motion by Preston to the **approve 28-D Agreement for Manpower for Water and Sewer**. Seconded by Sorensen. Roll call ayes: Stapleton, Askeland, Sorensen, Adams, Preston. Nays: none.
- c. Motion by Askeland to set the public hearing for **Ordinance 1-2020: An Ordinance Amending the Code of Ordinances of the City of Griswold, Iowa, by Adding a New Chapter 15 Utilities – Storm Water Management, Under Title VI Physical Environment** for April 13<sup>th</sup>, 2020 at 6 pm in City Council Chambers and via Zoom conference call. Seconded by Sorensen. Roll call ayes: Sorensen, Adams, Askeland, Preston, Stapleton. Nays: none.
- d. Motion by Askeland to set the public hearing for **Ordinance 2-2020: An Ordinance Amending the Code of Ordinance of the City of Griswold, Iowa, by Amending Section 6-5-1 Pertaining to Water Rates, Amending Section 6-5-9 Pertaining to Sewer Rent, and Adding Section 6-5-12 Storm Water Drainage Management Rate and Manner of Payment** for April 13<sup>th</sup>, 2020 at 6 pm in City Council Chambers and via Zoom conference call. Seconded by Adams. Roll call ayes: Adams, Preston, Askeland, Stapleton, Sorensen. Nays: none.
- e. Motion by Adams to approve **the USDA Letter of Conditions for \$419,000 in loan financing for proposed stormwater system improvements**. Seconded by Askeland. Roll call ayes: Stapleton, Adams, Sorensen, Preston, Askeland. Nays: none.

REMARKS FROM THE CITY MANAGER

Hansen thanked council for being available to hold a meeting by conference call.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine thanked everyone for their flexibility to hold a conference call meeting. He also notified council he has been participating in semi-weekly conference calls with the Cass County Emergency Management coordinator and other public officials to discuss community needs and impacts of COVID-19.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Preston wanted to notify citizens that there are funds available to the public for utility assistance through Veterans Affairs of Cass County and through some of the local churches. Askeland would like to make sure that all City departments are aware they are able to use our Zoom account to hold electronic meetings to avoid gatherings of 10 people or more. Sorensen thanked Hansen and Bierbaum for being willing to work from home. She also thanked Mayor Rhine for having the IT knowledge to make working from home a possibility. Motion by Sorensen to adjourn. Seconded by Askeland. Roll call ayes: Sorensen, Stapleton, Adams, Preston, Askeland. Nays: none. 3:31 p.m.

**CLAIMS APPROVED AT MEETING**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ACCESS SYSTEMS	COPIER/COMPUTER/SERVER LEASE	\$ 558.69
DUSTIN WYMAN	PARAMEDIC CERTIFICATION/SUPPLIES FOR COVID-19	\$ 79.11
GIS BENEFITS	GROUP BENEFITS	\$ 175.69
GRISWOLD AMERICAN	CLAIMS/MINUTES/COMM BLDG ADVERTISING/CITY CLERK & PW JOB AD	\$ 388.57
MIDAMERICAN ENERGY	UTILITIES	\$ 3,696.64
VERIZON WIRELESS	MONTHLY SERVICE	\$ 151.62
<hr/> <b>TOTAL:</b>		<b>\$ 5,050.32</b>
	GENERAL FUND	\$ 1,774.18
	ROAD USE TAX FUND	\$ 1,288.86
	EMPLOYEE BENEFITS FUND	\$ 78.33
	COMMUNITY BLDG FUND	\$ 174.38
	RESCUE FUND	\$ 261.58
	WATER FUND	\$ 725.22
	SEWER FUND	\$ 747.77
<hr/> <b>TOTAL BY FUND:</b>		<b>\$ 5,050.32</b>