

CITY OF GRISWOLD, IOWA

RESOLUTION NO. 8-2015

Approve Performance Increase for Marylynne Lightner

WHEREAS, the City of Griswold Personnel Policies Handbook (2010) states that an employee shall be evaluated after six months of employment and yearly on the employee's anniversary date; and

WHEREAS, Marylynne Lightner's anniversary date of employment is June 26th; and

WHEREAS, Marylynne Lightner has completed her self-assessment and the City Administrator has completed his assessment, and Marylynne Lightner has met with the City Administrator to review the evaluation; and

WHEREAS, the City Council is recommending a performance increase of \$.64 per hour retroactive to Marylynne Lightner's anniversary date;

NOW THEREFORE BE IT RESOLVED, Marylynne Lightner is to be compensated at a rate of \$16.65 per hour retroactive to June 26, 2014 for a performance evaluation in which she exceeded position requirements.

PASSED and APPROVED this 11th day of August, 2014.

Moore: AY

Mundorf: absent

Cook: AY

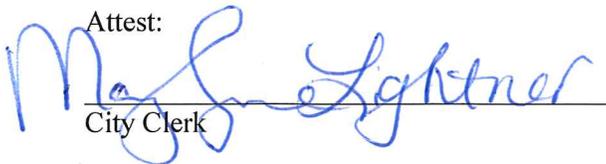
Wyman: AY

Askeland: AY



Mayor

Attest:



City Clerk

See attached minutes for additional raise

Minutes
City of Griswold
Regular Council Meeting, City Hall
September 8, 2014
6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Cook, Moore and J. Wyman. Absent: Mundorf.

Mayor Wyman moved Item B under Old Business to be discussed first under Old Business.

Motion by Askeland to approve the agenda with the change. Seconded by Cook. Approved 4-0.

Motion by Cook to approve the following items under the Consent Agenda

- a. Minutes of the August 11, 2014 regular meeting
- b. Claims
- c. Treasurers Report – ending August 31, 2014

Seconded by Askeland. Approved 4-0.

PUBLIC HEARING

None

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. **Public Works** written report submitted by Public Works Supervisor, Jeff Metheny.
- b. **Library** – Written report submitted by Head Librarian, Lisa Metheny.
- c. **Community Building** - Written report submitted.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **Public Safety Commission** – Askeland gave an oral report.
- b. **CADCO.** – No report
- c. **Cass County Environmental Control** – Moore gave an oral report.

OLD BUSINESS

- b. Phil Rink addressed the Council about **Flood Mitigation**, and would like to see something happening with the 20 year levy that was passed a couple years ago. Mayor Wyman encouraged the Council to read the Baughman Creek & Unnamed Creek Flood Mitigation Plan of January 2011.
- a. Motion by Askeland to approve **Resolution 10-2015: Designated Streets for All-Terrain Vehicles**. Seconded by Cook. Roll call ayes: none. Roll call nays: Moore, J. Wyman, Cook and Askeland. Nays: none. Motion failed.
- c. Moore discussed the **Freedom Rock**. The painting of the rock will take place sometime this fall hopefully, the landscaping is being done and the committee is talking about how to raise funds for the purpose.

NEW BUSINESS

- a. No motion was made for the **Storm Sewer in the 600 Block of Main Street**. The item will be put on next month's agenda for discussion.
- b. Motion by J. Wyman to approve the **Annual Urban Renewal Report FY14**. Seconded by Cook. Roll call ayes: Moore, J. Wyman, Cook and Askeland. Nays: none. Motion carried.
- c. Motion by J. Wyman to go into **closed session** pursuant to Iowa Code Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by Cook. Approved 4-0, 6:55 p.m. Motion by Cook to return to **open session**. Seconded by Askeland. Approved 4-0, 7:06 p.m. **Motion by Moore to approve Resolution 8-2015: Approve Performance Increase for Marylynne Lightner** at a rate of \$16.65 per hour and also a \$1.00 increase per hour after attaining the certification for Finance Officer. Seconded by J. Wyman. Roll call ayes: J. Wyman, Moore, Cook and Askeland. Nays: none. Motion carried.
- d. Motion by Cook to approve **Resolution 9-2015: Library USDA Grant**. Seconded by Askeland. Roll call ayes: Askeland, Cook, Moore and J. Wyman. Nays: none. Motion carried.

MESSAGES FROM THE CITY MANAGER

City Manager, Nick MacGregor had a few things: 1) He did check on the chickens - there seems to be five 2) There is a grant application available for wall defibrillator's, this might be appropriate for the Community Building and the Library, and 3) The Fish Farm expense and revenue history report was in each packet as requested.

MESSAGES AND PAPERS FROM THE MAYOR

None

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Askeland mentioned he has seen a lot of grass clippings in the streets which needs to stop. Motion by Askeland to adjourn. Seconded by Moore. Approved 4-0. 7:25

CLAIMS

	8/14/14 - 9/9/14	
AARON SINDT TREE SERVICE	TREE REMOVAL-CITY PARK&PLAYGROUND	\$1,880.00
AKIN BUILDING CENTERS	SUPPLIES	\$103.01
ATLANTIC FIRE DEPT.	REIMBURSE BOOMS	\$503.78
BASE	HRA/CAFETERIA	\$360.00
BETTY DOTY	DAMAGE DEPOSIT REFUND	\$50.00
BLUFFS PAVING & UTILITY CO.INC	FINAL PMT #10	\$9,000.00
BOB'S MOWING	MOWING CONTRACT	\$1,550.00
BP	FUEL	\$975.23
BRIAN J. BURGESS	ARBORIST CONSULTATION	\$50.00
CAPPEL'S	SUPPLIES	\$208.45
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$513.44
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-SEPTEMBER	\$5,000.00
CITY OF ATLANTIC	LAB TESTING	\$231.00
DATA TECHNOLOGIES	USER GROUP MEETING	\$95.00
DEMCO, INC	SUPPLIES	\$90.07
E VACUUM STORE	VACUUM/BELTS	\$301.33
EFTPS	FED/FICA TAXES	\$3,031.95
GRISWOLD AMERICAN	PUBLIC NOTICE	\$36.70
STEFFEN FUEL SUPPLY	FUEL	\$28.89
GRISWOLD, CITY OF	SEWER UTILITY CHARGES	\$183.78
ICMA	REGISTRATION	\$770.00
IOWA FINANCE AUTHORITY	CDBG DRAW FINAL	\$71,488.00
IOWA LEAGUE OF CITIES	ANNUAL CONFERENCE	\$425.00
IOWA ONE CALL	NOTIFICATIONS	\$30.60
IPERS	IPERS	\$2,039.63
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$33.00
J.D. WYMAN SERVICE	TRAILER TIRES	\$190.00
JULIE KLINE	TRAINING REIMBURSE BOOKS	\$250.00
KEMP WELDING & REPAIR	REPAIR POST/OUTDOOR TABLE	\$156.00

LINDEMAN TRACTOR, INC	HITCH FOR TRACTOR	\$364.48
LISA METHENY	PROGRAM SUPPLIES	\$241.84
MAIN LIL' MARKET	SUPPLIES	\$67.32
MATHESON TRI-GAS INC	CHEMICALS	\$53.74
MAYNARD CUSTOM SOULTIONS	SERVICE UPDATE	\$60.00
MEDIVAC-ATLANTIC	MUTUAL AID	\$450.00
MIDAMERICAN ENERGY	UTILITIES	\$4,384.76
MIDWEST BREATHING AIR LLC	EQUIPMENT	\$587.30
NICK KINSER	REIMBURSEMENT-NICK K.	\$235.39
NICK MACGREGOR	TRAVEL REIMBURSEMENT	\$317.20
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO, LORENCE & WIEDERSTEIN	SEPTEMBER RETAINER	\$600.00
PELZER SERVICE	EQUIPMENT REPAIRS	\$83.64
POSTMASTER	POSTAGE	\$153.41
QUALITY CONTROL EQUIPMENT	BOOMS	\$114.39
QUILL CORPORATION	OFFICE SUPPLIES	\$327.87
ROBINSON TRUE VALUE	POSTAGE	\$97.15
SANDBOTHE FIRESTONE	TIRE REPAIR - MOWER	\$36.00
SENTIMENTAL PRODUCTIONS	DVD'S	\$100.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$255.50
STEINBECK & SONS INC.	DAMAGE DEPOSIT REFUND	\$100.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$146.00
TREASURER, STATE OF IOWA	STATE TAXES	\$518.00
ULTIMATE LAWN & POWER LLC	MOWER BELTS	\$185.77
VERIZON WIRELESS	MONTHLY SERVICE	\$114.35
VIRGINIA ASKELAND	CLEANING	\$70.00
WELLMARK	PREMIUMS	\$4,659.40
WENDELL HOTZE TREE SERVICE	TREE REMOVAL	\$1,750.00
WYMANS CARQUEST	EQUIPMENT	<u>\$282.04</u>

TOTAL BY VENDOR \$115,955.41

1	GENERAL	\$19,268.97
110	ROAD USE TAX	\$3,527.50
112	EMPLOYEE BENEFITS	\$1,779.84
140	COMMUNITY BLDG	\$1,071.01
141	RESCUE FUND	\$1,202.15
304	CAPITAL PROJ RESERVE	\$80,488.00
600	WATER	\$4,479.57
610	SEWER	<u>\$4,138.37</u>

TOTAL BY FUND \$115,955.41

REVENUES

8/1/14 - 8/31/14

GENERAL TOTAL	5,989.88
ROAD USE TAX TOTAL	11,752.28
EMPLOYEE BENEFITS TOTAL	430.23
EMERGENCY FUND TOTAL	52.36
LOCAL OPTION SALES TAX TOTAL	8,710.81
TAX INCREMENT FINANCING TOTAL	2,166.87
COMMUNITY BLDG TOTAL	1,254.80
RESCUE FUND TOTAL	4,644.88
FLOOD CONTROL TOTAL	0.19
DEBT SERVICE TOTAL	196.85
CAPITAL IMPROVEMENT	130.9
CAPITAL PROJECT FUND	0.97
PW VEHICLE REPLACEME	0.4
CAPITAL PROJ RESERVE	80,488.00
PERPETUAL CARE TOTAL	1.03
WATER TOTAL	16,009.05
SEWER TOTAL	<u>30,370.31</u>
TOTAL REVENUE BY FUND	162,199.81



Lee Wyman
Mayor



Marylynne Lightner
City Clerk