



Mayor

Attest:


City Clerk

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
August 10, 2015
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Moore and Mundorf. Absent: J. Wyman and Cook. Motion by Mundorf to approve the agenda. Seconded by Askeland. Approved 3-0.

Motion by Askeland to approve the following items under the Consent Agenda

- a. Minutes of the July 13th, 2015 Regular Council Meeting
- b. Claims
- c. Treasurers Report – ending July 31, 2015
- d. July Clerks Report
- e. Liquor License Renewal #BC0029262 – Casey's General Store

Seconded by Mundorf. Approved 3-0.

PUBLIC HEARING

None

PUBLIC COMMENTS

Janet and Gary Weideman came to the council with concerns about the West Nile Virus and if there has been any consideration to spray the city for mosquitos.

Rob Koppert with 911 came with questions on dispatching with Wright township.

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted. Public Works Supervisor, Jeff Metheny added the water tower is scheduled to be painted the week of Labor Day.
- b. **Library** – Written report submitted. Librarian, Lisa Metheny added the library has received a STEM Grant. Mayor Wyman also read a resignation letter from Library Board member, Denise Bridges effective August 1, 2015.
- c. **Community Building** - Written report submitted, with the addition of one more even on August 23rd.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **CADCO.** – Nick MacGregor was nominated for the open position on the Board of Directors.
- b. **Cass County Environmental Control** – Moore is on the committee to receive applications and do interviews for the landfill position. There is one interview left and the committee's recommendation will be presented at the next landfill meeting.

OLD BUSINESS

- a. Motion by Askeland to approve **Resolution 1-2016: Fire Protection and Emergency Medical service 28E**. Seconded by Mundorf. There was discussion about wording in the agreement, Fire Truck titles, how the Rural Association budget works, the necessity of signing contracts with both the townships and the Association and what role the Association holds as a government entity. Roll call ayes: none. Nays: Moore, Askeland and Mundorf. Motion failed.

(Moore stepped out and the meeting came to a recess at 6:37; meeting resumed at 6:40)

- b. Motion by Askeland to add the town of Macedonia to the **Fire Protection and Emergency Mutual Aid**. Seconded by Mundorf. Roll call ayes: Askeland, Mundorf and Moore. Nays: none. Motion carried.

NEW BUSINESS

- a. Motion by Askeland to hire ISG for a Water System Study as presented in the proposal. Seconded by Moore. Roll call ayes: Askeland, Mundorf and Moore. Nays: none. Motion carried.
- b. Motion by Askeland to award the **Community Building Roof project** to Steinhoff Construction in the amount of \$28,615 as bid. Seconded by Mundorf. Roll call ayes: Mundorf, Moore and Askeland. Nays: none. Motion carried. Other bids were from Sellers Construction in the amount of \$29,414 and Innovative Roof Care in the amount of \$31,350.

- c. Motion by Askeland to approve Manager, Nick MacGregor to **purchase black Life-Time Chairs** in the amount not to exceed \$11,500. Seconded by Mundorf. Roll call ayes: Askeland, Mundorf and Moore. Nays: none. Motion carried.
- d. MacGregor has been looking into a **Goose Management Plan** for the fish Farm. There are many steps required by DNR to do before a plan can be put into place and wanted to know if the council was interested proceeding. Council stated they are interested and would like MacGregor to continue with the process.
- e. **Cameras** will not be installed **at the wooden park** at this time. MacGregor is to get a hold of the Sheriff's Department and request they get walk around a bit to let their presence be known.
- f. Motion by Mundorf to **forgive \$90.88** (half of the sewer usage) **on account #210000**. Seconded by Askeland. Roll call ayes: Askeland, Mundorf and Moore. Nays: none. Motion carried.

MESSAGES FROM THE CITY MANAGER

MacGregor requested to have a special meeting to catch up on some of the things he was unable to prepare for due to his absence last week. He also stated the seasonal help will be leaving at the end of the week.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman called the special meeting to be held August 24th 6:00 p.m. and would like the Fire Chief to be there.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Moore gave condolences to MacGregor on the passing of his grandmother.

Motion by Askeland to adjourn. Seconded by Mundorf. Approved 3-0. 7:10 p.m.

CLAIMS

AARON SINDT TREE SERVICE	TREE REMOVAL AT PARK	\$475.00
AKIN BUILDING CENTERS	CITY PARK SHELTER SUPPLIES	\$323.90
BASE	CARD SERVICES	\$510.00
BOB'S MOWING	MOWING CONTRACT	\$1,560.00
BP	FUEL	\$982.01
BROWN ELECTRIC CO.	LIGHT BULBS	\$107.45
CAPPEL'S	TOOLS	\$163.82
CARD SERVICES	COMM BLDG CHAIRS	\$115.98
CASS COUNTY FARM BUREAU	DAMAGE DEPOSIT REFUND	\$100.00
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$74.57
CASS COUNTY RECORDER	1998 EASEMENTS	\$63.00
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-AUG	\$5,150.00
CENTRAL IOWA DISTRIBUTING INC.	COMM BLDG SUPPLIES	\$212.50
CITY OF ATLANTIC	LAB TESTING	\$45.00
CITY OF GRISWOLD	POSTAGE	\$40.15
CITY OF RED OAK AMBULANCE SERV	MUTUAL AID	\$110.00
COLLECTION SERVICE CENTER	CHILD SUPPORT	\$119.07
EFTPS	FED/FICA TAX	\$6,167.21
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$68.48
GRISWOLD AMERICAN	CNCL MTG/CLAIMS/ADS/HEARING	\$216.60
GRISWOLD COMMUNICATIONS	TELEPHONE	\$585.62
GRISWOLD, CITY OF	SEWER UTILITIES	\$237.15
HACH COMPANY	SERVICE PARTNERSHIP	\$606.57
IOWA DEP OF NATURAL RESORCES	WASTEWATER PERMIT FEE	\$210.00
IOWA ONE CALL	NOTIFICATIONS	\$23.20
IOWA WESTERN COMMUNITY COLLEGE	TRAINING	\$30.00

IPERS
 J Q OFFICE EQUIPMENT
 J.D. WYMAN SERVICE
 LAWRENCE MANAGEMENT LLC
 MATHESON TRI-GAS INC
 MEDICARE PART B
 MENARDS
 MET LIFE - GROUP BENEFITS
 MICHAEL TODD & COMPANY
 MIDAMERICAN ENERGY
 MSA PROFESSIONAL SERVICES INC
 NISHNABOTNA VALLEY REC
 NORMA RUSH
 OMAHA TREE SERVICE
 OMG MIDWEST, INC.
 OTTO, LORENCE & WIEDERSTEIN
 POSTMASTER
 QUILL CORPORATION
 ROBINSON TRUE VALUE
 SANDBOTHE FIRESTONE
 SCHILDBERG CONSTRUCTION CO.
 STATE HYGIENIC LABORATORY
 STEFFEN FUEL SUPPLY
 TOTAL BACKFLOW RESOURCES
 TOWN & COUNTRY SANITATION
 TOYNE, INC
 TREASURER, STATE OF IOWA
 UNITYPOINT CLINIC
 VERIZON WIRELESS
 VIRGINIA ASKELAND
 WEIRICH WELDING
 WELLMARK
 WESTERN ENGINEERING CO., INC
 WYMANS CARQUEST

IPERS \$3,481.58
 COPIER CONTRACT \$34.00
 AC REPAIR \$354.82
 REFUND OF LICENSE \$195.00
 CHEMICALS \$62.42
 REFUND \$529.94
 SUPPLIES \$95.42
 GROUP BENEFITS \$170.87
 SUPPLIES \$6.00
 UTILITIES \$4,176.71
 50% STORM WATER STUDY \$8,000.00
 CEMETARY - ELEC/GAS \$25.00
 DAMAGE DEPOSIT REFUND \$100.00
 MULCH \$180.00
 MILL AND OVERLAY PROJECT \$202,405.77
 AUGUST RETAINER \$600.00
 POSTAGE \$154.85
 MARKER BOARDS \$110.36
 POSTAGE \$32.47
 BACK HOE REPAIR \$35.00
 ROCK, GRAVEL,SAND \$100.10
 WATER LAB FEES \$550.50
 FUEL \$201.74
 TEST AND CERTIFY BACKFLOW \$130.00
 MONTHLY SERVICE \$121.00
 TRUCK REPAIR \$131.52
 STATE TAXES \$1,009.00
 DRUG TEST \$37.00
 MONTHLY SERVICE \$114.70
 CLEANING \$169.08
 METAL GARBAGE HOLDERS \$60.00
 PREMIUMS \$5,201.55
 PEA GRAVEL AT PARK \$170.82
 AIR PACKS \$24.85

VENDOR TOTAL \$247,069.35

1 GENERAL \$98,430.31
 110 ROAD USE TAX \$122,894.12
 112 EMPLOYEE BENEFITS \$2,238.73
 140 COMMUNITY BLDG \$1,343.24
 141 RESCUE FUND \$1,432.79
 600 WATER \$6,791.80
 610 SEWER \$5,938.36
 740 STORM WATER \$8,000.00

TOTAL BY FUND \$247,069.35

JULY 2015 CLERKS REPORT

<u>REVENUE BY FUND</u>	JULY 2015	<u>EXPENSE BY FUND</u>	
GENERAL TOTAL	\$10,129.54	GENERAL TOTAL	\$32,203.50
ROAD USE TAX TOTAL	\$10,652.68	ROAD USE TAX TOTAL	\$14,225.30
EMPLOYEE BENEFITS TOTAL	\$749.63	EMPLOYEE BENEFITS TOTAL	\$4,249.81
EMERGENCY FUND TOTAL	\$91.24	COMMUNITY BLDG TOTAL	\$2,246.59
LOCAL OPTION SALES TAX TO	\$18,741.54	RESCUE FUND TOTAL	\$1,803.39
TAX INCREMENT FINANCING T	\$3,011.65	SOURCE WATER PROTECTION T	\$44.91
COMMUNITY BLDG TOTAL	\$10,787.56	WATER TOTAL	\$15,024.87
RESCUE FUND TOTAL	\$6,880.05	SEWER TOTAL	<u>\$33,768.36</u>
FLOOD CONTROL TOTAL	\$0.29	TOTAL EXPENSES BY FUND	\$103,566.73
DEBT SERVICE TOTAL	\$324.85		
CAPITAL IMPROVEMENT FUND	\$228.03		
CAPITAL PROJECT FUND TOTA	\$1.18		
PW VEHICLE REPLACEMENT TO	\$0.38		
SOURCE WATER PROTECTION T	\$0.20		
PERPETUAL CARE TOTAL	\$0.99		
WATER TOTAL	\$13,901.10		
SEWER TOTAL	<u>\$29,343.56</u>		
TOTAL REVENUE BY FUND	\$104,844.47		

Lee Wyman
Mayor

Marylynne Lightner
City Clerk