

Minutes
City of Griswold
Regular Council Meeting, City Hall
September 12, 2011
6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Putnam called the meeting to order at 6:00 p.m. Council present: Adams, Rink, Bergstrom, Wyman and Carlisle.

Motion by Rink to approve the agenda. Seconded by Wyman. Approved 5-0.

Motion by Wyman to approve the following items under the Consent Agenda with the removal of item D & E - Treasurers Report for July 31 and August 31. Rink would also like to amend the minutes of the August 8th meeting. Under Public Comments Jerry Kline's statement should also include that he is in favor of the City operating the Fish Farm only if the money spent does not exceed monies earned.

- a. Minutes of the August 8, 2011 regular meeting
- b. Minutes of the August 22, 2011 special meeting
- c. Claims – with an additional claim for the Fire Department to Heiman Fire Equipment in the amount \$96.85

Seconded by Adams. Approved 5-0.

PUBLIC COMMENTS

There were no public comments

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**. Rink asked if mowing at the lagoons is necessary and also stated that an outstanding job has been done cleaning up the trees at the playground.
- b. Minutes of the **Library** Board meeting submitted.
- c. Written report submitted for the **Community Building**.

COMMITTEE REPORTS

- a. **Public Safety Commission** – no report.
- b. The **Planning and Zoning Commission** is getting close to a final product and will be setting a public hearing very soon.

NEW BUSINESS

- a. Julie Kline and David Adams demonstrated the new equipment purchased for the **Rescue Department**.
- b. Motion by Carlisle for **Trick-or-Treating** to be October 31st from 5:00 p.m. to 7:00 p.m. Seconded by Wyman. Approved 5-0
- c. Council **evaluated the pool usage and agreement** with the Griswold Golf and Country Club; all agreed it was a success. It was suggested to ask the surrounding towns to be involved with some of the cost next year. Motion by Carlisle giving the city's commitment to a pool agreement for next year contingent upon the cost. Seconded by Adams. Approved 5-0
- d. Motion by Carlisle approving **Resolution 5-2012 – Terminate Management Agreement for Cocklin Fish Farm**. Seconded by Bergstrom. Roll call ayes: Adams, Bergstrom, Wyman and Carlisle. Nays: none. Abstained: Rink due to conflict of being on both the City Council and Cass County Conservation Board. Motion carried.
Jerry Kline submitted a letter to the council asking permission at his expense, to restore one (1) or more windmills, restore the island back to somewhat of the original state, build a solid bridge to the island and build three (3) or four (4) fishing platforms and if the city should ever sell, lease, close or abandon the Fish Farm in any way, him or his heirs would be reimbursed for all costs excluding labor.
- e. Motion by Adams approving **FY 2011 Annual Financial Report**. Seconded by Wyman. Approved 5-0
- f. Motion by Bergstrom approving **Resolution 6-2011 – Approve Increase for Amy Hook for Completion of Probationary Period**. Seconded by Adams. Roll call ayes: Rink, Bergstrom, Wyman, Carlisle and Adams. Nays: none. Motion carried.
- g. Motion by Rink to **lease a copier** from Counsel Office and Document of Harlan at the lowest bid of \$149.72 per month for three (3) years. Seconded by Bergstrom. Approved 5-0
- h. Council discussed recommended changes to the **Community Building Rental Rates**. These rates will come to the next meeting as a Resolution for approval.
- i. Council discussed **Proposed Policies and Proposed Amendments to Policies**. These will come to the next meeting as a Resolution for approval.

- j. Council reviewed the **Water and Sewer Utility Rates**. Council would like to see the water surcharge go from \$5.00 to \$6.00 and hold off on changing sewer rates until actual work on the sewer has been started. Rate changes will come to the next meeting as a first ordinance reading.

MESSAGES AND PAPERS FROM THE MAYOR/CITY MANAGER

City Manager, Jessica Kinser reminded the council of the Special Meetings coming up on the 15th and 20th for interviews.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Rink wanted to let the council know that Jerry Dietz with KCSI Radio will be interviewing him after each meeting. Rink also commented on how well he likes the Public Works reports.

Carlisle wants to start talking about dust control for the gravel roads in town.

Motion by Rink to adjourn. Seconded by Wyman. Approved 5-0 7:19 p.m.

Jerry Putnam
Mayor

Marylynne Dickinson
City Clerk

CLAIMS

AGRI DRAIN	FLAP GATE	\$226.38
AGRILAND FS, INC	ROUND UP	\$394.14
AKIN BUILDING CENTERS	SUPPLIES	\$205.72
AMANDA BROOKER	REFUND PARTIAL BUILDING	\$350.00
ANSWERS	GIGIBIT SWITCH	\$655.03
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
VINER CONSTRUCTION	CURB REPAIRS - MAIN ST	\$1,640.00
BAKER & TAYLOR	BOOKS	\$210.38
BARCO MUNICIPAL PRODUCTS, INC.	POSTS/MATERIALS	\$317.93
BASE	HRA/CAFETERIA	\$61.25
BI-STATE ELECTRONICS	REPAIR EQUIPMENT ONSITE	\$328.00
BOB'S MOWING	MOWING CONTRACT	\$1,540.00
BRIDGET NIEDERMYER	DAMAGE DEPOSIT REFUND	\$125.00
BROWN ELECTRIC CO.	REPAIR	\$101.45
CAPPEL'S	CONCRETE	\$101.49
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$357.40
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT SEPTEMBER	\$4,583.34
CINDY MILLER	REIMBURSEMENT-BOOKS	\$56.91
CITY OF GRISWOLD	POSTAGE	\$57.44
CLIA LABORATORY PROGRAM	CERT WAIVER	\$150.00
DAKOTA SUPPLY GROUP	WATER METER	\$154.26
DANKO EMERGENCY EQUIPMENT	FENDER CITY PUMPER	\$137.90
DEVORE FENCING	FENCING BY LAGOON	\$183.47
EMERGENCY VEHICLE SALES & SERV	2011 AMBULANCE	\$92,330.00

GREATAMERICA LEASING CORP.	LEASE AGREEMENT	\$82.00
	MINUTES/CLAIMS/ADS/HEARING	
GRISWOLD AMERICAN	NOTICES	\$577.15
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$1,213.30
GRISWOLD ANIMAL HEALTH CENTER	GLOVES	\$25.00
GRISWOLD COMMUNITY SCHOOL	MAGAZINE ORDERS	\$405.00
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$809.51
GRISWOLD LIBRARY	PETTY CASH	\$44.55
HD SUPPLY WATERWORKS	WATER METER SUPPLIES	\$716.29
HEIMAN FIRE EQUIPMENT	ADAPTER/EQUIPMENT	\$208.23
IKON FINANCIAL SERVICES	COPIER LEASE-2 MONTHS	\$265.63
IOWA ONE CALL	NOTIFICATIONS	\$38.00
IOWA WESTERN COMMUNITY COLLEGE	CLASSES	\$75.00
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$28.00
J.D. WYMAN SERVICE	BATTERY	\$188.95
JESSICA KINSER	SUPPLIES	\$347.03
KATHLEEN DAVIS	DAMAGE DEPOSIT RFD/OVERPMT	\$100.00
KENNETH HELT	DAMAGE DEPOSIT REFUND	\$150.00
	WATER/ WASTEWATER TRAINING	
KIRKWOOD COMMUNITY COLLEGE	CLASSES	\$2,125.00
MATHESON TRI-GAS INC	CHEMICALS	\$68.60
MENARDS	MULCH	\$44.40
MIDAMERICAN ENERGY	UTILITIES	\$3,382.96
MIKE JONES	DAMAGE DEPOSIT REFUND	\$150.00
MJ'S GROCERY	SUPPLIES	\$54.36
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	SEPTEMBER RETAINER	\$600.00
PEEBLES PLUMBING	PUMPING @ HIGH SCHOOL	\$538.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$255.22
POSTMASTER	POSTAGE	\$314.28
QUILL CORPORATION	OFFICE SUPPLIES	\$99.97
REGION IV IWPCA	TRAINING	\$64.00
ROBINSON TRUE VALUE	POSTAGE	\$11.17
SANDBOTHE FIRESTONE	MAINTENACE & SUPPLIES	\$31.50
SOUTHWEST IA PLANNING COUNCIL	ADMIN FEES	\$29,387.00
SOUTHWEST IOWA TILING	HIGH SCHOOL METER	\$2,428.00
	DAMAGE DEPOSIT/ OVER PMT	
STEINBECK & SONS INC.	REFUN	\$200.00
THE DES MOINES REGISTER	SUBSCRIPTION RENEWAL	\$187.84
TIFFANY BEEBE	CLEANING	\$330.00
TITAN MACHINERY	BACK HOE PARTS	\$144.23
TOTAL BACKFLOW RESOURCES	TESTING @ FIRESTAION	\$125.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TRUE NORTH COMPANIES, LC	MONTHLY PREMIUMS	\$172.70
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$3,071.16
VERIZON WIRELESS	MONTHLY SERVICE	\$91.56
WYMANS CARQUEST	BATTERY MAINTAINER	\$62.80

TOTAL \$155,186.88

GENERAL \$11,429.02

ROAD USE TAX	\$4,058.83
EMPLOYEE BENEFITS	\$1,712.13
COMMUNITY BLDG	\$1,836.10
RESCUE FUND	\$1,641.10
2010 HOUSING PROJECT	\$29,387.00
RAGBRAI 2011	\$45.85
CAPITAL IMPROVEMENT RESV	\$655.03
CAPITAL PROJECT FUND	\$92,330.00
WATER	\$9,679.93
SEWER	<u>\$2,411.89</u>
TOTAL	\$155,186.88