

**Minutes**  
**City of Griswold**  
**Regular Council Meeting, City Hall**  
**September 9, 2013**  
**6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order. Council present: Adams, Askeland, Cook, Mundorf and J. Wyman. Absent: None.

Motion by Adams to approve the agenda. Seconded by Cook. Approved 5-0.

Motion by J. Wyman to approve the following items under the Consent Agenda with the removal of the invoice from Pierce Pump:

- a. Minutes of the August 12, 2013 regular meeting
- b. Minutes of the August 21, 2013 special meeting
- c. Minutes of the July 10, 2013 special meeting
- d. Claims
- e. Treasurer's Report – ending August 31, 2013

Seconded by Askeland. Approved 5-0

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**. Public Works Supervisor, Jeff Metheny also added that the cover crops are planted. J. Wyman questioned the problem with the upper lift station pump. Mayor Wyman addressed to the Council that the City is currently looking for a public works assistant and that it is currently advertised.
- b. Along with the written report, Head Librarian, Lisa Metheny reported they have their October calendar done and she has hired a substitute for the library.
- c. Written report submitted for the **Community Building**. City Administrator, Chelsea Huisman added that the Southwest Iowa Farmers Association had their meeting in the small room on Thursday, September 5, 2013.

COMMITTEE REPORTS

- a. **Public Safety Commission** –written report submitted. Mayor Wyman questioned the building purchased for the new communications center.
- b. **CADCO**. –CADCO representative, Russ Joyce gave a verbal update on services CADCO can offer Griswold.

OLD BUSINESS

- a. City Attorney, David Wiederstein presented options to discuss obtaining a **sewer line easement**. Motion made by Adams to have David seek a compromise allowing a settlement for the easement, not involving litigation. Seconded by Askeland. Roll call ayes: Askeland, Adams, Cook, Mundorf. Nays: None. J. Wyman abstained. Motion carried.

NEW BUSINESS

- a. **Clint Fichter** presented to the Council a scope of services he could offer the City of Griswold in replacement of the City Manager position.
- b. Motion by Askeland to give Mayor Lee Wyman authority to sign a contract with the **Cass County Sheriff** for a new 28E agreement if all the other entities involved agree to their deal. Seconded by Adams. Roll call ayes: Adams, Askeland, Mundorf, Wyman, and Cook. Nays: None. Motion carried.
- c. Motion by Askeland to **approve sand volleyball at the Cocklin Fish Farm**. Seconded by Cook. Approved 5-0.
- d. Mayor Lee Wyman appointed Tom Hall to serve on the **library board** to replace Kelly Croxell. Motion by Askeland to approve the Mayor's appointment. Seconded by Wyman. Approved 5-0.

- e. Motion by Adams to appoint Jeb Peck as building permits officer. Seconded by Askeland. Approved 5-0.
- f. Motion by Adams to remove **Chelsea Huisman from the checking account** effective September 20, 2013. Seconded by Cook. Approved 5-0.

MESSAGES AND REMARKS FROM THE CITY ADMINISTRATOR

Huisman thanked the Council for the opportunity to serve the City of Griswold and stated that it has been an honor.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman thanked Huisman for her service to the city. He also stated that it is important for the Council to come prepared to the meetings and that they need to decide what should be done about the City Manager position.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Mundorf wanted to comment on how nice the buildings on Main Street look with the improvements made. Cook thanked Huisman for her service. Adams thanked Huisman for her service and appreciated her continuing to work during the transition. J. Wyman stated that the improvements to Main Street look nice and thanked Huisman for her years of service. Askeland thanked Huisman and Jonathan Pilgreen for their service to the city.

Motion by J. Wyman to adjourn. Seconded by Askeland. Approved 5-0. 7:12 p.m.

Lee Wyman  
Mayor

Marylynne Dickinson  
City Clerk

**CLAIMS**

AGRILAND FS, INC	ROUNDUP	\$318.35
GECRB/AMAZON	BOOKS/SUPPLIES	\$565.63
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
BASE	HRA/CAFETERIA	\$60.00
BOB'S MOWING	MOWING CONTRACT	\$1,950.00
BROWN ELECTRIC CO.	PUMP HOOKUP	\$79.70
CASS COUNTY RECORDER	RECORDING FEE	\$12.00
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-SEPTEMBER	\$5,583.33
CENTRAL IOWA DISTRIBUTING INC.	COMM BLDG SUPPLIES	\$268.50
CHELSEA HUISMAN	BACKGROUND CHCK CITY MGR.	\$29.95
CITY OF RED OAK AMBULANCE SERV	PARAMEDIC TIER	\$220.00
CLARENCE LANDIS	REIMBURSEMENT	\$774.40
COHRON READY MIX	CEMENT	\$762.57
COMFORT INN	LODGING	\$369.60
CUMMINS CENTRAL POWER, LLC	UPPER LIFT STATION: TXFRSWITCH	\$738.90
DAKOTA SUPPLY GROUP	METER-READER BATTERY	\$357.00
DICKEL DUIT	MOWER REPAIR	\$99.36

EFTPS	FED/FICA TAX	\$4,096.92
GREATAMERICA FINANCIAL SVCS	RESCUE COPIER LEASE	\$82.00
GRISWOLD AMERICAN	AUG.21 CLAIMS AND MTG NOTICE	\$161.38
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$949.85
HACH COMPANY	CHEMICALS/SUPPLIES	\$61.73
HD SUPPLY WATERWORKS	WATER SYSTEM PARTS	\$575.91
IOWA DEP OF NATURAL RESORCES	WASTEWATER PERMIT FEE	\$210.00
INDUSTRIAL ELECTRIC MOTORS	PUMP REPLACEMENT UPPER LIFT	\$6,986.00
IOWA CITY/CO MANAGEMENT ASSN.	laCMA MEMBERSHIP-CHELSEA	\$120.00
IPERS	IPERS	\$2,643.33
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$31.00
J.D. WYMAN SERVICE	FIRE TRUCK MAINTENANCE	\$1,337.44
JASON REYNOLDS	EASEMENT AGREEMENT	\$3,500.00
LEAGUE OF MINNESOTA CITIES	MANAGER ADVERTISEMENT	\$300.00
MATHESON TRI-GAS INC	CHEMICALS	\$105.82
MENARDS	SUPPLIES	\$91.81
MIDAMERICAN ENERGY	UTILITIES	\$3,505.15
NISHNA VALLEY CYCLE, INC	CEMETARY UTILITIES	\$25.00
OTTO,LORENCE & WIEDERSTEIN	SEPTEMBER RETAINER	\$600.00
POSTMASTER	POSTAGE	\$329.40
QUILL CORPORATION	TRASHBAGS	\$52.47
ROBINSON TRUE VALUE	POSTAGE	\$13.08
RYAN ARCHIBALD	DATE DEPOSIT REFUND	\$50.00
SANDBOTHE FIRESTONE	MAINTENACE & SUPPLIES	\$16.00
SOUTHWEST IOWA TILING	JETTING OUT AT UPPER LIFT	\$335.52
TOWN & COUNTRY	FISH FARM LARGE CONTAINER	\$30.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAX	\$659.00
ULTIMATE LAWN & POWER LLC	NEW MOWER BLADES	\$52.34
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$3,572.10
VERIZON WIRELESS	MONTHLY SERVICE	\$111.42
VIRGINIA ASKELAND	CLEANING	\$50.00
WESTON ELECTRIC	CITY PARK LIGHT REPAIRS	\$1,079.33
WYMANS CARQUEST	TRUCK REPAIRS/MAINTENANCE	<u>\$137.41</u>

**TOTAL BY VENDER \$45,741.70**

GENERAL	\$15,231.44
ROAD USE TAX	\$3,897.77
EMPLOYEE BENEFITS	\$1,244.52
COMMUNITY BLDG	\$741.55
RESCUE FUND	\$2,195.58
CAPITAL PROJ RESERVE	\$3,512.00
WATER	\$6,684.34
SEWER	<u>\$12,234.50</u>

**TOTAL BY FUND \$45,741.70**

