

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
October 12, 2015
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Cook, Moore and Mundorf and J.Wyman.

Motion by Askeland to approve the agenda. Seconded by Mundorf. Approved 5-0.

Motion by J.Wyman to approve the following items under the Consent Agenda

- a. Minutes of the September 14, 2015 Regular Council Meeting
- b. Claims
- c. Treasurers Report – ending September 30, 2015
- d. September Clerks Report

Seconded by Cook. Approved 5-0.

PUBLIC HEARING

Mayor Wyman opened the **Public Hearing for FY16 Budget Amendment**. 6:02 p.m. There being no written or oral comments the hearing was closed. 6:03 p.m.

PUBLIC COMMENTS

Diane Anderson asked council if they would consider creating a plan to help the residents of Griswold fix their sidewalks.

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted. Public Works Supervisor, Jeff Metheny added the inside of the water tower is done it just needs to cure now. Metheny also added the crew was back to make some corrections to the street project on 4th St.
- b. **Library** – Written report submitted.
- c. **Community Building** - Written report submitted.
- d. **Cass County Sheriff** – Written report submitted.
- e. **Fire Department** – Jared Wyman gave the annual report.
- f. **Rescue Department** – Julie Kline gave the annual report.

COMMITTEE REPORTS

- a. **CADCO**. – Nick MacGregor gave a report.
- b. **Cass County Environmental Control** – Moore gave a report. They are hiring for an equipment operator position again.

OLD BUSINESS

- a. ISG representative, Derek Johnson presented a conceptual engineers opinion for a **street and alley project in the TIF District**. Motion by J.Wyman to proceed with bond counsel for the TIF Project of paving the alleyways and to hire ISG for the engineering. Seconded by Askeland. After discussion, J.Wyman amended his motion to specify paving the alleyways as presented in Figure 1 of the 2016 Street Improvement Project. Seconded by Askeland. Roll call ayes: Cook, Askeland, J.Wyman, Mundorf and Moore. Nays: none. Motion carried.

NEW BUSINESS

- a. Motion by J.Wyman to approve **Resolution 14-2016: Approve FY16 Budget Amendment**. Seconded by Cook. Roll call ayes: Mundorf, J.Wyman, Moore, Cook and Askeland. Nays: none. Motion carried.
- b. Motion by Askeland to approve **Resolution 15-2016: Destruction of Documents**. Seconded by Mundorf. Roll call ayes: Askeland, Cook, Mundorf, Moore and J.Wyman. Nays: none Motion carried.
- c. Motion by J.Wyman to dispose of the Community Building steam table on October 19th for \$50.00 on a first come first serve basis. Seconded by Mundorf. Roll call ayes: J.Wyman, Moore, Cook and Mundorf. Nays: none. Askeland abstained because he has an interest in the table. Motion carried.
- d. After Mayor Wyman’s recommendation, Cook made motion to set Halloween hours from 5 p.m. to 8 p.m. on October 31st. Seconded by J.Wyman. Roll call ayes: Moore, Mundorf, Askeland, J.Wyman and Cook. Nays: none. Motion carried.
- e. Motion by Mundorf to lift the burn ban on October 24th and 25th and also November 7th and 8th. Seconded by Cook. After discussion, Mundorf amended his motion to include during the daylight hours

of 7 a.m. to 6 p.m. Seconded by Cook. Roll call ayes: Cook, J.Wyman, Askeland, Mundorf and Moore. Nays: none. Motion carried.

- f. Motion by J.Wyman to approve the amended Resolution 12-2016: Fall Goose Hunting at the Cocklin Fish Farm. Seconded by Cook. Roll call ayes: Mundorf, Askeland, Cook, Moore and J.Wyman. Nays: none. Motion carried.
- g. Motion by J.Wyman to give City Manager, Nick MacGregor and Jeff the authority to spend up to \$13,000 for a new motor and pump maintenance at Well House #3. Seconded by Cook. Roll call ayes: J.Wyman, Moore, Mundorf, Cook and Askeland. Nays: none. Motion carried.
- h. MacGregor will send out bid requests for the mowing of city properties, the request will have the Fish Farm and the Griswold Cemetery separated out.
- i. Motion by J.Wyman to approve the Tax Rebate application for 615 Main Street. Seconded by Askeland. Roll call ayes: Mundorf, J.Wyman, Askeland and Cook. Nays: Moore. Motion carried.

MESSAGES FROM THE CITY MANAGER

MacGregor received invitations to the Municipal Leadership Academy, these are classes designed for mayors and councils, he would like to see our council and new mayor attend.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman would like to see communication between council, mayor and the office.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

J.Wyman stated after looking at comparison pay of other councils, he thinks we are in the right price range and does not think we need further discussion of raising the pay.

Askeland stated he has had several people visit him about the parking on the streets; he would like to see the council look into parking only on one side of the street.

Motion by J.Wyman to adjourn. Seconded by Askeland. Approved 5-0. 7:48 p.m.

CLAIMS

AFFINITY CARE, INC	EAP SERVICES	\$21.00
AKIN BUILDING CENTERS	SUPPLIES	\$8.99
ATLANTIC NEWS-TELEGRAPH	ADVERTISING	\$42.00
ATLANTIC PEST CONTROL LLC	TREATMENT CHECK	\$20.00
BASE	DEDUCTIBLE REIMBURSE	\$220.00
BP	FUEL	\$525.87
CAPPEL'S	SUPPLIES	\$189.58
CARD SERVICES	STORAGE CARTS FOR CHAIRS	\$1,083.42
CARE IMPROVEMENT PLUS OF TEXAS	REFUND	\$357.13
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$226.58
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-OCTOBER	\$5,150.00
CITY OF GRISWOLD	PETTY CASH	\$20.14
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$197.32
DEBBIE ROLLINS	DAMAGE DEPOSIT REFUND	\$100.00
EFTPS	FED/FICA TAX	\$3,532.94
FIREGUARD INCORP.	DUAL HOSE-BLUE	\$918.00
GADE INSURANCE	PLARGROUND AT BALLFIELD	\$39.00
GEORGE OSTER	PARTNERING WORKSHOP	\$550.00
GREATAMERICA FINANCIAL SVCS	LEASE PAYMENT	\$68.48
GRISWOLD AMERICAN	MINUTES/CLAIMS	\$404.87
GRISWOLD COMMUNICATIONS	TELEPHONE	\$588.90
GRISWOLD, CITY OF	SEWER UTILITY	\$192.92
HOLIDAY INN EXPRESS HOTEL	LODGING	\$304.38
I+S GROUP	PRELIMINARY ENGINEERING REPORT	\$2,000.00

IA-WEA	WASTEWATER CLASS	\$10.00
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE	\$198.00
IOWA ONE CALL	NOTIFICATIONS	\$34.20
IOWA WESTERN COMMUNITY COLLEGE	SUMMER EMERGENCY CLASS	\$15.00
IPERS	IPERS	\$2,284.24
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$34.00
J.D. WYMAN SERVICE	FREIGHT FOR PAGER REPAIR	\$15.24
MAIN LIL' MARKET	WATER SUPPLIES	\$15.94
MATHESON TRI-GAS INC	CHEMICALS	\$60.60
MEDIVAC-ATLANTIC	MUTUAL AID	\$1,350.00
MENARDS	SUPPLIES	\$218.70
MET LIFE - GROUP BENEFITS	GROUP BENEFITS	\$170.87
MICHELLE JESSEN	DAMAGE DEPOSIT REFUND	\$100.00
MIDAMERICAN ENERGY	UTILITIES	\$3,911.93
MR. ED'S FLAG POLE CO.	SOLAR LIGHT	\$80.95
NISHNA VALLEY CYCLE, INC	OIL AND FILTER UTV	\$41.17
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	OCTOBER RETAINER	\$600.00
PECK STUMP REMOVAL	REMOVE 2 STUMPS AT PARK	\$250.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$553.52
POSTMASTER	POSTAGE	\$154.33
REGION IV IWEA	WORKSHOP FALL MTG-JEFF	\$54.00
ROBINSON TRUE VALUE	RENT OF CARPET CLEANER	\$122.05
ROLLING HILLS BANK & TRUST	DAMAGE DEPOSIT REFUND	\$100.00
SERENDIPITY	GRISWOLD VEHICLE SIGNS	\$76.00
SHELLY POTTERBAUM	DAMAGE DEPOSIT REFUND	\$100.00
STEFFEN FUEL SUPPLY	FUEL	\$156.26
TOWN & COUNTRY SANITATION	CONTAINER SERVICE	\$136.00
TREASURER, STATE OF IOWA	STATE TAX	\$600.00
TREASURER, STATE OF IOWA	SALES TAX	\$7,160.00
TRUE NORTH - GROUP BENEFITS	ANNUAL RENEWAL AD&D	\$478.80
ULTIMATE LAWN & POWER LLC	BLADES	\$152.71
UNIVERSITY OF NEBRASKA	TRAUMA CLASS	\$30.00
USA BLUEBOOK	SUPPLIES	\$710.14
VERIZON WIRELESS	MONTHLY SERVICE	\$246.70
VIRGINIA ASKELAND	CLEANING	\$65.00
WELLMARK	PREMIUMS	\$4,866.83
WYMANS CARQUEST	GLOVES	<u>\$17.99</u>
	TOTAL BY VENDOR	\$41,957.69

1	GENERAL	\$12,335.17
110	ROAD USE TAX	\$2,671.05
112	EMPLOYEE BENEFITS	\$1,976.44
140	COMMUNITY BLDG	\$2,045.70
141	RESCUE FUND	\$4,059.99
600	WATER	\$10,026.63
610	SEWER	<u>\$8,842.71</u>
	TOTAL BY FUND	\$41,957.69

SEPTEMBER 2015 CLERKS REPORT

<u>REVENUE BY FUND</u>	SEPTEMBER	<u>EXPENSE BY FUND</u>		
GENERAL TOTAL	\$31,396.34	2015	GENERAL TOTAL	\$17,595.98
ROAD USE TAX TOTAL	\$12,728.32		ROAD USE TAX TOTAL	\$4,424.97
EMPLOYEE BENEFITS TOTAL	\$7,147.17		EMPLOYEE BENEFITS TOTAL	\$3,276.66
EMERGENCY FUND TOTAL	\$850.36		COMMUNITY BLDG TOTAL	\$31,361.94
TAX INCREMENT FINANCING T	\$0.44		RESCUE FUND TOTAL	\$1,660.70
COMMUNITY BLDG TOTAL	\$903.19		WATER TOTAL	\$16,777.19
RESCUE FUND TOTAL	\$7,305.36		SEWER TOTAL	<u>\$8,337.21</u>
FLOOD CONTROL TOTAL	\$0.37		TOTAL EXPENSES BY FUND	\$83,434.65
DEBT SERVICE TOTAL	\$2,235.94			
CAPITAL IMPROVEMENT FUND	\$2,125.84			
CAPITAL PROJECT FUND TOTA	\$1.38			
PW VEHICLE REPLACEMENT TO	\$0.43			
CAPITAL PROJ RESERVE TOTA	\$0.01			
SOURCE WATER PROTECTION T	\$0.29			
PERPETUAL CARE TOTAL	\$0.48			
WATER TOTAL	\$13,069.02			
SEWER TOTAL	<u>\$27,825.24</u>			
TOTAL REVENUE BY FUND	\$105,590.18			

Lee Wyman
Mayor

Marylynne Lightner
City Clerk