

Minutes
City of Griswold
Regular Council Meeting, City Hall
November 10, 2014
6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Cook, Moore, Mundorf and J.Wyman.

Mayor Wyman removed Item D. under New Business

Motion by Cook to approve the agenda with the removal of Item D. Seconded by Mundorf. Approved 5-0.

Motion by Askeland to approve the following items under the Consent Agenda

- a. Minutes of the October 13, 2014 regular meeting
- b. Claims
- c. Treasurers Report – ending October 31, 2014
- d. Octobers Clerks Report

Seconded by J.Wyman. Approved 5-0.

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. **Public Works** written report submitted by Public Works Supervisor, Jeff Metheny. He also stated they replaced a lead line.
- b. **Library** – Written report submitted by Head Librarian, Lisa Metheny. She also attended the annual Cass County board of Supervisors meeting.
- c. **Community Building** - Written report submitted.
- d. **Cass County Sheriff** – Written report submitted. Moore requested more information on the calls they respond to in addition to the time spent within City limits.

COMMITTEE REPORTS

- a. **Public Safety Commission** – Askeland gave an oral report.
- b. **CADCO**. – No report
- c. **Cass County Environmental Control** – Moore gave and oral report and wanted to remind everyone of the importance of following the rules when it comes to asbestos removal and to check the references of those who are hired to remove it.

OLD BUSINESS

- a. The **Freedom Rock** – Moore commented the landscaping is being done and they are trying to get more funds raised over the winter. Council wants to see this item on the agenda again in the spring.

NEW BUSINESS

- a. Motion by Mundorf to approve **Resolution 13-2015 – SEARCH Grant Application**. Seconded by Askeland. Roll call ayes: Askeland, Moore, Mundorf, J.Wyman and Cook. Nays: none. Motion carried.
- b. Motion by Cook to approve **Resolution 14-2015 – Money Movement for Fund Balancing**. Seconded by J.Wyman. Roll call ayes: Mundorf, J.Wyman, Cook, Askeland and Moore. Nays: none. Motion carried.
- c. Motion by Askeland to approve **Resolution 15-2015 – Community Building Funds Transfer**. Seconded by Cook. Roll call ayes: Cook, Askeland, Moore, Mundorf and J.Wyman. Nays: none. Motion carried.
- d. Item removed.
- e. City Manager, Nick MacGregor talked about the timeline for setting the **FY16 budget**.
- f. Motion by Askeland to award Marty Dorscher the **snow removal bid** for 2014/2015 at \$60 per hour with a driver. Seconded by Mundorf. Roll call ayes: Moore, Cook, Askeland, J.Wyman and Mundorf. Nays: none. Motion carried.
- g. Motion by Askeland to go into **closed session** pursuant to Iowa Code Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by J.Wyman. Approved 5-0, 6:38 p.m. Motion by Askeland to return to **open session**. Seconded by Cook. Approved 5-0, 6:44 p.m.

Motion by Cook to approve **Resolution 17-2015: Approve Performance Increase for Nicholas Kinser** at an increase of \$.50 per hour, making his hourly rate \$ 14.50 Seconded by Moore. Roll call ayes: Cook, Askeland, Moore, Mundorf and J.Wyman. Nays: none. Motion carried.

MESSAGES FROM THE CITY MANAGER

MacGregor had a couple of things: 1) The Annual Finance Report will be submitted after it is in the paper on the 12th 2) He is going to see if there is any interest with the school for a shared welcome sign, and 3) He will be taking vacation the week of Thanksgiving.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman set a Finance/Capital Improvements work session for Monday the 17th at 6:00 p.m. He also wants to see if members volunteering on different boards whose terms expire at the end of the year would like to stay on for another term.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Askeland liked the survey to see if there is interest to the customers to pay online.

J.Wyman wanted to know if there will be a quarterly newsletter sent out.

Moore wants to look into getting a direct feed set up again to air the meetings on the local station, he also said he attended the MidAmerican meeting and learned about some different things that could be done with our lighting on Main Street.

Mundorf would like to see the map of the Snowmobile and ATV routes posted for the public to see.

Motion by Moore to adjourn. Seconded by Cook. Approved 5-0. 7:00

CLAIMS

AKIN BUILDING CENTERS	SUPPLIES	\$54.63
ALPHA PHI OMEGA-CREIGHTON UNIV	DAMAGE DEPOSIT REFUND	\$100.00
AMERICINN HOTEL & SUITES	LODGING-IMFOA CONFERENCE	\$123.00
BASE	CITY DEDUCTIBLE SHARE	\$1,283.18
BP	FUEL	\$1,030.74
BRENT BIERBAUM	CVR CROP/APPLICATION/KILL DOWN	\$2,387.50
CAPPEL'S	SUPPLIES	\$63.71
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSE	\$567.81
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-NOVEMBER	\$5,000.00
CITY OF ATLANTIC	LAB TESTING	\$90.00
CITY OF GRISWOLD	PETTY CASH	\$109.10
CITY OF RED OAK AMBULANCE SERV	MUTUAL AID	\$110.00
COHRON READY MIX	CEMENT	\$251.36
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$153.12
DOUG STEFFEN	CVR CROP/APPLICATION/KILL DOWN	\$6,207.50
EFTPS	FED/FICA TAXES	\$3,076.45
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$68.48
GRISWOLD AMERICAN	MTG/CLAIMS/ENVELOPES	\$266.30
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$145.36
GRISWOLD, CITY OF	SEWER UTILITY	\$230.22
HACH COMPANY	CHEMICALS/SUPPLIES	\$188.79
HELEN LONGSTRETH	LEASE PAYMENT	\$1,666.47
ICMA	2015 MEMBERSHIP DUES-NICK	\$340.00
IOWA LEAGUE OF CITIES	BUDGET WORKSHOP-MOORE	\$35.00

IOWA ONE CALL	NOTIFICATIONS	\$36.10
IPERS	IPERS	\$2,070.32
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$33.00
J.D. WYMAN SERVICE	BATTERY/OIL CHANGE	\$245.32
JEFF METHENY	CLOTHING REIMBURSEMENT	\$83.25
KENNY COUSINS	CVR CROP/APPLICATION/KILL DOWN	\$3,820.00
MAIN LIL' MARKET	MTG SUPPLIES	\$34.48
MARYLYNNE LIGHTNER	MILEAGE/MEAL REIMBURSEMENT	\$140.15
MATHESON TRI-GAS INC	CHEMICALS	\$53.74
MED-TECH RESOURCE, INC	MEDICAL SUPPLIES	\$201.60
MEDIVAC-ATLANTIC	MUTUAL AID	\$300.00
MET LIFE - GROUP BENEFITS	GROUB BENEFITS - OCT/NOV	\$317.42
MIDAMERICAN ENERGY	UTILITIES	\$4,191.95
MIKE LAVERTY	CVR CROP/APPLICATION/KILL DOWN	\$2,387.50
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	NOVEMBER RETAINER FEE	\$612.00
PADDOCK PUBLICATIONS, INC	COMM BLDG AD	\$39.95
POSTMASTER	POSTAGE	\$348.78
QUALITY TRUCK REPAIR	MAINTENANCE/SUPPLIES	\$305.26
QUILL CORPORATION	SUPPLIES	\$26.96
ROBINSON TRUE VALUE	WINDOW REPAIR	\$173.82
RYAN MAXWELL	DAMAGE DEPOSIT/BAR FEE REFUND	\$200.00
SCHILDBERG CONSTRUCTION CO.	GRAVEL	\$618.00
SOUTHWEST IOWA TILING	207 2ND WATER LINE	\$200.00
STEINBECK & SONS INC.	HEAT FOR GENERATORS	\$397.24
TREASURER, STATE OF IOWA	STATE TAXES	\$526.00
TRUE NORTH - GROUP BENEFITS	AD&D COVERAGE FIRE/RESCUE	\$518.70
TURNER SERVICE	VALVE EXERCISE	\$1,620.00
USA BLUEBOOK	SUPPLIES	\$121.38
VERIZON WIRELESS	MONTHLY SERVICE	\$114.40
WELLMARK	PREMIUMS	\$4,659.40
WYMANS CARQUEST	OIL FILTER/OIL	<u>\$47.89</u>
	TOTAL BY VENDER	\$48,018.33

1	GENERAL	\$11,327.92
110	ROAD USE TAX	\$4,690.40
112	EMPLOYEE BENEFITS	\$2,210.13
140	COMMUNITY BLDG	\$616.69
141	RESCUE FUND	\$1,178.72
306	SOURCE WATER PROTECTION	\$14,802.50
600	WATER	\$8,269.87
610	SEWER	<u>\$4,922.10</u>
	TOTAL BY FUND	\$48,018.33

REVENUE BY FUNDOCTOBER
2014**EXPENSE BY FUND**

GENERAL TOTAL	\$64,172.11
ROAD USE TAX TOTAL	\$11,473.85
EMPLOYEE BENEFITS TOTAL	\$14,920.76
EMERGENCY FUND TOTAL	\$1,815.65
LOCAL OPTION SALES TAX TO	\$9,297.56
TAX INCREMENT FINANCING T	\$20,683.67
COMMUNITY BLDG TOTAL	\$797.50
RESCUE FUND TOTAL	\$6,731.07
DEBT SERVICE TOTAL	\$5,533.91
CAPITAL IMPROVEMENT FUND	\$4,539.17
WATER TOTAL	\$31,202.24
SEWER TOTAL	<u>\$29,238.08</u>
TOTAL REVENUES	\$200,405.57

GENERAL TOTAL	\$23,804.55
ROAD USE TAX TOTAL	\$4,466.93
EMPLOYEE BENEFITS TOTAL	\$3,249.60
COMMUNITY BLDG TOTAL	\$1,521.77
RESCUE FUND TOTAL	\$4,261.47
CAPITAL PROJ RESERVE TOTA	\$15,500.00
SOURCE WATER PROTECTION T	\$14,802.50
WATER TOTAL	\$11,647.80
SEWER TOTAL	<u>\$11,832.69</u>
TOTAL EXPENSES	\$91,087.31

Lee Wyman
MayorMarylynne Lightner
City Clerk