

**Minutes  
City of Griswold  
Regular Council Meeting, City Hall  
May 13, 2013  
6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Wyman announced there was a print error on item g. under new business – the resolution number should be 34-2013. Council present: Askeland, Cook, Mundorf and Jared Wyman. Absent: Adams.

Motion by Askeland to approve the agenda with the Mayor's correction. Seconded by Cook. Approved 4-0.

Motion by J. Wyman to approve the following items under the Consent Agenda.

- a. Minutes of the April 8, 2013 special meeting
- b. Minutes of the April 17, 2013 regular meeting
- c. Claims
- d. Treasurer's Report – ending April 30, 2013
- e. Renew Liquor License #LC0038413 – The Bus Stop Sports Bar
- f. Renew Cigarette Permit – Casey's General Store

Seconded by Askeland. Approved 4-0

**PUBLIC HEARING**

Mayor Wyman opened the **Public Hearing for FY2013 Budget Amendment**. There being no oral or written comments the Mayor closed the Public Hearing.

**PUBLIC COMMENTS**

None

**DEPARTMENTAL REPORTS**

- a. Written report submitted for **Public Works**.
- b. Lisa Metheny, Head Librarian reported to the council that everything is coming along and she has created a Facebook page that is growing daily.
- c. Written report submitted for the **Community Building**, with the addition of a benefit supper event on Wednesday May 22.

**COMMITTEE REPORTS**

- a. **Public Safety Commission** –no report

**ORDINANCES**

- a. Motion by Askeland to approve the third and final reading of **Ordinance 2-2013: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY AMENDING SECTION 6-5-8 PERTAINING TO WATER RATES**. Seconded by Mundorf. Roll call ayes: J. Wyman, Mundorf, Cook and Askeland. Nays: none. Motion carried, and Ordinance adopted.

**OLD BUSINESS**

- a. MSA Representative, Sarah Campbell updated the council on the **Sanitary Sewer Rehabilitation Project**, along with her written report submitted.
- b. Motion by Mundorf to approve the **Source Water Protection** Committees request to order, store and apply **cover crop** through Steinbeck & Son's on 150 acres of land for the amount of \$5428.13. Seconded by Askeland. Roll call ayes: J. Wyman, Mundorf, Cook and Askeland. Nays: None. Motion carried.

**NEW BUSINESS**

- a. Motion by J. Wyman to approve **Resolution 31-2013: Approve Street Closures for Annual Memorial Day Celebration**. Seconded by Cook. Roll call ayes: Cook, Askeland, Mundorf and J. Wyman. Nays: none. Motion carried.
- b. Motion by Cook to approve the **request to use the City shed for the Griswold Street Dance**. Seconded by Mundorf. Roll call ayes: Cook, J. Wyman and Mundorf. Nays: none. Askeland abstained. Motion carried

- c. Motion by Askeland to approve **Resolution 32-2013: Approve pay request #11 for sanitary sewer Project**. Seconded by Mundorf. Roll call ayes: Mundorf, Askeland, J.Wyman and Cook. Nays: none. Motion carried.
- d. Motion by Cook to approve **Resolution 33-2013: Approve FY2013 Budget Amendment**. Seconded by J.Wyman. Roll calls ayes: Askeland, Cook, Mundorf and J.Wyman. Nays: None. Motion carried.
- e. Motion by J.Wyman to approve **the partial substantial completion for the Sanitary Sewer Rehabilitation Project**. Seconded by Mundorf. Roll call ayes: Mundorf, J.Wyman, Cook and Askeland. Nays: None. Motion carried.
- f. Motion by J.Wyman to approve the **partial final completion for the Sanitary Sewer Rehabilitation Project**. Seconded by Askeland. Roll call ayes: Askeland, Cook, Mundorf and J.Wyman. Nays: none. Motion carried.
- g. Motion by Cook to approve **Resolution 34-2013: Acceptance of Sanitary Sewer Gifted Easement**. Seconded by Mundorf. Roll call ayes: J.Wyman, Mundorf, Askeland and Cook. Nays: none. Motion carried.

MESSAGES AND REMARKS FROM THE CITY ADMINISTRATOR

City Administrator, Chelsea Huisman stated she would like to see the council members attend the small city workshop in Villisca on June 18.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman reminded the council of the interviews: two on Tuesday night and one on Thursday, he also stated he would like to be able to make an offer to one of the candidates early next week.

CADCO will be giving the council a presentation at the next meeting; they would like us to become a member of their organization.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

J.Wyman wanted to know how close we are to becoming Water Operator Certified.

Motion by Cook to adjourn. Seconded by Askeland. Approved 4-0. 6:23 p.m.

**CLAIMS**

AKIN BUILDING CENTERS	SUPPLIES	123.65
AMERICINN HOTEL & SUITES	LODGING	123.20
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	1,600.00
B.J. ENGLAND M.D.	MEDICAL	20.00
BAKER & TAYLOR	BOOKS	117.89
BASE	HRA/CAFETERIA-RENEWAL	310.00
BOB'S MOWING	MOWING CONTRACT	1,550.00
CAPPEL'S	SUPPLIES	85.81
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	412.39
CASS COUNTY LANDFILL	CARPET DISPOSAL	112.60
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	60.30
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-MAY	5,583.33
CITY OF ATLANTIC	LAB TESTING	45.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	154.03
DEMCO, INC	PAPER/LABELS	59.48
EFTPS	FED/FICA TAX	2,868.70
FELD FIRE	HOSE/COUPLERS-REPAIR	160.50
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	83.00

GRISWOLD AMERICAN	MTS/CLMS/ADS/AMENDMENT	511.38
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	885.82
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	1,177.66
GRISWOLD LIBRARY	PETTY CASH	19.32
HD SUPPLY WATERWORKS	REPAIR SUPPLIES	701.57
HEIMAN FIRE EQUIPMENT	SAFETY STEP	346.94
ICMA	MANAGER JOB AD	450.00
IOWA ONE CALL	NOTIFICATIONS	28.30
IPERS	IPERS	1,827.23
J Q OFFICE EQUIPMENT	COPIER CONTRACT	31.00
JEFF METHENY	CARPET REMOVAL	1,000.00
JFSCO ENGINEERING, P.C.	ENGINEERING FEES	5,458.00
JONATHAN PILGREEN	BOOTS	119.00
LISA METHENY	BOOKS	120.35
MARYLYNNE DICKINSON	MILEAGE/MEALS	177.92
MATHESON TRI-GAS INC	CHEMICALS	102.60
MCDERMOTT & SON ROOFING CO.	BLDG MAINT/REPAIRS	75.00
MENARDS	BUILDING SUPPLIES	406.04
MICHAEL FREDRICK	SUPPLIES	32.00
MIDAMERICAN ENERGY	UTILITIES	4,338.51
MJ'S GROCERY	SUPPLIES	35.23
MSA PROFESSIONAL SERVICES INC	ADMIN FEES	2,736.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	25.00
OTTO, LORENCE & WIEDERSTEIN	MAY RETAINER/CERTIFIED MAIL	621.51
PERFECTION LEARNING	BOOKS	733.80
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	1,254.44
POSTMASTER	POSTAGE	328.89
QUILL CORPORATION	INK/OFFICE SUPPLIES	221.41
SANDBOTHE FIRESTONE	REPAIR	159.95
SCHILDBERG CONSTRUCTION CO.	ROCK, GRAVEL,SAND	364.99
STATE HYGIENIC LABORATORY	WATER LAB FEES	51.00
STERLING WEST	PLAYGROUND SYSTEM	12,158.90
TIFFANY BEEBE	CLEANING	160.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	81.00
TREASURER, STATE OF IOWA	STATE TAX	515.00
UFMC	LUMBER	75.20
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	3,406.15
VERIZON WIRELESS	MONTHLY SERVICE	111.17
VIDACARE CORPORATION	STERILE NEEDLE SET	528.90
VIRGINIA ASKELAND	CLEANING	70.00
WESTERN ENGINEERING CO., INC	PEA GRAVEL	191.00
WESTON ELECTRIC	STREET LIGHT REPAIR	418.85
WYMAN LAWN SERVICES	REPLACE GRASS SEED	135.00
WYMANS CARQUEST	SUPPLIES	<u>37.48</u>
	<b>TOTAL BY VENDER</b>	<b>55699.39</b>

GENERAL	29,671.68
ROAD USE TAX	2,059.24
EMPLOYEE BENEFITS	1,313.11
COMMUNITY BLDG	1,776.46
RESCUE FUND	2,541.30
CAPITAL PROJ RESERVE	2,736.00
WATER	11,931.73
SEWER	<u>3,669.87</u>
<b>TOTAL BY FUND</b>	<b>55,699.39</b>

Lee Wyman  
Mayor

Marylynne Dickinson  
City Clerk