

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
May 11, 2015
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Cook, Moore, Mundorf and J. Wyman.

Motion by Askeland to approve the agenda. Seconded by Mundorf. Approved 5-0.

Motion by J. Wyman to approve the following items under the Consent Agenda

- a. Minutes of the April 13, 2015 regular council meeting
- b. Claims
- c. Treasurers Report – ending April 31, 2015
- d. April Clerks Report
- e. Renew Liquor License #LC0038413 – The Bus Stop Sports Bar
- f. Renew Liquor License #LC0026514 – The American Legion Post 508
- g. Renew Cigarette Permit – Main Lil’ Market
- h. Renew Cigarette Permit – Casey’s General Store

Seconded by Cook. Approved 5-0

PUBLIC HEARINGS

- a. Mayor Wyman opened the Public Hearing for **FY15 Budget Amendment**. (6:03 p.m.) There being no written or oral comments the hearing was closed. (6:04 p.m.)

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted. There is a tree in the park that looks like it may be dying
- b. **Library** – Written report submitted. New lights are being installed on the original side of the building. Library Director, Lisa Metheny handed out the schedule for Summer Reading.
- c. **Community Building** - Written report submitted. Council commented on how nice the front of the building looks.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **CADCO**. – Mundorf gave a report.
- b. **Cass County Environmental Control** – Moore gave a report. J. Wyman stated the City Wide Clean up went well; three trailers were filled along with one trailer of iron.

OLD BUSINESS

- a. Mayor Wyman appointed Holly Luft to the **Little League Board**. Motion by Askeland to accept the Mayor’s appointment. Seconded by J. Wyman. Approved 5-0 Term ending 12/31/2016
- b. Motion by J. Wyman to **reset the Public Hearing for the Voluntary Annexation** to June 8, 2015 6:00 p.m. at the City Council Chambers. Seconded by Mundorf. Approved 5-0

NEW BUSINESS

- a. Motion by Cook to approve the Second Reading of **Ordinance 3-2015: AN ORDINANCE AMENDING TITLE III CHAPTER 2 NUISANCES**. Seconded by Askeland. Roll call ayes: Askeland, Cook, Mundorf, Moore and J. Wyman. Nays: none. Motion carried.
- b. Motion by Askeland to approve the Third and Final Reading of **Ordinance 1-2015: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY AMENDING SECTION 6-5-8 PERTAINING TO WATER RATES**. Seconded by J. Wyman. Roll call ayes: J. Wyman, Moore, Cook, Askeland and Mundorf. Nays: none. Motion carried.
- c. Motion by J. Wyman to approve the Third and Final Reading of **Ordinance 2-2015: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY ADDING CHAPTER 11 UNDER TITLE VI PHYSICAL ENVIRONMENT: MOWING OF PROPERTIES**. Seconded by Cook. Roll call ayes: Moore, Mundorf, Askeland, J. Wyman and Cook. Nays: none. Motion carried.

- d. Motion by Cook to approve **Resolution 23-2015: Approve FY15 Budget Amendment FY15**. Seconded by J.Wyman. Roll call ayes: Cook, J.Wyman, Askeland, Mundorf and Moore. Nays: none. Motion carried
- e. Motion by Mundorf to approve **Resolution 24-2015: Policies and Procedures for Mowing of Properties**. Seconded by Askeland. Roll call ayes: Mundorf, Askeland, Cook, Moore and J.Wyman. Nays: none. Motion carried
- f. Motion by Cook to approve the new **Liquor License for Cruisers at 411 Main St**. Seconded by Moore. Roll call ayes: J.Wyman, Moore, Mundorf, Cook and Askeland. Nays: none. Motion carried
- g. Donnie Drennan with United Group Insurance presented **Health Insurance Renewal** plans to the council. The personnel committee and employees will meet Monday May 18 at 6:00 p.m. to discuss the options. The paperwork needs to be done June 15th for a July 1st renewal.
- h. Motion by J.Wyman to set a **Public Hearing for an Inter-organizational loan to the Little League** to purchase playground equipment for June 8, 2015 at 6:00 p.m. at the City Council Chambers and a Resolution set also for the June 8th council meeting. Seconded by Mundorf. Approved 5-0
- i. Motion by Moore to offer Titan half of the remaining bill (service order 444671). Motion died for lack of a second.
 Motion by Askeland to pay the Titan bill (service order 444671) and not use them again. Seconded by Cook. After discussion, Roll call ayes: Cook. Nays: Askeland, J.Wyman, Mundorf and Moore. Motion failed.
 Motion by J.Wyman to send the letter Nick had drafted up to Titan, if the bill is still sent then it will be put with the claims for the June meeting. Seconded by Moore. Roll call ayes: Moore, Mundorf, J.Wyman, Askeland and Cook. Nays: none. Motion carried.

MESSAGES FROM THE CITY MANAGER

City Manager, Nick MacGregor stated Jason Rush and Aaron Metheny have been hired as seasonal employees at \$10.00 per hour.

Motion by Askeland to adjourn. Seconded by J.Wyman. Approved 5-0. 7:17

CLAIMS

AFFINITY CARE, INC	EAP SERVICES	\$21.00
AKIN BUILDING CENTERS	SUPPLIES	\$79.87
ARROW INTERNATIONAL, INC	SUPPLIES	\$1,020.78
ATLANTIC NEWS-TELEGRAPH	SEASONAL POSITION AD	\$130.00
ATLANTIC PEST CONTROL LLC	PEST CONTROL	\$45.00
BADGER BODY & TRUCK EQUIPMENT	CYLINDER FOR SNOW PLOW	\$272.18
BARRY MOORE	MILEAGE REIMBURSEMENT	\$54.66
BASE	HRA FEES	\$120.00
BOB'S MOWING	MOWING 2 MONTHS	\$2,191.75
BP	FUEL	\$1,195.76
CAPPEL'S	SUPPLIES	\$35.98
CARD SERVICES	BATTERIES	\$101.42
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$1,068.30
CASS COUNTY ENGINEER	SAND/SALT MIX	\$490.00
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$83.53
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-APRIL	\$5,000.00
CENTRAL IOWA DISTRIBUTING INC.	GLASS CLEANER	\$61.07
CITY OF GRISWOLD	RENT FY15/PETTY CASH	\$4,071.03
CITY OF RED OAK AMBULANCE SERV	MUTUAL AID	\$110.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE (2MONTHS)	\$461.81
DATA TECHNOLOGIES	USER GROUP MEETING	\$95.00
EFTPS	FED/FICA TAX	\$3,403.97
FIREGUARD INCORP.	GAS INSTRUMENT CALIBRATION	\$38.75

FRONTIER TECHNOLOGY, LLC	MAIN ST. CAMERAS	\$5,600.00
GENETIC FOCUS INC	DAMAGE DEPOSIT REFUND	\$100.00
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$136.96
GRISWOLD AMERICAN	MINUTES/CLAIMS/ADS/PUBLIC HEARINGS	\$432.47
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$1,261.25
GRISWOLD LIBRARY	PETTY CASH	\$61.12
GRISWOLD RESCUE DEPT.	TRAINING	\$40.00
GRISWOLD, CITY OF	SEWER UTILITY	\$369.61
HAWKINS WATER TREATMENT	CHEMICALS	\$274.50
HD SUPPLY WATERWORKS	SUPPLIES	\$166.60
HEIMAN FIRE EQUIPMENT	ARMOR/PD BY INSURANCE REIMB	\$14,950.00
HOA SOLUTIONS, INC	TRANSDUCERS/VFD'S	\$16,470.00
HOLIDAY INN EXPRESS HOTEL	LODGING	\$281.98
I+S GROUP	CAPITAL IMPV. PLAN	\$1,050.00
IA-WEA	WASTEWATER TRAINING	\$72.00
ILA	SPRING MEETING	\$10.00
IOWA ASSN. OF MUNICIPAL UTIL.	TRAINING-JEFF	\$712.65
IOWA LEAGUE OF CITIES	IMFOA CONFERENCE	\$65.00
IOWA OUTDOORS	RENEWAL	\$10.00
IPERS	IPERS	\$2,236.11
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$66.00
J.D. WYMAN SERVICE	REPAIR TIRE	\$10.00
KEMP WELDING & REPAIR	REPAIRS	\$89.00
LISA METHENY	MILEAGE REIMBURSEMENT	\$17.89
MATHESON TRI-GAS INC	FITTINGS	\$256.32
MCDERMOTT & SON ROOFING CO.	BLDG MAINT/REPAIRS	\$75.00
MEDIVAC-ATLANTIC	MUTUAL AID	\$450.00
MENARDS	SUPPLIES	\$234.36
MET LIFE - GROUP BENEFITS	GROUP BENEFITS	\$170.87
MIDAMERICAN ENERGY	UTILITIES	\$4,784.40
MONTGOMERY CO HOSPITAL	MEDICAL SUPPLIES	\$7.59
MR. ED'S FLAG POLE CO.	FLAG POLE	\$322.15
NICK MACGREGOR	MILEAGE REIMBURSEMENT	\$238.56
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$50.00
THE ODB COMPANY	BROOM FOR STREET SWEEPER	\$489.17
OTTO,LORENCE & WIEDERSTEIN	APRIL RETAINER	\$600.00
PEEBLES PLUMBING	PARTS FOR FIRE TRUCK	\$69.91
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$1,471.42
POSTMASTER	POSTAGE	\$347.46
QUILL CORPORATION	METERED AIR FRESHENERS	\$397.26
RICHARD CONRY	DAMAGE DEPOSIT REFUND	\$100.00
ROBINSON TRUE VALUE	KEY DUPLICATIONS	\$143.25
SANDBOTHE FIRESTONE	MAINTENACE & SUPPLIES	\$18.00
SANDRA BIERBAUM	DAMAGE DEPOSIT RETURN	\$100.00
SCHILDBERG CONSTRUCTION CO.	ROCK, GRAVEL,SAND	\$410.60
SW IA FARM BUSINESS ASSOC.	DAMAGE DEPOSIT REFUND	\$100.00
SOUTHWEST IOWA TILING	BACKHOE LABOR 1005 2ND ST	\$705.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$183.50
STEFFEN FUEL SUPPLY	FUEL	\$108.43
STOREY KENWORTHY/MATT PARROTT	CHECKS	\$406.31

SUSAN PETERSEN	MILEAGE REIMBURSEMENT	\$19.94
TITAN MACHINERY	BACK HOE ENGINE	\$13,851.65
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$162.00
TREASURER, STATE OF IOWA	STATE TAXES	\$574.00
TREASURER, STATE OF IOWA	SALES TAX	\$6,857.00
ULTIMATE LAWN & POWER LLC	CHAIN SAW REPAIR	\$33.36
USA BLUEBOOK	BOX FOR SHARKTOOTH	\$331.45
VERIZON WIRELESS	MONTHLY SERVICE	\$229.20
VIRGINIA ASKELAND	CLEANING	\$110.00
WELLMARK	PREMIUMS	\$4,659.40
WESTON ELECTRIC	MAIN STREET LIGHTS	\$242.35
WYMANS CARQUEST	FILTERS	\$854.33
ZOLL MEDICAL CORPORATION	AUTOPULSE BATTERY/CHARGER	<u>\$2,172.35</u>
	TOTAL BY VENDER	\$106,971.59

1	GENERAL	\$41,224.71
110	ROAD USE TAX	\$5,576.99
112	EMPLOYEE BENEFITS	\$1,859.61
140	COMMUNITY BLDG	\$1,822.61
141	RESCUE FUND	\$6,460.01
600	WATER	\$33,670.17
610	SEWER	<u>\$16,357.49</u>
	TOTAL BY FUND	\$106,971.59

MARCH 2015 CLERKS REPORT

<u>REVENUE BY FUND</u>		MARCH 2015	<u>EXPENSE BY FUND</u>	
GENERAL TOTAL	\$5,055.95		GENERAL TOTAL	\$36,310.69
ROAD USE TAX TOTAL	\$9,440.75		ROAD USE TAX TOTAL	\$4,575.23
EMPLOYEE BENEFITS TOTAL	\$1,158.57		EMPLOYEE BENEFITS TOTAL	\$2,928.11
EMERGENCY FUND TOTAL	\$141.00		COMMUNITY BLDG TOTAL	\$1,505.06
LOCAL OPTION SALES TAX TO	\$8,492.26		RESCUE FUND TOTAL	\$4,458.68
TAX INCREMENT FINANCING T	\$1,014.87		WATER TOTAL	\$28,063.83
COMMUNITY BLDG TOTAL	\$150.05		SEWER TOTAL	<u>\$12,696.84</u>
RESCUE FUND TOTAL	\$12,322.84		TOTAL EXPENSES BY FUND	\$90,538.44
FLOOD CONTROL TOTAL	\$0.27			
DEBT SERVICE TOTAL	\$415.63			
CAPITAL IMPROVEMENT FUND	\$352.47			
CAPITAL PROJECT FUND TOTA	\$1.11			
PW VEHICLE REPLACEMENT TO	\$0.36			

SOURCE WATER PROTECTION T	\$0.19
PERPETUAL CARE TOTAL	\$0.93
WATER TOTAL	\$12,322.21
SEWER TOTAL	<u>\$26,466.79</u>
TOTAL REVENUE BY FUND	\$77,336.25

Lee Wyman
Mayor

Marylynne Lightner
City Clerk