

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
March 9, 2015
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Cook, Moore, Mundorf and J. Wyman.

Motion by Mundorf to approve the agenda. Seconded by Askeland. Approved 5-0.

Motion by J. Wyman to approve the following items under the Consent Agenda

- a. Minutes of the February 9, 2015 regular council meeting
- b. Minutes of the February 16, 2015 special council meeting
- c. Minutes of the February 19, 2015 special council meeting
- d. Claims
- e. Treasurers Report – ending February 28, 2015
- f. February Clerks Report
- g. Renew Liquor License #WBN000784 – Petals ‘N Pages

Seconded by Askeland. Approved 5-0.

PUBLIC HEARINGS

- a. Mayor Wyman opened the Public Hearing for **Ordinance 1-2015: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY AMENDING SECTION 6-5-8 PERTAINING TO WATER RATES.** (6:01 p.m.) There being no written or oral comments the hearing was closed. (6:02 p.m.)
- b. Mayor Wyman opened the Public Hearing for **Ordinance 2-2015: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY ADDING CHAPTER 11 UNDER TITLE VI PHYSICAL ENVIRONMENT: MOWING OF PROPERTIES.** (6:02 P.M.) There being no written or oral comments the hearing was closed. (6:03 p.m.)

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted.
- b. **Library** – Written report submitted.
- c. **Community Building** - Written report submitted.
- d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

- a. **CADCO.** – Mundorf gave a report.
- b. **Cass County Environmental Control** – Moore gave a report.

OLD BUSINESS

- a. Motion by J. Wyman to approve **Resolution 22-2015: Mayor Term in Office – Set Special Election for May 5, 2015.** Seconded by Moore. Roll call ayes: Cook, Askeland, J. Wyman, Mundorf and Moore. Nays: none. Motion carried.

NEW BUSINESS

- a. Motion by Cook to approve the First Reading of **Ordinance 1-2015: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY AMENDING SECTION 6-5-8 PERTAINING TO WATER RATES.** Seconded by Askeland. Roll call ayes: Mundorf, J. Wyman, Moore, Cook and Askeland. Nays: none. Motion carried.
- b. Motion by Askeland to approve the First Reading of **Ordinance 2-2015: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY ADDING CHAPTER 11 UNDER TITLE VI PHYSICAL ENVIRONMENT: MOWING OF PROPERTIES.** Seconded by Mundorf. Roll call ayes: Askeland, Cook, Mundorf, Moore and J. Wyman. Nays: none. Motion carried.

- c. Motion by Askeland to set a Public Hearing for 6:00 p.m. April 13, 2015 at the Griswold City Council Chambers to Amend **Ordinance Title III Chapter 2 Nuisances**. Seconded by Cook. Roll call ayes: J.Wyman, Moore, Cook, Askeland and Mundorf. Nays: none. Motion carried.
- d. Motion by Askeland to accept the Mayors Board appointments to fill the vacancies on the Little League Board, Cemetery Board, Board of Adjustments and the Planning and Zoning Commission. Seconded by Cook. Roll call ayes: Moore, Mundorf, Askeland, J.Wyman and Cook. Nays: none. Motion carried.
- e. Motion by Mundorf to approve the **Insurance Renewal** with EMC through Gade Insurance at \$33,103.00. Seconded by Cook. Roll call ayes: Cook, J.Wyman, Askeland, Mundorf and Moore. Nays: none. Motion carried.
- f. Motion by Askeland to approve the **Retainer Agreement** with Jamie Arnold, an associate in the Otto, Lawrence and Wiederstein firm. Seconded by Cook. Roll call ayes: Mundorf, Askeland, Cook, Moore and J.Wyman. Nays: none. Motion carried.
- g. Motion by Cook to approve the **Letter of Conditions for the SEARCH Grant**. Seconded by Askeland. Roll call ayes: J.Wyman, Moore, Mundorf, Cook and Askeland. Nays: none. Motion carried.
- h. Motion by J.Wyman to approve the **Storm Water Study Agreement with MSA Professional Services**. Seconded by Askeland. Roll call ayes: Askeland, Cook, Moore, J.Wyman and Mundorf. Nays: none. Motion carried.
- i. Motion by Askeland to go into closed session Pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I, to discuss real estate matters. Seconded by J.Wyman. Roll call ayes: Moore, Mundorf, J.Wyman, Askeland and Cook. Nays: none. Motion carried. 6:44 p.m.
Motion by Askeland to return to open session. Seconded by Mundorf. Approved 5-0. 7:14 p.m.
Motion by Moore to table. Seconded by J.Wyman. Roll call ayes: Mundorf, J.Wyman, Moore, Cook and Askeland. Nays: none. Motion carried.

MESSAGES FROM THE CITY MANAGER

MacGregor

MESSAGES AND PAPERS FROM THE MAYOR

None

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Askeland stated the streets are looking good after the snow removal.

Moore thanked Drue Kirchhoff for the use of his back hoe.

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 7:22

CLAIMS

AKIN BUILDING CENTERS	DUMP TRUCK REPAIR PARTS	\$24.95
GECRB/AMAZON	BOOKS	\$36.18
ARROW INTERNATIONAL, INC	MEDICAL SUPPLIES	\$1,020.78
BADGER BODY & TRUCK EQUIPMENT	SNOW PLOW PARTS	\$272.18
BARRY MOORE	MILEAGE	\$54.66
BASE	HRA FEES	\$60.00
BOB'S MOWING	FERTILIZING CONTRACT	\$631.75
BP	FUEL	\$1,253.29
CAPPEL'S	SUPPLIES	\$35.98
CARD SERVICES	MEAL-TRAINING	\$53.90
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$627.89
CASS COUNTY MEMORIAL HOSPITAL	RESCUE SUPPLIES	\$20.37
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-MARCH	\$5,000.00
CENTRAL IOWA DISTRIBUTING INC.	GLASS CLEANER	\$61.07
CITY OF RED OAK AMBULANCE SERV	MUTUAL AID	\$110.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$155.57

DATA TECHNOLOGIES	ONLINE PREP FEES/USER	
EFTPS	GROUP	\$445.00
GREATAMERICA FINANCIAL SVCS	FED/FICA TAX	\$3,340.96
GRISWOLD AMERICAN	COPIER LEASE	\$68.48
GRISWOLD COOP TELEPHONE CO.	MTG/CLAIMS	\$187.31
GRISWOLD LIBRARY	TELEPHONE	\$716.64
GRISWOLD RESCUE DEPT.	PETTY CASH	\$14.64
GRISWOLD, CITY OF	EMS ASSOCIATION DUES	\$115.00
HEIMAN FIRE EQUIPMENT	SEWER UTILITY	\$232.72
HOA SOLUTIONS, INC	ARMOR GEAR	\$14,950.00
I+S GROUP	TRANSDUCERS/VFD'S	\$16,470.00
ILA	CAPITAL IMPV. PLAN	\$1,050.00
IOWA ASSN. OF MUNICIPAL UTIL.	MEMBERSHIP	\$65.00
IOWA DNR	ANNUAL DUES	\$502.65
IOWA LEAGUE OF CITIES	WATER DISTRIB EXAM-NICK	\$90.00
IPERS	IMFOA CONFERENCE	\$65.00
J Q OFFICE EQUIPMENT	IPERS	\$2,196.97
J.D. WYMAN SERVICE	COPIER CONTRACT	\$33.00
JULIE KLINE	TIRE REPAIR	\$10.00
KEMP WELDING & REPAIR	TRAINING	\$84.00
LISA METHENY	REPAIRS	\$89.00
MATHESON TRI-GAS INC	BOOK/MILEAGE	\$55.93
MEDIVAC-ATLANTIC	CHEMICALS	\$96.29
MENARDS	MUTUAL AID	\$150.00
MET LIFE - GROUP BENEFITS	SUPPLIES	\$234.36
MIDAMERICAN ENERGY	GROIUPO BENEFITS	\$170.87
MR. ED'S FLAG POLE CO.	UTILITIES	\$4,544.56
NISHNABOTNA VALLEY REC	FLAG POLE	\$322.15
OTTO,LORENCE & WIEDERSTEIN	CEMETARY - ELEC/GAS	\$25.00
OUR IOWA	MARCH RETAINER	\$600.00
PARKER NORRIS MILLER, INC	MAGAZINE ORDER	\$32.98
PHYSICIAN'S CLAIMS COMPANY	DAMAGE DEPOSIT RETURN	\$200.00
POSTMASTER	DAY SHEETS	\$251.39
QUILL CORPORATION	POSTAGE	\$345.75
ROBINSON TRUE VALUE	METERED AIR FRESHENERS	\$397.26
SANDBOTHE FIRESTONE	POSTAGE	\$24.76
SHARKTOOTH SYSTEMS INC	MAINTENACE & SUPPLIES	\$18.00
STATE HYGIENIC LABORATORY	3 SYSTEM CONVERTERS	\$4,445.00
STOREY KENWORTHY/MATT PARROTT	WATER LAB FEES	\$108.00
SUSAN PETERSEN	CHECKS	\$406.31
THE CENTER FOR CONFERENC	MILEAGE	\$19.94
TITAN MACHINERY	IMMI CONFERENCES-NICK	\$420.00
TOWN & COUNTRY SANITATION	TURBO FOR BACK HOE	\$1,318.80
TREASURER, STATE OF IOWA	MONTHLY SERVICE	\$81.00
UNITED GROUP INSURANCE	STATE TAX	\$559.00
USA BLUEBOOK	DAMAGE DEPOSIT RETURN	\$100.00
VERIZON WIRELESS	SUPPLIES	\$146.23
VIRGINIA ASKELAND	MONTHLY SERVICE	\$114.60
WELLMARK	CLEANING	\$55.00
	PREMIUMS	\$4,659.40

WYMANS CARQUEST	BACK HOE PARTS	\$328.81
	AUTOPULSE	
ZOLL MEDICAL CORPORATION	BATTERY/CHARGER	<u>\$2,172.35</u>
	TOTAL BY VENDER	\$72,548.68
	1 GENERAL	\$30,867.77
	110 ROAD USE TAX	\$3,484.95
	112 EMPLOYEE BENEFITS	\$1,829.03
	140 COMMUNITY BLDG	\$1,493.67
	141 RESCUE FUND	\$4,515.02
	600 WATER	\$24,992.39
	610 SEWER	<u>\$5,365.85</u>
	TOTAL BY FUND	\$72,548.68

FEBRUARY 2015 CLERKS REPORT

<u>REVENUE BY FUND</u>	FEBRUARY 2015	<u>EXPENSE BY FUND</u>	
GENERAL TOTAL	\$3,370.07	GENERAL TOTAL	\$25,671.21
ROAD USE TAX TOTAL	\$9,085.60	ROAD USE TAX TOTAL	\$4,342.28
EMPLOYEE BENEFITS TOTAL	\$302.35	EMPLOYEE BENEFITS TOTAL	\$3,757.26
EMERGENCY FUND TOTAL	\$36.79	COMMUNITY BLDG TOTAL	\$1,160.31
LOCAL OPTION SALES TAX TO	\$9,443.99	RESCUE FUND TOTAL	\$2,251.35
TAX INCREMENT FINANCING T	\$780.02	WATER TOTAL	\$10,904.29
COMMUNITY BLDG TOTAL	\$1,268.29	SEWER TOTAL	<u>\$7,752.13</u>
RESCUE FUND TOTAL	\$2,341.81	TOTAL EXPENSES BY FUND	\$55,838.83
FLOOD CONTROL TOTAL	\$0.30		
DEBT SERVICE TOTAL	\$120.69		
CAPITAL IMPROVEMENT FUND	\$91.99		
CAPITAL PROJECT FUND TOTA	\$1.22		
PW VEHICLE REPLACEMENT TO	\$0.40		
SOURCE WATER PROTECTION T	\$0.21		
PERPETUAL CARE TOTAL	\$1.03		
WATER TOTAL	\$12,104.60		
SEWER TOTAL	<u>\$28,507.38</u>		
TOTAL REVENUE BY FUND	\$67,456.74		

Lee Wyman
Mayor

Marylynne Lightner
City Clerk