

Minutes
City of Griswold
Regular Council Meeting, City Hall
March 11, 2013
6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order at 6:00 p.m. Council present: Askeland, Cook, Mundorf and Jared Wyman. Absent: Adams

Motion by Askeland to approve the agenda. Seconded by Mundorf. Approved 4-0.

Motion by Askeland to approve the following items under the Consent Agenda.

- a. Minutes of the February 11, 2013 regular meeting
- b. Claims
- c. Treasurer's Report – ending February 28, 2013

Seconded by Cook. Approved 4-0

PUBLIC HEARING

Mayor Wyman opened up the public hearing for **ORDINANCE 2-2013**: An Ordinance amending the Code of Ordinances of the City of Griswold, Iowa, 2010, by amending section 6-5-8 pertaining to water rates. There being no written or oral comments, the public hearing was closed.

PUBLIC COMMENTS

Joy Smith, sponsor for the Jr. Optimists came to the council with their plan to clean up the wooden park April 6th.

Sandy Tye and Kristen Harry came with concerns about their street.

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**.
- b. Written report submitted for the **Library**. Library Board President, Robin Drake introduced Lisa Metheny-the new Library Director and also updated the council of current events at the Library.
- c. Written report submitted for the **Community Building**.

COMMITTEE REPORTS

- a. **Public Safety Commission** – no report

ORDINANCES

- a. Motion by Cook to approve the third and final reading of **Ordinance 1-2013**: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY AMENDING SECTION 6-5-5 PERTAINING TO UTILITIES-BILLING CHARGES. Seconded by J.Wyman. Roll call ayes: Askeland, J.Wyman, Cook and Mundorf. Nays: none. Motion carried, Ordinance adopted.
- b. Motion by Askeland to approve the first reading of **Ordinance 2-2013**: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY AMENDING SECTION 6-5-8 PERTAINING TO WATER RATES. Seconded by J.Wyman. Roll call ayes: Cook, Mundorf, J.Wyman and Askeland. Nays: none. Motion carried.

OLD BUSINESS

- a. MSA representative, Sarah Campbell gave an update on the **Sanitary Sewer Rehabilitation Project**.
- b. Becky Ohrtman - IDNR Source Water Protection Coordinator, Keith Wilken - IDNR Environmental Specialist and Dave York - NRCS District Conservationist gave a presentation about **Source Water Protection**. A committee will be put together to write up the Protection Plan. Larry Mundorf, Drue Kirchoff and a couple of employees will attend the Sponsored Projects Meeting Monday, March 18th in Des Moines.
- c. **Safe Routes to School** - tabled to next meeting.
- d. Mayor Lee Wyman opened sealed bids for the Dixie lawnmower. Motion by J.Wyman to accept the bid from Robert Amos in the amount of \$2850.00. Seconded by Askeland. Roll call ayes: Cook, J.Wyman and Askeland. Nays: Mundorf. Motion carried.

NEW BUSINESS

- a. Motion by J.Wyman to allow the Junior Class use of the City Park and perimeter of, April 20th for the Jr./Sr. Prom, Grand March. Roll call ayes: Mundorf, Cook, Askeland and J.Wyman. Nays: none. Motion carried. Street closing and use of golf carts will be on the agenda for the April meeting.
- b. Motion by Askeland to approve **Change order #8 for the Sanitary Sewer Project**. Seconded by Mundorf. Roll call ayes: J.Wyman, Askeland, Mundorf and Cook. Nays: none. Motion carried.
- c. Motion by Mundorf to forgive \$170.00 of the sewer usage charge on account #459000. Motion died due to lack of a second. Motion by Askeland to reduce the sewer usage bill by \$88.46 on account #459000, which is half of the usage charged. Seconded by J.Wyman. Roll call ayes: Askeland, Cook and J.Wyman. Nays: Mundorf. Motion carried.
- d. City Administrator, Chelsea (Fulton) Huisman submitted her 30 day resignation, her last day will be April 10, 2013. Motion by Askeland for the Personnel Committee to handle the application process of hiring a new employee. Seconded by Mundorf. Approved 4-0

MESSAGES AND REMARKS FROM THE CITY ADMINISTRATOR

Huisman read a thank-you note from the Hoogveen’s thanking the Public Works guys for doing such a good job snowplowing.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman wants a meeting set up with the finance committee and also stated he appreciates all the work the guys have done with the streets.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

All council members stated their thanks to the guys for the time they took snowplowing and how well it was done. Askeland welcomed Lisa Metheny and thanked the Jr. Optimist Club for taking their time to volunteer work at the Wooden Playground.

Motion by Askeland to adjourn. Seconded by Mundorf. Approved 4-0. 7:58 p.m.

CLAIMS

A & M GREEN POWER	EQUIPMENT REPAIR	\$50.31
AKIN BUILDING CENTERS	SPRAY TEXTURE	\$33.98
ALPHA PHI OMEGA-CREIGHTON UNIV	CANCELLATION REFUND	\$325.00
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
ATLANTIC NEWS-TELEGRAPH	SEALED BID AD-DIXIE CHOPPER	\$179.20
ATLANTIC PEST CONTROL LLC	SPRAY COMM BLDG	\$45.00
AWWA REGION IV	WATER TRAINING	\$50.00

BAKER & TAYLOR	BOOKS	\$140.09
BASE	HRA/CAFETERIA	\$60.00
CAPPEL'S	PAINT SUPPLIES	\$86.40
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$357.32
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$21.50
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-MARCH	\$5,583.33
CINDY MILLER	BOOKS/SHELVING/SUPPLEMENT	\$330.84
CLARENCE WADDELL	REIMBURSE RESCUE EXPENSE	\$29.95
COUNSEL OFFICE & DOCUMENT	COPIER LEASE-2 MONTHS	\$312.03
DANELL SMITH	EMT CLASS REIMBURSEMENT	\$2,500.00
ED'S LAWN EQUIPMENT	MOWER PARTS/REPAIR	\$248.50
EFTPS	FED/FICA TAX	\$3,123.11
FLOORS, INC	FLOOR BASE	\$127.00
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$82.00
GRISWOLD AMERICAN	2012 BOUND BOOK/MINUTES/CLAIMS	\$183.80
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$1,299.80
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$555.93
GRISWOLD LIBRARY	PETTY CASH	\$52.42
HACH COMPANY	CHEMICALS/SUPPLIES	\$429.68
HANSEN COMPANY	PLAYGROUND PICK-UP	\$1,200.00
IMFOA	IMFOA CONFERENCE	\$100.00
IOWA ASSN. OF MUNICIPAL UTIL.	ANNUAL DUES	\$460.50
IPERS	IPERS	\$1,939.00
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$29.00
JENNIFER MUZNEY	DAMAGE DEPOSIT RETURN	\$100.00
JESSICA PELZER	DAMAGE DEPOSIT REFUND	\$150.00
JFSCO ENGINEERING, P.C.	SAFE ROUTES TO SCHOOL PLANS	\$5,102.26
KEMP WELDING & REPAIR	REPAIR SNOW BLADE/DRAIN GRATES	\$564.00
MATHESON TRI-GAS INC	CHEMICALS	\$175.78
MEDIVAC-ATLANTIC	MUTUAL AID	\$150.00
MIDAMERICAN ENERGY	UTILITIES	\$5,823.05
MJ'S GROCERY	SUPPLIES	\$9.59
MSA PROFESSIONAL SERVICES INC	PAY REQUEST 7	\$11,566.57
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO, LORENCE & WIEDERSTEIN	MARCH RETAINER	\$600.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$797.46
POSTMASTER	POSTAGE-UTILITY BILLS	\$327.62
QUILL CORPORATION	WINDOW ENVELOPES	\$143.98
RDG	SITE MONITORING	\$260.00
RED OAK EXPRESS	HELP WANTED AD	\$190.80
ROBINSON TRUE VALUE	POSTAGE	\$12.31
SCHILDBERG CONSTRUCTION CO.	ROCK, GRAVEL,SAND	\$246.73
SHERWIN-WILLIAMS	PAINT	\$89.96
SOUTHWEST IA PLANNING COUNCIL	CONSTRUCTION FEES	\$37,837.00
ST. LUKE'S DRUG AND ALCOHOL	TESTING	\$37.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$18.00
TIFFANY BEEBE	CLEANING	\$150.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00

TREASURER, STATE OF IOWA	STATE TAX	\$507.00
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$3,733.61
VERIZON WIRELESS	MONTHLY SERVICE	\$99.32
VIRGINIA ASKELAND	CLEANING-2 MONTHS	\$137.50
WESTON ELECTRIC	REMOVE CONDUIT/LIGHT REPAIRS	\$625.42
WYMANS CARQUEST	SUPPLIES	<u>\$48.64</u>
	TOTAL	\$91,145.29

BY FUND

GENERAL	\$21,226.43
ROAD USE TAX	\$2,395.47
EMPLOYEE BENEFITS	\$1,393.84
COMMUNITY BLDG	\$1,632.16
RESCUE FUND	\$4,570.27
2010 HOUSING PROJECT	\$37,837.00
CAPITAL PROJ RESERVE	\$11,566.57
WATER	\$6,573.58
SEWER	<u>\$3,949.97</u>
TOTAL	\$91,145.29

Lee Wyman
Mayor

Marylynn Dickinson
City Clerk