

**Minutes  
City of Griswold  
Regular Council Meeting, City Hall  
March 10, 2014  
6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Cook, Moore, Mundorf and J.Wyman.

Motion by Cook to approve the agenda removing Item C under Old Business to just after Public Comments and Item D under New Business moved to Old Business. Seconded by Askeland. Approved 5-0.

Motion by Askeland to approve the following items under the Consent Agenda.

- a. Minutes of the February 10, 2014 regular meeting
- b. Claims
- c. Treasurers Report – ending February 28, 2014
- d. Liquor License Request – main Lil’ Market
- e. Liquor License Renewal #WBN000784 – Petals & Pages

Seconded by Mundorf. Approved 5-0

PUBLIC HEARINGS

- a. Mayor Wyman opened the **Public Hearing for the Proposed Budget FY15**. There being no written or oral comments the Public Hearing was closed.
- b. Mayor Wyman opened the **Public Hearing for Ordinance 1-2014: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY AMENDING SECTION 6-5-8 PERTAINING TO WATER RATES**. There being no written or oral comments the Public Hearing was closed.

PUBLIC COMMENTS

None

Item C: Old Business

- c. Carl Elshire with MSA updated the council on the remaining punch list for the **Sewer Rehabilitation Project**. There is some seeding and a little bit of grading work left for the contractor to do. He also reminded the council of the one year warranty the city has after the close out.

DEPARTMENTAL REPORTS

- a. **Public Works** written report submitted by Public Works Supervisor, Jeff Metheny. Jeff added he would like to start thinking hard on what route needs to be taken for the well houses, whether the council would like to go with fiber optic or radio read. Askeland asked for Metheny to make a ‘to do’ list for the Fish Farm.
- b. **Library** – Written report submitted.
- c. **Community Building** - Written report submitted. Askeland noted the dumpster is in need of repair.
- d. **Cass County Sheriff** – At the council’s request, a verbal account of happenings was given. From now on council would like to see this report submitted along with the report submitted on the hours spent in Griswold

COMMITTEE REPORTS

- a. **Public Safety Commission** – A verbal report was given by Askeland. Askeland had asked the Commission why Griswold, Anita and Atlantic are the only towns paying for Public Safety while the other Cass County towns do not pay. The Board of Supervisors will be looking into this.
- b. **CADCO**. – Mundorf still wants to get a list rounded up of rental properties and landlords to add on CADCO’s listings.
- c. **Cass County Environmental Control** – No report given

ORDINANCES

- a. Motion by J.Wyman to approve the first reading of **Ordinance 1-2014:AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010,**

**BY AMENDING SECTION 6-5-8 PERTAINING TO WATER RATES.** Seconded by Mundorf. Roll call ayes: Askeland, J.Wyman, Moore, Mundorf and Cook. Nays: none. Motion carried.

OLD BUSINESS

- a. Motion by Askeland to accept the **City insurance** proposal from Gade Insurance. Seconded by J.Wyman. Roll call ayes: Moore, Cook, Askeland, Mundorf and J.Wyman. Nays: none. Motion carried.
- b. Motion by Cook to approve **Resolution 17-2014: A Resolution Establishing a Policy to Incentivize the Development and Improvement of Commercial Real Estate through the use of Property Tax Rebates.** Seconded by Askeland. Roll call ayes: Mundorf, J.Wyman, Cook, Askeland and Moore. Nays: none. Motion carried.
- c. Item moved to just after Public Comments.
- d. Motion by J.Wyman to **reimburse** Bruce Evans \$238.00, the amount submitted on the receipt for the purchase of **two heaters.** Seconded by Askeland. Roll call ayes: Askeland, Mundorf and J.Wyman. Nays: Moore and Cook. Motion carried.

NEW BUSINESS

- a. Motion by Askeland to forgive \$206.42 of the sewer usage on account #162000. Seconded by Mundorf. Roll call ayes: Askeland, Mundorf, J.Wyman, Moore and Cook. Nays: none. Motion carried.
- b. Motion by Moore to approve **Resolution 18-2014: Pay Increase for Jeff Metheny.** Seconded by Cook. Roll call ayes: Cook, Askeland, Moore, J.Wyman and Mundorf. Nays: none. Motion carried.
- c. Motion by J.Wyman to approve **Resolution 19-2014: A Resolution to Adopt a Budget for Fiscal Year ending June 30, 2015.** Seconded by Cook. Roll call ayes: Moore, Askeland, Mundorf, J.Wyman and Cook. Nays: none. Motion carried.
- d. Moved to Old Business

MESSAGES FROM THE CITY MANAGER

City Manager, Nick MacGregor submitted goals he would like to see for the city and asked the council to give him input on what goals they might have.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman read a letter from the Cass County Local food Policy Council, this council has been awarded USDA Grant money to assist with Cass County Farmers Markets.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Askeland had a few things 1) wondered where we are at with the third Welcome sign 2) if anyone has ideas for the Fish Farm to let him know and 3) thanked all who came to support the Fire Department at the Fireman's Dance Saturday night.

J.Wyman wanted to know if any tractors have been set up for use with the box scraper.

Moore noted he does not like how the Service Line Insurance uses the City Letterhead.

Mundorf wanted to know what more can be done to keep the cars off Main Street during a Snow Emergency.

Motion by Mundorf to adjourn. Seconded by Askeland. Approved 5-0. 7:24 p.m.

**CLAIMS**

AGRILAND FS, INC	FUEL	\$139.02
AKIN BUILDING CENTERS	REPAIR SUPPLIES	\$29.32
AMERICAN FIRE PROTECTION	FIRE EXTINGUISHERS	\$504.00
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
ATLANTIC PEST CONTROL LLC	TREATMENT-RESCUE/FIRE DEPARTMENT	\$70.00

AWWA REGION IV	WATER TRAINING	\$20.00
BASE	HRA/CAFETERIA	\$60.00
BLUE TARP FINANCIAL, INC	TOOLS	\$118.48
BP	FUEL	\$1,460.59
BRUCE EVANS	REIMBURSE HEATER 3/10/14	\$238.00
CAPPEL'S	TOOLS	\$46.76
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$473.80
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$439.44
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-MARCH	\$5,083.33
CITY OF GRISWOLD	SEWER UTILITIES	\$239.58
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$177.35
DATA TECHNOLOGIES	USER GROUP MEETING	\$170.00
DORSCHER EXPRESS, LLC	SNOW REMOVAL	\$294.00
EFTPS	FED/FICA TAX	\$2,730.76
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$82.00
GRISWOLD AMERICAN	MINUTES/CLAIMS/PUBLIC HEARINGS	\$301.87
STEFFEN FUEL SUPPLY	FUEL	\$207.10
GRISWOLD COMMUNITY BETTETERMEN	MEMBERSHIP SUPPORT	\$150.00
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$625.56
IOWA ASSN. OF MUNICIPAL UTIL.	ANNUAL DUES	\$478.92
IOWA DEPT OF NATURAL RESOURCES	EXAM-WTR DISTRIBUTION-METHENY	\$60.00
IOWA LEAGUE OF CITIES	IMFOA CONFERENCE	\$200.00
IPERS	IPERS	\$1,690.70
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$31.00
J.D. WYMAN SERVICE	BATTERY/OIL CHANGE	\$160.45
MATHESON TRI-GAS INC	CHEMICALS	\$45.20
MENARDS	SUPPLIES	\$206.26
MIDAMERICAN ENERGY	UTILITIES	\$6,116.89
NICK MACGREGOR	REIMBURSE MEET&GREET SUPPLIES	\$21.60
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	MARCH RETAINER	\$600.00
PEEBLES PLUMBING	WATER LINE REPAIRS	\$217.15
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$1,012.00
POSTMASTER	POSTAGE	\$149.13
QUILL CORPORATION	CLEANING & OFFICE SUPPLIES	\$155.75
ROBINSON TRUE VALUE	POSTAGE	\$15.36
SANDBOTHE FIRESTONE	TIRE REPLACEMENT	\$141.26
SECRETARY OF STATE	NOTARY-MacGREGOR	\$30.00
SHAWN ASKELAND	SNOW REMOVAL WINTER 2014	\$504.00
SHERATON IOWA CITY	LODGING-IMMI CONFERENCE	\$185.92
SOUTHWEST IOWA TILING	JETTING AND REPAIR	\$360.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$183.00
TOWN & COUNTRY SANITATION	2 MONTHS SERVICE	\$162.00
TREASURER, STATE OF IOWA	STATE TAXES	\$427.00
TRUE NORTH - GROUP BENEFITS	MONTHLY PREMIUMS	\$188.50

UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$1,935.54
VERIZON WIRELESS	MONTHLY SERVICE	\$114.60
VIRGINIA ASKELAND	2 MONTHS CLEANING	<u>\$110.00</u>
	<b>TOTAL BY VENDER</b>	<b>\$30,788.19</b>

1	GENERAL	\$11,780.10
110	ROAD USE TAX	\$4,178.31
112	EMPLOYEE BENEFITS	\$688.92
140	COMMUNITY BLDG	\$1,132.67
141	RESCUE FUND	\$2,671.30
600	WATER	\$6,584.59
610	SEWER	<u>\$3,752.30</u>
	<b>TOTAL BY FUND</b>	<b>\$30,788.19</b>

Lee Wyman  
Mayor

Marylynne Dickinson  
City Clerk