

**Minutes
City of Griswold
Regular Council Meeting, City Hall
June 11, 2012
6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order at 6:00 p.m. Council present: Adams, Askeland, Cook, Mundorf and Jared Wyman.

Mayor Wyman added to the agenda; the right for the council to go into closed session between items e. and f. pursuant to Iowa Code Chapter 21.5, Paragraph 1, Subparagraph 1 to discuss employee performance.

Motion by Askeland to approve the agenda with the addition. Seconded by J. Wyman. Approved 5-0.

Motion by Askeland to approve the following items under the Consent Agenda.

- a. Minutes of the May 29, 2012 special meeting
- b. Claims
- c. Treasurers Report – Month ending May 31, 2012
- d. Cigarette Permit Renewal – MJ's
- e. Renew Liquor License #BB0022439 and #LC0026514 – American Legion

Seconded by Adams. Approved 5-0.

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**.
- b. Along with the written report submitted for the **Library**; Board President, Robin Drake updated the council that four contractors were in attendance for the pre bid meeting this morning, the final bids are due June 18, 2012 with bid opening at 6:00 p.m. at City Hall.
- c. Written report submitted for the **Community Building**.

COMMITTEE REPORTS

- a. **Public Safety Commission** – no report given
- b. The **Fish Farm** Committee has not met since the last meeting. J. Wyman asked if the committee could find out the requirements for playground equipment to write a grant.

ORDINANCES

- a. Motion by J. Wyman to approve the second reading of **Ordinance 3-2012: An Ordinance Amending the Code of Ordinances of the City of Griswold, Iowa, 2010, by Amending Section 6-3-5 Pertaining to the Water System**. Seconded by Cook. Roll call ayes: Adams, Askeland, Cook, Mundorf and J. Wyman. Nays: none. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

- a. Motion by Cook to approve MSA as the **Engineer for Safe Routes to School**. Seconded by Adams. Roll call ayes: Adams and Cook. Roll call nays: Askeland, Mundorf and J. Wyman. Motion Failed. The City will request a few more quotes to present at the next council meeting.
- b. Motion by Mundorf to approve **Resolution 39-2012: Approve Cost of Living Adjustments**. Seconded by Cook. It was discussed that a .20 cent across the board for only full time employees is more favorable than the proposed 2% on individual wages after figuring the average to be .26 cents. Council also discussed more emphasis to be put on performance increases. Roll call ayes: none. Nays: Mundorf, Adams, Askeland, J. Wyman and Cook. Motion failed.
Matter will be on the next agenda with the change discussed.
- c. Motion by J. Wyman to approve **Resolution 40-2012: Approve Fiscal Year Budget Transfers**. Seconded by Adams. Roll call ayes: J. Wyman, Cook, Mundorf, Adams and Askeland. Nays: none. Motion carried.
- d. Motion by Askeland to approve **Resolution 41-2012: Approve Pay Request for Bluffs Paving and Utility and MSA Professional Services**. Seconded by Cook. Roll call ayes: Askeland, Mundorf, J. Wyman, Cook and Adams. Nays: none. Motion carried.

- e. Motion by Askeland to approve **Resolution 42-2012: Approve 28E Agreement with Cass County Sheriff**. Seconded by Adams. Roll call ayes: Cook, J.Wyman, Adams, Askeland and Mundorf. Nays: none. Motion carried.
- f. Motion by Adams to enter closed session pursuant to Iowa Code Chapter 21.5, Paragraph 1, Subparagraph 1 to discuss employee performance. Seconded by Askeland. Approved 5-0
Motion by Adams to return to open session. Seconded by Mundorf. Approved 5-0
Motion by Cook to approve **Resolution 43-2012: Approve Performance Increase for Thomas Moore**. Seconded by Mundorf. Roll call ayes: Adams, Askeland, Cook, Mundorf and J.Wyman. Nays: none. Motion carried.

MESSAGES AND REMARKS FROM THE CITY ADMINISTRATOR

City Administrator, Chelsea Fulton had a few things to share with the council 1.) The sewer line between 1st and 2nd Street has been televised and an estimate has been provided from MSA. She recommended the City hold off on the line replacement until they know what other change orders are needed. 2.) The city is receiving a lot of complaints of RV's, campers, and trailers being parked on the streets and would like council approval to draft an Ordinance banning this. 3.) She would like to see someone on the council attend the Little League Field Board Meetings.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman wants the council to be prepared to enforce any new Ordinance they put in place. He also asked if there was a change order for the project that needs done west of town, Fulton stated we will need an easement before any work is started.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Askeland asked about any plans for getting the streets ready for reunion. He further asked Public Works Director, Jeff Metheny if he is feeling more comfortable fixing main breaks without assistance. Mundorf brought up an Ordinance the County is implementing for illegal dumping. J. Wyman suggested the Council approve a spending limit for public works heavy equipment purchase. He would like for Jeff Metheny and Chelsea Fulton to approve without Council consent up to that limit to purchase a pump and a generator. He would like to see this on the next agenda.

ADJOURNMENT

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. Adjourned at 6:58 p.m.

CLAIMS

AKIN BUILDING CENTERS	REROD/SUPPLIES	\$1,016.14
ATLANTIC MOTOR SUPPLY	DUMP TRUCK REPAIR	\$12.36
BASE	RENEWAL FEE	\$311.25
BOUND TREE MEDICAL, LLC	ELECTRODES/MEDICAL SUPPLIES	\$86.74
CAPPEL'S	SUPPLIES	\$109.67
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$399.07
CHELSEA FULTON	MILEAGE REIMB	\$52.14
CITY OF GRISWOLD	PETTY CASH	\$58.40
COHRON READY MIX	STREET REPAIR	\$559.91
COUNCIL BLUFFS WATER WORKS	SPECIAL WATER SAMPLE	\$25.00
GREATAMERICA LEASING CORP.	COPIER LEASE	\$82.00
GRISWOLD AMERICAN	ORDINANCE/ MINUTES/CLAIMS/ADS	\$163.34
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$1,234.36
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$573.74
HD SUPPLY WATERWORKS	SUPPLIES	\$1,541.64
IOWA CITY/CO MANAGEMENT		
ASSN.	IaCMA MEMBERSHIP-CHELSEA	\$120.00
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$29.00
MATHESON TRI-GAS INC	CHEMICALS	\$146.70

MC SALES, INC	PUMP-UPPER LIFT STATION	\$4,818.26
MJ'S GROCERY	WASP SPRAY	\$5.13
MSA PROFESSIONAL SERVICES INC	ADMIN FEES	\$1,500.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OLSEN'S OUTDOOR POWER	REPAIR TO DIXIE CHOPPER	\$75.29
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$5.00
POSTMASTER	POSTAGE	\$180.00
ROBINSON TRUE VALUE	POSTAGE	\$10.68
ROLLING HILLS BANK & TRUST	BALLFIELD LIGHT PMT	\$17,368.78
RUSH ELECTRIC	SERVICE CALL	\$112.50
SAMS CLUB	CITY MEMBERSHIP	\$35.00
SANDBOTHE FIRESTONE	TIRE REPAIR	\$39.00
SOUTHWEST IOWA TILING	WATER MAIN REPAIR-MAIN ST	\$3,826.64
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$11.00
TIFFANY BEEBE	CLEANING	\$225.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE/FISH FARM CHARGES	\$243.00
WYMANS CARQUEST	HOSE CLAMPS	<u>\$235.82</u>
	TOTAL BY VENDER	\$35,237.56

FUND NAME

GENERAL	\$1,842.64
ROAD USE TAX	\$1,968.50
EMPLOYEE BENEFITS	\$174.41
COMMUNITY BLDG	\$351.60
RESCUE FUND	\$623.28
DEBT SERVICE	\$17,368.78
WATER	\$5,986.12
SEWER	<u>\$6,922.23</u>
TOTAL BY FUND	\$35,237.56

Lee Wyman
Mayor

Marylynne Dickinson
City Clerk